

# Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26851.03	\$3055.49	\$23795.54	\$1000.00	\$0.00	\$22795.54

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35463.61	\$527.79	\$12831.92	\$0.00	\$11831.92
Outreach		\$2527.70		\$1000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4713.62	\$0.00	\$4713.62	\$0.00	\$4713.62
Neighborhood Purpose Grants	\$11250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$24576.20	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	04/01/2020	(Credit card transaction)	General Operations Expenditure	Office	\$449.00
2	THE WEB CORNER, INC	04/08/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
3	RINGCENTRAL, INC	04/13/2020	(Credit card transaction)	General Operations Expenditure	Office	\$67.11
4	RESTAURANTDEPOT.COM	04/19/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$826.18
5	RESTAURANT DEPOT	04/25/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$507.69
6	SQ FABULOUS FEATHER A	04/26/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$500.00
7	EIG CONSTANTCONTACT.CO	04/28/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$70.00
8	SMART AND FINAL 414	04/29/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$110.56

9	RESTAURANT DEPOT	04/29/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$363.27
10	INSIGHT INVESTMENTS, LLC	03/25/2020	STNC Board approves \$11.68 to Insight Investments for 2019 property tax on old copier lease. (office)	General Operations Expenditure	Office	\$11.68
<b>Subtotal:</b>						<b>\$3055.49</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	LA Students Most in Need c/o CCF Community Initiatives Fund	04/21/2020	STNC Emergency Funding (Covid-19) in the amount of \$1000.00 to LA Students Most in Need c/o CCF Community Initiatives Fund. LAUSD Grab and Go Food Center Verdugo Hills High...	General Operations Expenditure	Outreach	\$1000.00
<b>Subtotal: Outstanding</b>						<b>\$1000.00</b>

# Receipts:

10:31 AM Wed Apr 15

64%



## Order Confirmation

### Billed To

Sunland Tujunga Neighborhood Council  
Liliana Sanchez  
200 N. Spring Street, Room 224  
Los Angeles, CA 90012  
USA

### Pay To

RingCentral, Inc.  
20 Davis Dr  
Belmont, CA 94002

Period	Charges and credits	Unit Price	Quantity	Amount
04/13/2020 - 05/12/2020	Office Standard - Monthly Subscription Fee	\$0.00	1	\$0.00
04/13/2020 - 05/12/2020	DigitalLine Unlimited - (818) 293-0444	\$49.99	1	\$49.99

**Charges after Discounts and Prorates:** \$49.99

Taxes	Amount
> State and local taxes and fees	\$7.17
<u>Compliance and Administrative Cost Recovery Fee</u>	\$4.00
<u>e911 Service Fee</u>	\$1.00
<u>FUSF (VoIP)</u>	\$4.95
<b>Taxes after Discounts and Prorates:</b>	\$17.12

Total charges after discounts and prorates:	\$49.99
Total Taxes and Fees:	\$17.12
Sub-total:	\$67.11







US Storage Centers - La Crescenta  
4454 Lowell Ave  
La Crescenta, CA 91214

818-957-0700

# Payment Receipt

**Tenant** City of Los Angeles  
**Company**  
**Address** 200 N. Main St.  
**City, State, Zip** Los Angeles CA 90012

**Date Printed** April 1, 2020  
**Payment Date** April 1, 2020 11:20 AM  
**Unit** 0363  
**Available Credit** 0.00  
**Current Balance** 0.00  
**Paid Thru** April 30, 2020  
**Receipt Number** 85516  
**Posted By:** EO

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/20	0358	Rent 4/1-4/30	212.50	0.00	0.00	212.50	212.50	Master Card
04/01/20	0358	Protection Plan 4/1-4/30	12.00	0.00	0.00	12.00	12.00	Master Card
04/01/20	0363	Rent 4/1-4/30	212.50	0.00	0.00	212.50	212.50	Master Card
04/01/20	0363	Protection Plan 4/1-4/30	12.00	0.00	0.00	12.00	12.00	Master Card
							Taxes	0.00
							Payment (less tax)	449.00
							Payment Subtotal	449.00
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	449.00
							Current Account Balance	0.00
							Paid By	Master Card *****4545
							Paid Thru Date	April 30, 2020

Transaction Type Sale  
Authorization 090476  
Reference 54623

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_

Check our website for other locations  
[www.USStorageCenters.com](http://www.USStorageCenters.com)

Join us in our quest to cure cancer. Ask our manager for details.



