



Sunland-Tujunga Neighborhood Council

001

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

February 10, 2022

Via: Email

Los Angeles City Planning Department

Attn: City Planners

Phillip Bazan – phillip.bazan@lacity.org

Eric Claros – eric.claros@lacity.org

Expedited Processing Section – planning.expedited@lacity.org

RE: Case #CPC-2021-9909-DB-SP-SPP-HCA AND ENV-2021-9910-EAF

7577 West Foothill Blvd. Tujunga, CA 91042

NON-SUPPORT OF PROJECT: Proposed 46-unit, 42-foot tall Multi-Family Apartment building located in the Foothill Blvd Corridor Specific Plan C2-1, CR-1VL & RD2-1 zones.

Summary: The Sunland-Tujunga Neighborhood Council (STNC) Land Use Committee (LUC) met with the owner's representative, Edgar Khalatian, at our January 10, 2022 public meeting. Mr. Khalatian gave a power point presentation.

The Sunland Tujunga Neighborhood Council strongly opposes this proposed project for the following reasons:

- ❖ **Request for a Specific Plan Amendment & Special Plan Project Permit Compliance:** The project violates the commercial-only provisions of the Foothill Boulevard Corridor Specific Plan (FBCSP), does not meet the needs of the community, requests numerous changes and entitlements to enable building the project and would negatively impact the quality of life and the safety of the neighboring community. It should be noted that the project is prohibited under the commercial-only provisions of the FBCSP. The developer is requesting an amendment to the FBCSP to create a new target area to allow for residential construction. This would create an undesirable precedent.
- ❖ **Community concerns:** Sunland-Tujunga needs commercial development to provide new jobs, small business opportunities, and entertainment venues such as restaurants for the community. The community is concerned that this developer has not made any arrangements for developing appropriate improvements to the infrastructure, such as water, sewage, electricity, adequate emergency fire evacuation routes, traffic and adjacent traffic / parking congestion. The small-town nature of this community and the mountain views are all valuable aspects of Sunland-Tujunga and protected by zoning overlays. The size and density of this project will tower over the three street intersections of Plainview Avenue, Foothill Boulevard and Day Street and will block the mountain and Valley views for surrounding properties – which the community insists is the unique quality and basis of their property value. The increased density, without adequate study and without infrastructure improvements will diminish the enjoyment of the neighboring properties and decrease property values for the current residents and property owners.
- ❖ **Traffic, Parking and Safety Concerns:** The streets around the project are narrow. No accommodation for guest parking has been made except to say the guest can park on Wilsey which already is over- crowded with very limited city street parking; and yet the developers have not included improvements to ameliorate this problem. Further, Plainview, Foothill and Day Street converge into one intersection directly in front of the project, creating confusion and hazards for both drivers and pedestrians. The traffic problems existing at this three-street intersection have not been addressed by the developers and will increase with the additional vehicles from this development.
- ❖ **Ingress and Egress:** The developers show just one ingress and one egress to the parking structure at Plainview. It is unclear in the plans how the developer will mitigate the existing and soon- to-be created traffic problems.
- ❖ **Evacuation Concerns:** Foothill Boulevard is the only commercial corridor in this community and serves as the only evacuation route for all of the residents of Sunland-Tujunga, both on the East and West sides of the town. In the event of another wild fire, or other natural disasters requiring immediate evacuation, the congestion of residents at this intersection would increase the bottleneck danger already existing.



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- ❖ **Aesthetics:** Overall, this gigantic building looming over the intersection would be out of character with the community. It would decrease rather than increase the quality of life for the area, both in terms of reduced aesthetics and by not providing the commercial products and services that our Sunland-Tujunga residents do need.

The STNC recommends that the request to amend the FBCSP be denied. The community remembers that this property has a long and successful history of restaurant use and recognizes its highest and best use is for a restaurant, specifically family-style. The economic feasibility of a restaurant has been established. It is zoned for restaurant use including the two zoning overlays, so it is legally feasible. The past one-story restaurants with onsite parking, ingress and egress from both Foothill Blvd and Plainview, shows a commercial restaurant is physically possible. Further, the community insists that if alternate uses outside of the zoning overlays are considered, that (1) an EIR be required to address the concerns noted above (2) all impacts of such an egregious development on the community be studied, (3) mitigating actions including wild fire evacuation, water use, utilities infrastructure and traffic be addressed and (4) that these issues be resolved before project approval.

Upon the recommendation of the STNC's Land Use Committee, the Sunland-Tujunga Neighborhood Council, at its February 9, 2022 meeting voted to oppose this application by a vote of ____ (yea), ____ (nay), ____ (abstained) and ____ (recused)

Thank you for the opportunity to submit these comments and considering the community. If you have any questions, please contact us by email at secretary@stnc.org or phone 818-951-7411.

Sincerely,

Lydia Grant
President
Sunland-Tujunga Neighborhood Council

cc: Councilmember Monica Rodriguez, CD7 councilmember.rodriguez@lacity.org
paola.bassignana@lacity.org
dominick.ortiz@lacity.org
anissa.raja@lacity.org
Owner's Rep: Edgar Khalatian ekhalatian@mayerbrown.com

Monthly Expenditure Report



Reporting Month: December 2021 Budget Fiscal Year: 2021-2022

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30726.06	\$1589.03	\$29137.03	\$447.48	\$0.00	\$28689.55

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$573.98	\$13642.57	\$422.48	\$13195.09
Outreach		\$1015.05		\$25.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10100.00	\$0.00	\$10100.00	\$0.00	\$10100.00
Neighborhood Purpose Grants	\$4900.00	\$0.00	\$4900.00	\$0.00	\$4900.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$11768.40	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Adobe Inc	12/07/2021	2nd adobe account for Secretary	General Operations Expenditure	Office	\$14.99
2	EIG CONSTANTCONTACT.CO	12/29/2021	Constant contact recurring billing	General Operations Expenditure	Office	\$95.00
3	DUNN-EDWARDS CORP #161	12/02/2021	Pinewood Mural paint supplies	General Operations Expenditure	Outreach	\$241.40
4	DUNN-EDWARDS CORP #161	12/02/2021	Pinewood Mural supplies	General Operations Expenditure	Outreach	\$81.10
5	DIY HOME CENTER #11 CV	12/08/2021	Pinewood Mural Project	General Operations Expenditure	Outreach	\$105.65
6	STAPLES 00113472	12/14/2021	Pinewood Mural project	General Operations Expenditure	Outreach	\$24.77
7	OFFICE DEPOT #517	12/29/2021	Land use committee postage expense	General Operations Expenditure	Outreach	\$96.18
8	US STORAGE CENTERS -L	12/01/2021	Storage fees	General Operations Expenditure	Office	\$449.00

9	ADOBE 800-833-6687	12/31/2021	Adobe account for digital signatures - recurring	General Operations Expenditure	Office	\$14.99
10	Sunland-Tujunga Elks Lodge #2098	11/24/2021	Payment for table at local Elks lodge Holiday event	General Operations Expenditure	Outreach	\$400.00
11	Carol Hutchinson	11/24/2021	Reimbursement board member Carol Hutchinson for purchase of materials for Halloween outreach event - items purchased from Costco which does not accept LA city issued Mastercard	General Operations Expenditure	Outreach	\$65.95
Subtotal:						\$1589.03

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for printer / copier	General Operations Expenditure	Office	\$75.46
2	INSIGHT INVESTMENTS, LLC	07/26/2021	Insight, Inc. for outstanding 2019 invoices related to copy machine	General Operations Expenditure	Office	\$84.30
3	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for Copier / Printer	General Operations Expenditure	Office	\$75.46
4	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices	General Operations Expenditure	Office	\$75.46
5	Carol Hutchinson	12/08/2021	Board Member reimbursement for payment of board approved advertisement in Verdugo High School homecoming flyer	General Operations Expenditure	Outreach	\$25.00
6	LLOYD Staffing Inc	01/21/2022	Payment for minute taker	General Operations Expenditure	Office	\$111.80
Subtotal: Outstanding						\$447.48



INVOICE

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Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Questions: AR@LLoydStaffing.com



BILL TO: Attention of: Lydia Grant
Sunland-Tujunga Neighborhood Council
7747 Foothill Blvd
#101
Tujunga, CA 91042

Thank you for choosing Lloyd Staffing

PO#

Table with columns: DATE, INVOICE NO., PAGE, ACCOUNT NO., TERMS, PERIOD, DESCRIPTION & EMPLOYEE, HOURS, RATE, AMOUNT. Includes a row for 12/06/21-12/12/21 with 4.00 hours and \$111.80 amount.

A 3% surcharge will be applied to any payments processed using a credit card. Thank you.

PAY THIS AMOUNT >

TOTAL

\$111.80

2/9/22 STNC Board Packet

005

COMMUNITY IMPACT STATEMENT

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

The Sunland-Tujunga Neighborhood Council is in favor of CF [21-0002-s196](#) Cash Bail / Reinstatement / Temporary Zero Emergency Bail Schedule / COVID-19

People who commit crimes should be accountable for their crimes. While the system is not perfect, reinstating the cash bail system will end the revolving door that just puts criminals back out on the street and putting lives and property of our stakeholders at risk.

For the safety of us all, the cash bail system should be reinstated.

COMMUNITY IMPACT STATEMENT

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

The Sunland-Tujunga Neighborhood Council is in favor of CF [22-0002-S5](#) – to support AB 1603 (Salas) / Property Value / Grand Theft Threshold Decrease / Proposition 47 City of Los Angeles hereby includes in its 2021-2022 State Legislative Program SUPPORT for AB 1603 (Salas) which would decrease the threshold for value of property in thefts that can be charged as grand theft from \$950 to \$400. The newly introduced bill would amend Prop 47 by lowering the threshold for shoplifting from \$950 to \$400.

People who commit crimes should be accountable for their crimes. By lowering this threshold the number of smash and grab crimes would be lessened and offenders would be subject to the more stringent penalties imposed for grand theft crimes. Our police and justice system would benefit from being able to appropriately address these crimes. The overall result would be the lowering of crime and increased safety in all of our neighborhoods.

DRAFT

[Council File 20-0963](#)

(Neighborhood Council Elections / Fiscal Year 2020-21 / COVID-19 Pandemic)

The **Sunland-Tujunga Neighborhood Council** has a number of serious concerns regarding the spending patterns and failures of oversight by the Department of Neighborhood Empowerment on the 2021 neighborhood council election and their impact on candidate recruitment and voter engagement. The neighborhood councils function as the closest level of government for four million Angelenos. However, leadership failures by the Department of Neighborhood Empowerment permeated this election cycle. Given that the Department of Neighborhood Empowerment is requesting [one million dollars](#) for the upcoming election cycle, we felt it necessary to express our grave concerns regarding their stewardship of the money in the previous election cycle after a careful and thorough examination of public documents.

We are thankful to the Reseda Neighborhood Council for their diligence in researching this data.

The **Sunland-Tujunga Neighborhood Council** requests a full accounting of the money spent and the money remaining from the \$456,000 allocated to the Department for the 2021 election. We request a full accounting of how and why vendors were selected; many of whom did not have a track record of election experience or high levels of social media engagement. We request that contractual obligations that were not independently verifiable by this neighborhood council be reviewed for their fulfillment and the outcome be shared with all neighborhood councils and the City Council. Please provide the above requested information **by TBD**.

Payments of \$5,000 were each made to four vendors. For two of these vendors, their digital engagement posts occurred after the conclusion of the election. For the remaining two, their engagement was so insignificant, the Reseda Neighborhood Council struggles to understand the justification for their \$5,000 payments.

Our first concern comes from the \$5,000 awarded to the [Dangerman Education Foundation](#) for "2021 election outreach." It is notable that this payment is specifically for services rendered after all the neighborhood council elections had concluded from July 1, 2021 to September 5, 2021 as listed in the detailed view on the [Controller's website](#). The final neighborhood council election was on June 15, 2021. Every [twitter post](#) by self-styled superhero Dangerman occurred after the elections had already been finalized. Each [instagram post](#) also followed this pattern. The [youtube video](#) with 34 views followed this pattern. We question why someone who's social media feed lacks regular organic engagement and whose primary audience appears to be school children (who are too young to participate in neighborhood council elections) would be selected as an election outreach advocate. Additionally, we are also curious why none of the ads contained the [federally required](#) disclosure of payment for sponsored posts. Lastly, given that graphics were professionally produced to promote engagement in neighborhood councils, we question why a photo of a ruffled flyer (Exhibit A) was deemed to be acceptable paid content and who at the Department of Neighborhood Empowerment was responsible for both approval of this content and this contract.

Similarly, the Los Angeles County African American Employees Association (LACAAEA) was paid \$5,000 presumably to promote Neighborhood Council elections, but the [sole post](#) on July 19, 2021 on their twitter and facebook accounts occurred after all elections had closed. This

check is earmarked on the city controller's site as being specifically for the 2021 election digital media campaign. How can a digital media campaign consist of one twitter post and facebook post only after the conclusion of the elections? Why was outreach to an underrepresented minority group only done after the conclusion of the elections?

Additionally, the All People's Community Center received a payment of \$5,000 for "general assistance". All People's Community Center did not promote the elections on their instagram. All People's Community Center had 2 facebook posts total on May 6th and May 10th asking voters in region 9 (CANNDU, Central Alameda, Empowerment Congress Southeast, Empowerment Congress Southwest, South Central, Voices, Watts, Zapata King) to request their ballot. There were no follow up posts to remind voters to submit their ballot by election day. The posts had a total of 9 likes. Votes were down 77% in region 9 from the 2019 election. More voters left their ballot unreturned (389) than actually voted (255) in this region with 60% of ballot requesters not returning ballots.

