

Monthly Expenditure Report



Reporting Month: October 2021

Budget Fiscal Year: 2021-2022

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32741.05	\$1269.97	\$31471.08	\$478.38	\$0.00	\$30992.70

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$602.59	\$16471.08	\$478.38	\$15992.70
Outreach		\$667.38		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10100.00	\$0.00	\$10100.00	\$0.00	\$10100.00
Neighborhood Purpose Grants	\$4900.00	\$0.00	\$4900.00	\$0.00	\$4900.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$9258.95	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	10/01/2021	Storage for STNC materials and supplies	General Operations Expenditure	Office	\$449.00
2	4ALLPROMOS	10/13/2021	Promotional Materials for general outreach	General Operations Expenditure	Outreach	\$650.86
3	STAPLES 00113472	10/20/2021	Materials for Pinewood Mural program	General Operations Expenditure	Outreach	\$16.52
4	ZOOM.US 888-799-9666	10/26/2021	Zoom cloud storage	General Operations Expenditure	Office	\$43.60
5	EIG CONSTANTCONTACT.CO	10/29/2021	Constant contact recurring billing charge for e-mail outreach	General Operations Expenditure	Office	\$95.00
6	ADOBE 800-833-6687	10/31/2021	Adobe licences	General Operations Expenditure	Office	\$14.99
Subtotal:						\$1269.97

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for printer / copier	General Operations Expenditure	Office	\$75.46
2	INSIGHT INVESTMENTS, LLC	07/26/2021	Insight, Inc. for outstanding 2019 invoices related to copy machine	General Operations Expenditure	Office	\$84.30
3	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for Copier / Printer	General Operations Expenditure	Office	\$75.46
4	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices	General Operations Expenditure	Office	\$75.46
5	LLOYD Staffing Inc	11/05/2021	Invoice for minute taker approved and now noted in budget update per funding rep request.	General Operations Expenditure	Office	\$167.70
Subtotal: Outstanding						\$478.38

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-957-0700

lacrescenta@usstorage.net

PAYMENT RECEIPT

Date Printed
Tenant City of los angeles
Company c/o: City of Los Angeles
Address 200 N. Main St.
City, State, Zip Los Angeles CA 90012
Paid Thru

October 1, 2021
Payment Date October 1, 2021 10:02 AM
Unit 0358, ...
Available Credit 0.00
Current Balance 0.00
Paid Thru October 31, 2021
Receipt Number 94743

By KK

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
10/01/21	0358	Protection Pla 10/1-10/31	12.00	0.00	0.00	12.00	12.00	Master Card
10/01/21	0358	Rent 10/1-10/31	212.50	0.00	0.00	212.50	212.50	Master Card
10/01/21	0363	Protection Pla 10/1-10/31	12.00	0.00	0.00	12.00	12.00	Master Card
10/01/21	0363	Rent 10/1-10/31	212.50	0.00	0.00	212.50	212.50	Master Card
							Taxes	0.00
							Payment (less tax)	449.00
							Payment Subtotal	449.00
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	449.00

Current Account Balance 0.00
Paid By Master Card ****9947
Paid Thru Date October 31, 2021

Transaction Type Sale

Authorization 010910
Reference 60754

I agree to pay the above amount according to the card issuer statement.

x _____

Memo:

Signed:

Moving? Check our website for other locations nationwide:

www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

Fwd: 4AllPromos invoice for order #1003423

1 message

Karen Perdue <karen.perdue.stnc@gmail.com>
To: Carol Hutchinson <carolh.stnc@gmail.com>, STNC.Ed.treasurer@gmail.com

Mon, Oct 18, 2021 at 12:10 AM

Hi Ed & Carol. Here is the invoice for Outreach materials due to arrive the last week of October.
May I please obtain a balance earmarked for outreach items? Thank you.

----- Forwarded message -----

From: **Stephen Pistel** <stephen@4allpromos.com>
Date: Wed, Oct 13, 2021 at 1:22 PM
Subject: 4AllPromos invoice for order #1003423
To: <Karen.Perdue.STNC@gmail.com>



Invoice #1003423
Sales Rep: Stephen Pistel
-
stephen@4allpromos.com



4AllPromos
50 West Ave.
Essex, CT 06426
1-866-732-3386

Thanks for your order, Carole!**Want to manage your order online?**

If you need to check the status of your order, please visit our home page at 4AllPromos and click on "My account" in the menu or login with the following link:

<https://www.4allpromos.com/user>

Purchasing Information:

E-mail Address: Karen.Perdue.STNC@gmail.com

Billing Address:
SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL
CAROLE HUTCHINSON
200 N. SPRING ST
LOS ANGELES, CA 90012

Shipping Address:
KAREN PERDUE
9709 CABANAS AVE.
TUJUNGA, CA 91042

Billing Phone:
8183837109

Shipping Phone:
8188447742

Order Grand Total: \$650.86

Payment Method: Credit card

Order Summary:**Shipping Details:**

Order #: 1003423
Order Date: 10/09/2021 - 1:13pm
Shipping Method: UPS Ground
Products Subtotal: \$511.00
UPS Ground: \$91.31
Subtotal excluding taxes: \$602.31
Sales Tax: \$48.55

Total for this Order: \$650.86

Products on order:

200 x Rectangular Key Light - \$216.00 (\$1.08 each)

SKU: 358-KCL700-Red

7 Day Production

FREE Shipping!

