

**Neighborhood Council  
General Board**

Lydia Grant, President  
Allah Rowe, Vice-President  
Karen Perdue, Vice President  
Ed Babakhanian, Treasurer  
Carol Hutchinson, Secretary  
Michelle Wadler, Apperson PTA  
/ACANT, Stakeholder Group Rep  
Shirley Kim, Shekinah Church  
/ACANT, Stakeholder Group Rep  
Chris Rowe, Toastmasters  
Vina Royal, STSERVS  
Jindy Cleghorn, STSH Community Fund  
Beny Freeman, Region 1  
KT Travers, Region 1  
Claire Gordon, Region 2  
Trevor Schmidt, Region 2  
Leon von Gunten, Region 3  
Karen Moran, Region 3  
Belinda Woodruff, Region 4  
Sheryl Schmidt, Region 4  
Mark Seigel, At Large

**CITY OF LOS ANGELES  
CALIFORNIA**



P.O. BOX 635  
Tujunga, CA 91042  
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Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**



**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal.

**DRAFT- General Board Meeting Agenda  
Wednesday, November 10, 2021  
7:00 PM**

Zoom Meeting Online or By Telephone  
Dial (888) 475-4499 to Join the Meeting  
Then Enter This Webinar ID: **918 9278 5703** and Press #  
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial **\*9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the

meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

***The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.***

***Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.***

1. Call to Order, Welcome - *Lydia Grant, President*
  - a. Upcoming Dates: Elks Lodge Cupcake Decorating Event Saturday December 4, 2021, Veterans Day Volunteer Opportunity at Glen Haven Cemetery 13017 Lopez Canyon at 10:00AM, Veterans Day Memorial with the American Legion at 11:00AM
  - b. Light Pole Banners up Nov 1
  - c. Pinewood Mural Artists
  - d. Need volunteers for storage inventory. Contact Karen Perdue
2. Roll Call, Voting Eligibility - *Carol Hutchinson, Secretary*
3. Pledge of Allegiance
4. Presentation by Local Service Club - The American Legion
5. Comment by Elected Officials/Representatives, DONE, City Departments (3 min per Representative)
6. Recommendations from The Land Use Committee
7. Presentation: Tree People
8. New Business  
Administrative Items:
  - a. Announcement of vacant Board Seats
  - b. Discussion/Action: Motion to request that the City Council extend STNC Light Pole Banner program to November 2022 and further requests that Councilwoman Monica Rodriguez submit all required paperwork/permits to accomplish this extension of time. *[STNC's light pole banners installed 11/1/21 but our banner program started June. This vote is to extend to Nov. 2022 so banners are up for the one-year period of time.]*
  - c. Discussion/Update on Pinewood Mural
  - d. Discussion /Motion to approve Apperson Elementary School Civic Permit to be submitted, for Meeting location when returning to in person meetings.
  - e. Discussion/Motion to Cancel the December STNC Meeting due to the Holidays

- f. Move the December Executive Committee Meeting to Tuesday December 14 or TBD

9. Consent Calendar - Non-Funding Items- Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:

- a. Discussion /Motion to approve Apperson Elementary School Civic Permit to be submitted, for Meeting location when returning to in person meetings.
- b. Discussion/Motion to approve the October 13, 2021 Board Meeting Minutes
- c. Discussion/Motion to Set up Town Halls that allow 30 Minute segments (2hr. Total)for Non-Profits to present. With the statement that the Neighborhood Council does not endorse these non-profits.
- d. Discussion/Motion to approve Possible dates for Committee Training/ Retreat on Saturday, January 15, 2021 or Sunday January 16, 2021
- e.
- f. Discussion/Motion to file a CIS on CF 21-1134 Public Safety Motion <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=cfi.viewrecord&cfnumber=21-1134>  
The Sunland Tujunga Neighborhood Council supports CF21-1134 to:

INSTRUCT the Los Angeles Department of Transportation (LADOT) to report in regard to the number of uncontrolled marked crosswalks throughout the City, and recommendations for traffic controls and/or beacons at each crosswalk where such devices do not exist nor are funded, and could be beneficial to improve driver yielding and stopping behavior, and as a result, pedestrian comfort and safety. 2. INSTRUCT the LADOT, in coordination with the City Administrative Officer (CAO), to report with a multi-year funding plan to implement the aforementioned recommendations as detailed above in Recommendation No. 1 by 2025. 3. INSTRUCT the Bureau of Engineering and the Bureau of Street Lighting to assess the required access ramp and street lighting needs for all locations identified for a new traffic control and/or beacon, and provide a rough order of magnitude cost for this work, and resources necessary to implement.