Koreatown Youth and Community Center Inc also received a \$5,000 payment for "in person and virtual outreach". Their digital engagement included only four facebook and [instagram](#) posts which did not include a direct link to request a ballot. Their [twitter](#) account was not used to promote the elections. Engagement was low on all posts with few likes and was lower than their average engagement. We would like to know the scope of the agreement between all of the above organizations (Dangerman, LACAAEA, All People's, and KYCC) and the Department of Neighborhood Empowerment as contracts are not publicly available for amounts of \$5,000 and under. The Reseda Neighborhood Council questions the lack of dynamic and timely digital media engagement by these organizations.

We next review a series of much larger payments and their accompanying public contracts. The Reseda Neighborhood Council uncovered a pattern of unfulfilled contracts, erroneous information, and, shockingly, payment for a council election not even scheduled to occur in 2021.

Our first concern is regarding the \$53,200 contract with Evitarus, a survey and public policy polling firm. Despite this [contract](#) being approved on [March 15, 2021](#) by BONC, the contract was not executed until after the elections on June 16, 2021. Evitarus was identified in the [2021 election justification report](#) as a possible vendor for general and microtargeting voter engagement with a total budget of \$165,000 allocated for these purposes. Given that this contract was not signed until after the election and the Department has admitted that this has now become a neighborhood council engagement and awareness survey, that is a significant lapse in voter engagement that affects every neighborhood council. Additionally, [Evitarus](#) does not advertise itself as a firm focused on voter engagement, but rather on data analysis and polling. We question why this firm was selected in the first place for possible voter engagement as it does not specialize in it. This contract represents more than 10% of the total allocated budget and is a significant expense. Why was the execution of this contract delayed by months and how were stakeholders disengaged by the shifting of its purpose? Evitarus promised to reach 1.2 million Angelenos to "provide key information to Residents about current and future NC elections, such as candidate filing, ballot request, and voting deadlines and requirements; and provide information to Residents about opportunities and methods for candidates and/or voters to register to participate—including online and other available resources." This did not occur and the contract is likely unfulfilled. Our constituents pay this price.

The failure to execute the contract with Evitarus in a timely manner to engage candidates and

voters is particularly concerning in the light of the election spending moratorium by Facebook. The moratorium was lifted on March 4, 2021. This means that voter engagement in regions 5, 6, 7, 8, and 1 was significantly affected and candidate recruitment was even more severely impacted and affected every region. The Reseda Neighborhood Council worries that many regions suffered a significant disadvantage for voter turnout that the Department of Neighborhood Empowerment has failed to adequately acknowledge or address how they would fix in the future.

Our next concern is regarding the [contract](#) with AltaMed Health Services for \$20,000. Altamed's contract specified that they would do voter engagement targeting 5 neighborhood councils: MacArthur Park, East Hollywood, Westlake North, Boyle Heights, and Watts. The Reseda Neighborhood Council is curious why a contract was executed that specified MacArthur Park for voter engagement given that MacArthur Park [did not have an election scheduled for 2021](#). The contract was executed on April 9, 2021. This means that Neighborhood Council elections for East Hollywood and Westlake North had passed by the time this contract was signed. In addition, Boyle Heights had already passed its deadline for ballot requests. Additionally, the Altamed contract specified that information about neighborhood council elections would be shared on all social media platforms, including facebook, twitter, and instagram with a goal of 30,000 impressions. No posts regarding neighborhood council elections were made to their [twitter](#) or [instagram](#) account despite this contractual obligation. Additionally posts to their Facebook account referenced neighborhood councils that do not exist. A June 8th posting on Facebook encouraged voters to request a ballot for the Harbor Gateway Neighborhood Council. There is no Harbor Gateway Neighborhood Council. There is Harbor Gateway North and Harbor Gateway South. Another post encouraged voters to vote in the Van Nuys North Hollywood Neighborhood Council. There is no Van Nuys North Hollywood Neighborhood Council. Additionally, posts encouraged readers to vote in the Empowerment Congress Neighborhood Council. There are 5 neighborhood councils with Empowerment Congress in their name spread across 2 neighborhood council regions with differing timelines (Empowerment Congress Central, Empowerment Congress North, Empowerment Congress West, Empowerment Congress Southeast, Empowerment Congress Southwest). Accurate information is so incredibly important when doing "get out the vote" activities. The carelessness of these posts could not possibly have helped voter engagement and turnout.

Finally, we have concerns regarding the \$20,000 [contract](#) with Central City Neighborhood Partners to promote four neighborhood councils: Westlake North, Westlake South, Pico Union, and Rampart Village with an allocation of \$5,000 per neighborhood council specified in the contract. This contract was executed on March 22, 2021, which means that the three neighborhood councils under contract in region 6 (Westlake North, Westlake South and Pico Union) had no election outreach support as specified in the contract. Westlake North and South had a total of 10 voters despite having 16 registered candidates between them. With an allocation of \$5,000 per neighborhood council, this means the elections for these two councils represent [the most expensive election](#) in US history when evaluated by the cost per vote metric at \$1,000 per vote cast. Each region was supposed to have up to 21 social media postings in March 2021 regarding the election. However, only Rampart Village was promoted on their facebook, twitter, and instagram accounts with two total posts dedicated to the election across platforms. Central City has promoted neighborhood council meetings following the election and the Reseda Neighborhood Council wonders if this may be connected to the noted deficiency in meeting the bare minimums of their contract. It is noted that while awareness of the neighborhood council meetings is welcome, this does not promote participation in elections.

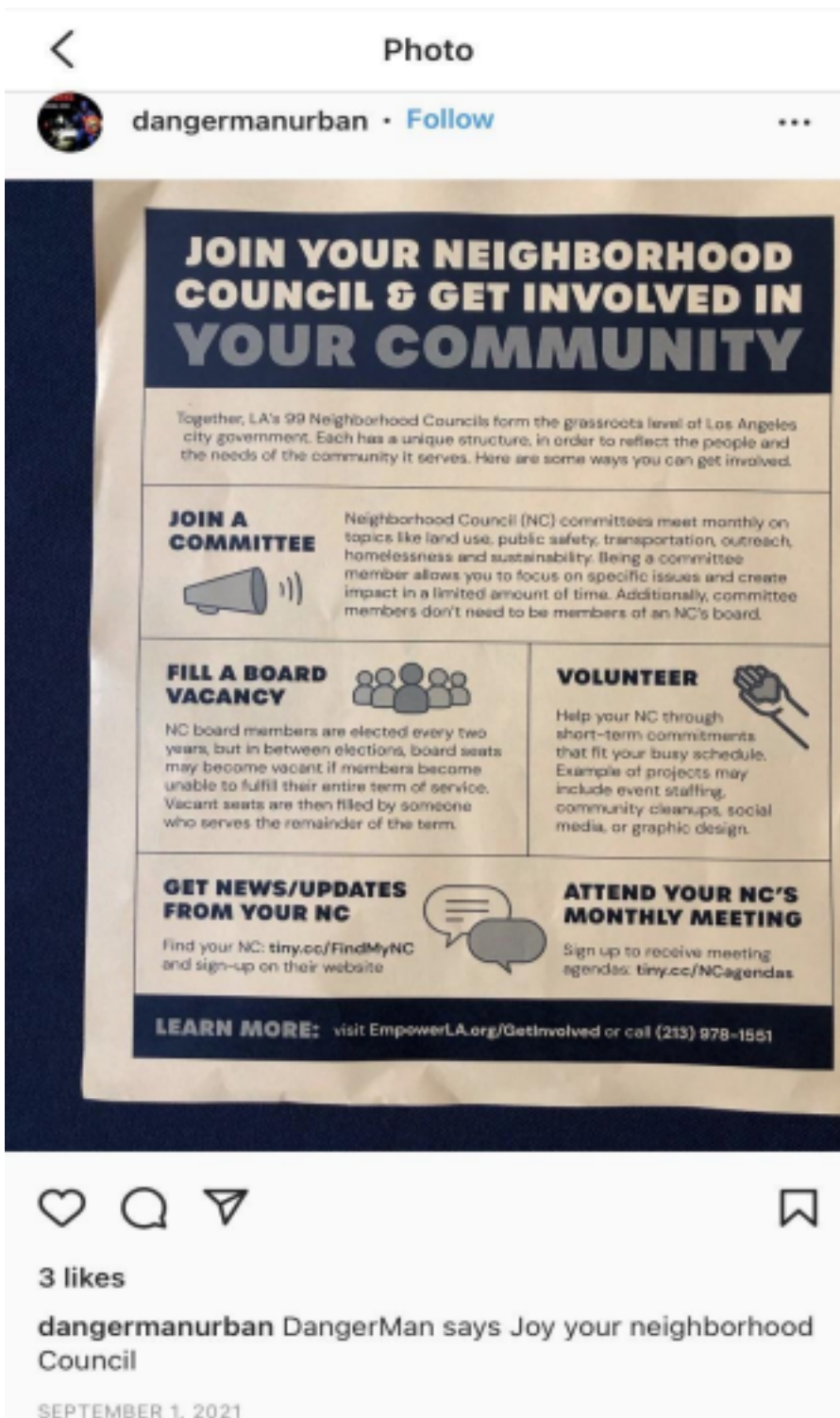
Given the deficiencies in the [digital aspects of this contract](#), Reseda Neighborhood Council must wonder if voters were actually telephoned for this election as specified in the contract with

Central City.

Lastly, while \$456,000 was requested and allocated for the 2021 election, we do not believe nearly that amount was spent based on receipts filed with the controller's office. There is a minimum of \$150,000 that appears to have been left unspent based on current filings. Payments for outreach to the unhoused and youth that were detailed in the justification budget appear to have not been spent. The Reseda Neighborhood Council would like to inquire why. We would also like to inquire where these funds will be used moving forward. If the Department did not spend their full election budget, then what justifies a doubling of their budget moving forward? Perhaps, Neighborhood Councils should be given access to additional supplemental funding in election years as an alternative to increasing the election budget of the Department of Neighborhood Empowerment in light of these serious findings of mismanagement.

The Reseda Neighborhood Council presents this detailed report because we are gravely worried about the future of neighborhood council elections if steps are not taken to acknowledge and remediate the leadership failures apparent at the Department of Neighborhood Empowerment during this process. We believe the Department of Neighborhood Empowerment presented an inaccurate picture of the full scope of the election in their report of the 2021 election outreach results. We believe that taxpayer money was mismanaged and squandered. We do not bring this to the City Council and the Board of Neighborhood Commissioners lightly. However, the Sunland-Tujunga Neighborhood Council is committed to the improvement of and the empowerment of neighborhood councils throughout the City of Los Angeles and joins with the Reseda Neighborhood Council in our belief that the findings in this report need to be explored further and thoroughly.

Exhibit A



3 likes

dangermanurban DangerMan says Joy your neighborhood Council

SEPTEMBER 1, 2021



Item #7.g.

Motion that STNC requests the City of Los Angeles immediately reopen and return to full services at our animal shelters; back to pre-pandemic staff and volunteer levels so that people can adopt animals and the animals can be properly socialized and walked.

Item #11

Item 11.

Community Impact Statement

CF 21-1462-2028

STNC opposes the motion due to the fact that while it explains the needs of parks across the city it then allows the city to use this money to upgrade facilities specifically for the 2028 summer Olympics. Funding to fund and upgrade facilities for the Olympics should be done with other funding sources and not a bond funded by City taxpayers.

**Motion to Censure of Kathleen Travers
For Violation of the STNC Bylaws and the Code of Contact**

STNC Bylaws- Censure Process

Section 8: Censure – The purpose of the censure process is to place a Board member on notice of misconduct and to provide the Board member with an opportunity to correct the misconduct. The Neighborhood Council may censure any Board member at a regular or special meeting open to the public following a good-faith determination by the Neighborhood Council Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations.

Grounds for censure include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the Board’s bylaws or rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal process by acting in bad faith.

The Board shall use the following procedure when censuring a Board member:

1. A motion to censure a Board member may be initiated by any three (3) Board members. Those Board members shall not constitute a majority of the quorum of any Neighborhood Council body, such as a committee. The motion shall be delivered to any officer of the Board or a specific officer or member of the Board as may be specified in the bylaws or standing rules of the Neighborhood Council. The motion shall be in writing and provide the specific facts and grounds for the proposed censure including the date(s) and specific conduct relied upon for the motion. The motion shall not be based upon conclusions, e.g., “for alleged violations of the Code of Conduct” but shall contain factual statements that describe conduct only and is not intended to embarrass or humiliate the board member.
2. The Board member, group of Board members or committee responsible for setting the final Board agenda shall include the motion on the agenda of the next regular or special Board meeting scheduled at least thirty (30) days following the delivery of the proposed censure motion.
3. The Board member subject to censure shall be given a minimum of thirty (30) days prior-written notice, which may include email sent to the last email address on file with the Neighborhood Council, of any meeting at which the motion to censure will be considered. The notice shall provide the specific facts and grounds for the proposed censure as specified in 1 above. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment a minimum of thirty (30) days prior to the meeting at which the motion to censure will be considered.
4. The Board member subject to censure shall be given a reasonable opportunity to be heard at the meeting, either orally or in writing, prior to the Board’s vote on a motion of censure.

5. The Board shall decide by a majority vote of those present and voting whether or not the Board member should be censured. The Board member who is the subject of the censure motion shall not be counted as part of the majority present and voting and shall not be allowed to vote. For the purpose of censure motions, abstentions shall not be counted as votes.

6. In no event shall a motion to censure a board member be heard by the Neighborhood Council within sixty (60) days of the next scheduled Board election or selection.

**Violations of the Code of Conduct and STNC Bylaws
These are Statements from Kathleen Travers(KT)
Transcript from before the STARC Committee Meeting on STNC Zoom Recording
Tuesday, Dec 28, 2021**

JD: I'm going to officially go ahead and cancel.

