

Certified May 27, 2003
P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

General Board Online Meeting Agenda Wednesday, January 13, 2021 6:45 p.m.

How to Join the Virtual Telephonic Meeting
By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #
Online: Go to https://zoom.us/j/91892785703

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Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257 You may also call in at this number which is not toll free: 1-669-900-6833

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.



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- 1. Call to Order and Welcome Liliana Sanchez, President
 - A. Pledge of Allegiance
 - B. Roll Call Secretary Cindy Cleghorn Quorum is 11
 - Boardmember Resignation
 - Meeting Protocols Reminder
 - Board Members eligible to vote & Upcoming Training Dates
 - C. STNC board members to declare any conflicts of interest or ex parte communications relating to items on this meeting's agenda.

NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS and MINUTES** select **JANUARY 13, 2021**

2. President's Report

ANNOUNCEMENT OF BOARD VACANCIES

Geographical Representative - Region 1 (1 vacant position) - Geographical Representatives shall be elected from stakeholders who live (either homeowner, renter, or other fixed living arrangement), work, or own property in each of the following districts within the STNC boundary area. District 1. North Sunland Region: North of Foothill Boulevard, from the western STNC domain boundary east to Mount Gleason Avenue and Big Tujunga Canyon Road.

Stakeholder Group Representative (2) vacant positions. From the Bylaws: Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing nonprofits, educational, faith-based, and, service, youth, and special-interest organizations located or meeting regularly within the Sunland-Tujunga Neighborhood Council boundaries. No organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee. Candidates interested in applying for the vacancy on the STNC board are to submit their interest statement, stakeholder documentation and supporting organization letter to secretary@stnc.org to be added onto the next Executive Committee and Board meeting agendas. If selected, new board members will be required to complete ethics, funding and code of conduct training, attend meetings, join committees.

- **3. Presentation/Discussion/Action**: What will be the legacy of the 2019 STNC Board, accomplishments, challenges. [Sandy Capps]
- **4. STNC ELECTIONS Discussion/Action:** Approve recommendations of the STNC Elections Committee [Lydia Grant, Evelyn Serrano to present]
 - a. Candidate Filing ends Tuesday, February 2, 2021.
 - b. Region 1 STNC Election Date is Tuesday, April 20,2021
 - c. City Clerk Admin: Nathan Singh (confirmed) Q&A
 - d. **MOTION**: Approve 2021 Elections Committee members: Claire Gordon, Carol Hutchinson, Lallah Rowe
 - e. **MOTION** to approve updates to <u>STNC Elections Worksheet</u> contacts and ballot box locations
 - f. **MOTION** to approve <u>STNC Election Committee Outreach plan, Calendar and expenses</u> up to \$8,500.00 (previously budgeted).
 - g. STNC Board Elections Region 1 Timeline
 - h. Board Elections Handbook & Attachments
 - i. STNC Election Administrator and NC Election FAQs
 - j. City Clerk website: https://clerk.lacity.org/elections/neighborhood-council-election



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5. DISCUSSION/ACTION: Appoint Dorisa Shahmirzai Sustainability Alliance Liaison. [Oscar Alvarez is currently in this position. There is no limit on the number of liaisons from STNC.]

6. COMMITTEE / LIAISON ANNOUNCEMENTS & REPORTS – Committee Chair Updates, Surveys, Meetings & Announcements - [all Committee Meetings held via Zoom

- a. Bylaws/Standing Rules Jan 25 @ 7 PM
- b. Beautification Jan 20 @ 5:30 PM
- c. Budget & Finance Jan 27 @ 6 PM
- d. Neighborhood Watch Jon von Gunten written report meetings via LAPD Zoom
- e. Land Use Pati Potter Feb. 1 @ 7 PM
- f. Community Improvement-Government Affairs Jan 21 @ 6:30 PM
- g. Elections Committee Jan 15 & 21 @ 6:30 PM
- h. Outreach Jan 21@ 7:00 PM
- i. STAT Safe Traffic & Transportation Committee meets Jan 26 @ 6:00 PM
- j. STARC Arts, Culture & Recreation Committee, Jan 26 @ 7:30 PM via Zoom
- k. Executive Committee Jan. 27 @ 7:00 PM via Zoom

Liaisons:

- (1) Homelessness Liaison Camille Yiu
- (2) Budget Advocates
- (3) Public Works Liaison Lydia Grant
- (4) LADWP Liaison Nina Royal
- (5) NC Sustainability Alliance Oscar Alvarez
- (6) RYLAN (Ready Your LA Neighborhood) Update Sandy Capps
- (7) Emergency Preparedness Alliance Nina Royal 4th Saturday, Jan 22

L.A. City COVID-19 Resources https://corona-virus.la/

VANC - Jan 14 @ 6:30 PM

DWP MOU / DWP Committee - Feb 6 @ 8:30 a.m.

LANCC Update – Next Meeting - Feb 6 2 @ 10 a.m.

7. REPRESENTATIVE's Announcements & Reports + Q&A - [12 minutes total]

Representatives of LAPD, Local, City, County, State, Federal - 2-minute limit per speaker
Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.lacity.org
Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online
SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org
SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org
CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director Eve.Sinclair@lacity.org
The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331
LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 Caroline.Menjivar@lacity.org
LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 —
mark.ross@lacity.org

LA City Controller Ron Galperin - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 <u>michael.menjivar@lausd.net</u> Congressman Adam Schiff (District 26) (818) 450-2900 <u>Theresa.lamb.simpson@mail.house.gov</u> LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: <u>JMaruca@bos.lacounty.gov</u>

CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 arturo.garcia-mendoza@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360



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GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; 26339@lapd.lacity.org NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - quyen.vo-ramirez@lacity.org

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - <u>Jmg8758@lausd.net</u> (818) 353-1631 Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 - <u>SunlandTujungaCoS@lausd.net</u>

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 dgutierrez@glacvcd.org Gibson Nyambura, DONE Racial Equity Officer /NEA gibson.nyambura@lacity.org 213-978-1551

TREASURER REPORTS

(Sandy Capps, Chair, Budget & Finance Committee approved 12-16-20)

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the funding consent calendar:

8. Approval of December 2020 MER

MOTION: The STNC Board approves the **December 2020** Monthly Expenditure Report

- **9. Discussion/Action**: **MOTION**: Approve up to \$400 for additional liability insurance coverage for Beautification Committee Pinewood Mural Project Event. (Community Improvement/Beautification Outreach) [Sandy Capps on behalf of Budget & Finance Committee approved 12-16-20]
- **10**. **Discussion/Action / MOTION**: Approve <u>Beautification Committee Request</u> not to exceed \$500 to purchase EGO Power Plus battery powered string trimmer, extra trimmer head, extra trimmer battery, extra trimmer line and trimmer shoulder strap harness. [Sandy Capps on behalf of Budget & Finance Committee approved 12-16-20]

CONSENT CALENDAR - NON-FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:

11. Approval of Special Board Meeting Minutes

MOTION: The STNC Board approves the December 9, 2020 minutes

12. DISCUSSION/ACTION: MOTION: Board approves comment letter for 10582-10854 Woodward, Sunland to subdivide the existing parcel into two separate parcels. *[Pati Potter on behalf of the Land Use Committee]*



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13. GENERAL PUBLIC COMMENT / COMMUNITY EVENT ANNOUNCEMENTS: a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone). [10]

NEW BUSINESS

The Executive Committee recommends Jon von Gunten chair the meeting for Item #14

- **14. DISCUSSION/ACTION: MOTION to consider STNC board recommendations to Grievance #265 received 12/4/20.** [Refer to Sec. 22.818. Neighborhood Council Grievances Ordinance as it may provide answers to questions.] (60)
 - a. Is the Grievance #265 that DONE certified and STNC received on 12/4/20 complete?
 - b. Discussion and Possible action relative to the Sunland-Tujunga Board responding to Grievance #265 and, to authorize a STNC Board Member as the designated representative authorized to speak on behalf of the Board at the Regional Grievance Panel Hearing for Grievance #265." [Certification of Grievance #265]
 - Discussion and Possible action Other recommendations for the board to consider regarding Grievance #265
 - Request / Appoint an independent mediator to conduct mediation to resolve grievance and/or prepare recommendations for submittal to DONE in preparation for Regional Grievance
 - e. Adopt a remedy for the certified grievance
 - f. Appoint an ad-hoc committee to address the grievance and prepare recommendations for the board.
 - g. Appoint an authorized representative to speak / present on behalf of the STNC board and submit Grievance Response Form on behalf of STNC, including up to three witness statements for each side.
 - h. Waive the certified grievance and not discuss it or provide comments to an authorized rep.
- **15. DISCUSSION/ACTION: MOTION** to approve STNC comments regarding the DONE proposed Digital Media Policy.

https://empowerla.org/wp-content/uploads/2020/09/Draft-Digital-Media-Policy-for-BONC-on-9.29.2020.pdf

FINAL ANNOUNCEMENTS: Next STNC Board Meeting February 10, 2021.

ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: MCSupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting



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may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- * NORTH VALLEY NEIGHBORHOOD CITY HALL,7747 Foothill Blvd, Tujunga, CA 91042
- * www.stnc.org
- * You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website www.stnc.org

Sunland-Tujunga Neighborhood Council General Board Online Meeting

Meeting date: December 9th, 2020 6:45pm

ZOOM Meeting Online or by Telephone

<u>Called to Order</u>: 6:45 pm by Liliana Sanchez, President.

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Liliana Sanchez	Present	Yes	President
Lydia Grant	Present	Yes	1st Vice President
Nina Royal	Present (left at		
	7:35)	Yes	2nd Vice President - Outreach
Sandy Capps	Present	Yes	Treasurer
Cindy Cleghorn	Present	Yes	Secretary
Lallah Rowe	Absent	Yes	At-Large Group Representative
Vartan Keshish	Present (at 6:50)	Yes	Region 1 Representative
Mark Norling	Present	Yes	Region 1 Representative
Glen Belt	Absent	Yes	Region 2 Representative
Arsen Karamians	Absent	No	Region 2 Representative
Oscar Alvarez	Present	Yes	Region 3 Representative
Rafi Shaheenian	Present	Yes	Region 3 Representative
Carol Hutchinson	Present (after roll call)	Yes	Region 4 Representative
Pati Potter	Present	Yes	Region 4 Representative
Arnie Abramyan	Absent	Yes	Stakeholder Group
Kresse Armour	Present (at 6:50)	Yes	Stakeholder Group
Garbis Khanjian	Present	Yes	Stakeholder Group
Jon von Gunten	Present	Yes	Stakeholder Group
Shirley Kim	Present (left 8:30)	Yes	Stakeholder Group
Vacant			Stakeholder Group
Vacant			Stakeholder Group
Vacant			Parliamentarian
Quorum: 11 12 Present for Roll Call, 14 for most of meeting			

GENERAL BOARD MEETING

Item 1.

- A-B. **Call to Order and Welcome, President Sanchez**—Meeting called to order, Pledge of Allegiance, Roll Call --Meeting quorum met.
- C. **Meeting Protocols Reminder by Secretary Cindy Cleghorn** Welcome. This meeting will be recorded for records purposes. Treasurer Capps will be the timer. Meeting attendees will be muted, use raise hand feature to comment on Zoom or dial *9 on phone. Comments by public limited to two minutes. We are transitioning into this new environment. Please provide grace and follow code of civility. Please address comments to the Board and not to individual members. Board members generally do not respond to public comments. Board members should mute if not speaking or voting.
- D. **Board Members Eligible to Vote / Member Training –** All Board Members Eligible. For Land Use members mandatory Planning 101 training deadline is December 16th, there are two remaining sessions per the links posted on the agenda.
- E. Board Member Conflicts Secretary Cleghorn will recuse herself from voting on Agenda Item 16.

<u>Item 2. President's Report:</u> President Sanchez notes that according to the Los Angeles County Dept. of Health, there have been 1,871 Covid 19 cases in Sunland Tujunga and 49 deaths, including the recent passing of Sargent Fred Cueto. LAPD, Foothill Division. President Sanchez requests a moment of silence for those in the community who have lost loved ones to Covid 19.

There are 2 Group Representative vacancies on the STNC board. Qualifications for seat read into record. Anyone interested in these positions should apply by December 30th.

To accommodate the busy schedules of U.S. Representative Schiff, on duty police officers and other speakers, some agenda items will be taken out of order.

Item 7 (partial) Report by SLO Caloca, LAPD -- The passing of Sargent Cueto, was a great loss for the Foothill Division and the community. He went to Verdugo Hills High School. Unfortunately there has been a 25% increase in crime overall and a 100% increase in robbery in Tujunga, it was at 8 last year and is now at 16. This is due to a combination of factors. Always be aware of your surroundings and avoid flashing expensive jewelry. There were also a number of local business burglaries, taking advantage of businesses closed due to Covid 19 or for the Thanksgiving holiday. Even though the laws are changing hopefully the crime stats will plateau if neighbors look out for each other and we help by locking our cars and hiding valuables.

She has received several calls about the camp in front of the Tujunga library. This individual has been offered services through CD 7, but cannot be forced to move. Hopefully the service providers can help him.

Item 4. STNC Board Elections - APRIL 20, 2021 - City Clerk Admin: Nathan Singh (invited)

Secretary Cleghorn notes that Nathan Singh was not able to attend tonight's meeting but can come to the January meeting. Looking forward to the Elections Committee being able to give a presentation at the January Board Meeting.

<u>Item 3. Presentation by Congressman Adam Schiff</u>—President Sanchez welcomes the Congressman and thanks him for his support for this area by opposing high speed rail in the Angeles National Forest, writing a letter opposing the proposed Canyon Park Development, and expanding the lands preserved for the Rim of the Valley Corridor to over 191,000 acres.

Adam Schiff – thank you for inviting me to your meeting and for your hours of volunteer service; thank you Officer Caloca for your public service. Congress is in session now with two major priorities before holiday recess: 1) Pass a funding bill to avoid another federal government shutdown; 2) Pass another Covid relief bill. He is in favor of the bi-partisan compromise with \$300 enhancement of unemployment and extending PPE loans. He supported extending unemployment benefits to non-traditional contract workers and would like to see it expanded to those who have mixed income, both contract and traditional. There is some good news with the rapid development of 95% effective Covid 19 vaccines. This is a remarkable scientific achievement. These vaccines will start being available to front line workers in the next two weeks and to the general public sometime in the Summer of 2021. Until then we need to help families and the homeless get through this difficult time.

Q&A: (The public's questions were submitted in writing and pre-reviewed by the Congressman; Board members will be limited to 1 question)

Q: Will the government be using the National Guard to distribute the vaccine?

A: Yes, the National Guard could be used for this if needed; this would be up to each state. The military is involved in Operation Warp Speed to get the vaccine to first responders. The state and federal governments are cooperating in vaccine distribution. Thinks there is agreement that those who work in hospitals and rest homes and those living in residential care facilities will be first, the elderly and those with compromised health issues second.

Q: Do you support an independent Artsaka?

A: He was in support of an independent Artsaka, but this would have required the current administration to pressure Azerbaijan and Turkey and warn of serious consequences for their continued aggression. Unfortunately this did not happen so Armenia was forced into an unsustainable agreement. The more urgent task now is to revive the Minsk Group and make sure those displaced by this conflict can return home safely. He is also concerned that the current situation could allow Azerbaijan to have a stranglehold on Armenia, including control of their water supply.

Q: What is your plan for a path to citizenship for those on DACA? She has some talented students subject to DACA who cannot travel abroad for exchange study due to their immigration status. Are there any bills in the works?

A: Thank you for your service as a teacher. The good news is a court decision struck down the Trump administration's efforts to repeal the DACA program. He understands this is not a permanent solution. He does not know if this will help her students who want to participate in the exchange program. He was a cosponsor of the Dream Act which he will re-introduce next year. What happens next depends on who controls the Senate. The current Senate Majority Leader, Mitch McConnell has not been supportive of this bill.

Q: Will anything be done to hold President Trump accountable for his criminal activities which were ignored by a majority of Republicans in Congress?

A: Has been active on this issue. The Protecting Our Democracy Act would expedite the process for congressional subpoenas that need court review, strengthen congressional oversight, reform the pardon system to keep it from being used as an incentive for those covering up wrongdoing, amend the Hatch Act to prohibit using public facilities such as the White House for campaign activities and protect those who testify regarding misconduct from retaliation. Few of his Republican colleges even acknowledge that Biden won the presidential election, so not sure how much can be done at this point.

Q: By member Khanjian – Thank you for your work on behalf of Artsaka. Do you think there will be any mandatory Covid 19 legislation?

A: Does not think Covid 19 vaccination will be mandatory given the opposition to even a national mask mandate. Some school districts may require it for in person school attendance unless there is a medical reason why a student cannot be vaccinated.

Q: By Member von Gunten – Is concerned about price gouging during the pandemic, prices for some items at the grocery store have doubled.

A: This is a recurrent issue during any time of product scarcity; it is difficult to trace the cause when there are complex supply chains. Thinks the shortages are better than before. This is usually a state issue.

Q: Is anything being done to help the restaurants who were shut down again despite following all the protocol for outdoor dining? Saw a video of a restaurant owner crying because her outdoor dining was shut down when a movie shoot had a much larger outdoor dining area set up in the same parking lot.

A: Understands that restaurants are under incredible strain due to Covid second only to the live performance sector. He agrees that rules should be equitable and applied equally to all business sectors. Hopes that congress will pass a bill with more PPE assistance with more flexibility to help businesses survive and not just cover payrolls. The State of California has 500 million available for small business and there are also other county and city relief programs. He is very sorry for the hardship suffered by his constituents working in this industry. Feel free to call his office at (818) 450-2900 if you need assistance with an aid application.

