

**Neighborhood Council  
General Board**

- Lydia Grant, President
- Lallah Rowe, First Vice-President
- Shauna Scanlon, Second Vice President
- Ed Babakhanian, Treasurer
- Carol Hutchinson, Secretary
- Sherry McCoy, Neighborhood Watch
- Shirley Kim, Shekinah Church
- Michael Goglia, VH Cemetery
- Chris Rowe, Toastmasters
- Vina Royal, STSERVS
- Jindy Cleghorn, STSH Community Fund
- ACANT, Stakeholder Group Rep
- Lenny Freeman, Region 1
- K.T Travers, Region 1
- Claire Gordon, Region 2
- Trevor Schmidt, Region 2
- Jon von Gunten, Region 3
- Karen Moran, Region 3
- Belinda Woodruff, Region 4
- Cheryl Schmidt, Region 4
- Mark Seigel, At Large

**CITY OF LOS ANGELES  
CALIFORNIA**



P.O. BOX 635  
Tujunga, CA 91042  
Phone: 818-951-7411  
Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal.

**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**

**Special General Board Meeting Agenda  
Wednesday, February 8, 2023**

1. Call to Order, Welcome - Lydia Grant, President
  - A. Fentanyl Youth Town Hall event
  - B. Status of STNC Board approved Light Pole Banners
  - C. Coffee & Tea with the STNC
  
2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary
  - A. Completion of City / DONE Required trainings status for the STNC board
  - B. Announce any Board member recusals or paid lobbyists in attendance
  - C. Announcement of vacant board seat

A. Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Absent	No	1st Vice President
Shauna Scanlon	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Present	Yes	At-Large Group Representative
Lenny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Present	Yes	Region 1 Representative
Trevor Schmidt	Present (on phone)	Yes	Region 2 Representative
Claire Gordon	Present	Yes	Region 2 Representative
Jon von Gunten	Absent	Yes	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative

Cheryl Schmidt	Present	Yes	Region 4 Representative
Brenda Woodruff	Absent (Present at 8 pm)	Yes	Region 4 Representative
Mike Goglio	Present	Yes	Friends of Verdugo Cemetery
Nina Royal	Present	Yes	STSERVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Absent	Yes	Toastmasters
Shirley Kim	Present	Yes	Shekinah Church
Sherry McCoy	Present	Yes	Group Stakeholder Rep
Vacant			Group Stakeholder Rep
Quorum: 11 15 present at roll call			

3. 3.

Pledge of Allegiance- Leny Freeman

4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments

- Captain Lozano, LAPD
- Ofc Herrera (Tujunga SLO)
- Battalion 12 Commander Ben Alvarado LAFD
- Ofc Godoy (Sunland SLO)
- Ofc Ojeda LAPD
- DeClan Floyd- Sen Portantino Rep
- Michele Vergera, Mayor Bass, Rep
- Ricardo Flores, CD7 Rep

Board Comments/Questions: Hutchinson, Schmidt, Grant, Cleghorn, Freeman

Public Comments/Questions: Pat Kramer

5. Discussion/Action: Finalize date for Board Retreat and recommended topics.

Board Comments: Grant,

6. Discussion/Possible Motion: Explore new STNC office and related details.

7. Discussion/Possible Action: STNC Board Elections:

- a. Candidate Filing now open - <https://empowerla.org/getinvolved/>
- b. Finalize: Official Polling Location: Not yet confirmed by City Clerk. Suggestions include VONS Parking Lot, Howard Finn Park, New Hope Community Church, Aurora Banquet, North Valley Neighborhood City Hall, Tujunga United Methodist Church, Sunland Recreation Center, Sunland Senior Center, Apperson Elementary School
- c. Finalize: Review and Approve STNC Ballot Voting Model
- d. Possible Motion regarding DONE Election outreach thru Pacoima Beautiful- Comment only
- e. Review and Approve STNC Election Plans
- f. New STNC board will be seated at the July 12, 2023 board meeting .

