

Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33983.40	\$972.52	\$33010.88	\$1000.00	\$0.00	\$32010.88

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$917.98	\$16651.17	\$0.00	\$15651.17
Outreach		\$54.54		\$1000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4500.00	\$0.00	\$4500.00	\$0.00	\$4500.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$7376.31	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	11/01/2022	Web services	General Operations Expenditure	Office	\$150.00
2	US STORAGE - LA CRE	11/01/2022	Storage fees	General Operations Expenditure	Office	\$643.00
3	EIG CONSTANTCONTACT.CO	11/03/2022	contact management system	General Operations Expenditure	Office	\$95.00
4	ADOBE PRODUCTS	11/06/2022	Adobe account for Secretary	General Operations Expenditure	Office	\$14.99
5	BIG LOTS STORES - #404	11/16/2022	appreciation snacks for STAT committee volunteer event - mainly tree	General Operations Expenditure	Outreach	\$54.54
6	ADOBE 800-833-6687	11/30/2022	Treasurer Adobe Account for Signatures	General Operations Expenditure	Office	\$14.99
Subtotal:						\$972.52

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	McGroarty Arts Center	11/18/2022	Outreach sponsorship package. Event date December 3 & 4, 2022. STNC outreach table at event. STNC logo added to FaceBook posts, flyers and Banners and advertsing.	General Operations Expenditure	Outreach	\$1000.00
Subtotal: Outstanding						\$1000.00