<u>Item 7. Representative Announcements and Reports (continued)</u>

Caroline Menjivar, Mayor's East Valley Representative – The City has a program for those who lost jobs in the restaurant industry, it is a one-time \$800 grant for \$4,000 people. You must live in the City of Los Angeles, but immigration status is not considered. More information is on the website: corona.virus.la/serve Friday is the deadline to apply. Sadly the East Valley is one of the City's most active Covid 19 areas with 25% of cases. There are testing centers this week in Van Nuys and Sun Valley no appointment needed. There is going to be a holiday giveaway in Sylmar this Saturday the 12th from 9 to 2.

Vickere Murphy, State Senator Anthony Portantino's Office – They are continuing to receive queries about problems with stalled EDD claims and fraudulent claims, email her office if you are having these problems. The Senator is going to try again to get something on the ballot to raise funds for wildfire protection and drought resilience. He is also working on a measure to incentivize cities to repurpose unused retail space for affordable housing. Their office is still working virtually.

Carmina Nacorda, LAUSD Local District Northeast, Sunland Tujunga Community of Schools. Would like to introduce self to the community. This community of schools includes all 7 elementary schools and the middle and high schools for our area as well as the Pinewood Early Ed Center. The LAUSD is planning to return to campus learning as soon as it is safe.

Eve Sinclair, Area Director for Councilwoman Monica Rodriguez -

Oro Vista Flood Control Project: It has been determined that LA Sanitation will be responsible for the design of this project which is going to bid in early January / February. The public meetings will begin after the contractor is selected.

North Valley City Hall This building was built in 1957 and is having a major renovation with new windows, floors, ceiling, security and sound systems. The improvements will soon be finished and the building will probably be available for public meetings once it is safe to again hold public meetings.

Operation Bright Spot along Foothill Blvd will return in March and April of 2021 to maintain the improved conditions. Until then call 311 for dumping or other problems

New lighting on Commerce St. will be installed between Valmont and Summitrose.

The Alternative Learning Center at Sunland Park is funded until January. The class is not full with a wait list of 10 more children.

Homeless Camp at Library – Street services cleaned this area yesterday. They do not have the power to make anyone move against their will. The CARE team visits Sunland Tujunga twice a week and this camp is on their radar.

Q&A:

By President Sanchez: There is a traffic jam at Tujunga Canyon Blvd /Haines Canyon every Wednesday due to people waiting to get food at the Methodist Church.

A: The LADOT does have enforcement working at this food drive, a precaution taken after the unfortunate accident in Sylmar. They are working on getting LADOT to re-direct through traffic

By Member von Gunten: Thanks for getting sanitation to clean up the mess by the library. He was contracted by a resident on Oro Vista who was concerned the Measure W project does not extend to the most impacted area.

A: The stretch of road that regularly floods is from Wyngate to Sunland Elementary. The constituent should email her about her concerns.

By VP Grant -- Any news on using NVCH as a location for the Neighborhood Council Elections ballot drop box?

A: This property is managed by the construction co. until the remodel is completed. She will let VP Grant know when they get control of the facility back.

By Member Potter – Will the lighting project on Commerce trigger a tax increase? A: No. This is not an assessment district project.

Gibson Nyambura, DONE Rep—The NC elections for Area 1 which includes Sunland Tujunga are coming soon. There is going to be a webinar on how to do election outreach during the pandemic on Monday Dec. 14th at 6pm. He is handling 2 other NC meetings tonight so if there are any issues, please reach out.

Item 5. Approve 2021 Elections Committee- Mark Dutton, Erica Cisneros

Pati Potter moves and Jon von Gunten seconds motion to add Mark Dutton and Erica Cisneros to the Elections Committee. Erica Cisneros introduces self as a life time ST resident who is happy to get involved. VP Grant notes this was discussed at the recent Outreach Committee and the Elections Committee needs a board member. She volunteers to join and be the Chair of the Elections Committee. She could not put this on the agenda because the Outreach meeting was yesterday. Evelyn Serrano wants to make sure the committee is ethnically diverse and knows how to do outreach to black and latinx residents. Member Hutchinson does not know how we can vote on members joining an unformed committee; she does not support quotas. Member Keshish wants those concerned about diversity to join this committee and do some of the work. After more discussion it was decided to consult the bylaws regarding ad hoc committees.

Motion: Move Item 5 to End of Agenda				
Motion: Cindy Cleghorn; Second Shir	ley Kim Rol	l call vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Cleghorn,				Royal, Rowe, Belt,
Keshish, Norling, Alvarez, Shaheenian,				Karamians,
Potter, Hutchinson,Khanjian von				Abramyan,
Gunten, Armour, Kim				
14 yes, 0 no, 5 absent motion passed				

<u>Item 6. Committee/Liaison Announcements & Reports</u>

A. Homeless Liaison – Camille Yiu – The City Council hearing on amendments to LAMC 41.18 regarding camps near freeways and bridge housing was referred back to the homeless and poverty committee. She also listened to Controller Galperin's report on Measure HHH spending. Homelessness is up 40% up since Covid. In 4 years 5 projects have been completed, the cost per

unit ranged from \$739,00 to \$309,000. Most of the other HHH projects are pending. The City owns a lot of property but regulations and cost make utilizing them unfeasible. Homeless camps are prevalent by Sunland Park and CVS. Our local outreach worker has made contract, some have expressed interest in accepting services.

- B. LA Covid 19 Resources https://corona-virus.la/
- C. Bylaws/Standing Rules Jan 25 2021 @ 7 PM (tentative)
- D. Beautification Jan 20, 2021 @ 5:30 PM via Zoom by Marjorie Maxon, Committee Member: The committee voted to not have a December meeting. The Christmas Ornaments were purchased. There is going to be a clean-up event at the Welcome Monument on Jan 9th
- E. Budget & Finance December 16 @ 6 PM via Zoom
- F. RYLAN (Ready Your LA Neighborhood) Update Treasurer Capps notes there are no training sessions due to the Covid 19 precautions; but there are some great videos on their website. Some are shared on the STNC website.
- G. Emergency Preparedness Mark Norling will attend next meeting on Jan 22nd.
- H. Neighborhood Watch no meeting planned for December. Residents need to be careful about being easy victims, leaving key fobs in cars etc.
- I. Land Use Pati Potter There will be only 1 monthly meeting in January and February due to holidays
- J. STAT Safe Traffic & Transportation Committee next meeting Jan 26th @ 6 PM via Zoom.
- K. STARC Arts, Culture & Recreation Committee, Jan 26th @ 7:30 PM via Zoom no report.
- L. Executive Committee Jan 6, 2020 @ 7:30 PM via Zoom no additional report.
- M. STNC Board Elections April 20, 2021—vote by mail Registration begins Feb. 19, ends April 19 Candidate Filing Opens Dec. 19, 2020 and ends Feb 2, 2021.
- N. NC Budget Advocates Liliana Sanchez / Sandy Capps [1] ncbala.org no budget rep at this meeting
- O. VANC Dec 10 @ 6:30 PM via Zoom
- P. DWP/MOU / DWP Committee Jan 2 @ 8:30 am via zoon
- Q. LANCC Jan 2 @ 10am. VP Grant attended the last meeting. The contracts for ads on city bus benches are soon going to be renewed, some with digital advertising that can be changed and possibly used for NC outreach. The money for commercial ads will be used to improve sidewalks and trees around the benches with the ads. Older shelters are going to be moved to places where there is currently no bus shelter.

Item 8: Public Comment

Evelyn Serrano – is interested in being part of the Elections Committee.

Item 9: Appoint Dorisa Shahmirzai as a Sustainability Alliance Liaison

Oscar Alvarez agrees to give her a brief overview of what the position entails; he has not personally spoken to her. VP Grant would like to postpone this item since Ms. Shahmirzai is not present at this meeting. Liliana did speak to her and she did show interest in this position. She thinks it's okay to continue with this motion.

Motion: Postpone Item 9 to another me	eeting			
Motion: Cindy Cleghorn; Second Lydi	a Grant Ro	ll call vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Cleghorn, Keshish, Norling, Alvarez, Shaheenian, Potter, Hutchinson, Khanjian von Gunten, Armour				Royal, Rowe, Belt, Karamians, Abramyan, Kim
13 yes, 0 no, 6 absent motion passed				

Items 10 and 11, Non Funding Consent Items:

Motion: Approve Special Board Meetin (Item 11)	g Minutes of	November 9, 20)20 (Item 10) an	d October 21, 2020
Motion: Sandy Capps; Second Pati Po	otter Roll cal	I vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Cleghorn, Keshish, Norling, Alvarez, Shaheenian, Potter, Hutchinson, Khanjian von Gunten, Armour				Royal, Rowe, Belt, Karamians, Abramyan, Kim
13 yes, 0 no, 6 absent motion passed				

Items 12-16, Funding Consent Items:

Secretary Cleghorn requests that item 16 be separated so she can recuse herself from this vote.