Board Comments: Grant, Cleghorn, Royal, C Schmidt, Travers,

Public Comments: Mapi Moran

<b>Item 17. E Motion to approve STNC Board Outreach Election Plan</b>					
Motion: Cleghorn 2 <sup>nd</sup> : Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent

Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt, Goglio, Royal, Cleghorn, McCoy, Siegal					L Rowe, C Rowe, Von Gunten, Kim,
16 yes, 4 absent motion passed					

15. Report from The Land Use Committee (LUC): Cindy Cleghorn

Board Comments: Travers, Seigal

16. Committee & Liaison Reports :

Budget and Finance- Ed Babakhanian

17. CONSENT CALENDAR ITEMS (FUNDING) –

- A. Discussion/Action: Approve January 2023 Monthly Expenditure Report (MER) and Balances
- B. Discussion/Update: Committee Member Pati Potter Excel Spreadsheet Budget Recap Update.
- C. Discussion/Action: Approve \$150 for STNC 20 year anniversary banner
- D. Discussion/Action: Approve up to \$100 Sponsorship for Little Landers Historical Society Family Game Night
- E. Discussion/Action: Approve up to \$500 toward refreshments for 10th anniversary outreach event at Welcome Garden.
- F. Discussion/Action: Approve up to \$300 for graffiti coating at Pinewood Mural
- G. Discussion/Action: Approve up to \$12,500 for STNC Elections Outreach
- H. Discussion/Action: Approve \$112.12 to reimburse board member Carol Hutchinson for Safety Fair printing
- I. Discussion/Action: Approve Cindy Cleghorn as alternate signer for BACs.

Item A- MER- not available at this time

Item B- Not available at this time.

KT Travers requests Item G pulled for discussion

Lydia Grant requests Item E pulled for discussion

<b>Item 17. Motion to approve Consent calendar funding items C, D, F, H, I</b>					
Motion: Ed Babakhanian 2 <sup>nd</sup> : Nina Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt, Goglio, Royal, Cleghorn, McCoy, Siegal					L Rowe, C Rowe, Von Gunten, Kim,
16 yes, 4 absent motion passed					

Public Comments: None

<b>Item 17. Motion to approve up to \$12,500 for Election Outreach</b>					
Motion: Hutchinson 2 <sup>nd</sup> : Scanlon					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T.	Goglio				L Rowe, C Rowe,

Schmidt, Moran, Woodruff, C. Schmidt, Royal, Cleghorn, McCoy, Siegal					Von Gunten, Kim,
16 yes, 4 absent motion passed					

Board Comments: Travers, Hutchinson, Cleghorn, Royal, Grant, Schmidt, Seigal, Freeman  
Public Comments: None

<b>Item 17. Motion to approve up to \$500 for Outreach event (for Garden) for refreshments and other costs</b>					
Motion: Ed Babakhanian 2 <sup>nd</sup> : Nina Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Babakhanian, Scanlon, Hutchinson, Freeman, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt, Goglio, Royal, Cleghorn, McCoy, Siegal					L Rowe, C Rowe, Von Gunten, Kim,
16 yes, 4 absent motion passed					

Board Comments: Grant, Seigal  
Public Comments: Marjorie Maxon

18. CONSENT CALENDAR ITEMS (NON-FUNDING)

MOTION: The STNC Board approves the non-funding consent calendar:

A. Discussion/Possible Action: Approve Outstanding Board Meeting Minutes

<b>Item 18. Motion to approve outstanding board minutes (with corrected spelling)</b>					
Motion: Cindy Cleghorn 2 <sup>nd</sup> : Belinda Woodruff					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt, Goglio, Royal, Cleghorn, McCoy, Siegal					L Rowe, C Rowe, Von Gunten, Kim,
16 yes, 4 absent motion passed					

Public Comments: None

19. Special item added by President Grant

Board Comments: Travers, Seigal

<b>Item 19. Motion to address special item (letter) Letter to Mayor Bass regarding Covid Vaccine</b>					
Motion: Schmidt 2 <sup>nd</sup> : Woodruff					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt,					L Rowe, C Rowe, Von

Goglio, Royal, Cleghorn, McCoy, Siegal					Gunten, Kim,
16 yes, 4 absent motion passed					

19. Discussion/Motion to approve Letter regarding Covid vaccine mandate for Neighborhood Council members

Board Comment: Hutchinson, C Schmidt, Travers, Seigal, Grant, Royal, Cleghorn, Freeman,  
Public Comments: Marj Maxon, Glen Bailey,