[www.kureit.org](http://www.kureit.org)

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
4/1/2020	20115	4/1/2020

**PAID**  
**04/08/2020**

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
	1 Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00



Restaurant Depot  
Store #556  
15853 Strathern st  
Van Nuys ca 91406  
\*\* WHERE RESTAURANTS SHOP \*\*

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VEG MIXED JFARMS	2.5#		
760695015429	11X	C \$25.36	\$278.96
	CASES 11	UNITS 132	
EGG CF JF MED	15OZ		
760695031313	10X	\$31.47	\$314.70
	UNITS 10		
PD LETT ICEBERG			
020600426383	6X	\$16.60	\$99.60
	UNITS 6		
PD POTATO 90 CT			
020600427274	4X	\$14.53	\$58.12
	UNITS 4		
PD TOMATO 25LB XL			
020600427601			\$18.70
	UNITS 1		
PD TOMATO 25LB XL			
020600427601			\$18.70
	UNITS 1		
PD TOMATO 25LB XL			
020600427601			\$18.70
	UNITS 1		
PD TOMATO 25LB XL			
020600427601			\$18.70
	UNITS 1		
UNITS ENTERED	24		
CASES ENTERED	11		
ITEMS RUNG UP	35		
TOTAL RW ITEMS	0		
UNITS COUNT	156		

TOTAL UNITS ENTERED	24
TOTAL CASES ENTERED	11
TOTAL ITEMS RUNG UP	35
TOTAL WEIGHED GOODS (LBS)	0

TOTAL UNITS COUNT	156	
SUBTOTAL	35	\$826.18

TRANSACTION SUBTOTAL	\$826.18
SUBTOTAL TAX	\$0.00

SUSPENDED: 5412773 **\$826.18**

#1 04/18/20 10:30 ITEMS 35

*Sandy Capps*



**Store:**  
 Van Nuys, CA  
 15853 Strathern St Bldg C  
 Van Nuys, CA 91406  
 (818) 376-7676

Order # 000002534  
 Order Date: Apr 18, 2020



	Delivery Info:
[REDACTED]  Sandy Capps Sunland Tujunga Neighborhood Council 7747 Foothill Blvd Tujunga, California, 91042 United States [REDACTED]	Van Nuys, CA 15853 Strathern St Bldg C Van Nuys, California, 91406 United States T: (818) 376-7676

Payment Method	Service Type:
Credit Card Credit Card Type: MasterCard Credit Card Number: xxxx-6508	Pick up Pickup Date: 04/18/2020 - Between 10:00 AM and 0:00 PM (Total Service Charges \$0.00)

Products	UPC	ItemId	Bin	Unit/Order	Qty	Price	Subtotal
Tomatoes, 5x6 (Extra Large) - 25 lbs	2060042760	42760	109	Unit	4	\$18.70	\$74.80
Russet Potato - 50 lb Crtn, 90 cnt, US	2060042727	42725	116	Unit	4	\$14.53	\$58.12
#1							
Iceberg Lettuce - 24 ct	2060042638	42638	4505	Unit	6	\$16.60	\$99.60
James Farm - Cage Free Medium Brown Eggs	76069503131	1520066	4517	Unit	10	\$31.47	\$314.70
AA - 15 Dz							
Frozen James Farm - IQF Mixed Vegetables	76069501542	86527	7185	Case	11	\$25.36	\$278.96
- 2.5 lbs							

**Subtotal:**                      **\$826.18**



Restaurant Depot  
 Store #556  
 15853 Strathern st  
 Van Nuys ca 91406

\*\* WHERE RESTAURANTS SHOP \*\*

*#Covid 19 Emergency funds  
 FOR MAKING IT happen*

C18 127965 0P227747 04-25-20 10:11

EGG MED LSE 15DZ  
 760695010783 7X \$18.74 \$131.18  
 UNITS 7

PD LETT ROMAINE HT  
 033383651651 7X C \$18.07 \$126.49  
 CASES 7 UNITS 49

PD SQUASH ITALN MD  
 851768002092 6X \$10.95 \$65.70  
 UNITS 6

PD TOMATO ROMA XL  
 020600792785 8X \$23.04 \$184.32  
 UNITS 8

UNITS ENTERED 21  
 CASES ENTERED 7  
 ITEMS RUNG UP 28

TOTAL RW ITEMS 0  
 UNITS COUNT 70

TOTAL UNITS ENTERED 21  
 TOTAL CASES ENTERED 7  
 TOTAL ITEMS RUNG UP 28  
 TOTAL WEIGHED GOODS (LBS) 0

TOTAL UNITS COUNT 70  
 SUBTOTAL 28 \$507.69  
 TOTAL TAX \$0.00  
 TOTAL TAXABLE \$0.00  
 TOTAL \$507.69  
 MASTERCARD \$507.69