Motion: Approve Consent Funding Items 12-15: 12) Approve the November 2020 Monthly Expenditure Report; 13) Approve US Storage Rental Increase for Units #358 and #363 to \$243.50 per unit, \$487 monthly effective December 1, 2020; 14) Approve US Storage in the amount up to \$2,922.00 for January 2021 to June 2021 for STNC storage units#358 and #363 (Office). 15) Approve Sunland Parks and Recreation request for up to \$350 for project supplies and (4) 100 ft. extension cords for the Alternative Learning Center Free for children in the community program (Outreach)

Motion: Sandy Capps; Second Jon v	on Gunten Roll	call vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Cleghorn,				Royal, Rowe, Belt,
Keshish, Norling, Alvarez, Shaheenian,				Karamians,
Potter, Hutchinson, Khanjian von				Abramyan, Kim
Gunten, Armour				
13 yes, 0 no, 6 absent motion passed				

Motion: Approve Consent Funding Iter Guided Holiday Lights Tour Gold Light S		ve CV Weekly Sp	onsorship for up	to \$1,000 for the Self-
Motion: Sandy Capps; Second Pati P	otter Roll ca	ll vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Keshish, Norling, Alvarez, Shaheenian, Potter, Hutchinson, Khanjian von Gunten, Armour			Cleghorn,	Royal, Rowe, Belt, Karamians, Abramyan, Kim
12 yes, 0 no, 1 recuse, 6 absent motion passed				

Member von Gunten asks why Secretary Cleghorn recused herself; she replies that sometimes she buys ads in this paper. Sandy explains that by supporting the Christmas Light Contest at the Gold Light Sponsor level, the STNC can get a ¼ page ad in this paper to use for election outreach next year.

Item 5: Approve 2021 Election Committee- Mark Dutton, Erica Cisneros (continued)

Motion: Add Lydia Grant to Election Co	ommittee as Co	mmittee Chair		
Motion: Vartan Keshish; Second Ca	rol Hutchinson	Roll call vote		
Yes	No	Ineligible	Recuse	Absent
Grant, Capps, Cleghorn Keshish, Norling, Alvarez, Shaheenian, Potter, Hutchinson, Khanjian von Gunten, Armour	Sanchez			Royal, Rowe, Belt, Karamians, Abramyan, Kim
12 yes, 1 no, 6 absent motion passed				

VP Grant notes that everyone is welcome to participate in the Elections Committee. Member Khanjian wonders how to do election outreach in a pandemic when you can't go door to door. Secretary Cleghorn notes it is important to watch the DONE Webinar mentioned earlier in the meeting on this subject to see what ideas they have. President Sanchez notes that the Bylaws say that the committee needs a board member, but that board member does not have to be the chair. VP Grant thinks it makes sense for her to be chair since she knows the rules and has already gone to meetings on this subject. Member Shaheenian agrees that it would be good to have someone with experience be the chair.

Motion: Approve 2021 Elections Comm	ittee Members	Mark Dutton, Eri	ca Cisneros. Ar	nend Motion to add
Evelyn Serrano, and Lydia Grant as Com	mittee Membe	rs		
Motion: Liliana Sanchez; Second Par	ti Potter Roll ca	II vote		
Yes	No	Ineligible	Recuse	Absent
Sanchez, Grant, Capps, Cleghorn, Norling, Alvarez, Shaheenian, Potter, Hutchinson, Khanjian von Gunten, Armour 12 yes, 1 no, 6 absent motion passed	Keshish			Royal, Rowe, Belt, Karamians, Abramyan, Kim

Liliana is adding Evelyn Serrano's name because she mentioned in public comments she was interested in joining this committee. Discussion regarding whether this motion would override VP Grants motion if it passed. After discussion it was decided it would not. Member Hutchinson notes she is also interested in joining the Elections Committee.

Final Announcements:

The next STNC General Board Meeting is scheduled for January 13, 2021

Adjourn at: 9:28 pm

Minutes by Marjorie Maxon

President Lilians Sanchez From General STMC meetings for concentine months from General STMC meetings for concentration and the control of th	BYLAWS -06-29-2020	-29-2020	Any Board member having three (3) consecutive absences	rd me	nber h	aving	three	3) cons	secutiv	re abs	ences								
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X = Present

A = Absent



Cindy Cleghorn <stnc.secretary2019@gmail.com>

STNC - Contact Form

dshahmir@gmail.com <dshahmir@gmail.com>
To: stnc.secretary2019@gmail.com

Fri, Nov 13, 2020 at 11:25 AM



Agenda Request Form

First Name: Dorisa Last Name: Shahmirzai Email: dshahmir@gmail.com

Request Title: Sustainability Alliance Liasion

Committee: Executive Committee

Agenda Motion Request: Dear Executive Committee, I spoke with Liliana Sanchez and she highly recommended that I contact you about being a Sustainability Alliance Liasion. I am a stakeholder at Sunland Tujunga and am an attorney with over 15 years of experience in areas of clean energy, and technology negotiating various agreements for the use and acquisition of technology and cloud sourcing as well as intellectual property and licensing. I believe my background can serve the needs of the Neighborhood Council. I look forward to learning more and hearing back

soon. Best, Dorisa
Uploaded Documents:

1 of 1 11/16/20, 11:24 AM

Monthly Expenditure Report



Reporting Month: December 2020 Budget Fiscal Year: 2020-2021

NC Name: Sunland-Tujunga Neighborhood Council

		Monthly Cash Re	conciliation		
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36395.38	\$2021.77	\$34373.61	\$0.00	\$0.00	\$34373.61

		Monthly Cash Fl	ow Analysis		
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$449.00		\$0.00	
Outreach	\$22770.00	\$1572.77	\$12103.19	\$0.00	\$12103.19
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$9925.06	\$0.00	\$9925.06
Neighborhood Purpose Grants	\$9230.00	\$0.00	\$5250.00	\$0.00	\$5250.00
Funding Requests Und	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expendi	tures: \$12699.98

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	12/01/2020	Posting payment of 2 units located at US Storage in La Crescenta.	General Operations Expenditure	Office	\$449.00
2	THE WEB CORNER, INC	12/01/2020	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments, Monthly Hosting for stnc.org Email Standard Mailboxes:1 Account secretory@stnc.org (included in maintenance) *Encumbrance funds 2019/2020	General Operations Expenditure	Outreach	\$150.00
3	ZOOM.US 888-799-9666	12/10/2020	STNC Approves Monthly Zoom account meeting Invoice for \$14.99* *Encumbrance Funds 2019-2020	General Operations Expenditure	Outreach	\$14.99
4	DIY HOME CENTER #11 CV	12/14/2020	Approve Sunland Recs and Parks request for up to \$350 for project/craft supplies and (4) 100ft extension cords for the alternative learning center program.	General Operations Expenditure	Outreach	\$91.50
5	IN CRESCENTA VALLEY W	12/16/2020	STNC approves CV Weekly sponsorship for up to \$1000 for the self guided holiday lights tour gold light sponsor.	General Operations Expenditure	Outreach	\$1000.00

6	OTC BRANDS INC	12/17/2020	STNC approves Sunland Parks and Recreation request for up to \$350 for project/craft supplies and (4) 100ft extension cords for The Alternative Learning Center free for children in the community.	General Operations Expenditure	Outreach	\$246.28
7	EIG CONSTANTCONTACT.CO	12/29/2020	Approve Constant Contact \$70.00 Monthly Maintence Email Plus 501-2500 contacts*. *Encumbrance 2019/2020 Funds	General Operations Expenditure	Outreach	\$70.00
	Subtotal:					\$2021.77

	Outstanding Expenditures					
#	Vendor Date Description Budget Category Sub-category Total					
Subtotal: Outstanding						\$0.00

Receipts:

US Storage Centers - La Crescenta

Date Printed

4454 Lowell Ave La Crescenta, CA 91214 818-957-0700

lacrescenta@usstorage.net

PAYMENT RECEIPT

December 7, 2020

Tenant City of los angeles **Payment Date** December 1, 2020 10:15 AM c/o: City of Los Angeles Unit 0358, ... Company **Available Credit** 200 N. Main St. 0.00 Address City, State, Zip Los Angeles CA 90012 **Current Balance** Paid Thru December 31, 2020 Receipt Number 89508 By KK Charge 12.00 Method Master Card Description Protection Pla 12/1-12/31 Payment 12.00 Date 12/01/20 Unit Discount 0358 12.00 0.00 12/01/20 0358 Rent 12/1-12/31 212.50 0.00 0.00 212.50 212.50 Master Card 12/01/20 0363 Protection Pla 12/1-12/31 12.00 0.00 0.00 12.00 12.00 Master Card 12/01/20 0363 Rent 12/1-12/31 0.00 0.00 212.50 Master Card 212.50 212.50 Taxes 0.00 449.00 Payment (less tax) Payment Subtotal 449.00 Credits Applied 0.00 Refunds Applied 449.00 Total Applied to Account Current Account Balance 0.00 Master Card ****4545 Paid By Paid Thru Date December 31, 2020 Transaction Type Sale Authorization 039541 Reference 57273 I agree to pay the above amount according to the card issuer statement. Memo: Signed:

> Moving? Check our website for other locations nationwide: www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

2019/2020 Encumbrance

Invoice

T	he Web Corner, Inc
1	9509 Ventura Blvd.
T	arzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
12/1/2020	21288	12/1/2020

Terms

Project

Payments/Credits -\$150.00

\$0.00

Balance Due

1201,2020

Bill To

Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

0	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments Monthly Hosting for stnc.org Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	Rate 150.00 15.00 3.50	Amount 150.00 0.00 0.00
Please remit p Thank you for	oayment at your earliest convenience. your business!	Total	\$150.00

P.O. No.