<b>Item 19. Motion to approve letter to Mayor Bass - amended to include statement regarding people with disabilities</b>					
Motion: Travers 2 <sup>nd</sup> : Cleghorn					
Yes	No	Ineligible	Abstain	Recuse	Absent
, Travers, Gordon, C. Schmidt, Cleghorn, McCoy  5 yes, 9 no, 1 abstain, 5 absent. motion failed	Grant, Scanlon, Babakhanian, Hutchinson, Freeman Moran, Woodruff, Goglio, Royal		Seigal		L Rowe, C Rowe, Von Gunten, Kim,, T Schmidt

<b>Item 19. Motion to approve letter as originally presented</b>					
Motion Woodruff 2 <sup>nd</sup>					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Moran, Woodruff, C. Schmidt, Goglio, Royal, Cleghorn, McCoy, Siegal  13 yes, 1 abstain 5 absent motion passed			Travers		L Rowe, C Rowe, Von Gunten, Kim, T Schmidt

20. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS –  
Glen Bailey, Marj Maxon

21. FINAL ANNOUNCEMENTS  
C Schmidt, Royal, Cleghorn, McCoy

22. ADJOURN at 9:51 pm

**3. Pledge of Allegiance- Leny Freeman**

**4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments**

- a. Captain Lozano, LAPD, Foothill
- b. Ofcr Ojeda, Foothill
- c. Ofcr Figueroa
- Public Comments: Pat Kramer
- Board Comments: Jon von Gunter
- d. Jason Maruca, Rep for Kathrine Barger
- e. DeClan Floyd, Rep for Anthony Portantino
- f. Esmerelda Marcial, rep for Kelly Gonez
- g. Ricardo Flores, rep for Monica Rodriquez
- h. Raul Preciado, DONE rep

**5. Discussion/Action:** Response letter from L.A. Police Commission.

Board Comments: Lydia Grant

**6. Discussion/Action:** Finalize date for **Board Retreat** and recommended topics.

Board comments: Lydia Grant, Lallah Rowe, Ed Babakhanian, KT Travers, Shauna Scanlon, Sherry McCoy

**7. Discussion/Action:** Approve **Fentanyl Youth Town Hall event at Aurora Banquet and required liability insurance up to \$1,000.** Event to be held on Jan. 21 or in Feb. 2023.

Item 7. Motion to approve up to \$273 for liability insurance for Town Hall event					
Motion: Mark Seigal 2 <sup>nd</sup> : Cheryl Schmidt					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Royal, Cleghorn, McCoy, Siegal		L Rowe			Gordon
18 yes, 1 ineligible, 1 absent motion passed					

**8. Discussion/Action:** Update on [CF-21-0407](#) and approve submittal of updated Community Impact Statement regarding motion on Neighborhood Council elections.

Board Questions: Royal, L Rowe

Public Comments: Marjorie Maxon, Mark Dutton

<b>Item . 8 Motion to approve update for CF 21-0407 with amendments</b>					
Motion: Hutchinson 2 <sup>nd</sup> : C Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Royal, Cleghorn, McCoy, Siegal	Travers	L Rowe			Gordon
17 yes, 1 no, 1 ineligible, 1 absent motion passed					

**9. Discussion/Motion:** Response to Councilwoman Monica Rodriguez letter of 12-2-22 regarding vacating the North Valley Neighborhood City Hall building at 7747 Foothill Blvd., Tujunga

Board Questions:

Public Comments: Pati Potter, \*896, Mark Dutton, Dora the Explorer, Pat Kramer

Board Comments: Hutchinson, L Rowe, Travers, Cleghorn, C Schmidt, T Schmidt, Freeman, Seigal

<b>Item 9. Motion: Ask DONE to facilitate City space for the STNC</b>					
Motion: Mark Seigal 2 <sup>nd</sup> : Cheryl Schmidt					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Royal, Cleghorn, McCoy, Siegal		L Rowe			Gordon
18 yes, 1 ineligible, 1 absent motion passed					

