



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

## **DRAFT -- DRAFT #2 -- General Board Online Meeting Agenda**

**Added Items are Highlighted in Yellow - All items have been moved around/adjusted**

**All documents are in Google Drive**

<https://drive.google.com/drive/folders/1eGwIUC-OZdAD-ckQIVSAone3B3GiO5ZQ?usp=sharing>

**Wednesday, September 9, 2020**

**6:45 p.m.**

### **How to Join the Virtual Telephonic Meeting**

**By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #**

**Online: Go to <https://zoom.us/j/91892785703>**

**or paste the address into the address bar on your browser and press Enter  
918 9278 5703**

**Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257**

**You may also call in at this number which is not toll free: 1-669-900-6833**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*



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**Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is our first virtual meeting, please understand that there may be some connection delays from time to time.**

1. **Call to Order and Welcome** – Liliana Sanchez, President [2]
  - A. **Pledge of Allegiance**
  - B. **Roll Call** - Secretary – Cindy Cleghorn – Quorum is 11
  - C. **Board Members eligible to vote.**

NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS** and **MINUTES** select **SEPTEMBER 9**

## 2. **President's Report** [2]

ANNOUNCEMENT OF BOARD VACANCY - Stakeholder Group Representative (3) vacant positions. From the Bylaws: Seven (7) Stakeholder Group Representatives shall be elected at large. These Representatives shall be elected from the pool of community stakeholders representing nonprofits, educational, faith-based, and, service, youth, and special-interest organizations located or meeting regularly within the Sunland-Tujunga Neighborhood Council boundaries. No organization may have more than one stakeholder representative. All Group Representatives must participate on at least one committee. Candidates interested in applying for the vacancy on the STNC board are to submit their interest statement, stakeholder documentation and supporting organization letter to [secretary@stnc.org](mailto:secretary@stnc.org) *no later than Wednesday, September 23, 2020* to be added onto the next Executive Committee and Board meeting agendas. If selected, new board members will be required to complete ethics, funding and code of conduct training, attend meetings, join committees.

### **STNC BOARD MEMBER RESPONSIBILITIES**

As a Board Member and/or Committee Representative of the STNC, I agree to

1. Attend all meetings and be on time unless prior arrangements are made.
- 2 Conduct myself in a civil manner at all times and always wait for the presiding officer to recognize me before speaking.
3. Learn the applicable laws that govern Neighborhood Councils including bylaws, standing rules, meeting procedures, the Brown Act, conflict of interest laws, city ordinances and the City Charter.
4. Take responsibility to fulfill my elected role as specified in the STNC Bylaws.
5. Support the chairperson's effort at preserving decorum.
6. Not use my Board position for a personal agenda outside my responsibilities as assigned by the STNC Bylaws.

## 3. **REPRESENTATIVE's Announcements & Reports** – [12 minutes total] –

*Representatives of LAPD, Local, City, County, State - 2-minute limit per speaker.*

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 -

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)



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GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; [26339@lapd.lacity.org](mailto:26339@lapd.lacity.org)  
NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)  
TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic  
CD7- Councilwoman Monica Rodriguez –Eve Sinclair 818-352-3287 - Staff Rep [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)  
*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*  
LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - (818) 778-4990 [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)  
BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner  
LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 —  
[mark.ross@lacity.org](mailto:mark.ross@lacity.org)  
LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)  
LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy:  
[JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)  
CA Assembly Member Luz Rivas (District 39) Arturo Garcia 818-504-3911 [arturo.garcia@asm.ca.gov](mailto:arturo.garcia@asm.ca.gov)  
CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)  
Mission College – Dean Madeline Hernandez - (818) 875-4036  
Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631  
Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland  
Diana Gutierrez, Greater Los Angeles County Vector Control District – 562-944-9656 -  
[dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)  
Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481  
Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)  
Dept. of Neighborhood Empowerment - Jasmine Elbarbary, NEA [jasmine.elbarbary@lacity.org](mailto:jasmine.elbarbary@lacity.org)  
818-374-9886  
L.A. City COVID-19 Resources <https://corona-virus.la/>  
Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