Zoom Video Communications Inc. 55 Almaden Blvd, 6th Floor San Jose, CA 95113 billing@zoom.us | Invoice Date: | 12/10/2020 | Invoice #: INV56810529 | Payment Terms: | Due Upon Receipt | 12/10/2020 | Account Number | Currency: | USD | UNIVERSE | USD | UNIVERSE | USD | UNIVERSE | UNIV

Account Information: Sunland Tujunga NC 7747 Foothill Blvd,

Tujunga, California 91042

United States

sunlandtujunganc@gmail.com

Remittance Details should be sent to:

Finance@zoom.us

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

CHARGE DETAILS						
Charge Description	Service Period	Subtotal	Tax	TOTAL		
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: \$14.99	12/10/2020-01/09/2021	\$14.99	\$0.00	\$14.99		

	INVOICE TOTALS	
Subtotal:		\$14.99
Total (Including Tax):		\$14.99
Invoice Balance:		\$0.00

TAX DETAILS					
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount	
			Total Tax	\$0.00	

TRANSACTIONS	
Invoice Total	\$14.99



Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
12/10/2020	P-61160581	Payment		(\$14.99)
			Invoice Balance	\$0.00

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

Recs & Parks (Sun land Park) extension Cords for learning Center)

> THANK YOU FOR SHOPPING AT DIY HOME CENTER TUJUNGA 6300 FOOTHILL BLVD. TUJUNGA, CA. 91042 (818) 352-4466

(818) 352-4466 12/14/20 3:56PM 3735 201 SALE

HOME

620213 4 EA \$20.891EA C 100FT.16/3 OUTDR EXT.CORD ORG \$83.56

SUB-TOTAL:\$ 83.56 TAX: \$ 7.94 TOTAL:\$ 91.50

BC AMT: \$ 91.50

91.50

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BK CARD#: XXXXXXXXXXXXX6508 MID:******6999 TID:***6566

AUTH: 078714 AMT: \$
Host reference #:415866 Bat#

Authorizing Network: MASTERCARD

Chip Read
CARD TYPE:MASTERCARD EXPR: XXXX
AID: A0000000041010

TVR: 0000088000 IAD: 0110607003

IAD : 01106070032200008BA400000000000 TSI : E800

ARC : 00 MODE : Issuer CVM :

Name : MASTERCARD

ATC :001C

AC : FE60BC5B4C07976C

TxnID/ValCode: 684377

Bank card USD\$ 91.50



==>> JRNL#E15866/11

CUST NO: *400

THANK YOU SANDY CAPPS FOR YOUR PATRONAGE

Acct: CONTRACTOR

Customer Copy

YOU SAVED \$ 4.40 BY SHOPPING AT DIY HOME CENTER TUJUNGA

Crescenta Valley Publishing LLC

3800 La Crescenta Ave Suite 206 La Crescenta, CA 91214 (818) 248-2740

(818) 248-2740	
Bill To	0.7620
STNC Election	~ ~
PO Box 1081	
Sunland, CA 91041	

Invoice

Date	Invoice #
12/16/2020	16048

Terms	Due Date	Rep
Net 15	12/31/2020	SM

Description	Qty	Rate	Amount
Sponsorship - Merry & Bright Tour - Gold Sponsor Sponsorship includes: - 1/4 Page Color Ad or Business Spotlight in the CV Weekly run on a date of your choosing before 5/21/2021 One positions on the judging committee - Name/Logo on all print, social media & advertising efforts	1	1,000.00	1,000.00
		Total	\$1,000.00
Thank you for your contunued support of the CV Weekly, we appreciate it. Advertisers and Subscribers like you allow us to keep our community thriving and informed.		Payments/Credits	-\$1,000.00
		Balance Due	\$0.00

LA Recs& Parks - Ovental Trading



Wish List





Enter Keyword or Item #

Catalog Quick Order 110% Lowest Price Guarantee 100% Happiness Guarantee

1-800-875-8480

Live Chat

Help

Party Supplies Holidays & Events Toys & Games Crafts Teaching Supplies Wedding Religious Items Valentine's Day Sale

You Can Still Get it by New Years! See our Express Delivery Options.

FREE SHIPPING ON ORDERS \$49 OR MORE

EPIC Christmas Sale- 30-60% off Save Now on 1000s of Christmas Items!

Toys & Games- up to 60% off Hundreds Of Winter Boredom Busters!

New Year's Eve- up to 50% off Save Big on New Year's Party Supplies!

Activity Kits- Save up to 20% Value, Convenience and Family FUN!

Account Dashboard

Account Dashboard

ACCOUNT OPTIONS

RECENT ACTIVITY

Manage Orders

Track Order **Order History**

Manage Lists

Wish List

Manage Account

Account Settings Saved Addresses **Email Preferences** Tax Exemption

TATUS Pelivered 🕠	December 21, 2020	TRACKING NUMBER 1ZY6Y2710325420703	CONTAINS 8 Items
Package 1			TRACK PACKAGE
est e more na savana caracantantantan paga.	λ.	US	
Constant of the Constant of th		91040	
PAYMENT METHOD		SUNLAND, CA	
Total:	\$246.28	9045 MULBERRY DR	
Sales Tax:	\$21.37	NEIGHBORHOOD C	
Shipping & Handling:	\$26.99	SUNLAND TUJUNGA	
8 Items Subtotal:	\$197.92	SANDY CAPPS	ORDER DETAILS
ORDER SUMMARY		SHIPPING ADDRESS	
07362148	December 16, 2020		8 Items
RDER#	PLACED ON		ORDERED

Stay in the Know on Products, Ideas & Deals You'll Love!

Enter Email Address

Stay Connected with Oriental Trading











More Ways to Shop

Thank you for your order!

Your Customer #: 76421026

Your Order #: 707362148

Order Date: 12/16/2020

Shipped To: SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL Attn: Sandy Capps Sunland, CA 91040

sandy.stnc@gmail.com

Billed To:

SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

Sandy Capps

200 Main St Room 224

Los Angeles, CA 90012

Item# Item N	lame Availability	Qty	Unit Pri	ce	Subtot	al				
13823655	PLASTIC SNOWFLAKE	BEAD ASS	ORTMEN	NT	IN-STO	CK	1	5.39	5.39	
48/7431	WINTER PONY BEAD A	SSORTM	ENT	IN-STO	СК	1	5.39	5.39		
13980126	CHRISTMAS CRAFT AC	TIVITY BA	AG KIT FO)R 12	IN-STO	CK	2	29.99	59.98	
13751040	CHRISTMAS BEADED C	HARM BI	RACELET	CK-12	IN-STO	CK	2	0.00	0.00	
13911438	CHRISTMAS CANDY FO	AM SHAI	PES (72P	C)	IN-STO	СК	2	0.00	0.00	
4/1598 HOLID	AY STAMPS (2DZ)	IN-STO	СК	2	0.00	0.00				
48/2609	COLOR-YOUR-OWN SN	IOWMAN	I GIFT BA	\GS	IN-STO	СК	2	0.00	0.00	
48/6335	MAGIC COLOR SCRATO	H GREEN	I CHRISTI	MAS TR	EE	IN-STO	CK	2	0.00	0.00
56/50 REGUL	AR 4 PC CRAYONS (12 B	OXES)	IN-STO	CK	2	0.00	0.00			
13993415	DIY NEW YEAR'S NOISE	MAKER I	KIT	IN-STO	СК	2	19.98	39.96		
12/5820	BLACK ROUND CLAPPE	R	IN-STOC	CK	2	0.00	0.00			
57/2381	FABULOUS FOAM ADH	ESIVE STA	AR SHAP	ES	IN-STO	СК	2	0.00	0.00	
57/9085	1/2 INCH SUPER SHIMI	MER ASSO	ORTED RI	IBBON	IN-STO	СК	2	0.00	0.00	
13957408	2021 BEADED NECKLAG	CE CK-12	IN-STOC	CK	2	7.18	14.36			
13958800	NYE COUNTDOWN TO	MIDNIGH	T ACTIV	ITY	IN-STO	СК	2	13.58	27.16	
13957396	NEW YEAR'S RESOLUTI	ON BOX	CK-12	IN-STO	CK	2	10.88	21.76		
13962173	CHILD CHRISTMAS FAC	E COVER	IN-STOC	CK .	4	5.98	23.92			

Order Subtotal: \$197.92

Charges: \$26.99

Sales Tax: \$21.37

Order Total: \$246.28

From: Constant Contact Billing

Sent: Tuesday, December 29, 2020 12:55 AM

To: sandy.stnc@gmail.com

Subject: Constant Contact Payment Receipt for Liliana Sanchez

Thank you for your recent payment. Your payment receipt is found below.