**10. Discussion/Possible Motion: Explore new STNC office and related details-** tabled at this time

**11. Discussion/Possible Action: STNC Board Elections:**

- a. Candidate Filing opens Feb. 3, 2023 and Election Date: Saturday, June 3 - 12 noon - 6 p.m.
- b. Official Polling Location: Not yet confirmed by City Clerk. Suggestions include VONS Parking Lot, Howard Finn Park, New Hope Community Church, Aurora Banquet, North Valley Neighborhood City Hall, Tujunga United Methodist Church, Sunland Recreation Center, Sunland Senior Center, Apperson Elementary School
  - i. Public Comments: Pati Potter
  - ii. Board Comments: von Gunten, Hutchinson, L Rowe, Seigal
- c. Review and Approve STNC Ballot Voting Model
  - i. Board Comments: Cleghorn, Seigal
- d. Possible Motion regarding DONE Election outreach thru Pacoima Beautiful

- i. Public comments: Mark Dutton
- ii. L Rowe, Travers, Cleghorn

<b>Item 11d. Motion to approve letter regarding concerns about Pacoima Beautiful doing election outreach in CD7 Neighborhood Council elections</b>					
Motion: Mark Seigal 2 <sup>nd</sup> : Cheryl Schmidt					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Cleghorn, McCoy, Siegal	Travers	L Rowe			Gordon Freeman Royal
15 yes, 1 no, 1 ineligible, 3 absent motion passed					

- e. Review and Approve STNC Election Plans-tabled
- f. New STNC board will be seated at the July 12, 2023 board meeting (Note: May 10 General Board Meeting is last meeting to vote on funding items)-

<b>Item 11b . Motion to approve possible polling locations at New Hope Church, Tujunga United Methodist Church or Apperson School</b>					
Motion: Mark Seigal 2 <sup>nd</sup> : Cheryl Schmidt					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Freeman, Travers, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Royal, Cleghorn, McCoy, Siegal		L Rowe			Gordon
18 yes, 1 ineligible, 1 absent motion passed					

**12. Discussion/Action: Motion to hold In-Person/Hybrid with Wi-Fi Board & Committee Meetings after March 1, 2023-** tabled

**13. Discussion/Action: Motion to approve locations for In-Person/Hybrid with Wi-Fi Board/Committee Meetings** at Apperson Elementary School, Sunland Recreation Center, Tujunga United Methodist Church, New Hope Community Center Locations- tabled

**14. Discussion/Action/Motion** to support Senator Portantino’s bill so Neighborhood Councils can continue holding meetings on Zoom

Public Comment: Mark Dutton

Board Comment: Travers

<b>Item 14. Motion to approve letter of support for Sen Portantino’s bill for NC’s (CIS to be filed when CF # available</b>					
Motion: Hutchinson 2 <sup>nd</sup> : L Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent



Grant, Scanlon, Babakhanian, Hutchinson, T. Schmidt, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, Kim, C. Rowe, Royal, Cleghorn, McCoy, Siegal  14 yes, 1 ineligible, 5 absent motion passed		L Rowe			Gordon Travers, von Gunten, Royal Freeman
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**15. Report from The Land Use Committee (LUC): Approve LUC recommendations**

- A. Discussion/Motion: Approve Letter of Support or Non Support re: full liquor license (currently beer & wine) at 10505 Mt. Gleason - Corner Market for A CONDITIONAL USE PERMIT TO ALLOW THE SALE AND DISPENSING OF FULL-LINE ALCOHOLIC BEVERAGES FOR OFF-SITE CONSUMPTION WITH AN EXISTING 2,155 SQ. FT. CONVENIENCE STORE WITH OPERATING HOURS OF 7AM-11PM. \_ presented by Pati Potter, Cindy Cleghorn
- a. Public comment: Damaso,
  - b. Board Comments: Travers, Seigal, von Gunten, Cleghorn, Grant, Hutchinson

<b>Item 15 a Motion to approve LUC letter of support for 10505 Mt. Gleason</b>					
Motion: Cleghorn 2 <sup>nd</sup> : Hutchinson					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Travers, T. Schmidt, Moran, Woodruff, C. Schmidt, Goglio, C. Rowe, Cleghorn  11 yes, 1 ineligible, 4 abstain, 4 absent motion passed		L Rowe	Von Gunten, Kim, Seigal, McCoy		Gordon Freeman, T Schmidt, Royal