APPROVAL # 059058  
 REFERENCE# 6508  
 MASTERCARD  
 Chip Read - Verified by PIN  
 Mode: Issuer  
 AID: A0000000041010  
 TVR: 0400048000  
 IAD: 0110A000032200000000000000000000  
 TSI: E800  
 ARC: 00

CHANGE \$0.00  
 TOTAL ON ACCOUNT \$0.00  
 BALANCE \$0.00  
 TOTAL PROMOTION SAVINGS \$0.30  
 COUPONS SAVINGS \$0.00



Restaurant Depot ID Address

9

Invoice: 27965 Terminal: 18 - 04/25/2020 10:13 am

UPC	Description	Qty	Price
-2	Previous Balance	0	0
76069501078	EGG MED LSE 15DZ	7	131.18
3338365165	PD LETT ROMAINE HT	7	126.49
85176800209	PD SQUASH ITALN MD	6	65.7
2060079278	PD TOMATO ROMA XL	8	184.32
0	Sub-Total	0	507.69
0	Tax	0	0
0	Total	0	507.69
0	MC/VISA 6508	0	507.69
0	Balance	0	0

**From:** Constant Contact Billing  
**Sent:** Monday, April 27, 2020 11:35 PM  
**To:** sandy.stnc@gmail.com  
**Subject:** Constant Contact Payment Receipt for Liliana Sanchez

Thank you for your recent payment. Your payment receipt is found below.



**Payment Receipt**  
for April 28, 2020

Sunland-Tujunga Neighborhood Council  
Attn.: Liliana Sanchez  
200 N. Spring Street, Room 224 in Los Angeles, CA  
90012  
Los Angeles, CA 90012  
US  
818564-2232

**Today's Date:** April 28, 2020  
**Payment Date:** April 28, 2020  
**Payment Method:** MasterCard (last 4 digits:  
4545)  
**User Name:** sunlandtjunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 4545	\$70.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.  
Best Regards,  
Constant Contact Billing  
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

**Questions?** Please give us a call!  
**US / Canada Toll Free: (855) 229-5506**  
**UK Toll Free: 0808-234-0942**  
**Outside US / Canada: 0808-234-0945**

**Need to cancel your account?** Just give us a call!  
**US / Canada Toll Free: 855-229-5506**  
**UK Toll Free: 0808-234-0945**  
**Outside US / Canada: +1 781-472-8120**



# Insight Investments LLC

611 Anton Blvd., Suite 700  
 Costa Mesa, CA 92626  
 (714) 939-2300 . Fax (714) 939-2397

Invoice No. : PT00017034  
 Customer # : CIT069  
 Invoice Date : 10/5/19  
 Due Date : 10/7/19

**INVOICE TO :**

City of Los Angeles (NC)  
 Sandy Capps  
 7747 Foothill Blvd  
 Tujunga, CA 91042-2137  
 United States of America

**REMIT TO :**

Wells Fargo Trust Company, N.A.  
 260 N. Charles Lindbergh Dr.  
 Attn: Insight 39001 MAC:U1240-026  
 Salt Lake City, UT 84116  
 United States of America

CUSTOMER REF	SERIAL #	DESCRIPTION	FROM	THROUGH	AMOUNT
Lease # 2014-INSIGHT-NC-4					
PO #					
		Billing Jurisdiction	: Orange County Tax Collector		
		Tax Assessment Year	: 2019		
		Tax Bill #	: 0183157 19		
			Property Tax		10.67
			Sales Tax		1.01
			Tax Bill# Total Payment	-----	11.68
			<b>Invoice Subtotal</b>		10.67
			<b>Sales Tax</b>		1.01
			<b>PAY THIS AMOUNT</b>	-----	11.68