Payment Receipt for December 29, 2020

Sunland-Tujunga Neighborhood Council

Attn.: Liliana Sanchez

200 N. Spring Street, Room 224 in Los Angeles, CA

90012

Los Angeles, CA 90012

US

818564-2232

Today's Date:

December 29, 2020

Payment Date:

December 29, 2020

MasterCard (last 4 digits:

Payment Method: 4545)

User Name:

sunlandtujunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 4545	\$70.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call! US / Canada Toll Free: (855) 229-5506

UK Toll Free: 0808-234-0942

Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!

US / Canada Toll Free: 855-229-5506

UK Toll Free: 0808-234-0945

Outside US / Canada: +1 781-472-8120



101 California Street, Suite 975, San Francisco, CA 94111 Phone: (415) 421-4244 OR (800) 759-4855 Fax: (415) 421-0620

DATE: 11/19/2020

Page 1 of 3

TO: MERRIWETHER & WILLIAMS INS

RE: Sunland/Tujunga Neighborhood Council (Beautifacation Committee)

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION:

LOCATION(S) OF RISK:

7747 Foothill Blvd #101, Tujunga, CA 91042

PROPOSED EFFECTIVE PERIOD: 12/15/2020 AT 12:01 AM TO 12/15/2021 AT 12:01 AM STD TIME AT RISK LOCATION.

FORM OF COVERAGE: COMMERCIAL GENERAL LIABILITY

OCCURRENCE

APPLICATION NO:

APP57615239

INSURER(S):

ASSINE IN(O).	Complianta	Agreement Number	Participation
Line Of Business	Supplier(s)		
Commercial General Liability	Atain Specialty Insurance Company		100.00 %

LIMITS / DEDUCTIBLES:

Loc S	Loc Sub Coverage		Deducti	ble(s)	Coins
1 General Aggregate		\$2,000,000			
1	Products and Completed Operations	\$2,000,000		D. Oleim DUDD	
1	Each Occurrence	\$1,000,000	\$500	Per Claim BI/PD	
1	Personal and Advertising Injury	\$1,000,000			
1	Medical Expense / Any One Person	\$5,000			
1	Damage to Premises Rented to You / Each Occurrence	\$100,000			

TOTAL CHARGES:

Premium:	\$	Commercial General Liability
Fee:	\$ 175.00	Brokerage Fee (Fully Earned)
Tax:	\$	Stamping Tax
Tax:	\$ 16.50	Surplus Lines Tax - GenLiab
TOTAL:	\$ 742.88	

100% MINIMUM & DEPOSIT

TERM MINIMUM PREMIUM:

50.00% EARNED

MINIMUM PREMIUM = \$275.00

COMMISSION:

10.00 % OF PREMIUM

EXCLUSIONS:

SEE "ENDORSEMENTS" SECTION BELOW / NEXT PAGE

ENDORSEMENTS:

Beautification Nall Mural:

\$350 previously approved for Ins. \$400 more requested/needed

12/13/2020

DEWALT 15 in. 60V MAX Lithium-Ion Cordless FLEXVOLT Brushless String Grass Trimmer with (1) 3.0Ah Battery and Charger Include



★★★★↑ (610) ✓ Write A Review Questions & Answers (47)



15 in. 60V MAX Lithium-Ion Cordless FLEXVOLT Brushless String Grass Trimmer with (1) 3.0Ah Battery and Charger Included by **DEWALT** >



Beautification Committee

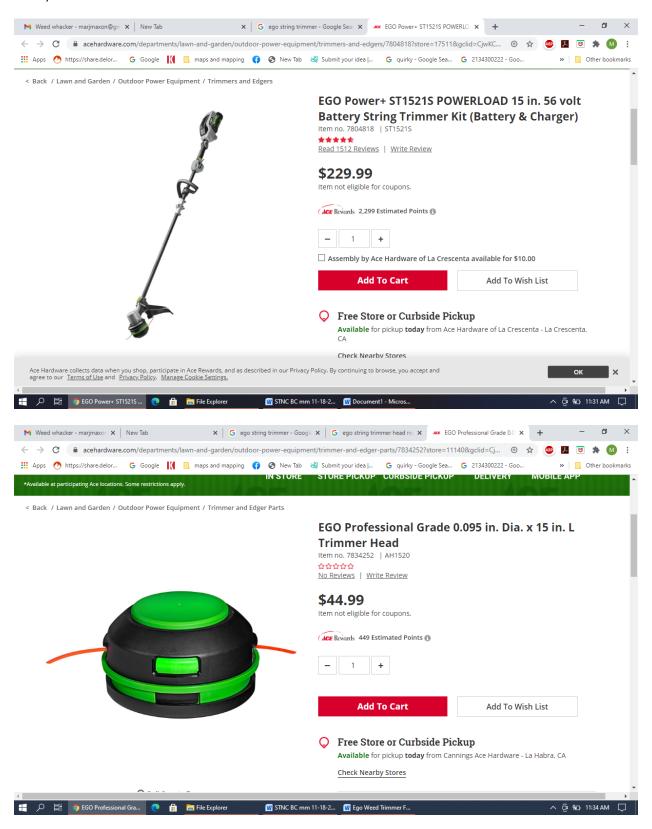
Proposed Equipment Purchase

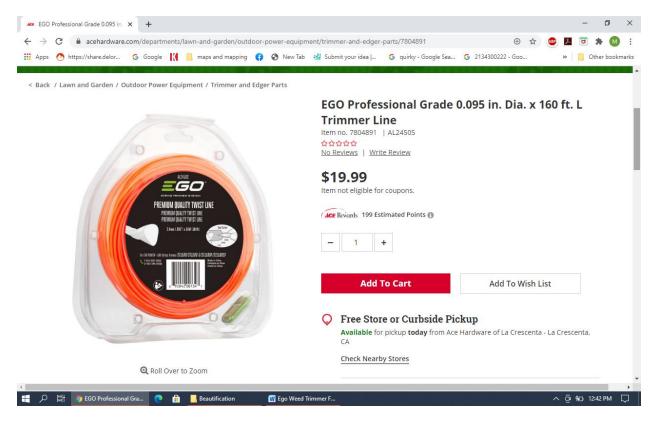
The STNC Beautification Committee would like to purchase the following battery powered string trimmer and accessories:

	Ace	Lowes	Amazon
EGO Power+ Battery String Trimmer Kit (Battery & Charger)	\$229.99	\$229.00	\$229.00
EGO Professional Grade Trimmer Head	\$44.99		\$20.25
EGO 56V BA1400T 2.5 Ah Battery			\$149.99
EGO Professional Grade Trimmer Line	\$19.99	\$12.98	\$19.99
String Trimmer Shoulder Strap Harness		\$77.27	\$19.99
Total	\$294.97	\$319.25	\$439.22

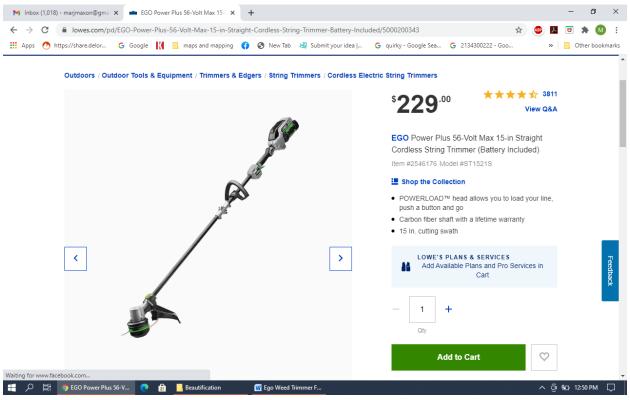
Not all of the desired items are available for purchase locally.