KT: Don't, don't officially yet.

JD: No? All right, well then, I'll keep it open. But I won't read the minutes.

KT: Right, I mean don't officially call us to order yet because I want to tell people something that is...I'd rather weren't topic discussion.

JD: I'm sorry. You want it to be off topic or off the agenda? Or, cause...

KT: Well I'd just.. because you were saying that you were going to have to jump through all these hoops to get funding for McGroarty. And I didn't know whether or not the three of you because you're not part of STNC knew that STNC has been funding all sorts of shady things.

JD: Wow.

KT: They started a new youth and adult education committee...

JD: Hmm, ok.

KT: ...and are running a Scientology no drugs training through it.

DJ: Oh my goodness.

JD: Yeah and a majority of the board voted for that?

KT: No, the board didn't vote for it, that's the thing. They're doing it anyway.

JD: How is it being pushed forward? If the board...

KT: Well, one wonders. And then there was...

DJ: Well for sure Layla (sic) and Chris Rowe are both Scientologists who are on the board, right?

JD: Uh huh. Well, you know...

KT: Uh huh.

KT: Anyway and another interesting thing...there were no recusals on the part of the STNC, on the part of anybody on the STNC, when they voted for an event that was going to be at the Elks lodge, even though several people are members of the Elks Lodge.

JD: Ahh...

KT: And there's this whole thing where, I can't remember who it is, but somebody's daughter is part of American Heritage Girls and I don't know if you know anything about American Heritage Girls?... They're the racist offshoot of the Girl Scouts. That when the Girl Scouts made an inclusivity statement about uh, I think it was after 9-11 because there was some blow back about Muslim girls. They made an inclusivity statement and the response

of a whole bunch of people was to form this American Heritage Girls thing...which excludes. And they gave funding to them through this Elks event...where they had...

DJ: Ooh.

KT: Yes...and we didn't even find out about it until they reported on this wonderful cupcake event with the American Heritage Girls. And you know some of us just had our hackles go shooting up over that.

DJ: So, how did that happen?

KT: How did that happen? That we were somehow involved with American Heritage Girls. When there were...And that...and this one woman, oh Schmidt, didn't recuse herself when her daughter's a member of it when she certainly knew in advance that part of the funding for this Elks event was going to them. It's just awful.

JD: Oh, is this the thing they did December 4th in front of the Elks Lodge? It was like a cupcake decorating thing?

KT: Yes, cupcake decorating thing.

GB: Oh, was that this? Wow.

JD: Well, I mean STNC was represented.

NEIGHBORHOOD COUNCIL BOARD MEMBER CODE OF CONDUCT POLICIES VIOLATED:

WHEREAS, the Commissioners recognize that a Neighborhood Council System that is physically and emotionally safe and secure for all Board Members promotes good citizenship, increases Stakeholder attendance and supports community engagement;

WHEREAS, Neighborhood Councils are required under Article II of the Plan for a Citywide System of Neighborhood Councils to be diverse, inclusive and open to all Stakeholders;

WHEREAS, the Commission expects Board Members to conduct themselves in a manner in keeping with an established Code of Conduct and with a proper regard for the rights and welfare of other Board Members, Stakeholders, Committee Members, and volunteers;

ATTACHMENT A

1. Neighborhood Council Board Members should conduct themselves in a professional and civil manner.

2. Neighborhood Council Board Members should treat other Board Members and members of the public with respect regardless of the other's opinion, ethnicity, race, religion, religious belief or non-belief, color, creed, national origin, ancestry, sex, sexual orientation, gender, gender expression, age, disability, marital status, income, homeowner status, renter status or political affiliation.

4. Neighborhood Council Board Members should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Board Members.

Violation of STNC Bylaws Page 3.

ARTICLE II PURPOSE

The purpose of the Sunland-Tujunga Neighborhood Council is to address issues that affect our community regarding the Governance of the City of Los Angeles by communicating with our stakeholders, allowing their feedback at our Neighborhood Council Meetings and representing our community's voice at City Hall. In order to fulfill the mission of the STNC, the following purposes and policies are established:

PURPOSES

1. To engage the broad spectrum of STNC stakeholders to collaborate and participate in matters affect the community, including events, issues and projects.
2. To work with other organizations in Sunland-Tujunga and with other Los Angeles neighborhood councils.
3. To promote STNC stakeholder participation and advocacy in Los Angeles city government decision making processes.
4. To propagate community awareness of available Los Angeles city resources.
5. To be an advocate of Sunland-Tujunga to government and private agencies.

POLICIES

1. To respect the will of the stakeholders of the STNC as the guiding influence of the STNC, subject to Department of Neighborhood Empowerment (hereinafter "Department") and legal constraints.
2. To consistently and diligently outreach to the diverse and changing Sunland• Tujunga community.
3. To respect the autonomy of all individuals, groups, and organizations in the community.
4. To be fair, open, and transparent in the conduct of STNC business.

Kathleen Travers Statement

"Anyway and another interesting thing...there were no recusals on the part of the STNC, on the part of anybody on the STNC, when they voted for an event that was going to be at the Elks lodge, even though several people are members of the Elks Lodge."

**Incorrect information as proven by the following vote count.
October 13, 2021 STNC Meeting Minutes(excerpt)**

c. Discussion/Motion for the STNC to approve \$400 as an outreach sponsorship to Elks Lodge to be used toward Outreach event tentatively set for first Saturday in December. STNC will sponsor an event focusing on youth and families being held by the Elks Lodge.

President Grant introduced the item. **Mr. Seigel, Ms. Royal, Ms. Cleghorn, and Ms. Hutchinson recused themselves.** **9. Motion to approve calendar items 9. c**

Motion: Babakhanian Second: Perdue

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe,	Travers	,		Cleghorn	Wadler
Freeman,	Von Gunten			Siegal	Woodruff
Perdue, C.				Hutchinson	Kim
Schmidt, T				Royal	C. Rowe
Schmidt,					
Babakhanian,					
Gordon, K					
Moran					

9 yes, 0 no, 2
ineligible, 0
abstain, 4
recuse, 4 absent
motion passed

Kathleen Travers Statements:

KT: **They started a new youth and adult education committee...**

JD: Hmm, ok.

KT: **...and are running a Scientology no drugs training through it.**

DJ: Oh my goodness.

JD: Yeah and a majority of the board voted for that?

KT: **No, the board didn't vote for it, that's the thing. They're doing it anyway.**

JD: How is it being pushed forward? If the board...

KT: Well, one wonders. And then there was...

DJ: **Well for sure Layla (sic) and Chris Rowe are both Scientologists who are on the board, right?**

JD: Uh huh. Well, you know...

KT: **Uh huh.**

Proof of incorrect information

From: The November 2021 Meeting Minutes (excerpt)

Following are recommendations from the new Sunland Tujunga Youth Adult Education Committee (pronounced Stake) Chairwoman Grant introduced the items.

h. Youth basketball coaching each week on Thursdays at New Hope Church. Time 6:30 to 8:30pm weekly. RSVP requested. No Charge

i. Drug Education Seminar for teens and adults. Saturday, January 8 th 1 to 4pm. Presentation by Drug Free World. Location to be announced. Free. All materials provided free of charge.

j. Education Town Hall Thursday, January 27th 7:00PM on zoom.

k. Youth and Adult Education Committee to assume control of the existing Youth Council FaceBook page to promote educational activities in the community that are sponsored by or partnered with the STNC." Items

9h, i, j, and k. Motion to pass items 9h, i, j, and k. Motion: Lallah Rowe 2 nd: Karen Purdue Yes No Ineligible Abstain Recuse Absent Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Gordon, Seigel 15 yes, 0 no, 4 absent motion passed Woodruff Kim Travers Wadler

Violation of the following Bylaws

STNC Bylaws page 6

The STNC shall encourage all stakeholders to participate in its activities, and shall not discriminate against individuals or groups on the basis of race, **religion**, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, marital status, income, homeowner/renter status, citizenship status, or political affiliation in any of its policies, recommendations, or actions.

Kathleen Traver's Statement:

KT: And there's this whole thing where, I can't remember who it is, but somebody's daughter is part of American Heritage Girls and I don't know if you know anything about American Heritage Girls?... **They're the racist offshoot of the Girl Scouts.** That when the Girl Scouts made an inclusivity statement about uh, **I think is was after 9-11 because there was some blow back about Muslim girls.** They made an inclusivity statement and the response of a whole bunch of people was to form this American Heritage Girls thing...which excludes. And they gave funding to them through this Elks event...where they had...

DJ: Ooh.

KT: Yes...and we didn't even find out about it until they reported on this wonderful cupcake event with the American Heritage Girls. And you know some of us just had our hackles go shooting up over that.

The American Heritage girls have never received funding from the STNC. The Invoice from the Elks Lodge for the Outreach event was paid directly by the City of Los Angeles to The Elks Lodge. The American Heritage Girls were asked to participate after the vote was approved by the Board. The girls helped other children to decorate free cupcakes and provided translation services to those students when needed. There was also one young gentleman who helped also. They also decorated cupcakes for the local Firefighters and other adults who wanted to just eat the

cupcakes and not decorate. The cleanup was done by the youth that participated, STNC Board Members and Elks Lodge Members.

American Heritage Girls.

American Heritage Girls' Inclusion Policy:

“All biological girls of any color, race, national origin and socioeconomic status who agree to live according to the standards of the AHG Oath and the AHG Creed are invited to be a member of American Heritage Girls.”

AHG was formed in 1995, not as a response to 9-11 which was in the year 2001.

“American Heritage Girls (AHG) was founded by a group of parents wanting a faith-based, scout-type character development program for their daughters in 1995. The AHG Program is dedicated to the mission of building women of integrity through service to God, family, community and country. AHG girls across the nation and the globe participate in badge programs, service projects, leadership opportunities, and outdoor experiences, all with an emphasis on Christian values and family involvement.”

Here is what AHG officially teaches from their website:

Talking To Your Daughter About Discrimination:

The early Christians knew a world filled with partiality—that is, favoritism for some and discrimination against others. Clean or unclean, slave or free, rich or poor... While the human race has made great strides toward unity, partiality still exists today, and looks just as ugly.

As you approach topics like race relations and discrimination with your daughter, keep the Epistle of James in mind. In James 2, James talks to the early Christians about being a loving church, one where partiality, discrimination, and favoritism have no place.

Tony Evans once said, “to discriminate against a fellow man is to interfere with the kingdom of God.” It’s our role as Christian parents to raise up a generation of inclusive, united, and loving kids.

<https://americanheritagegirls.org/talking-to-your-daughter-about-discrimination/>

The Importance Of Diversity In Your Daughter’s Friendships:

When you take a look at your daughter’s circle of friends, do they all look just like her? Or does she have a diverse friend group made up of a variety of demographics?

God created each and every person in His image and uniquely crafted us with an array of differences, from our ethnicities to our abilities. All of humankind is a beautiful picture of who God is! In Revelation, John recounts this vision “... there before me was a great

multitude that no one could count, from every nation, tribe, people and language, standing before the throne and before the Lamb ...”

Most often, your girl will pattern her friend group based on what she sees within the company you keep. Seek God for direction on befriending those who are different from you—it will inspire your daughter to do the same.

<https://americanheritagegirls.org/the-importance-of-diversity-in-your-daughters-friendships/>

How To Talk To Your Daughter About Racial Diversity:

There’s a phrase people say when the topic of diversity comes up in conversation: “I don’t see color.” Parents, hear this: raising color-blind children is not the goal! When raising your Godly girl, the goal is not to ignore racial diversity, but rather, celebrate the Godly design that it is!

God designed diversity in our human race, yet we are all created in His image and likeness. We, as individuals uniquely created by God, are different.

Just as we are one in His image, we are one in the Church. In John 17:21, Jesus prays that we as human race would be one, just as Jesus is one with the Father. Guide your girl to pray for oneness, rather than sameness in our human race.

<https://americanheritagegirls.org/how-to-talk-to-your-daughter-about-racial-diversity/>

While the Troop does meet in La Crescenta there are many children that live and or attend school in the Sunland Tujunga Community. This youth group contributes to our community by doing community clean ups, cleaning up the local cemetery, placing flags on Memorial and Veteran’s Day, and participated at National Night out by creating and running game booths for the children who attended.

RESOLUTION

Be it resolved that the Board of Neighborhood Commissioners amends the following policy:

NEIGHBORHOOD COUNCIL BOARD MEMBER CODE OF CONDUCT POLICY

POLICY NUMBER: 2014-2(1)

....

WHEREAS, the Board of Neighborhood Commissioners (Commission) established Working Groups comprised of current and past Neighborhood Council members and Neighborhood Council stakeholders on January 26, 2013, to recommend changes to the Plan for a Citywide System of Neighborhood Councils;

WHEREAS, the Commission believes the following Code of Conduct (Attachment A) will address some of the concerns and recommendations of the Working Groups;

WHEREAS, the Commissioners recognize that a Neighborhood Council System that is physically and emotionally safe and secure for all Board Members promotes good citizenship, increases Stakeholder attendance and supports community engagement;

WHEREAS, Neighborhood Councils are required under Article II of the Plan for a Citywide System of Neighborhood Councils to be diverse, inclusive and open to all Stakeholders;

WHEREAS, the Commission expects Board Members to conduct themselves in a manner in keeping with an established Code of Conduct and with a proper regard for the rights and welfare of other Board Members, Stakeholders, Committee Members, and volunteers;

WHEREAS, the Commission recognizes that improper conduct may occur within the Neighborhood Council System and among members of Neighborhood Councils;

WHEREAS, the Commission expects Board Members to reaffirm their commitment to the Code of Conduct every 2 years.

