

Executive Committee Meeting
Sunland-Tujunga Neighborhood Council
Wednesday, July 29, 2020 at 7:30 PM
ZOOM meeting

1. Call to Order 7:42 p.m. – Lydia Grant, First Vice President Community Improvement; Sandy Capps, Treasurer; Cindy Cleghorn, Secretary. Also present: Ivan Spiegel, Parliamentarian; Marjorie Maxon; Evelyn Serrano. Absent: Liliana Sanchez, President; Nina Royal, Second Vice President Outreach.
2. Introductions - see above
3. General Public Comment on Non Agenda items - Marjorie Maxon asked about addition of item from Beautification Committee, Evelyn Serrano - 11 year resident requested presenting agenda item to form new STNC committee.
4. MOTION: [Lydia/Sandy] The Executive Committee approves the minutes from the July 1, 2020 EC meeting. Minutes approved.
5. ANNOUNCEMENTS - Sandy announced food giveaway at All Nations Church 9-12 a.m. hosted by Supervisor Barger and Councilwoman Rodriguez.
6. SECRETARY UPDATES
 - a. Agenda Requests submittal process on website, how this new feature is working. Reviewed steps to submit, recommend adding Other, change agenda announcement to presentation, confirm auto confirmation.
 - b. Zoom Meeting Schedule & Moderators Spreadsheet reviewed. Most all meetings will consistently have same Zoom log in as recurring meetings. STNC has DONE provided Zoom account and a new account for meetings. Zoom log in information is on STNC website.
 - c. Board Attendance updates, committees needing Boardmember. Upon review of attendance Ivan Spiegel directed Lydia Grant to contact Liliana Sanchez that Vicky Cerpa has missed three consecutive meetings and her seat is declared vacant and for Liliana to send a letter to Vicky and to also send a warning letter to Oscar Alvarez to warn him of his three absences.
7. OLD BUSINESS

Owl Boxes project – no updates.
8. NEW BUSINESS
 - a. MOTION: (Sandy/Cindy) The Executive Committee approves the draft agenda for the General Board meeting on August 12, 2020 adding the following items:
 - i. Agenda Item Request from Lydia Grant to add signature duties to the STNC Standing Rules in the event the President is unable or unwilling to sign.
 - ii. Agenda Item Request from Evelyn Serrano, Stakeholder to add a new BLM, Equity & Inclusive Committee to the board.

Motion passed: 3 in favor -0 opposed -2 (absent)
 - iii. Next STNC Executive Committee meeting will be August 26, 7:30 p.m.

Deadline to Secretary to receive any additional documents for board packet is 7/31/20, 5 p.m.

Meeting adjourned at 9:40 p.m