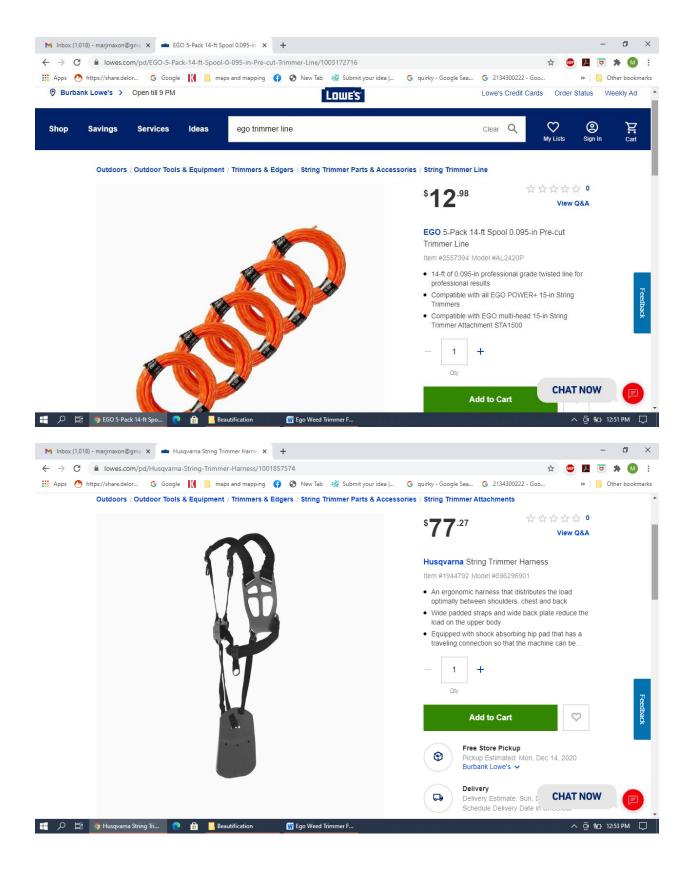
1) Ace Hardware:





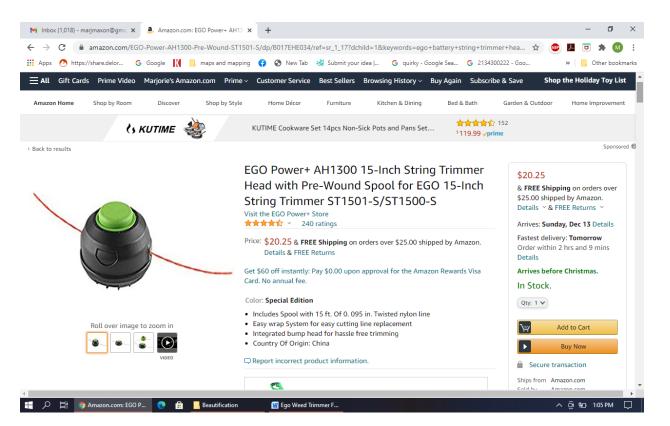
2) Lowes:

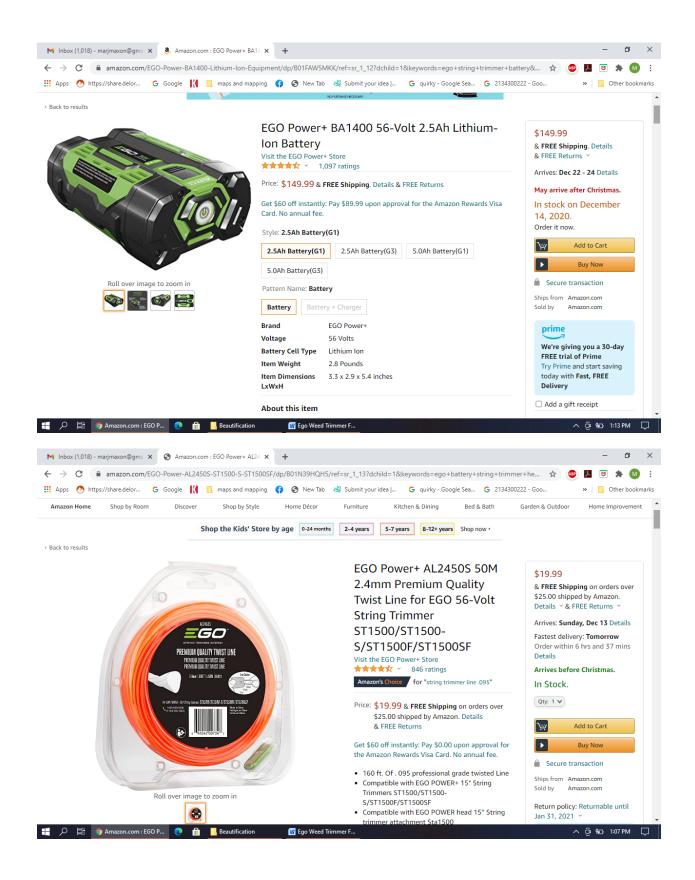


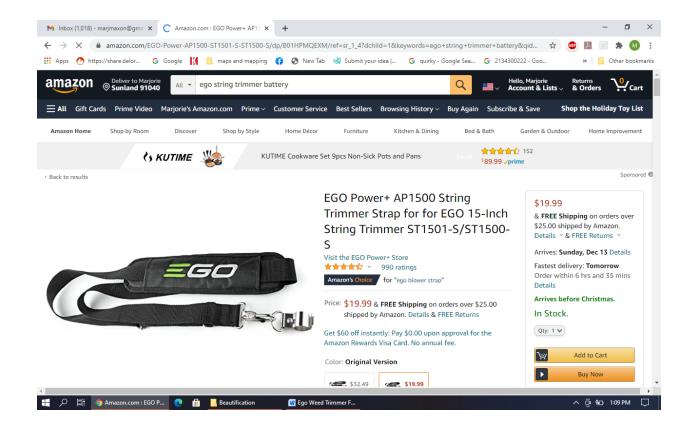


3) Amazon:











Certified May 27, 2003
P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

DRAFT

January 14, 2021 via: Email

Christine Bustillos
Los Angeles City Planning Department
christine.bustillos@lacity.org

RE: AA-2020-5834-PMLA-HCA and ENV-2020-5835--CE = SUPPORT

10852-10854 Woodward Sunland

Sunland-Tujunga Neighborhood Council

New 2-Lot Subdivision: to subdivide the existing parcel into two separate parcels. Each parcel will have own driveway. Parcel 1 entry from Woodward Ave and parcel 2 entry from Leolang.

The Sunland-Tujunga Neighborhood Council Land Use Committee met with Michael Del Valle representing the owner of the property, on December 7, 2020.

Upon the recommendation of the LUC, at the January 13, 2021 meeting of the Sunland-Tujunga Neighborhood Council, it was voted to support this subdivision application. Yea Nay Abstained
Thank you for the opportunity to submit this support letter. If you have any questions please contact us by email at strc.secretary2019@gmail.com or by phone at 818-951-7411.
Sincerely
Liliana Sanchez, President

Councilmember Monica Rodriguez, CD7 Councilmember.Rodriguez@lacity.org
CD7 Planning paola.bassignana@lacity.org
Michael Del Valle michael@m3dnd.com
Garo Mardigian garom1@hotmail.com
Florention Ferrer tinoferrer@yahoo.com



NEIGHBORHOOD EMPOWERMENT

200 N. Spring Street, 20th FL, Los Angeles, CA 90012 • (213) 978-1551 or Toll-Free 3-1-1

E-mail: NCSupport@lacity.org www.EmpowerLA.org



Grievance Certification

Grievant's Name: Liliana Sanchez

Neighborhood Council: Sunland-Tujunga

Grievance Number: 265

Complainant Alleges Violation of the Following: Board of Neighborhood Commissioners Policy number

2020-3

Date Received: November 12, 2020

Date of Department Review: November 19, 2020

Date sent to NC: December 4, 2020

GRIEVANCE-PROCESS:

The Department reviews all Grievances to determine whether the Grievance conforms to the Grievance Policy in accordance with Ordinance No. 183487 (May 3, 2015) - Adding Section 22.818 to the Los Angeles Administrative Code (LAAC). Upon a determination that a Grievance conforms to the Policy. the Department certifies the Grievance and notifies the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. If a determination is made that the grievance has merit, a notification is sent to the Neighborhood Council in question describing the suggested remedy.

Dear, Sunland-Tujunga Neighborhood Council:

The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners (BONC). The allegations outlined in Grievance #265 are considered to be within the jurisdiction of the grievance process. As such, this letter serves as notification that we have certified the grievance. The grievance will be processed in accordance with the Ordinance.

Pursuant to the Grievance Policy, the following steps should be done in preparation for a Regional Grievance Hearing should the grievance not be resolved by the Sunland-Tujunga Neighborhood Council.

- The Neighborhood Council will have the opportunity to, within 60 days from the date of this letter, to agendize and discuss the grievance in order to prepare for their presentation to the Regional Grievance Panel, which will be assembled no later than 90 days. If it chooses, the Neighborhood Council may consider, as a body, adopting a possible remedy that could satisfy the grievance. If accepted by the grievant, the matter could avoid having the matter forwarded to a Regional Grievance Panel. The authorized Representative will inform the department of any action via the Grievance Response Form.
- The NC can choose to waive the matter and not consider the grievance, but by doing this, the NC will be waiving the opportunity to consider the matter and adopting a possible remedy collectively, as a body, that could satisfy the grievance and/or make a decision on what the authorized representative should say to address the panel at the hearing.