WHEREAS, Section 902 (b) Article IX of the new Charter provides that the Board of Neighborhood Commissioners "shall be responsible for policy setting and policy oversight and the promulgation of rules and regulations but not be responsible for day-to-day management."

Now, therefore, be it resolved that the Board of Neighborhood Commissioners amends this policy to inform Neighborhood Council members of that type of conduct which this Commission and others deem harmful to the Neighborhood Council system.

RESOLUTION

POLICY NUMBER:

2014-2(2)

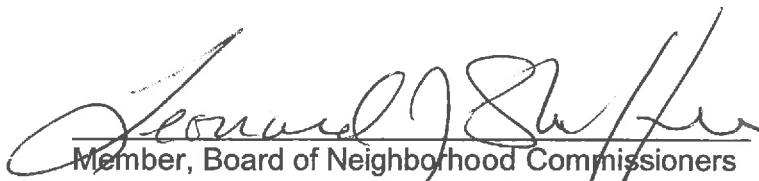
1. Neighborhood Council Board Members are required to either, read and sign a copy of the Code of Conduct attached as Exhibit "A" or participate in training approved by the Department of Neighborhood Empowerment (Department).
2. As of November 1, 2016, every Neighborhood Council Board Member, who has not signed the Code of Conduct in 2016, whether elected, selected or appointed, shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department. Thereafter, every Neighborhood Council Board Member shall be required to re-sign the Code of Conduct or participate in training approved by the Department every two years.
3. On or after November 1, 2016, a newly elected, selected, appointed or re-elected Neighborhood Council Board Member shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature, or participate in training approved by the Department within 30 days of the election or selection being certified by the Department or within 30 days of selection or appointment to the board. All new Neighborhood Council Board Members shall renew their Code of Conduct every two years thereafter.
4. Any Neighborhood Council Board Member who fails or refuses to review, sign, date and provide a copy of the attached Code of Conduct to the Department or participate in training approved by the Department within the abovementioned time frames shall be suspended from their Neighborhood Council and shall not act on any matter that comes before their Neighborhood Council and shall not be counted for the purpose of establishing a quorum of the Neighborhood Council.
 - a. The Department shall notify the Board Member of their suspension by sending a letter to their last known email address and/or physical mailing address.
 - b. The Department shall also notify the remainder of the Board Members by email and/or U.S. mail of the suspension of the Board Member.
5. If within 30 days of being suspended the Neighborhood Council Board Member does not provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department they shall be removed as a Neighborhood Council Board Member by the following procedures:
 - a. The Department will notify the Board Member of their removal by sending a letter to their last known email address and/or mailing address.

RESOLUTION

- b. The Department will also notify the remainder of the Board Members by email and/or U.S. mail regarding the removal of the Board Member and that the Board Member's position on the board shall be considered vacant.
- c. Any Board Member removed pursuant to this policy shall have the right to present to the Department evidence that he or she has in fact complied with this policy. The Department shall be the sole decision maker as to the sufficiency of the evidence submitted.

RESOLUTION

Moved by:


Member, Board of Neighborhood Commissioners

Seconded by:


Member, Board of Neighborhood Commissioners

Witnessed by:


Staff, Department of Neighborhood Empowerment

VOTES

AYES: _____

NAYS: _____

DATE: 10/4/16

RESOLUTION

ATTACHMENT A

1. Neighborhood Council Board Members should conduct themselves in a professional and civil manner.
2. Neighborhood Council Board Members should treat other Board Members and members of the public with respect regardless of the other's opinion, ethnicity, race, religion, religious belief or non-belief, color, creed, national origin, ancestry, sex, sexual orientation, gender, gender expression, age, disability, marital status, income, homeowner status, renter status or political affiliation.
3. Neighborhood Council Board Members should not, during meetings, functions or events engage in or threaten to engage in any physical attack on any other individual.
4. Neighborhood Council Board Members should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Board Members.
5. Neighborhood Council Board Members should promote and, if necessary, enforce a safe meeting environment. If other Board Members become disruptive or violate the Code of Conduct Neighborhood Council Board Members have agreed to abide by, Board Members should demand that the offending Board Member conduct themselves in a respectful and orderly manner.
6. Neighborhood Council Board Members should not engage in "bullying" or harassment which is generally defined as follows:
 - a) "Bullying" is conduct that meets all of the following criteria:
 - i. is reasonably perceived as being dehumanizing, intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
 - ii. is directed at one or more Board Members;
 - iii. is conveyed through physical, verbal, or technological means;
 - iv. substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
 - v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities

RESOLUTION

by placing the Board Member in reasonable fear of physical harm or by causing emotional distress; and,

- vi. is based on a Board Member’s actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.

b) “Harassment” is conduct that meets all of the following criteria:

- i. is reasonably perceived as being dehumanizing, intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
- ii. is directed at one or more Board Members;
- iii. is conveyed through physical, verbal, or technological means;
- iv. substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
- v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities because the conduct, as reasonably perceived by the Board Member, is so severe, pervasive, and objectively offensive as to have this effect; and,
- vi. is based on a Board Member’s actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.

I have read and understand the Neighborhood Council Board Member Code of Conduct. I understand that if I fail to provide the Department of Neighborhood Empowerment with a signed and dated copy of this Neighborhood Council Board Member Code of Conduct I may be subjected to suspension and/or removal from my Neighborhood Council Board.

Name (Please Print) _____

Signature _____

Date _____

Neighborhood Council _____



SUNLAND-TUJUNGA LODGE NO. 2098

BENEVOLENT AND PROTECTIVE ORDER OF ELKS
10137 COMMERCE AVENUE ♦ TUJUNGA, CALIFORNIA 91042 ♦ (818) 352-2098

INVOICE #11192021

DATE: November 19, 2021

TO Sunland-Tujunga Neighborhood Council
P.O. Box 635
Tujunga, CA 91043

ITEM #	ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL
N/A	Outreach table for the Elks Lodge Holiday Event	1	\$400.00	\$400.00
Payment terms: Upon receipt				
QUESTION CONTACT: Lori Napen-Bouchard 818-631-			Total	\$400.00

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, Vice-President
Karen Perdue, Vice President
Ed Babakhanian, Treasurer
Vacant, Secretary
Michelle Wadler, Apperson PTA
James Spishak, Neighborhood Watch
Shirley Kim, Shekinah Church
Janelle Hussion, ST Volunteer Team
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Vacant, Region 3
Carol Hutchinson, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS
ANGELES**
CALIFORNIA



**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, Presidente, al electrónico stnclydia@gmail.com para avisar al Concejo Vecinal.

**General Board Meeting Draft Minutes
Wednesday, October 13, 2021
7:00 PM**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: 918 9278 5703 and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

1. Call to Order, Welcome - 7:01 PM by President Lydia Grant.

a. DIGITAL COMMUNICATIONS POLICY UPDATE

Ms. Cleghorn stated that there was a new version.

b. NEXT CODE OF CONDUCT POLICY MEETING 10-19-21 @ 6:30 PM

Ms. Cleghorn stated that there was a new version. These meetings are a forum to discuss possible changes to the current Code of Conduct.

c. GRIEVANCE POLICY

Ms. Cleghorn stated that there was a new version.

d. LIGHT POLE BANNERS

Ms. Cleghorn stated that the banners would be up soon.

e. LA Public Library: Free help with homework for adult + K-12 students

President Grant introduced the item.

f. Angeleno Connect Program brings LA residents low/no cost internet access, fee-free banking

President Grant introduced the item.

g. \$37 million available for LA small businesses via Comeback Checks COVID relief program

President Grant introduced the item.

h. Upcoming town hall with City Controller, Ron Galperin, tentatively scheduled for October 27

President Grant introduced the item. She described the web portal

2. Roll Call, Voting Eligibility - 17 present, quorum met.

President Grant stated Jim Spishak had submitted a letter of resignation

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st Vice President
Karen Perdue	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Present	Yes	At-Large Group Representative
Leny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Present	No	Region 1 Representative
Trevor Schmidt	Present	Yes	Region 2 Representative
Clare Gordon	Present	Yes	Region 2 Representative

Jon von Gunten	Present	No	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative
Cheryl Schmidt	Present	Yes	Region 4 Representative
Belinda Woodruff	Absent	No	Region 4 Representative
Group Stakeholder	Vacant		
James Spishak	Resigned		
Nina Royal	Present	Yes	STSERVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Present	Yes	Toastmasters
Shirley Kim	Present	Yes	Shekinah Church
Michelle Wadler	Absent	Yes	Apperson PTA
Quorum: 11 17 present at roll call			

3. Pledge of Allegiance - Led by President Grant

4. Presentation by Local Service Club - The American Legion

Roger Klemm gave the presentation. He described its organizational goals and activities including improving access to clean water and ending polio.

5. Comment by Elected Officials/Representatives, Done, City Departments (3 min per Representative) -

SLO Contreras stated that crime in the area had continued to trend downwards.

SLO Caloca stated that crime in the area, including rape and robbery had continued to trend downwards. She discussed continuing issues involving homelessness.

Ryan Sudy spoke about an incident involving an assault by one homeless person against another and asked who to contact. SLO Contreras advised to call 911 for emergencies.

Mr. Seigel asked about an incident at a grocery store. SLO Caloca stated that Patrick was still alive, one individual died, and two more individuals were hospitalized.

Armida Ornelas, the new President of Mission College, introduced herself. She discussed changes made to the college's website and new programs. There will be registration events- October 19, 4-7pm and October 27, 10am to 1pm.

Ms. Travers asked if computer training classes would be available. Ms. Ornelas stated that they would be starting October 25 Monday, Tuesday and Weds. From 4 pm to 6.15 pm

Mr. Seigel thanked Ms. Ornelas for attending and asked about STEM programs at the college.

Mary Jerejian, from Assemblywoman Rivas' office, stated that 11 of the Assemblywoman's bills had been signed into law, including AB 37, AB 46, AB 326, AB 815, AB 974, and AB 122. She invited everyone to a nature walk at Placerita Canyon on 10/23 from 8:30 AM to 12:30 PM. She stated that a vaccine drive would be held by the Metro Red and Orange lines.

Mr. Von Gunten asked about the health privacy bill. Ms. Jerejian stated that she would send more information about the bills to the Board.

Vanessa Serrano discussed AB 3361 and public comment during meetings

6. Recommendations from The Land Use Committee

President Grant tabled the item.

7. NEW BUSINESS ADMINISTRATIVE ITEMS:

a. Discussion/Motion to approve the establishment of the Sunland-Tujunga Youth and Education Committee. The purpose of this committee: To prepare our leaders of the future and assist community members by helping the community to create, provide and carryout educational and growth activities and opportunities for young people and community members in the Sunland-Tujunga area. This will be accomplished by working with parents, educators, community members and groups. The initial members of the committee shall be STNC Board members, Lallah Rowe – Chair, Lydia Grant, Chris Rowe, Cheryl Schmidt, Ed Babakhanian and Stakeholders Pastor Eddie Ledesma, Brian Anderson.

President Grant introduced the item.

Ms. Rowe described the intended purposes of the Committee.

Mr. Von Gunten asked about promoting everyday living skills. Ms. Rowe stated she was open to it.

Ms. Perdue suggested renaming it to include adults. President Grant suggested “Youth and Adult Education Committee.” Ms. Rowe accepted.

Mr. Babakhanian moved to establish the Youth and Adult Education Committee. Carol seconded. 15/0/0. Passed.

6c. Motion to Establish the Youth and Adult Education Committee					
Motion: Ed Babakhanian Second: Carol Hutchinson					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, von Gunten, Perdue, Hutchinson, Royal, Cleghorn, Kim, T. Schmidt, C. Schmidt, C. Rowe, Babakhanian, K Moran		Travers Von Gunten	,		Wadler Woodruff
15 yes, 0 no, 0 abstain, 2 ineligible, 2 absent motion passed					

b. Announcement of vacant Board Seats

President Grant introduced the item.

c. Discussion/Action for Meeting location for returning to in person meetings.

President Grant introduced the item.

Ms. Rowe asked about vaccination status at in-person meetings. President Grant stated that Board members could not remove people from meetings based on vaccination status. Vanessa Serrano stated that BONC would set policy on this matter.

President Grant stated she had spoken to Principal at Apperson School re: holding meetings in auditorium and school would be okay with meetings-

Ms. Moran asked about hybrid meetings. President Grant stated that they were being discussed.

d. Discussion/Update/Action regarding moving stored items to NVCH. Letter to Councilwoman Rodriguez sent last month.

President Grant introduced the item, stating that the Councilwoman had not responded.

Ms. Cleghorn suggested tabling the item. Ms. Purdue stated her opposition to taxpayers paying twice for the storage. Mr. Von Gunten suggested sending Councilwoman Rodriguez a registered letter.

Mr. Von Gunten moved to send the previous letter as a registered letter and having a return receipt requested. Ms. Rowe seconded. Withdrawn.

Ms. Schmidt stated her concerns with the Councilwoman not responding to the Board. Ms. Rowe suggested asking the City Attorney about the item.

Ms. Cleghorn suggested using certified mail. President Grant stated that certified mail does not go directly to the recipient.

Mr. Babakhanian suggested including something of value in the letter and contacting the Mayor’s office if the Councilwoman continued to be unresponsive.

Ms. Travers stated that City Hall mail did not deliver directly to the recipient. President Grant stated she would look into methods for delivery directly to Councilwoman Rodriguez

Ms. Rowe amended the motion to include requesting a return receipt and using a courier if necessary. Withdrawn.