**4. PUBLIC COMMENT:** a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone). [10]

**5. MOTION** to Censure Liliana Sanchez, President of the Sunland-Tujunga Neighborhood Council for continued violations of the Bylaws, Code of Conduct, Standing Rules and the standard conduction of the orderly business of the Sunland-Tujunga Neighborhood Council. The following items include a statement and the violations. All additional documents will be attached with the item numbers. The Censure guidelines can be found in the STNC bylaws. Highly contentious meetings have been going on since the election of our current board with no effort by the President, Liliana Sanchez to bring everyone together to try to create unity. Things are now escalating which is further impacting the function of the Board. [30]

**6. Discussion: STNC Land Use Committee Report - Pati Potter [2]**

**7. Selection to fill vacant Stakeholder Group Representative Board seat [5]**

**MOTION:** The STNC Board shall select a stakeholder to fill a vacant Group Representative Board seat. Letter of application received by Evelyn Serrano representing ABRA Foothills: Anti-Bigotry Responding with Action.



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## 8. TREASURER REPORTS (*Sandy Capps, Chair, Budget & Finance Committee approved 8-26-20*). [6]

- A. **Discussion:** Update on City Funding approvals regarding events during COVID 19 Stay at Home.
- B. **Discussion:** Sunland-Tujunga Shadow Hills Rotary NPG Report for PPE Face Shields

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:

### C. **Approval of August 2020 MER**

**MOTION:** The STNC Board approves the August 2020 Monthly Expenditure Report

- D. **MOTION:** The STNC Board **approves** STARC Committee request that STNC provide up to \$300 for a sponsorship/outreach for the Sunland-Tujunga-Shadow Hills Rotary Club to promote and produce a virtual Halloween pageant and contest. (Outreach)

- E. **MOTION:** The STNC Board approves recommendation to **oppose** approval of Neighborhood Purpose Grant in the amount of \$4,000.00 for The Civics Center Grant Application to provide training and materials for students in Sunland-Tujunga to lead voter registration drives. (NPG)

## 9. **CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. [4]

### A. **Approval of Board Meeting Minutes**

**MOTION:** The STNC Board approves the August 12, 2020 minutes

- B. **MOTION:** That the STNC Board holds a Board Retreat within next two months via Zoom [*Lydia Grant*]

- C. **MOTION:** That the STNC Board approves letter to Mayor Garcetti and City Council supporting continuation of Zoom Meetings for Neighborhood Councils after COVID-19. [*Lydia Grant*]

- D. **MOTION:** STNC board approves adding the following language to government agencies outside the City of Los Angeles: "opinions expressed in this letter are those of the Sunland-Tujunga Neighborhood Council, and not necessarily those of the City of LA"; approve language to add to letters and statements sent out to levels of Government outside of City of Los Angeles. [*Lydia Grant on behalf of Community Improvement Committee*]

### E. **Approve STNC No Speeding artwork for lawn signs recommended by STAT Committee**

**MOTION:** The STNC Board approves the STAT Committee artwork and acknowledges Gerardo Barrientos for preparing the STNC No Speeding artwork. *Board previously approved funding.* [*Pat Kramer, STAT Committee*]