- Here's sample text of how the matter should be agendized, "Discussion and Possible action relative to the Sunland-Tujunga Board responding to Grievance #265 and, to authorize a PRNC Board Member as the designated representative authorized to speak on behalf of the Board at the Regional Grievance Panel Hearing for Grievance #265."
- The Department recommends giving consideration to forming an ad hoc committee of the board to address the regional grievance and prepare recommendations and possible action for board approval. All other procedures prescribed in your bylaws for the discussion and possible action of the board should be followed.
- After Board discussion and action, the authorized representative responds back to the Department via the Grievance Response Form and can include up to three witness statements if applicable.
- If the grievance is not resolved, the matter will be directed to a Regional Grievance Panel for consideration. The only documents that will be accepted and considered at the hearing will be the Grievance, the Grievance Response Form, and up to three witness statements for each side if applicable.
- The Department may convene a Regional Grievance Panel Hearing no later than 90 days if the neighborhood council discussed the matter and did not provide a possible remedy, or, the neighborhood council fails to take action within the allotted 60 day time frame, or, waives hearing the matter.
- At the Regional Grievance Hearing, each side will have 10 minutes to speak for opening remarks, after that, each side will have five minutes for a rebuttal, followed by deliberation by the panel.
- The only documents that will be accepted and considered at the hearing will be the Grievance, the Grievance Response Form, and up to three witness statements for each side if applicable.
- Notices regarding the Regional Grievance Panel will be sent to neighborhood council authorized representative via email to the email address that is provided to us in Grievance Response Form.

Please contact me at <u>Lorenzo.Briceno@lacity.org</u> if additional clarification is needed relative to this Letter of Certification. We recommend referring to <u>Sec. 22.818. Neighborhood Council Grievances Ordinance</u> as it may provide answers to questions.

Respectfully,

12/3/2020 Grievance -

Grievance #265

Department of Neighborhood Empowerment Grievance Form

Thank you for contacting the Department of Neighborhood Empowerment regarding your Grievance. Your concerns are important to us. Please fill out this form as completely as possible to help expedite our determination. Please be aware that the information you are submitting is subject to the California Public Records Act.

We will NOT be able to respond to your Grievance unless you provide a valid email or mailing address. Please note that once you click Save at the upper right corner, your Grievance will be submitted.

All witness statements must be attached on this form.

The Department will not process more than three Grievance Forms filed by the same person in any calendar year and no more than five Grievance Forms filed by the same individual in any three year period. All Grievances submitted through this portal are considered processed.

First Name **Last Name** Please identify your role within the Neighborhood Council system:

Liliana Sanchez **Board Member**

Phone Number Email Address

Mailing Address

Tujunga, California 91042

Neighborhood Council

Neighborhood Council Bylaws

Sunland-Tujunga

Specific Violation Alleged

Failure to indicate the natur	e of your alleged Grievand	e will result in the	dismissal of your G	irievance
ranule to indicate the natu	e di voui alleded Gilevalit	.e wiii iesuit iii uie i	uisiilissai oi voul C	JI IEVAI ILE

Neighborhood Council Bylaw

Los Angeles Administrative Code

Plan for the Citywide System of Neighborhood Councils

Board of Neighborhood Commissioners Policy

Please state Policy below

Policy Number 2020-3

Department Policy

ullet * - Any other City code, executive directive, rule or regulation applicable to Neighborhood Councils.

Date of Alleged Violation

11-09-20

A Grievance must be filed within 30 days from the date of the event giving rise to the Grievance. Any Grievance alleging a violation relating to Neighborhood Council funding must be filed within 90 calendar days of the date the expenditure is made.

Please specify the exact rule and explain the facts of the alleged violation.

The Censure that was filed against me and presented on November.9, 2020 violated the following:

- 1) Based on Conclusion
- 2) intention to embarrass and humiliate me.
- 3) Was not given 30 days of the "complete" censure. The Censure was asked to be modified by the City Attorney and I was not allowed to be given the modified censure until 2 days before the board meeting.
- 4) Board members did not have time to read my response and only had time to give a partial statement.
- 5) Censure contains Libelous statements.
- 6) Evidence made public violated my 1st Amendment Right to freedom of assembly.

Our own Bylaws say that we should not discriminate based on political affiliation. I never mixed STNC business and my right to assemble but the Board decided to accuse me of bias based on my political beliefs. Meeting was recorded 11/09/2020.

Remedy

There are various remedies available. Please select from the list below the remedy OR remedies you are seeking. Please be advised that the Department has sole discretion in determining whether your remedy conforms with your Grievance.

From the list below, which remedy or remedies are you seeking?

12/3/2020

Grievance -1) Warning to the Neighborhood Council board, individual board member, or, members. 2) Required corrective action of the Neighborhood Council. 3) Mandated training for the Neighborhood Council, individual board member, or, members. ✓ 4) Required mediation for the Neighborhood Council board, individual board member, or, members. ✓ 5) Suspension of Neighborhood Council board until mandated trainings are taken by board, board member, or, members. 6) Temporary suspension of Neighborhood Council Funding. 7) Placement of the Neighborhood Council board under control and supervision of the Department. ✓ 8) Suspension of individual board member or members. 9) Initiation of de-certification process or process to declare board seats vacant. Please state why you are seeking the above mentioned remedy or remedies. Remedy: #8 would be for Lydia Grant who was given ample guidance by DONE on the violations of her Censures. She continues to find reasons to waste the Boards time and DONE's time on libelous, conclusive and false statements. #5 Lydia Grant

Witness Information

ALL of your Witness information and Witness Statement needs to be included at this time. The Department will ONLY accept and review Witness information included at time of submission. You can find the Witness Statement form here.

Witness 1 Contact Information

First Name **Last Name**

Email Address Phone Number Witness Statement

Witness 2 Contact Information

First Name **Last Name**

Email Address Phone Number Witness Statement

Witness 3 Contact Information

First Name **Last Name**

Email Address Phone Number Witness Statement

If no witness, please check this box

Supporting Documents

Before submitting, please include ALL supporting documentation HERE. The Department will ONLY process and review materials included at time of submission.

Supporting Document Supporting Document Supporting Document **Supporting Document**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

By checking this box and typing my name below, I am electronically signing this form.

Liliana Sanchez

To SUBMIT, please click "Save" on top right corner.

12/3/2020 Grievance -

Status		Staff	Initial Status New			
No	otes	Response	Panel Determination	Date Closed		
	asd					
N	No response forms found					

Created on Nov. 12 at 10:19 PM (PST). Last updated by <u>Briceno, Lorenzo</u> today at 1:33 PM (PST). Owned by <u>Anonymous</u>.



- 1-28-21
- 1-30-21 Board Retreat / Candidate Information Session Lallah - candidate statements
- 2-10-21 Register to Vote
- 2-24-21 Meet the Candidates -- Candidate Forum #1 Link to Candidate Statements & Photos: https://clerkappsele.lacity.org/NCElection/nccandidates
- 3-10-21 Intro each candidate at STNC meeting Forum #2
- 3-22-21 Ballots are in the mail
- 3-24-21 Candidate Forum #3
- 4-13-21 Candidate Statement & Photos deadline to City Clerk
- 4-14-21 STNC Board Meeting -- Final Intro of candidates before Election Day
- 4-20-21 Ballot Box @ Library and Sunland Park -- County Boxes



		1	i e	1
OUTREACH COSTS				
ITEMS	DESCRIPTION	QUANTITY	COST	PENDING
Banners Phase 1	4x6 ft banners / 4 languages	10	\$500	
Banners Phase 2	4x6 ft banners / 4 languages	10	\$500	
Lawn Signs Phase 1	Double-sided English and Spanish	50	\$420	
Lawn Signs Phase 2	Double-sided English and Spanish	50	\$420	
Flyers Phase 1	double-sided English and Spanish	1000	\$400	
Flyers Phase 2	double sided English and Spanish	1000	\$400	
Bus Bench Ad	Dimensions 84in x 24in / English	2	\$150	
Bus Bench Ad	Dimensions 84in x 24in / Spanish	2	\$150	
Posters	11in x 17in - posters (banks, gas stations, businesses)	50	\$210	
Social media Phase 1	FB, Insta, Next Door, Twitter / 4 languages	5-10	\$1,000	
Social media Phase 2	FB, Insta, Next Door, Twitter / 4 languages	10-15	\$2,000	
Translation	For candidate forums		\$1,000	
Incidentals for banner/poster installation / Event box			\$25	
Postcards (mailing cost)	postage			\$3,000
Postcards (mailing for voting)	5 x 7 in	17,000		\$2,100
Delivery / Walking man				\$500
COST TOTALS			\$7,175	\$5,600