7 d. Motion to resend letter to Monica Rodriguez concerning move STNC supplies to NVCH					
Motion: Carol Hutchinson Second: Jon Von Gunten					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, von Gunten, Perdue, Hutchinson, Royal, Cleghorn, Kim, T. Schmidt, C. Schmidt, C. Rowe, K Moran, Babakhanian		Travers Von Gunten	,		Wadler Woodruff
15 yes, 0 no, 2 ineligible, 0 abstain, 2 absent motion passed					

8. CONSENT CALENDAR - NON-FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:

President Grant introduced the items. Ms. Rowe stated that the number for Item D was incorrect and gave the correct number as “21-0002-S1 50”

Mr. Seigel suggested voting on Item E separately.

Ms. Gordon asked about Item G. Item G removed for separate vote

- a. Discussion/Motion to approve the September 8, 2021 Board Meeting Minutes
- b. Discussion/Motion to approve the September 8, 2021 Special Board Meeting Minutes
- c. Discussion/Motion to support Outreach for local artists for Pinewood Mural.
- d. Discussion/Motion to support CF 21-000-S1 50 (RODRIGUEZ) 8/3/21 Street Racing I Authorizing Driver’s License Suspensions
- f. Discussion/Motion to support CF 21-0869 (BUSCAINO) 8/3/21 Issue: LAPD Neighborhood Watch I Community Building I Online tools.

President Grant introduced the item.

8. Motion to approve consent calendar items 8 a. b. c. d. and f.					
Motion: Carol Hutchinson Second: Nina Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Babakhanian, Gordon, Moran 13 yes, 0 no, 2 ineligible o abstain, 4 absent motion passed		Travers Von Gunten	,		T. Schmidt Woodruff Wadler Kim

- e. Discussion/Motion to support CF 21-0870 (RODRIGUEZ) 8/3/21 Street Racing I Task Force Reports & Recommended Measures To: Public Safety Committee.

Mr. Seigel amended the motion to include investigations for persons with modified exhaust and excessive noise exhaust. Ms. Rowe seconded. Withdrawn.

Mark Dutton suggested adding “illegal exhaust” to the motion and fix-it tickets. Mr. Von Gunten suggested making the item a separate CIS.

8 e. Motion to approve Item 8 e. CIS supporting CF 21-870 (Rodriquez)					
Motion: Carol Hutchinson Second: Nina Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Babakhanian, Gordon, K Moran 13 yes, 0 no, 2 ineligible, 0 abstain, 4 absent motion passed		Travers Von Gunten	,		Wadler Woodruff Kim C. Rowe

- g. Discussion/Motion to support letter to Kelly Gonez regarding mandatory vaccines for students and staff.

Ms. Schmidt introduced the item, reading the letter.

8 e. Motion to approve letter to be sent to Kelly Gonez regarding mandatory vaccinations					
Motion: Karen Purdue Second: Nina Royal					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Babakhanian, Gordon, K Moran 13 yes, 0 no, 2 ineligible, 0 abstain, 4 absent motion passed		Travers Von Gunten	,		Wadler Woodruff Kim C. Rowe

9. CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: Recommendations from the STNC Budget & Finance Committee - Ed Babakhanian, Treasurer

- a. Discussion/Review Motion to approve the August Monthly Expenditure Report (MER)
- b. Discussion/Review Motion to approve the September Monthly Expenditure Report (MER)
- c. Discussion/Motion for the STNC to approve \$400 as an outreach sponsorship to Elks Lodge to be used toward Outreach event tentatively set for first Saturday in December. STNC will sponsor an event focusing on youth and families being held by the Elks Lodge.
- d. Discussion/Motion for the STNC approve an additional license for Adobe Acrobat not to exceed \$20 per month
- e. Discussion/Motion for the STNC to approve budget update effective 10/1/2021
- f. Discussion/Motion for the STNC to approve an ad in the Verdugo Hills High School Homecoming Program to promote STNC up to \$250.00

Mr. Babakhanian introduced the items. Ms. Cleghorn recused herself. Ms. Rowe requested voting on Item C to be done separately.

9. Motion to approve calendar items 9. A.b.d.e. f.					
Motion: Babakhanian Second: Perdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, C. Schmidt, C. Rowe, Babakhanian, Gordon, K Moran		Travers Von Gunten	,	Cleghorn	Wadler Woodruff Kim C. Rowe
12 yes, 0 no, 2 ineligible, 0 abstain, 1 recuse, 4 absent motion passed					

c. Discussion/Motion for the STNC to approve \$400 as an outreach sponsorship to Elks Lodge to be used toward Outreach event tentatively set for first Saturday in December. STNC will sponsor an event focusing on youth and families being held by the Elks Lodge.

President Grant introduced the item. Mr. Seigel, Ms. Royal, Ms. Cleghorn, and Ms. Hutchinson recused themselves.

9. Motion to approve calendar items 9. c					
Motion: Babakhanian Second: Perdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, C. Schmidt, T Schmidt, Babakhanian, Gordon, K Moran		Travers Von Gunten	,	Cleghorn Siegal Hutchinson Royal	Wadler Woodruff Kim C. Rowe
9 yes, 0 no, 2 ineligible, 0 abstain, 4 recuse, 4 absent motion passed					

10. Committee & Liaison Reports

President Grant introduced the item.

- a. STAT
- b. STARC
- c. Land Use
- d. Community Improvement

- e. Outreach
- f. Beautification – Carol Hutchinson related that work had begun on Pinewood Mural
- g. LANCC/VANC
- h. Budget Advocates

11. Council Files and Additional Board Actions Update

12. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- b. NC meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities
- d. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at [http://empowerla.org/boardmembers/\[anti-biastraining\]](http://empowerla.org/boardmembers/[anti-biastraining])

13. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

Mark Dutton thanked President Grant for running an efficient meeting.

14. FINAL ANNOUNCEMENTS & BOARD COMMENTS

Ms. Schmidt discussed a Veteran’s Day event at 10 AM and the need for donations and volunteers.

Ms. Travers discussed having a speaker at the next meeting.

Ms. Gordon discussed an expired link in the agenda for anti-bias training.

President Grant stated that the Board’s council file letters were made null and void when the Council took action on the file and that letters needed to be sent to legislative assistants. She discussed picking up election materials.

Ms. Hutchinson discussed parliamentary procedure trainings

Ms. Rowe discussed an upcoming Foothill Community Toastmasters’ event.

Ms. Cleghorn discussed where to find anti-bias training.

15. ADJOURN - 9:16 PM

Next STNC Board Meeting: September 8, 2021

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of

services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org 037

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Interim Secretary, at (818) 951-7411** or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.lacity.org

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org

SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director Eve.Sinclair@lacity.org

The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331

CD7 Planning Deputy Dominick Ortiz dominick.ortiz@lacity.org & Anissa Raja anissa.raja@lacity.org

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 Caroline.Menjivar@lacity.org

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- mark.ross@lacity.org

LA City Controller Ron Galperin - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov

CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 arturo.garcia-mendoza@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - guyen.vo-ramirez@lacity.org

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 dgutierrez@glacvcd.org

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – Jim Spishak - meetings via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - 3rd Thursdays @ 7:00 PM
- h. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays April 27 @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom

Community Impact Statement Submitters

Jon von Gunten
 Carol Hutchinson
 Karen Perdue
 Shirley Kim
 Claire Gordon

STNC Bank Card Holder

Ed Babakhanian, STNC Treasurer
 Carol Hutchinson 2nd Card Holder

STNC Second Signer

Cindy Cleghorn
 Carol Hutchinson, Alternate

STNC Committee Members reaffirmed by the STNC Board:

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: Gerald Sherman, George Arakel, Levon Parian, Barbara Rowe, and Roger Swart.

STARC: Chair Joe DeCenzo, Kresse Armour, Gerardo Barrientos, Debby Beck, Lucy Berman, Scott Froschauer, Dawn Jenkins, Eric Santiestevan, Bill Skiles, Corey Stein, and Michelle Wadler*

Beautification Committee: Co-Chair Roger Klemm, Co-Chair Nelly Luboff, Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen, and Steve Black

Land Use Committee: Chair Pati Potter, Bill Skiles, Debby Beck, Richard Marshalian, Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, John Laue, Arsen Karamians, and Stephanie Mines

* STNC Boardmember

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, Vice-President
Karen Perdue, Vice President
Ed Babakhanian, Treasurer
Vacant, Secretary
Michelle Wadler, Apperson PTA
James Spishak, Neighborhood Watch
Shirley Kim, Shekinah Church
Janelle Hussion, ST Volunteer Team
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Vacant, Region 3
Carol Hutchinson, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS
ANGELES**
CALIFORNIA



**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, Presidente, al electrónico stnclydia@gmail.com para avisar al Concejo Vecinal.

**General Board Meeting Draft Minutes
Wednesday, November 10, 2021
7:00 PM**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: 918 9278 5703 and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

1. Call to Order, Welcome - 7:02 PM by Chairwoman Lydia Grant. She thanked everyone for their time and stated that the homeless count would be taking place soon.

a. Pinewood Mural Artists

Carol Hutchinson gave an update, stating there had been new volunteers and that progress had been made.

b. Communication from Kelly Gonez

Chairwoman Grant stated that Ms. Gonez had only responded to the question about vaccines and had not responded to the other questions. Ms. Hutchinson stated that the letter was on the Board’s website.

c. Upcoming Dates: Veterans Day Nov. 11 events: American Legion Post 377 at Sunland Park 11 a.m., Glen Haven Cemetery, 13017 Lopez Cyn at 10 a.m.

Chairwoman Grant stated that the American Legion event had been cancelled.

Cheryl Schmidt described the event that would take place at Glen Haven Cemetery.

d. Elks Lodge Cupcake Decorating, Sat. Dec. 4

Chairwoman Grant stated that the Board would be sponsoring it and described how people can donate to it. She stated that art and bake sales would also be taking place at the time.

e. Volunteers needed for STNC storage inventory contact Karen Perdue

Chairwoman Grant stated that anyone interested should give Ms. Perdue a call.

2. Roll Call, Voting Eligibility - 15 present, quorum met

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st Vice President-CIGA
Karen Perdue	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Present	Yes	At-Large Group Representative
Leny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Absent	N/A	Region 1 Representative
Trevor Schmidt	Present	Yes	Region 2 Representative

Claire Gordon	Present (here at 8:40)	Yes	Region 2 Representative
Jon von Gunten	Present	Yes	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative
Cheryl Schmidt	Present	Yes	Region 4 Representative
Belinda Woodruff	Absent	N/A	Region 4 Representative
Vacant		Yes	Neighborhood Watch
Nina Royal	Present (here at 7:15)	Yes	STSERSVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Present	Yes	Toastmasters
Shirley Kim	Absent	Yes	Shekinah Church
Michelle Wadler	Absent	Yes	Apperson PTA
Stakeholder Group	Vacant	Yes	
Quorum: 11 13 present at roll call			

3. Pledge of Allegiance - Led by Dan Kellgreen

4. Presentation by Local Service Club - The American Legion

Dan Calgreen gave the presentation, describing the mission of the organization. He said they are currently doing a blanket drive for homeless veterans and that it is a non-political entity. He stated that they are involved in youth sports and the Boy Scouts.

Lallah Rowe asked if the American Legion could be opened up to the community and how it was involved in education. Mr. Calgreen stated that the organization was open to the community and that it taught history through its veterans' experience.

5. Comment by Elected Officials/Representatives, Done, City Departments (3 min per Representative) - .

Eve Sinclair, Area Director from Councilwoman Monica Rodriguez's office, discussed COVID in the area, stated that a new testing site would be open on November 17, that they were working with local churches to administer vaccines, that there would be a vaccination drive at Stetson Ranch, that the Project Homekey Goodnight Inn site was now open and that several homeless people had accepted housing that the Summer View site would also be open soon, and that Care and Care Plus teams were working to provide homeless services. She stated that no-overnight parking restrictions for oversized vehicles was now being enforced in several areas, that there was an EMROD clean-up recently, that on December 23rd there would be a food give-away, Howard Finn Park would receive new lighting, fencing was repaired at the Veterans' Memorial, that there would be a new slurry seal on Tujunga Blvd, that the Oro Vista Green Corridor Project was moving ahead, that the Tujunga Canyon and Marcus Sewer project was moving forward, and asked for donations for veterans.

Chairwoman Grant asked about the construction at North Valley City Hall and asked if items in storage could be moved to avoid paying storage charges. Ms. Sinclair stated she would look into moving the items.

Cindy Cleghorn asked if a trash receptacle at Commerce Ave and Tujunga Blvd could be picked up. Ms. Sinclair stated that she believed it had been.

Mr. Schmidt asked how the contractor would be selected for Oro Vista and stated that he wanted to share a vaccine death report with her. Ms. Sinclair stated that design had not begun yet and that they would do a call-out ahead of work beginning.

Cheryl Schmidt described the RV overnight parking situation and stated that neighbors had been getting death threats from RV occupants. Ms. Sinclair stated that the motion had been waived out of the Transportation Committee and was in process.

SLO Contreras stated that there continued to be a slight decrease in crime from last year, that they were currently tracking an armed burglary suspect, and asked those in attendance to call 911 if they spot a suspicious person. He stated that they had been dealing with an RV encampment, but that with the moratorium they could not impound or threaten to impound such vehicles unless crimes were being committed.

Jon von Gunten asked if any of the arms taken from the burglary suspect were rifles with telescopic sights. SLO Contreras stated that only handguns had been captured.

Ed Babakhanian asked about a casino bust and a liquor store robbery. SLO Contreras stated that he had no updates on the robbery and that the casino was illegally operating and was a revolving issue.

Gilessa Hernandez, new Field Deputy for Assemblymember Rivas, introduced herself, and gave her email as gilessa.hernandez@asm.ca.gov. She stated that the office would be able to assist with any state issue, including EDD, DMV, and CALTRANS. She stated that they had facilitated a vaccine pop-up site and that more were scheduled for later this month.