- Colors: Red
- Imprint Color 1: Black

1 x One time setup charge for Rectangular Key Light, SKU: 358-KCL700 (per imprint color) - \$50.00 - \$50.00

SKU: setup

500 x Stik-Withit 3 x 3 Sticky Notes - 50 Sheet -FREE Full Color - \$245.00 (\$0.49 each)

SKU: 402-SWI3x3-50

5 Day Production

- Colors: White
- Imprint Type: Full color

Where can I get help with reviewing my order?

To learn more about managing your orders on 4AllPromos, please give us a call!

Please note: This e-mail message is an automated notification. Please do not reply to this message.

Thanks again for shopping with us.

4AllPromos

Promotional Imprinted Products

Thank you for your business! Please let us know if you have any questions with your order – we want to make sure you are 100% satisfied!!

Click for details



Pinewood
Staples Connect
 2080 Empire Avenue
 Burbank, CA 91504
 818-238-2928

Sale

Mural

Store: 1347 Register: 3
 Date: 10/20/21 Time: 11:33 AM
 Transaction: 1520 Cashier: 1405119

Qty	Item	Price	Amount
1	WORKABLE FIXATIF S 724504013068	7.49	7.49
1	WORKABLE FIXATIF S 724504013068	7.49	7.49

Subtotal 14.98
 CALIFORNIA 10.25% 1.54

Total 16.52

MASTERCARD
 Card No. : XXXXXXXXXXXX4210 [C]
 Chip Read
 Auth No. : 081474
 AID.: A0000000041010
 USD\$16.52

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 the working and learning store.
 Discover every tool to take on tomorrow
 including products, services
 and inspiration that help you
 unlock what is possible.

Shop Smarter. Get Rewarded.
 Staples Rewards members get up to
 5% back in Rewards.
 Exclusions Apply. See an associate for
 full program details or to enroll.

THANK YOU FOR SHOPPING AT
 STAPLES CONNECT!



Customer Copy

Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Oct 26, 2021
Invoice #: INV114780873
Payment Terms: Due Upon Receipt
Due Date: Oct 26, 2021
Account Number: 5003160179
Currency: USD
Account Information: STNC

Federal Employer ID Number: 61-1648780

Sold To Address: 7747 Foothill Blvd, 101
Tujunga, California 91042
United States

stnc.ed.treasurer@gmail.com

Bill To Address: 7747 Foothill Blvd, 101
Tujunga, California 91042
United States

stnc.ed.treasurer@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

[Zoom W-9](#)

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Cloud Recording 100 GB - overage fee				
Quantity: 1 Unit Price: \$0.00	Sep 26, 2021-Oct 25, 2021	\$0.00	\$0.00	\$0.00
Charge Name: Cloud Recording 100 GB				
Quantity: 1 Unit Price: \$40.00	Oct 26, 2021-Nov 25, 2021	\$40.00	\$3.60	\$43.60
		Subtotal		\$40.00
		Total (Including Tax)		\$43.60
		Invoice Balance		\$0.00

Taxes, Fees & Other Charge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR OTHER CHARGE AMOUNT
Cloud Recording 100 GB	Utility Users Tax	City	\$40.00	\$3.60
Cloud Recording 100 GB - overage fee	Utility Users Tax	City	\$0.00	\$0.00
			Total Tax	\$3.60

Transactions

			Invoice Total	\$43.60
TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Oct 26, 2021	P-127182277	Payment		(\$43.60)
			Invoice Balance	\$0.00

Need help understanding your invoice?

[CLICK HERE](#)

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Ed Babakhanian <stnc.ed.treasurer@gmail.com>

Constant Contact Payment Receipt for Carol Hutchinson

1 message

Constant Contact Billing <notification@constantcontact.com>

Fri, Oct 29, 2021 at 12:29 AM

Reply-To: notification@constantcontact.com

To: stnc.ed.treasurer@gmail.com

Thank you for your recent payment. Your payment receipt is found below.



Payment Receipt for October 29, 2021

Sunland-Tujunga Neighborhood Council
Attn.: Carol Hutchinson
200 N. Spring Street, Room 224 in Los Angeles, CA
90012
Los Angeles, CA 90012
US
818-352-0661

Today's Date: October 29, 2021
Payment Date: October 29, 2021
Payment Method: MasterCard (last 4 digits:
4210)
User Name: sunlandtjunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 4210	\$95.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

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INVOICE



Adobe Inc.
345 Park Ave
San Jose, CA 95110

Invoice Number: 1516626281
Invoice Date: OCT-30-21
Payment Terms: Credit Card
Due Date: NOV-06-21
Purchase Order: AD00283426272CUS
Contract No 00004490
Order Number: 7052478696
Order Date: AUG-22-21
Customer No.: 1452233
Bill to No. 1232084000
Adobe Contact Information:
<https://helpx.adobe.com/contact.html>

Bill To:
Ed Babakhanian
200 N. Spring St
CA 90012

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99	
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.00	USD	1	14.99

Comments: