



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Special Joint Board & Elections Committee

Meeting Agenda

Thursday, February 25, 2021

Meeting Begins 6:30 p.m.

Meeting Online <https://us02web.zoom.us/j/84435764043>

or By Telephone

Dial 1-669-900-6833 to Join the Meeting

877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Then Enter This Webinar ID: 844 3576 4043 and Press #

Until further notice, STNC Board and Committee meetings will be held as virtual webinars; public access and public comment details are below.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board / Committee must dial 1 (669)-900-6833, and enter 844 3576 4043 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. **On phone:** Every person wishing to address the Board / Committee must dial *9, when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item. **On webinar:** Every person wishing to address the Board / Committee must "raise their hand" when prompted by the presiding officer, to address the Board / Committee on any agenda item BEFORE the Board / Committee takes action on the item.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited TWO minutes per speaker, unless adjusted by the presiding officer of the Board/Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

"Out of an abundance of caution due to the possible attendance and participation of a majority of Neighborhood Council Board Members at this Joint Committee meeting, this meeting is noticed as a Special Joint Meeting of the Committees and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committees. Only Committee Members are allowed to vote"

1. Call to Order + Introduce Elections Committee members – Lydia Grant, Chair Elections Committee, Evelyn Serrano, Claire Gordon, Carol Hutchinson, Lallah Rowe, Mark Dutton, Erica Cisneros

STNC Election Committee Timeline / Task List / Resources Google Drive Link:

https://drive.google.com/drive/folders/1_NUHyEIZD0G7Kcblidi_b8cSrst7Zgo5j?usp=sharing

2. Discussion/Action: Approve minutes of prior meetings and assign Minute Taker - Claire Gordon



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

3. Discussion/Action: STNC Election Forums & Stakeholder Questions & Schedule – *Mark Dutton*
4. Discussion/Action: Approve additional banners, flyers to promote Vote By Mail and Online Events – *Lydia Grant*
5. Discussion/Action: Videos for Vote By Mail, Guidelines for Candidate, Online Meetings – *Evelyn Serrano*
6. Discussion/Action: STNC Election Mailer – *Lallah Rowe, Evelyn Serrano*
7. Discussion/Action: STNC Election Ads, Billboard, Other items – *Carol Hutchinson, Evelyn Serrano*
8. Discussion/Action: STNC Election Social Media – *Erica Cisneros*
9. Updates from City Clerk Elections – if any --- questions re: Voter Registration Forms in requested languages, candidates, ballot box location – *Lydia Grant*
10. Discussion/Action: Phase 2: Elections Outreach including Candidate Intros at meetings, Candidate forum ideas and parameters, Handouts – *Lydia Grant*
11. Discussion/Action: Update presentation of Outreach Plan to STNC including calendar – *Lydia Grant / Lallah Rowe*
12. Discussion/Action: Update list of tasks and timeline <https://docs.google.com/spreadsheets/d/1nFPVAwSfoC3Xf-AvAs4dJRQhO1OSjFvjfnqhssvEQ5Y/edit?usp=sharing>
13. Public Comments – Non agenda items within the committee's jurisdiction
14. Set next meeting date, Closing Comments, Acknowledgements, and Adjourn.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/subscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org