Vanessa Serrano, spoke about upcoming training opportunities, including the Core Onboarding series, and drafting agendas, CIS's, and funding workshops. She spoke about BONC's upcoming draft of its digital media policy and the meeting at which it would be discussed.

Ms. Cleghorn stated that the date for the BONC meeting was Monday and asked about moving items into storage. Ms. Serrano stated she would see what she could do to help.

Mr. Schmidt asked about the digital media policy changes. Ms. Serrano stated she would send them to the Board. Chairwoman Grant stated that it is on the agenda.

6. Recommendations from The Land Use Committee

No recommendations were made.

7. Presentation: Tree People

Pat Kramer gave a note on the presentation. She spoke about a tree-watering event that the group had held, stating it was well-received and that they were in contact with Steve List, the urban forestry representative for the area. She stated that he said the trees needed maintenance and that he would work with the council office on it. She stated that the Councilwoman said she would work with Mr. List on tree maintenance.

Xiomara Duran gave the presentation with screen sharing, stating that she had been appointed as a tree ambassador. She stated that the tree canopy had many benefits, including cooler temperatures, and that poorer neighborhoods tended to have fewer trees. She stated that heat-related deaths commonly went unreported and that a fraction of current land use was dedicated to trees. She went over the program's goals, including applying for tree applications. She discussed how to adopt trees and gave her email as xduran@treepeople.org.

Chairwoman Grant asked who to contact. Ms. Kramer stated that they could contact Tree People directly and suggested holding a joint event.

Ms. Rowe asked if there was a public education program for children. Ms. Kramer stated that she would support such a program. Ms. Duran described the Generation Earth education program.

8. NEW BUSINESS

ADMINISTRATIVE ITEMS:

a. Announcement of vacant Board Seats

Chairwoman Grant introduced the item, stating two seats were vacant.

b. Discussion/Action: Motion to extend STNC Light Pole Banner program to November 2022 with City and submit all required paperwork/permits to accomplish this extension of time. [STNC’s light pole banners installed 11/1/21 but our banner program started June. This vote is to extend to Nov. 2022 so banners are up for the one year period of time.]

Chairwoman Grant introduced the item.

Item 8b. Motion to extend STNC Light Pole Banner program to November 2022 with City and submit all required paperwork/permits to accomplish this extension of time					
Motion: Nina Royal 2 nd : Lallah Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian 12 yes, 0 no, 6 absent 1 recuse motion passed				von Gunten	Gordon Woodruff Kim Travers T. Schmidt Wadler

c. Discussion/Update on Pinewood Mural

Chairwoman Grant introduced the item, asking people to contact her if they are interested in assisting.

d. Discussion/Motion to cancel the December 2021 STNC board meeting due to the holidays

Chairwoman Grant introduced the item.

Item 8d. Motion to cancel the December 2021 STNC board meeting due to the holidays					
Motion: C. Schmidt 2 nd : None					
Yes	No	Ineligible	Abstain	Recuse	Absent

9. CONSENT CALENDAR - NON-FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items, unless a item is removed from the consent calendar.

in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar: 045

Chairwoman Grant introduced the items.

a. Discussion /Motion to approve Apperson Elementary School Civic Permit to be submitted, for Meeting location when returning to in person meetings.

b. Discussion/Motion to approve the October 13, 2021 Board Meeting Minutes

Ms. Rowe asked that this item be pulled from the calendar, addressing errors on items 6c and 7d. Mr. Seigel addressed more errors on item 7d, stating the amendment to the motion was withdrawn.

Ms. Gordon left the meeting at 9:11 PM.

Item 9b. Motion to approve the October 13 meeting minutes as amended					
Motion: L. Rowe 2 nd : Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Cleghorn, Seigel, C. Schmidt 13 yes, 0 no, 1 abstain, 5 absent motion passed			Cleghorn		Woodruff Kim Travers Wadler Gordon

c. Discussion/Motion to Set up Town Halls that allow 30 Minute segments (2hr. Total)for Non-Profits to present. With the statement that the Neighborhood Council does not endorse these non-profits.

d. Discussion/Motion to approve Possible dates for Committee Training/ Retreat on Saturday, January 15, 2021 or Sunday January 16, 2021

e. Discussion/Motion to send a letter to CD7 to, maintain the Foothill Blvd, tree wells. Whereas, CD7 has informed us that streets with trees along them have a positive impact on slowing down traffic; and whereas Foothill Boulevard in S-T is considered to be part of a High Injury Network (HIN); and whereas the trees along Foothill Boulevard were planted over 5 years ago and have not been consistently maintained for more than two years; the STAT Committee of STNC moves that our Council District, CD7, allocate funding to 2 improve and enlarge the areas around the tree wells as the decorative inserts and hard-packed soil are preventing water from penetrating down into the roots. By taking this action, we hope to encourage the survival and health of our beautiful trees along our main Foothill Boulevard Corridor. [presented by STAT Committee: Roger Swart, Barbara Rowe]

Ms. Kramer asked that the item be pulled from the calendar and amended it to remove tree well widening and add funding from CD7 for maintenance.

Item 9e. Motion to send a letter to CD7 to maintain the Foothill Blvd, tree wells.					
Motion: Freeman 2 nd : L. Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent

Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, Gordon, von Gunten, Cleghorn, Seigel 14 yes, 0 no, 5 absent motion passed					Woodruff Kim Travers Wadler C. Schmidt
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f. Discussion/Motion to file a CIS on CF 21-1134 Public Safety Motion

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=21-1134> g. The Sunland Tujunga Neighborhood Council supports CF21-1134 to: INSTRUCT the Los Angeles Department of Transportation (LADOT) to report in regard to the number of uncontrolled marked crosswalks throughout the City, and recommendations for traffic controls and/or beacons at each crosswalk where such devices do not exist nor are funded, and could be beneficial to improve driver yielding and stopping behavior, and as a result, pedestrian comfort and safety. 2. INSTRUCT the LADOT, in coordination with the City Administrative Officer (CAO), to report with a multi-year funding plan to implement the aforementioned recommendations as detailed above in Recommendation No. 1 by 2025. 3. INSTRUCT the Bureau of Engineering and the Bureau of Street Lighting to assess the required access ramp and street lighting needs for all locations identified for a new traffic control and/or beacon, and provide a rough order of magnitude cost for this work, and resources necessary to implement.

Items 9a, c, d, and f. Motion to pass the Consent Calendar items 9a, c, d, and f.					
Motion: Lallah Rowe 2 nd : Karen Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten 13 yes, 0 no, 2 abstain, 4 absent motion passed			Gordon Seigel		Woodruff Kim Travers Wadler

Following are recommendations from the new Sunland Tujunga Youth Adult Education Committee (pronounced Stake)

Chairwoman Grant introduced the items.

h. Youth basketball coaching each week on Thursdays at New Hope Church. Time 6:30 to 8:30pm weekly. RSVP requested. No Charge

i. Drug Education Seminar for teens and adults. Saturday, January 8 th 1 to 4pm. Presentation by Drug Free World. Location to be announced. Free. All materials provided free of charge.

j. Education Town Hall Thursday, January 27 th 7:00PM on zoom.

k. Youth and Adult Education Committee to assume control of the existing Youth Council FaceBook page to promote educational activities in the community that are sponsored by or partnered with the STNC."

Items 9h, i, j, and k. Motion to pass items 9h, i, j, and k.					
Motion: Lallah Rowe 2 nd : Karen Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent

Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Gordon, Seigel 15 yes, 0 no, 4 absent motion passed					Woodruff Kim Travers Wadler
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10. CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: Recommendations from the STNC Budget & Finance Committee - Ed Babakhanian, Treasurer

Mr. Babakhanian gave the presentation.

- a. Discussion/ Motion to approve the October 2021 Monthly Expenditure Report (MER)
- b. Discussion/Motion to approve up to \$125.00 to advertise and bring attention to the Pinewood Mural (Banner)
- c. Discussion/Motion to approve Neighborhood Purpose Grant in the amount of \$2,500.00 to fund vehicle rentals (golf cart type vehicles) and promotional materials to support 2022 Independence Day Parade as executed by the Sunland Tujunga Shadow Hills Rotary Club

Mr. von Gunten recused himself, causing the item to be pulled out of the calendar.

Items 10c. Motion to approve Neighborhood Purpose Grant in the amount of \$2,500.00 to fund vehicle rentals (golf cart type vehicles) and promotional materials to support 2022 Independence Day Parade as executed by the Sunland Tujunga Shadow Hills Rotary Club					
Motion: Babakhanian 2 nd : Hutchinson					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, Gordon 11 yes, 0 no, 3 recused, 5 absent motion passed				von Gunten Cleghorn Seigel	Woodruff Kim Travers Wadler C. Schmidt

d. Discussion /Motion to Reimburse Boardmember Carol Hutchinson \$65.95 for Halloween outreach event costs purchased from Costco approved at October 13 board meeting.

Mr. Babakhanian asked for this item to be pulled out of the calendar.

Item 10d. Motion to fund Halloween outreach items purchased from Costco by Carol Hutchinson and reimburse her.					
Motion: L. Rowe 2 nd : Freeman					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran,	2/9/22 STNC Board Packet				Woodruff Kim

047

Babakhanian, T. Schmidt, Gordon, von Gunten, Cleghorn, Seigel 14 yes, 0 no, 5 absent motion passed					Travers Wadler C. Schmidt
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e. Discussion /Motion to Reimburse Boardmember Carol Hutchinson \$25 for Verdugo Hills High School ad approved at October 13 board meeting.

Items 10a, b, and e. Motion to pass items 10a, b, and e.					
Motion: Mark Seigel 2 nd : Lallah Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Gordon, Seigel 15 yes, 0 no, 4 absent motion passed					Woodruff Kim Travers Wadler

11. Committee & Liaison Reports

Sandy Capps stated that LAFD Battalion 12 CERT is holding the American Hero’s Air Show on Saturday at the Hansen Dam Sports Complex and that in-person CERT training will resume in early 2022.

Ms. Royal asked if a spot could be reserved. Ms. Capps stated that CERT would have a booth.

Mr. von Gunten stated there would be a 5K youth run earlier that day.

- a. STAT
- b. STARC
- c. Land Use
- d. Community Improvement
- e. Outreach
- f. Beautification

Ms. Hutchinson stated that Gerardo met with volunteers for the mural project and that the Committee had assisted with graffiti clean up off three DOT boxes and assisted with Monica’s Clean up day.

Lallah Rowe is going to community asking about educational opportunities.

- g. LANCC / VANC
- h. Budget Advocates 3

Trevor Schmidt asked about submitting a vaccine adverse reaction (VAERS) report to the record. He stated there are massive numbers of adverse reactions and reported deaths from vaccine. Lydia suggested taking item offline at this time for possible action at some other date.

Karen Perdue gave update for Outreach committee. She is looking to purchase more non perishable items (coloring books) to have ready for events. She also asked that board members respond regarding business cards and shirts. Lydia mentioned there is an outreach event at the Elks Lodge Dec 4. Lydia gave report on Halloween outreach event-

12. Discussion/ Action Motion to support or not support the newest version of the Digital Media Policy and submit STNC position to the Board of Neighborhood Commissioners.

Chairwoman Grant presented the policy, stating it covered what Board members could say on digital forums. She read Section 8.3, stating its intent was to drive people towards the Board website. She read the social media policy in Section 8.6 and stated the policy would not allow promoting non-profit organizations on the website. She stated that official City images would not be allowed to be posted on social media and that news articles could not be shared by Board members if it could become a Board issue. She stated that she could send a letter to NC presidents asking them to join the Board in opposition.

Mr. von Gunten stated this would allow Board members to bring issues before the Board solely to cause another Board member to be in violation of the policy if they had posted an article about it.

Ms. Rowe stated that this would mean that Board members could not post articles about the homeless. Mr. Seigel stated that if these policies did not apply to other legislatures and only neighborhood councils it seemed extremely punitive and suggested contacting other neighborhood councils to rally opposition to the policy.

Mr. Schmidt and Ms. Cleghorn suggested voting to oppose the policy tonight.

Mr. von Gunten suggested adding language that would make clear that the policy should not be construed to abridge any Board member’s right to freedom of speech if they are not acting in an official capacity.

Items 12. Motion to oppose the policy due to its violation of the right to freedom of speech and its curtailing of the tools used to reach out to the community and to ask for a 60-day extension to review it					
Motion: L. Rowe 2 nd : Cleghorn					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Seigel 14 yes, 0 no, 5 absent motion passed					Woodruff Kim Travers Wadler Gordon

a. Department Digital Communications Report 10.18.21

b. Unmarked Policy Draft: 10.14.21 Draft

c. Department Digital Communications Policy Supporting Materials: <http://tiny.cc/DigitalCommsPolicyReport>

d. Community Impact Statements - <https://empowerla.org/commission/community-impact-statements/>

13. Council Files and Additional Board Actions Update

14. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)

b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements

c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

d. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/> [anti-bias training] **050**

15. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

Dan Welby, the region representative for the LA County Libertarian Party, stated that the party had filed an initiative to overturn an LA ordinance and thanked the Board for voting against it.

16. FINAL ANNOUNCEMENTS & BOARD COMMENTS

Mr. Schmidt spoke about vaccine death rates and stated that he wanted to share a report covering the issue. He stated adverse reactions to the vaccine had been underreported and agreed to discuss it with Chairwoman Grant outside the meeting.

Ms. Purdue discussed overnight parking and stated that each sign notifying against it had to be approved by the City. She discussed the Halloween outreach event and stated that there was fear among residents about the vaccines. She asked the Board to respond to her email about Board members’ business cards.

Ms. Rowe asked about doing a pop-up Christmas event. Chairwoman Grant stated that December 4th was an opportunity.