- B. Discussion/Motion: Approve Letter of Support / Non Support re: ZA-2021-10673-CU-SPR-SPP-SPPA, ENV-2021-10675-CE - 6724-36 Foothill Blvd., Tujunga @ Haines Canyon - new drive thru Starbucks - NEW DRIVE-THRU COFFEE SHOP FAST-FOOD RESTAURANT UNDER A CONDITIONAL USE PERMIT, SITE PLAN REVIEW, AND SPECIFIC PLAN PROJECT PERMIT COMPLIANCE AND ADJUSTMENT
- a. Public Comment: Vahe Grigorian
  - b. Board Comments: Travers, Babakhanian, Hutchinson, von Gunten

<b>Item 7. Motion to approve LUC letter of support for 6724-36 Foothill Blvd Drive Through</b>					
Motion: L Rowe 2 <sup>nd</sup> : Cleghorn					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Travers, v Gunten, Moran, Woodruff, C. Schmidt, Kim, C. Rowe, Cleghorn, McCoy, Siegal  14 yes, 1 ineligible, 1 abstain, 4 absent motion passed		L Rowe	Goglio		Gordon, Freeman, T Schmidt, Royal

- C. Discussion/Motion: Support / Non Support re: ZA-2022-6410-ZAD-SPP and ENV-2022-6411-CE

10731-10733 N Plateau Dr. Sunland - 2134 SQ FT ADDITION TO (E) 2144 SQ FT SFD, ALONG WITH INTERIOR / EXTERIOR RENOVATION, NEW POOL, PATIO. PROPOSED BUILDING HEIGHT IS 19'-10", FAR .19, PROPOSED 3 TOTAL PARKING SPACES

Public Comments: None

Board Comments: None

Item 7. Motion to approve LUC letter of support for 10731-10733 N Plateau Dr					
Motion: Cleghorn 2 <sup>nd</sup> : LRowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Travers, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, C. Rowe, Cleghorn, McCoy, Siegal		L Rowe			Gordon, T Schmidt, Freeman, Kim, Royal
14 yes, 1 ineligible, 5 absent motion passed					

## 16. Committee & Liaison Reports - tabled

**17. CONSENT CALENDAR ITEMS (FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

- A. **Discussion/Action: Approve November 2022 Monthly Expenditure Report (MER)** and Balances, as recommended by the Budget & Finance Committee.
- B. **Discussion/Action: Approve December 2022 Monthly Expenditure Report (MER).**
- C. **Discussion/Action: Approve STNC Budget to include rollover funds from FY2021-22**
- D. **Discussion/Action: Approve up to \$200 for Board Name Badges, funding approved in prior Fiscal Year.**

Item 17. Motion to approve Consent calendar funding items A, B, C, D.					
Motion: Mark Seigal 2 <sup>nd</sup> : Cheryl Schmidt					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Travers, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, C. Rowe, Cleghorn, McCoy, Siegal		L Rowe			Gordon, Freeman, T Schmidt, Kim, Royal
14 yes, 1 ineligible, 5 absent motion passed					

**18. CONSENT CALENDAR ITEMS (NON-FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

- A. **Discussion/Possible Action: Approve November 2022 Board & Special Meeting Minutes**

- B. **Discussion/Possible Action:** Approve STARC committee members and quorum.
- C. **Discussion/Possible Action:** Approve Youth/Education committee members and quorum.

Item 17. Motion to approve Consent calendar NON funding items A, B, C					
Motion: Babakhanian 2 <sup>nd</sup> : Scanlon					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, Scanlon, Babakhanian, Hutchinson, Travers, v Gunten, Moran, Woodruff, C. Schmidt, Goglio, C. Rowe, Cleghorn, McCoy, Siegal		L Rowe			Gordon, Freeman, T Schmidt, Kim, Royal
14 yes, 1 ineligible, 5 absent motion passed					

**19. PRESENTATION & TRAINING on the Neighborhood Council (NC) System-tabled**

**20. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS –**  
None

**21. FINAL ANNOUNCEMENTS/BOARD COMMENTS:**  
Cleghorn, Seigal, Hutchinson, McCoy

**22. ADJOURN at 10:36 pm**

**STNC YouTube Meeting Link: [Subscribe to our Channel](https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q)**  
[https://www.youtube.com/channel/UCAxPhaALDxHWQncRU\\_UL09Q](https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q)  
*STNC YouTube Videos are generally posted within 3-5 days after board and committee meetings*