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- F. Approve STNC opposition to SB1120 and submit Community Impact Statement**  
**MOTION:** STNC board approves **support** for CF20-0002-s112 which opposes SB1120 **that would allow “by right” housing development containing two residences on all residential lots, removing all local control.** [*Lydia Grant on behalf of Community Improvement Committee*]
- G. Approve opposition to Council File 20-0002-s101 and 20-0002-s107**  
**MOTION:** The STNC Board approves the submission of a Community Impact Statement in opposition of Council File 20-0002-s101 and Council File 20-0002-s107. [*Lydia Grant on behalf of Community Improvement Committee*]
- H. STNC requests City to reopen and maintain the West Valley Animal Shelter**  
**MOTION:** To approve letter to Mayor Garcetti and City Council to immediately fund and open the West Valley Animal Shelter as a Municipal facility and do not give it away to nonprofits. The East Valley Shelter is unable to handle the load of needs for the entire San Fernando Valley. [*Lydia Grant on behalf of Community Improvement Committee*]
- I. Community Impact Statement in support of extension regarding the Housing Element.**  
**MOTION:** the STNC Board approves the submission of a Community Impact Statement in **support** of Council File 20-0002-s110 to extend deadline for Housing Element submission by at least six months for the 6th RHNA Cycle covering October 2021-2029 and authorize the State Department of Housing and Community Development (HCD) to extend the application deadline for LEAP grant application submission to January 31, 2021 due to the COVID-19 crisis. [*Lydia Grant on behalf of Community Improvement Committee*]
- J. Approve letter regarding 60 days early notification for Neighborhood Councils prior to removal of protected trees.**  
**MOTION:** To approve letter to Mayor Garcetti, Board of Public Works, Community Forestry Advisory Committee requesting Neighborhood Councils be given 60 days early notification notice prior to removal of protected trees because three days notice is not enough time. [*Lydia Grant on behalf of Community Improvement Committee*]
- K. Update to Community Impact Statement regarding Slow Streets**  
**MOTION:** To add the STNC letter to Slow Streets Council File Mobility & Open Space Access in Los Angeles during COVID-19 CF 20-0838. STNC previously approved letter. This motion is to add STNC’s letter to the Council File because there was not a Council File assigned at the time our letter was approved by the STNC Board. [*Lydia Grant on behalf of Community Improvement Committee*]
- 10. OLD BUSINESS - None**
- 11. NEW BUSINESS**
- A. Direct the Bylaws & Standing Rules Committee & Reconfirm its members**  
**MOTION:** The STNC Board reconfirms the Bylaws & Standing Rules Committee members Bill Skiles, Sandy Capps, Cindy Cleghorn, Peter Darakjian, Liliana Sanchez, Vicky Cerpa, Lydia Grant and direct the committee to present draft of updated / new STNC Standing Rules at the December 2020 board meeting. The committee will review existing STNC Standing Rules, recommend



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changes or removal of Standing Rules, recommend new Standing Rules to clarify intent of STNC Bylaws dated 6-29-20, review STNC Bylaws for any possible errors, including looking back on past Bylaws. The committee may review Standing Rules of other Neighborhood Councils across the City. [Cindy Cleghorn] [4]