Chairwoman Grant discussed the outreach efforts made at the Halloween outreach event.

Ms. Hutchinson asked who would file the CIS about the sidewalks. Mr. von Gunten stated that he would do it.

17. ADJOURN - 10:19 PM

Next STNC Board Meeting: December 8, 2021

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Interim Secretary, at (818) 951-7411** or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY** **2/9/22 STNC Board Packet** 91042

050

* www.stnc.org

051

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.lacity.org

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org

SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director Eve.Sinclair@lacity.org

The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331

CD7 Planning Deputy Dominick Ortiz dominick.ortiz@lacity.org & Anissa Raja anissa.raja@lacity.org

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 Caroline.Menjivar@lacity.org

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- mark.ross@lacity.org

LA City Controller Ron Galperin - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov

CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 arturo.garcia-mendoza@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - quyen.vo-ramirez@lacity.org

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 dgutierrez@glacvcd.org

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – Jim Spishak - meetings via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - 3rd Thursdays @ 7:00 PM
- h. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays April 27 @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom

Community Impact Statement Submitters

Jon von Gunten
 Carol Hutchinson
 Karen Perdue
 Shirley Kim
 Claire Gordon

STNC Bank Card Holder

Ed Babakhanian, STNC Treasurer
 Carol Hutchinson 2nd Card Holder

STNC Second Signer

Cindy Cleghorn
 Carol Hutchinson, Alternate

STNC Committee Members reaffirmed by the STNC Board:

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: Gerald Sherman, George Arakel, Levon Parian, Barbara Rowe, and Roger Swart.

STARC: Chair Joe DeCenzo, Kresse Armour, Gerardo Barrientos, Debby Beck, Lucy Berman, Scott Froschauer, Dawn Jenkins, Eric Santiestevan, Bill Skiles, Corey Stein, and Michelle Wadler*

Beautification Committee: Co-Chair Roger Klemm, Co-Chair Nelly Luboff, Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen, and Steve Black

Land Use Committee: Chair Pati Potter, Bill Skiles, Debby Beck, Richard Marshalian, Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, John Laue, Arsen Karamians, and Stephanie Mines

* STNC Boardmember

Last page of Item 8.



2021 NEIGHBORHOOD COUNCIL CANDIDATE FILING APPLICATION



Application Deadline: All stakeholders interested in running for a Board seat in a Neighborhood Council must complete and submit an application along with all necessary documentation 77 days prior to your Neighborhood Council (NC) Election Day no later than 5:00 p.m. Applications received after this date and time will not be processed. There are no write-in candidates. All candidates must provide documentation to establish their identity and stakeholder status for the position to which they are applying for All applicants must agree to the attached Candidate Board Service Acknowledgement and Affirmation prior to certification. Some of the information on the Candidate Application may be subject to the California Public Records Act request (see Section 8.3 in the 2021 Neighborhood Council Election Handbook for more information). For more information regarding this application and acceptable forms of documentation, please visit clerk.lacity.org/elections or call (213) 978-0444.

1. CANDIDATE INFORMATION

First Name Judith Last Name Quinones
Date of Birth [redacted] Phone Number [redacted]
Home Address [redacted] State CA Zip Code [redacted]
Email Address [redacted] Name as it will Appear on the Ballot Judith Quinones

2. PARTICIPANT CATEGORY

I am a stakeholder in the Sunland-Tujunga NC and I am running to fill the seat of Group Stakeholder Rep.
(Neighborhood Council Name)

COMPLETE ALL THAT APPLY

Table with 2 columns: checkbox and text description. Rows include: I live within the NC's boundaries... I own this residence; I am employed at a business located within the NC's boundaries; I provide services to locations within the NC's boundaries; I own real property within the NC's boundaries; I have a community interest at a community organization; Other/Misc.: Board Seat requirements not listed above.

I declare under penalty of perjury that the above statements are true and correct.

[Redacted Signature]

Jan 21, 2022
Date

Please list the type of documents you are attaching to qualify

Documentation 1 Driver's License Documentation 2 Utility Bill

CANDIDATE STATEMENT

All candidates have the option of submitting a Candidate Statement as part of their Candidate Filing application. Every candidate must adhere to the following guidelines when submitting a Candidate Statement:

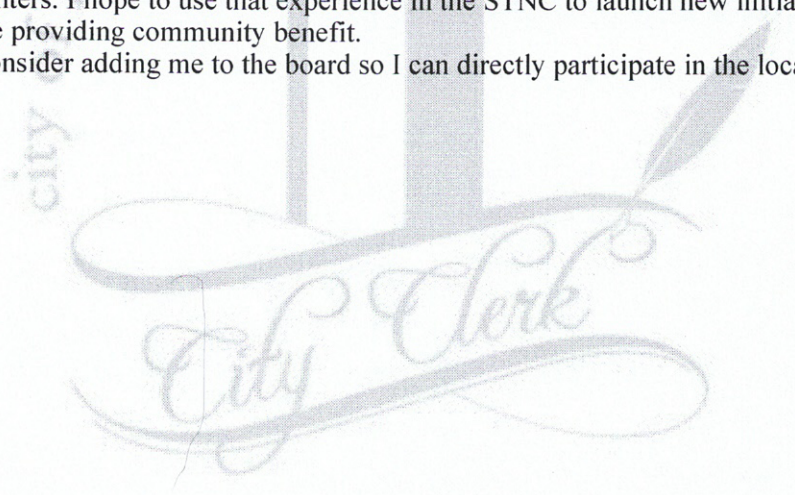
- Must not exceed 1,000 characters limit including any translations (*Please note that only Spanish translations can be submitted as our system cannot recognize special characters*)
- Must be at least a 12-point font (if typed)
- Must submit statement by 5:00 p.m., 7 days before your Neighborhood Council Election Day
- May not include profanity or comments about any other candidate

My name is Judith Quiñones, and I am running for a Group Stakeholder seat on behalf of ABRA, Against Bigotry, Responding with Action. ABRA's mission is to represent, uplift, and benefit marginalized groups in our community. We are social justice driven and believe there is more we could be doing to include a broader spectrum of stakeholders. I am running in the spirit of that mission.

I have been attending STNC meetings for nearly two years, and I'm deeply familiar with the STNC's Bylaws and the Citywide Plan for Neighborhood Councils. As an educator, I have served on numerous committees that use parliamentary procedure and whose decisions affect large budgets. Thus, I feel I have the knowledge to hit the ground running.

Additionally, I have spear-headed numerous community projects with local partners—churches, non-profits, artists, and cultural centers. I hope to use that experience in the STNC to launch new initiatives that engage more of our neighbors while providing community benefit.

I hope you will consider adding me to the board so I can directly participate in the local governance of our community.



Candidates may submit a picture of themselves and include translations of the original statement complying with all aforementioned criteria. Candidate Statements will be available on clerk.lacity.org/elections. Please print clearly and the statement will be scanned as is and not retyped.

I declare under penalty of perjury that the above statements are true and correct.

Signature

Date

Mail your completed application and the required eligibility documents to:

- ✉ City Clerk – Election Division, 555 Ramirez Street, Space 300, Los Angeles, CA 90012 or
Email: clerk.electionsnclacity.org or via Fax: (213) 978-0376

**NEIGHBORHOOD COUNCIL BOARD MEMBER
CANDIDATE FOR ELECTION
BOARD SERVICE ACKNOWLEDGEMENT AND AFFIRMATION**

Introduction

Thank you for your interest in serving as a Neighborhood Council board member. You are choosing to join some of the most dedicated community servants in the City of Los Angeles. You will have an opportunity to work with other amazing people who are also dedicated to helping their communities. We appreciate your decision to serve.

There are many aspects to being a Neighborhood Council board member. The Board of Neighborhood Commissioners (Commission) establishes policies and promulgates rules and regulations relating to the Neighborhood Council System. Commission adopted a *Leadership Orientation Policy* [<https://empowerla.org/wp-content/uploads/2020/04/NC-Leadership-Orientation-Policy-2020-01-30.pdf>] in early 2020. The policy requires the Department of Neighborhood Empowerment (Empower LA/Department) to ensure that candidates for neighborhood council board service are aware of the roles and responsibilities of board members. EmpowerLA and the Office of the City Clerk are required to certify that candidates have been advised of and understand these responsibilities. The Commission recognizes that Neighborhood Council board members might need to expand their leadership skills. You can learn more about mandatory trainings on the Department's website [<https://empowerla.org/nctrainings/>].

If elected, you will be provided with access and, in some cases required, to participate in advanced trainings in several areas. Some of the trainings offered include training in communication, coalition building, and conflict resolution. Additional trainings include how to develop positive interpersonal relationships that bring about an atmosphere of equity and inclusiveness. Developing these skills and understanding helps board members manage some of the challenges associated with managing a properly functioning neighborhood council board.

Separately, candidates for board service must affirm that they will educate themselves on and follow all laws, rules, policies, and procedures applicable to the Neighborhood Council System (System). These include policies of the Board of Neighborhood Commissioners, the Department of Neighborhood Empowerment, and the Office of the City Clerk. Each of these offices has a separate role in the System. The information and descriptions below implement the Commission's *Leadership Orientation Policy* and expectations.

Statement of values. The Neighborhood Council system tailors LA's municipal government to the City's communities, ensuring that recognition and accommodation of these communities' diversity is built into City governance.

Role of Neighborhood Councils. To promote more citizen participation in government and make government more responsive to local needs, a citywide system of Neighborhood Councils. Neighborhood Councils shall include representatives of the many diverse interests in communities and have an advisory role on issues of concern to the neighborhood.

How Neighborhood Council Tools. There many ways in which Neighborhood Councils influence City Council policy and advance the interest(s) of their communities. For example, they can advise their City Council representatives and submit community impact statements on behalf of their Council. They can serve on Neighborhood Council committees, or serve on the Board of Neighborhood Commissioners. They can also participate in groups that support dialogue in the System such as the Neighborhood Council alliances.

What it means to be an NC board member. As a Neighborhood Council board member, there are several compliance requirements to consider. Board members are required to complete mandatory training sessions, follow their neighborhood council's bylaws and standing rules, and engage the public in their work in a meaningful, transparent, and inclusive manner. Mandatory training topics include, but are not limited to, the following:

- A. Code of Conduct
- B. Ethics
- C. Funding training
- D. Planning 101 (required for planning committees)
- E. Diversity, equity, inclusion, and anti-bias training (in progress)

The Code of Conduct, Ethics, AND Funding training are required to vote on any financial matters before the board.

Responsibilities of NC Board members. Neighborhood Council board members volunteer their time, network and expertise, committing on average 10 – 20 hours a month, on behalf of the Neighborhood Council System and are subject to pertinent laws that govern city departments and government entities. Neighborhood Councils make recommendations to City decision-makers. Neighborhood Councils are neither decision-making nor legislative bodies and are subject to pertinent laws that govern City departments and government entities.

Role of the Department of Neighborhood Empowerment. EmpowerLA has a diverse role in supporting the Neighborhood Council system. EmpowerLA's core responsibility is to provide *direct neighborhood council support*. In addition to providing meeting and training support for Neighborhood Councils, EmpowerLA is also expected

to ensure that Neighborhood Councils boards follow all laws, policies, and procedures that apply to the Neighborhood Council System. EmpowerLA's Office of Community Engagement also conducts trainings to City departments, elected offices, and stakeholders about the System. The Department is as a liaison between Neighborhood Councils and these City decision-makers.

Role of Office of the City Attorney. The Office of the City Attorney Neighborhood Council Advice Division performs the function of general counsel for the City's Neighborhood Council System and advises on the laws that impact the operations of the Neighborhood Councils including laws that pertain to conflict of interest.

Role of Office of the City Clerk. Office of the City Clerk sets regulations, policies, and guidelines regarding the funding of the Neighborhood Council System and administers neighborhood council elections.

- A. **Neighborhood Council Election Handbook [hyperlink]:** The Neighborhood Council Election Division handbook and website provide voters, candidates, and other neighborhood council participants with important policies and information about the neighborhood council election process.

- B. **Neighborhood Council Funding Program Policies and Guidelines:** The Neighborhood Council Funding Program [<https://clerk.lacity.org/neighborhood-council-funding/funding-trainings-and-worksops>] issues policies and guidelines related to the funding provided to neighborhood councils.

Regulatory Framework

As you begin your journey with the Neighborhood Council System, it is essential to know about the regulatory framework within which the System operates. These laws may range from the Brown Act, the Public Records Act, the Americans with Disabilities Act, City Administrative Codes, Commission Policies to the Neighborhood Council bylaws, and standing rules.

Federal Laws Governing the Neighborhood Council System

- A. **U.S. Constitution.** Provisions of the U.S. Constitution, including the First Amendment's Free Speech, Establishment, and Free Exercise clauses, may be applicable to Neighborhood Council operations, such as meetings and events.

- B. **Americans with Disabilities Act.** The Americans with Disabilities Act is a federal law designed to protect the rights of individuals with disabilities. Title II of the Americans with Disabilities Act (ADA) applies to the operations of state and local governments and may be applicable to the operations of neighborhood councils
- C. **The Political Reform Act of 1974.** The Political Reform Act is a state law meant to ensure that certain public officials are free from bias caused by their own financial interest and act in an impartial manner. Neighborhood Councils abide by applicable provisions.

State Laws Governing the Neighborhood Council System

- A. **The California Public Records Act.** The California Public Records Act is a state law providing the public access to public records. Neighborhood councils must respond to Public Records Act (PRA) requests for its records.
- B. **California Constitution.** The state constitution protects individual rights and may be applicable to Neighborhood Council operations, such as meetings and events. Other relevant provisions include Article XVI, section 6 (the prohibition against a gift of public funds), and Article I, section 3 (incorporation of the California Public Records Act).
- C. **The Ralph M. Brown Act.** The Ralph M. Brown Act is a state law requiring open and public meetings and has been applied to neighborhood councils through the Act's definition of legislative bodies.
- D. **Government Code § 1090.** Government Code section 1090 is a state law that prohibits public officials and employees from having a personal financial interest in public contracts. Because Neighborhood Councils are given some limited authority to recommend or advise on City contracts and to make purchases using City funds, Government Code section 1090 is applicable.
- E. **Federal Employment Practice Laws.** In addition, Neighborhood Councils abide by laws and policies preventing workplace violence, sexual harassment, and discrimination.

City Laws Rules Governing the Neighborhood Council System

- A. **The Los Angeles City Charter.** The City Charter created the Department of Neighborhood Empowerment, the Board of Neighborhood Commissioners,

and a citywide system of Neighborhood Councils. Article IX, sections 900 to 914 relate to the Neighborhood Council system.

- B. The Los Angeles Administrative Code.** The Administrative Code consists of administrative and procedural City ordinances. Chapter 28. relates to the Neighborhood Council System. Other relevant sections include section 5.517 (administration of the Neighborhood Empowerment Fund), spaces), section 10.2.1(b) (funding for neighborhood purposes grants), section 20.36 (neighborhood council elections), and section 22.535 (neighborhood council office and meeting spaces).
- C. The Los Angeles Municipal Code.** The Municipal Code contains criminal and regulatory ordinances. The City Council has passed ordinances within the Municipal Code, which relate to, among other things, notice to the Neighborhood Council system regarding certain land use matters. General City contracting rules can be found in the City Charter (starting at section 370) and within the Administrative Code (starting at section 10.1).
- D. City of Los Angeles Personnel Policies:** The City recognizes that a workforce of individuals with diverse personal backgrounds, ideas, talents, and experiences facilitates an opportunity for each individual to make a unique contribution to the workplace and to provide superior and equitable service to all of the communities of Los Angeles. Harassment or discrimination based on a protected category as defined by the Fair Employment and Housing Act or (FEHA) activity that interferes with the City's goals of maintaining a diverse, equitable, inclusive, and productive workplace is not tolerated. The Office of the City Attorney Labor Relations Division may be asked to investigate questions in this area pertaining to Neighborhood Council boards or board members. When this occurs, board members are expected to comply with the investigation. Failure to do so may give cause for removal of the reluctant board members board service by the Department.
- E. Fundraising Rules.** The city's campaign finance ordinance restrictions do not apply to Neighborhood Council elections. However, any donations candidates receive are considered gifts which may require them to recuse themselves if the candidate is elected. Recusal will be requires on any matter which directly involves the donor or has the requisite impact on the donor if the donor has given gifts in the amount of \$500 or more in total during 12 months prior to the decision. If the Board candidate is a public official with disclosure obligations, such as a city employee, applicable gift limits of City and state law would apply to contributions received by the Board candidate.

Board of Neighborhood Commissioners

The Board of Neighborhood Commissioners establishes policies and promulgates rules and regulations relating to the Neighborhood Council System. Pursuant to section 902 of the City Charter, the Board is responsible for policy setting and policy oversight, including the approval of contracts and leases and the promulgation of rules and regulations for the Neighborhood Council System.

Neighborhood Council Policies

- A. Neighborhood Council Bylaws:** The bylaws of a Neighborhood Council are established to provide a written framework and an organizational structure for the Neighborhood Council. Bylaws establish, among other things, an organization's management structure, procedures, and dispute resolution processes.
- B. Neighborhood Council Standing Rules:** The Standing Rules detail the administrative rules of a neighborhood council. As a best practice, a copy of the Standing Rules should be added to the Neighborhood Council website making it accessible public.
- C. Parliamentary procedure - Robert's Rules of Order or Rosenberg's Rules of Order:** Parliamentary procedure is a tool to help neighborhood council boards to be more effective and productive during their meetings. A neighborhood council's bylaws state which rules of order apply.

Pursuant to the *Board of Neighborhood Commissioners Leadership Orientation Policy*, candidates are required to affirm that they have received the aforementioned information and affirm their agreement to abide by the requirements and responsibilities of Neighborhood Council board members.

- The Department may require newly elected board members to participate in a mandatory orientation prior to board service. All mandatory trainings must be completed before board service can begin.
- To learn more about candidates for Neighborhood Council board service, we may ask you to provide demographic information. The information is used by the Department to improve the direct neighborhood council services it provides Neighborhood Councils.

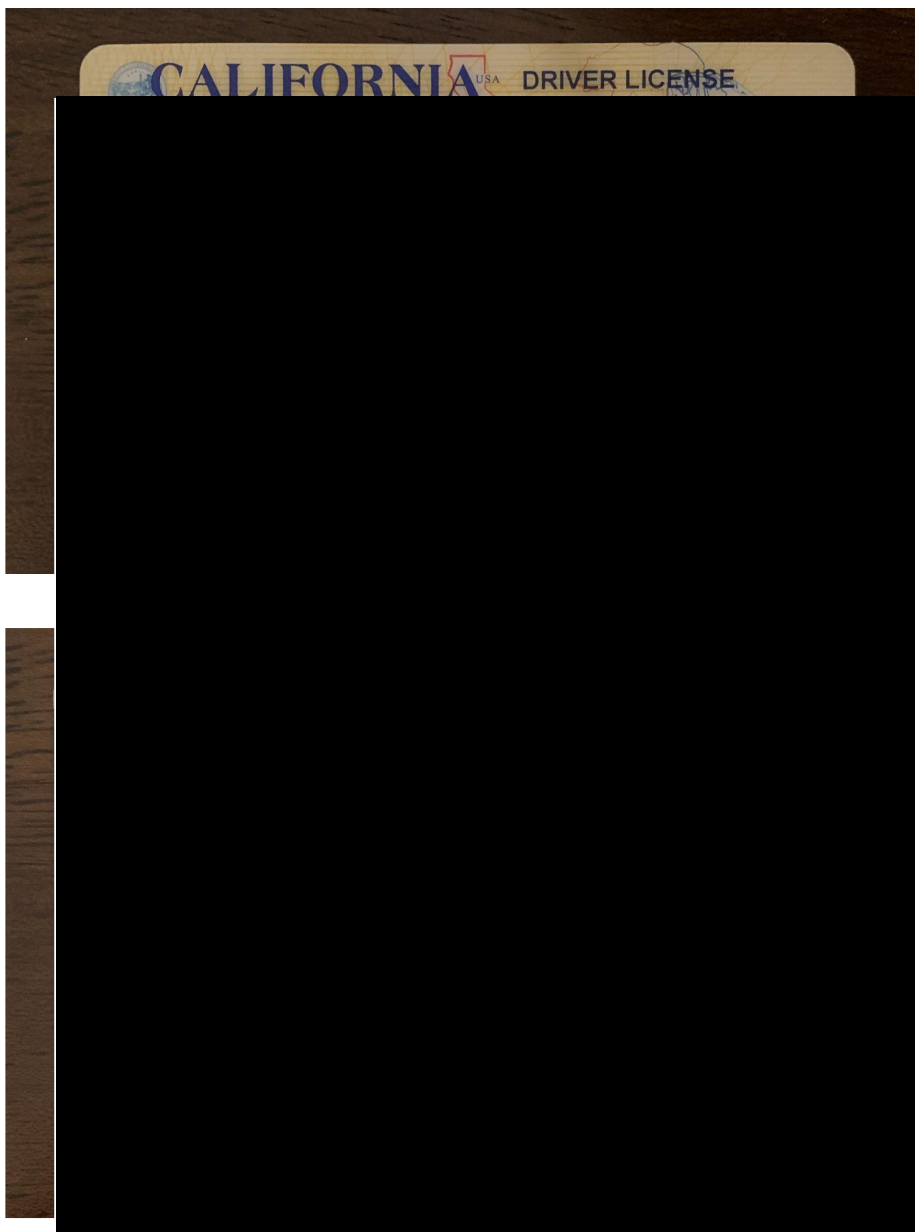
I hereby affirm that I have read, understand and agree to follow rules, laws and procedures detailed above in the "Board Service Acknowledgement Candidate Affirmation Document."

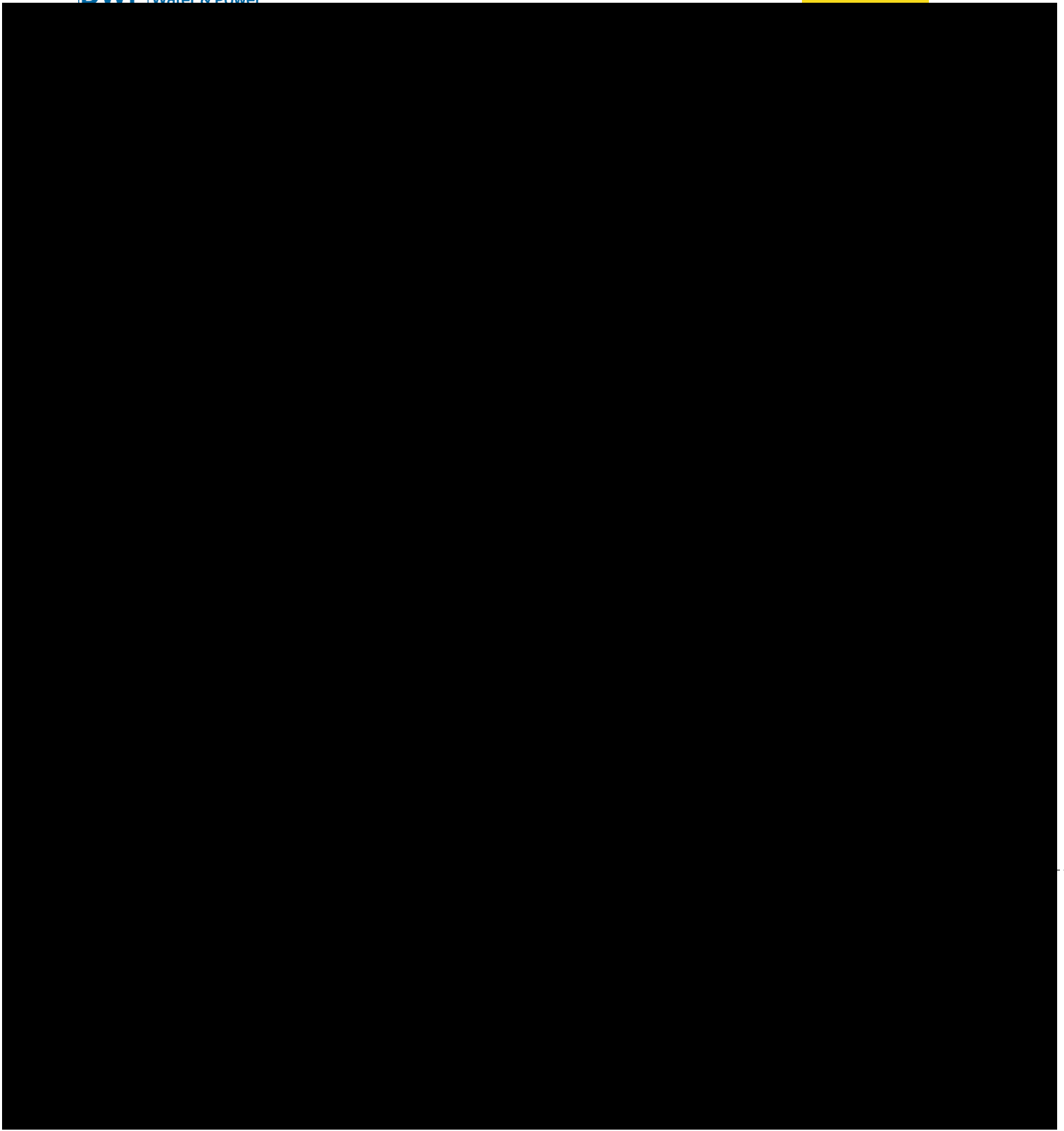
[Redacted Signature]

Signature

Jan. 21, 2022

Date





\$

Write account number on check or money order
and make payable to LADWP.

[Redacted]

[Redacted]

[Redacted]

**Against Bigotry,
Responding with Action**



January 20, 2021

Lydia Grant, President
Sunland Tujunga Neighborhood Council
7747 Foothill Blvd., #101
Tujunga, CA 91042

To Whom It May Concern:

Judith Quiñones has been a founding member and participant of ABRA (Against Bigotry, Responding with Action) from June 19, 2020 to the present. We consider her to be a substantial and ongoing participant in our organization's activities. We are located at 10549 McClemon Ave., Tujunga, CA 91042. ABRA has maintained this address since its inception and is a not-for-profit, community service organization. ABRA meets at least monthly and commonly multiple times a week leading into our events. During the pandemic, meetings have been held online via Zoom.

ABRA has organized demonstrations in support of Black Lives Matter in Sunland-Tujunga, we gathered for Sunland-Tujunga's first LGBTQ+ Pride event, and we organized a local Juneteenth event that featured free food for the homeless and community members, catered by local restaurateurs of color. We have held educational online workshops, organized community clean-ups, and provided direct aid to local families in need. Most notably, we helped organize and co-sponsor our neighborhood's first Indigenous People's Day, which was attended by well over 400 people and for which we received special recognition from Senator Portantino.

Judith Quiñones has been an involved and contributing member throughout all of ABRA's community activities, and she has our full support in representing our group on the Sunland-Tujunga Neighborhood Council. Our hope is that we can help actualize the STNC's purpose to "work with other organizations in Sunland-Tujunga" and "engage the broad spectrum of STNC stakeholders," particularly those most traditionally under-represented.

Yours sincerely,

Erik Boyd
Founding member

Mary Sorracco
Founding member