#### Recommendations from the Sunland Tujunga Youth Adult Education Committee ( pronounced Stake)

- g. Youth basketball coaching each week on Thursdays at New Hope Church. Time 6:30 to 8:30pm weekly. RSVP requested. No Charge
- h. Drug Education Seminar for teens and adults. Saturday, January 8<sup>th</sup> 1 to 4pm. Presentation by Drug Free World. Venue to be determined. No charge. All materials provided free of charge.
- i. Education Town Hall Thursday, January 27<sup>th</sup> 7:00PM on zoom.
- j. Youth and Adult Education Committee to assume control of the existing Youth Council FaceBook page to promote educational activities in the community that are sponsored by or partnered with the STNC."

10. Consent Calendar Funding Items - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: Recommendations from the STNC Budget & Finance Committee -

- a. Discussion/ Review Motion to approve the October 2021 Monthly Expenditure Report (MER)
- b. Discussion/Motion to approve up to \$125.00 to advertise and bring attention to the Pinewood Mural (Banner)
- c. Discussion/Motion to approve Neighborhood Purpose Grant in the amount of \$2500.00 to fund vehicle rentals (golf cart type vehicles) and promotional materials to support 2022 Independence Day Parade as executed by the Sunland Tujunga Shadow Hills Rotary Club

**11. Committee & Liaison Reports**

- a. STAT
- b. STARC
- c. Land Use
- d. Community Improvement
- e. Outreach
- f. Beautification
- g. LANCC / VANC
- h. Budget Advocates
- i. Other

**12. Discussion/ Action Motion to support or not support the newest version of the Digital Media Policy.**

[Draft-Digital-Media-Policy-for-BONC-on-9.29.2020.pdf \(empowerla.org\)](#)

**13. PRESENTATION & TRAINING on the Neighborhood Council (NC) System**

- a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities
- d. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <https://empowerla.org/boardmembers/> [anti-bias training]

**14. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone).

**15. FINAL ANNOUNCEMENTS & BOARD COMMENTS**

**16. ADJOURN**

**Next STNC Board Meeting: TBD**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary**, at email: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

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## **Representatives of LAPD, Local, City, County, State, Federal**

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*

CD7 Planning Deputy Dominick Ortiz [dominick.ortiz@lacity.org](mailto:dominick.ortiz@lacity.org) & Anissa Raja [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org)

LA Mayor Garcetti–Michelle Vergara, East Valley Rep - [Michelle.Vergara@LACity.org](mailto:Michelle.Vergara@LACity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- [mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: [JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 [mary.jerejian@asm.ca.gov](mailto:mary.jerejian@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: [27701@lapd.online](mailto:27701@lapd.online) (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

DONE - Vanessa Serrano, Director - 818-374-9889 - [vanessa.serrano@lacity.org](mailto:vanessa.serrano@lacity.org)

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - [quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

**Mission College – President Ornelas**

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

## **STNC Committees**

### **[all Committee Meetings held via Zoom]**

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – meetings 2nd Tuesday, 9 a.m. via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - 3rd Thursdays @ 7:00 PM
- h. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom
- l. STNC Youth & Adult Education Committee - Lallah Rowe, Chair, via Zoom

### **Community Impact Statement Submitters**

Jon von Gunten  
Carol Hutchinson  
Karen Perdue  
Shirley Kim  
Claire Gordon

### **STNC Bank Card Holder**

Ed Babakhanian, STNC Treasurer  
Carol Hutchinson 2<sup>nd</sup> Card Holder

### **STNC Second Signer**

Cindy Cleghorn  
Carol Hutchinson, Alternate