- B. Neighborhood Council Elections in 2021.** Discussion/Possible Action: Neighborhood Council Elections Report - Council File 20-0963. Review of City Clerk report, dated August 3, 2020, relative to the conduct of Neighborhood Council elections during the COVID-19 pandemic and holding the 2021 NC Elections all via Vote-By-Mail; Creation of STNC Ad Hoc Elections Committee + Committee Members; drafting of Community Impact Statement. [Cindy Cleghorn] [2]
- C. STNC Opposes any defunding of LAPD and LA School Police Department, support additional Traffic Officer.**  
**MOTION:** The STNC Board approves the STAT Committee letter of support and support for additional traffic officer. [Pat Kramer on behalf of STAT Committee] [5]
- D. Update to Community Impact Statement regarding Defunding LAPD**  
Community Impact Statement (CIS) CF-0692 Motion to submit additional statement to Council File: Based on the present position/motion of the Mayor and City Council to Defund our LAPD \$150 million in the budget of 2020-2021, request that STNC support the DeFend The LAPD. [Roger Swart, Stakeholder] [5]
- E. STNC statement denouncing violence, intimidation and display of racial hate groups.**  
**MOTION:** STNC approve statement denouncing violence, intimidation and display of racial hate groups. The request is to have the STNC to release a formal statement affirming the fundamental right of every American to exercise their freedom of speech and "the right of the people peaceably to assemble, and to petition the Government for a redress of grievances." As such, they formally denounce violence and intimidation from all sides at recent demonstrations and all future demonstrations and formally recognize it as a suppression of Americans 1st Amendment Rights. Included should be formal denunciation of all displays or actions that are in support of any racial hate groups or white supremacy. [Matt Walker, Stakeholder] [5]
- F. Elimination of DWP Electric and Water Tiers**  
**MOTION:** STNC Board approves letter to ECCEJ Committee, City Council District 7 Monica Rodriguez, OPA (Office of Public Accountability), Mayor Eric Garcetti, City Attorney Mike Feuer Eliminating DWP tiers. The Residents of Sunland-Tujunga are requesting that the Department of Water and Power lift all water and electric tiers during the remaining year of 2020. Los Angeles residents are not only suffering financial hardships during this pandemic but we are also experiencing climate change with historical recorded high temperatures. Our elderly are especially vulnerable during this extreme heat and a limited pop-up cooling centers throughout Los Angeles are offering some relief from the extreme heat to some of our most vulnerable residents. Sunland-Tujunga residents do not have a cooling center option for their residents. We are asking that the DWP's board immediately look at the current tier rates and approve imposing an emergency tier price reduction on both electric and water use in the city of Los Angeles. [Liliana Sanchez] [5]



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12. **ANNOUNCEMENTS & REPORTS – Committee Chair Updates & Meeting Announcements**
  - A. Beautification – September 16 @ 6 PM - via Zoom
  - B. Budget & Finance – September 23 or 30 @ 6 PM - via Zoom
  - C. RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps [2]
  - D. Emergency Preparedness – *Need liaison to attend monthly meetings*
  - E. Neighborhood Watch – Jon von Gunten written report - meetings via Zoom 3rd Tuesday - 9/15
  - F. Land Use – Pati Potter - Next Meeting Presentations: Sept. 21 @ 7 PM - via Zoom
  - G. STAT - Safe Traffic & Transportation Committee next meeting Sept. 22 @ 6 PM - via Zoom
  - H. Outreach & Community Improvement Committee – Next Meeting Sept. 17 @ 6:00 PM - via Zoom  
National Night Out - Tuesday Oct. 6
  - I. STARC – Arts, Culture & Recreation Committee, Sept. 22 @ 7:30 PM - via Zoom
  - J. Executive Committee – Sept. 30, 2020 @ 7:30 PM via Zoom
    - i. STNC Bylaws Updated 6/29/20
    - ii. STNC Board Elections April 27, 2020 - Vote By Mail
  - K. NC Congress - Saturday, Sept. 26 - 9:00 AM
  - L. NC Budget Advocates – Liliana Sanchez / Sandy Capps [1] – ncbala.org - via Zoom
  - M. VANC - Sept. 10 @ 6:30 PM via Zoom w/Mayor Garcetti
  - N. DWP MOU / DWP Committee – Sept. 5 @ 8:30 a.m. via zoom
  - O. LANCC Update on meeting with the Mayor – Next Meeting Sept. 5 @ 10 a.m. via Zoom

13. **FINAL ANNOUNCEMENTS:** Next STNC Board Meeting October 14, 2020

## ADJOURNMENT

Items Removed: (no candidates)

**A. Selection of Emergency Preparedness Representative (Cindy Cleghorn)**  
**MOTION:** The STNC Board shall select \_\_\_\_\_ representatives as liaisons to the  
Emergency Preparedness Alliance which meets the fourth Saturday of Each Month

**Selection of Homeless Representative**

**MOTION:** The STNC Board shall select \_\_\_\_\_ representatives as liaison to the  
Homelessness Alliance



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**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Secretary, at (818) 951-7411** or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)