**Representatives of LAPD, Local Schools, City, County, State, Federal - updated January 2023**

**Foothill LAPD** Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

**SENIOR LEAD OFFICERS** - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.online](mailto:35755@lapd.online) and **SUNLAND SLO:**

**[new July 2022]** Diana Figueroa: [36838@lapd.online](mailto:36838@lapd.online) Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at <https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

**City Council District 7-** Monica Rodriguez [councilmember.rodriguez@lacity.org](mailto:councilmember.rodriguez@lacity.org) – Area Representative **Ricardo Flores**, handling the Tujunga community - [ricardo.x.flores@lacity.org](mailto:ricardo.x.flores@lacity.org), Caseworker Billie Jean Londono - [billie.jean.londono@lacity.org](mailto:billie.jean.londono@lacity.org); CD7 Planning Deputy Anissa Raja - [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org) *The Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.*

**LA Mayor Karen Bass** – Michelle Vergara, East Valley Rep - [Michelle.Vergara@LACity.org](mailto:Michelle.Vergara@LACity.org)

**LA City Attorney Hydee Feldstein-Soto** – Neighborhood Prosecutor Mark Ross 213-978-8100 – [mark.ross@lacity.org](mailto:mark.ross@lacity.org)

**LA City Controller Kenneth Mejia** - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

**LAUSD Kelly Gonez (District 6)** – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

**Congressman Adam Schiff (District 26)** (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

**LA County Supervisor Kathryn Barger** 818-993-5170 - Jason Maruca, Asst. Field Deputy:

[JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

**CA State Senator Anthony Portantino (District 25)** - 818-409-0400 - Declan Floyd: [Declan.Floyd@sen.ca.gov](mailto:Declan.Floyd@sen.ca.gov)

**CA State Senator Caroline Menjivar**

**CA Assembly Member Luz Rivas (Dist.39)** - Mary Jerejian 818-504-3911 [mary.jerejian@asm.ca.gov](mailto:mary.jerejian@asm.ca.gov)

**Sunland-Tujunga Library** - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

**LADWP** - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

**Friendship Line for Aging Adults** - Call anytime 24/7 1-888-670-1360

**GANGS-DRUGS:** Frank Kryshak, email: [27701@lapd.online](mailto:27701@lapd.online) (Gang Enforcement Detail)

**NARCOTICS,** Det. Travis Coyle, 818-834-3136; [33128@lapd.online](mailto:33128@lapd.online)

**TRAFFIC ISSUES:** Officer Joel Flores 818-644-8142 - Valley Traffic

**VECTOR CONTROL:** Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656

[dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org) [presenting in March 2023]

**DONE** - **[As of 1-28-22]** Raul Preciado, NEA, [Raul.Preciado@lacity.org](mailto:Raul.Preciado@lacity.org) - (213) 978-1551

Vanessa Serrano, Director of Civic Leadership - 818-374-9889 - [vanessa.serrano@lacity.org](mailto:vanessa.serrano@lacity.org)

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, [ayelet.feiman@lacity.org](mailto:ayelet.feiman@lacity.org)  
213-978-8132

**BONC** - **[As of Sept 2022]** - Jennifer Valdivia, BONC Commissioner - North Valley

Mission College – Olivia Sanchez Ayala, 818-364-7795, [sancheo@lamission.edu](mailto:sancheo@lamission.edu)

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

**City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry.** Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@nca.la

**STNC Committees, Committee Chairs, Meeting Dates/Times - *updated January 2023***  
***please send updates for this list to: secretary@stnc.org***  
**[No STNC Board or Committee Meetings held on National Holidays]**

**STNC Committees - to join any committee, request agenda items, contact the committee chair directly or via [secretary@stnc.org](mailto:secretary@stnc.org) and participate at meetings. All committees require one board member and no more than five board members. More info on stnc.org website calendar – all meetings are subject to change for special meetings - see calendar at stnc.org**

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – meetings 2nd Tuesday, 9 a.m. via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - Lallah Rowe, VP - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - Shauna Scanlon, VP - 3rd Thursdays @ 7:00 PM
- h. Bylaws & Standing Rules (ad-hoc) - Sandy Capps (co-chair) - TBA
- i. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM
- l. STNC Youth & Adult Education Committee - Lallah Rowe, Chair - 3rd Tuesdays @ 6:30 PM
- m. Ad-Hoc Storage Inventory Committee - check calendar at stnc.org

**Community Impact Statement Submitters - *updated October 2022***

Jon von Gunten  
Carol Hutchinson  
Cindy Cleghorn  
Shirley Kim  
Claire Gordon

**STNC Bank Card Holders & BAC (Board Action Certificate) signers**

Ed Babakhanian, STNC Treasurer  
Carol Hutchinson 2<sup>nd</sup> Card Holder

**STNC Second Signer**

Cindy Cleghorn

**STNC Committees & Members affirmed by the STNC Board: \* = STNC Boardmember**

**STAT Committee:** Chair Pat Kramer, Co-Chair Jon von Gunten\* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman\*

**STARC:** Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, vacant, Michelle Wadler and KT Travers\* [Quorum = 5]

**Beautification Committee:** Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson\*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen and Curtis Brown.

**Land Use Committee (LUC):** Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn\*, Nina Royal\*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation [two meetings each month] required to join the LUC.

**Ad Hoc Bylaws & Standing Rules:** Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn\*, Mark Seigel\*, Lydia Grant\*

**Budget & Finance Committee:** Chair Ed Babakhanian, Pati Potter, Karen Perdue, Sandy Capps

**Outreach Committee:** Chair Shauna Scanlon. Committee Members: Leny Freeman, Cheryl Schmidt, Claire Gordon, Karen Moran, Belinda Woodruff

**[Liaison] Neighborhood Council Budget Representative / Budget Advocate:** **[July 2022]** Cindy Cleghorn

**[Liaison] LA Neighborhood Council Coalition:** Lydia Grant / Nina Royal

**[Liaison] Valley Alliance of Neighborhood Councils:** Lydia Grant; Cindy Cleghorn and Mark Seigel  
VANC Exec

**[Liaison] LA DWP MOU:** Cindy Cleghorn / Nina Royal

**[Liaison] LA DWP Committee:** Cindy Cleghorn / Nina Royal

**[Liaison] PlanCheckNC:** Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

**Training Requirements for all board members.** *City has a time limit when this training must be completed to be able to vote:*

Code of Conduct \*also applies to all STNC committee members

Anti-Bias

Funding

Ethics

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time.

Website [www.stnc.org](http://www.stnc.org)

Submit updates to [secretary@stnc.org](mailto:secretary@stnc.org) - Carol Hutchinson, Cindy Cleghorn and for Calendar: Leny Freeman

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022:

*[send updates to this list to [secretary@stnc.org](mailto:secretary@stnc.org)]*

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post Dec 2022]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646>  
[public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 12/31/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218>  
[public - last post 1/3/23]

<https://www.facebook.com/groups/sunlandtujanaw> [private - last post December 2022]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 12/4/22]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: [https://www.instagram.com/sunlandtujunga\\_nc/](https://www.instagram.com/sunlandtujunga_nc/)

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: [https://www.youtube.com/channel/UCAxPhaALDxHWQncRU\\_UL09Q](https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q)

Zoom Accounts/Settings: Contact: [secretary@stnc.org](mailto:secretary@stnc.org)

STNC Surveys

History

STARC

LUC

### **To report a Parking Violation**

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

**reCycla - Republic - Commercial Trash Service - local representative** [ALizaola-shakoor@republicservices.com](mailto:ALizaola-shakoor@republicservices.com)

Fire Safe Council

L.A. Police Commission

**Cannabis Enforcement** - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click [here](#) (may be submitted anonymously).

Visit DCR [Personal Activity](#) page for information on the personal use of cannabis.

For more information, please visit the DCR [website](#), email [cannabis@lacity.org](mailto:cannabis@lacity.org) or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - [ladbs.org](http://ladbs.org)

City Planning Neighborhood Liaison - [liaison.liaison@lacity.org](mailto:liaison.liaison@lacity.org)

L.A. City Recreation & Parks - new superintendent - San Fernando Valley