Monthly Expenditure Report



Reporting Month: December 2019

Budget Fiscal Year: 2019-2020

NC Name: Sunland-Tujunga Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	• Outstanding Commitments		Net Available
\$41521.31	\$5948.98	\$35572.33	\$2517.50	\$0.00	\$33054.83

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$607.33		\$0.00	
Outreach	\$35463.61	\$5341.65	\$19608.71	\$17.50	\$19591.21
Elections		\$0.00		\$0.00	
Community Improvement Project	\$9713.62	\$0.00	\$9713.62	\$0.00	\$9713.62
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$2500.00	\$3750.00
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expend	litures: \$9905.92

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	US STORAGE CENTERS - L	12/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$224.50		
2	US STORAGE CENTERS - L	12/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$224.50		
3	RINGCENTRAL, INC	12/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$68.50		
4	CARUSOS TUJUNGA	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00		
5	EIG CONSTANTCONTACT.C	12/29/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$70.00		
6	SUNLAND PRINTING AND C	12/03/2019	(Credit card transaction)	General Operations Expenditure	Office	\$89.83		
7	SUNLAND PRINTING AND C	12/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$983.21		
8	ARCTIC GLACIER - VERNO	12/12/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$3312.38		

9	DOLLAR KING - SUNLAND	12/13/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$136.06
10	THE WEB CORNER, INC	12/16/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
11	Sunland Tujunga Shadow Hills Rotary Club	10/29/2019	Approve: Sponsorship from Sunland Tujunga Shadow H	General Operations Expenditure	Outreach	\$40.00
12	Sunland Tujunga Shadow Hills Rotary Club	11/08/2019	Approve: Sponsorship request from Sunland Tujunga	General Operations Expenditure	Outreach	\$500.00
	Subtotal:					\$5948.98

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	THE WEB CORNER, INC.	10/15/2019	Approve \$17.50 to Web Corner for oldstnc doma	General Operations Expenditure	Outreach	\$17.50		
2	Making It Happen, Inc.	10/17/2019	Approve NPG request in the amount of \$2500.00 for	Neighborhood Purpose Grants		\$2500.00		
	Subtotal: Outstanding	9				\$2517.50		

Receipts:

US Storage Centers - La Crescenta 4454 Lowell Ave La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant	City of Los Angeles	Date Printed Payment Date	December 2, 2019 December 2, 2019 9:06 AM
Company	200 M M 1 0	Unit	0363
Address	200 N. Main St	Available Credit	0.00
City, State, Zip	Los Angeles CA 90012	Current Balance	0.00
		Paid Thru	December 31, 2019
		Receipt Number	83689
		Posted By:	EO

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method	
12/01/19	0363	Rent 12/1-12/31	212.50	0.00	0.00	212.50	212.50	Master	Card
12/01/19	0363	Protection Pla 12/1-12/31	12.00	0.00	0.00	12.00	12.00	Master	Card
				Taxes	142 142		0.00		
			1	Payment (les:	s tax)		224.50		
			1	Payment Subto	otal		224.50		
				Credits Appl.	ied		0.00		
			1	Refunds Appl.	ied		0.00		
			3	Total Applie	d to Accou	int	224.50		
				Current Acco	int Balanc	e	0.00		
			1	Paid By			Master Car	d *****4	545
				Paid Thru Day	te		December 3	1, 2019	

Authorization 021165 Reference 53340

I agree to pay the above amount according to the card issuer statement.

x _____

Check our website for other locations www.USStorageCenters.com

Join us in our quest to cure cancer. Ask our manager for details.



www.kureit.org

US Storage Centers - La Crescenta 4454 Lowell Ave La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant	City of Los Angeles	Payment Date	Dec
Company		Unit	035
Address	200 N. Main St.	Available Credit	0.0
City, State, Zip	Los Angeles CA 90012	Current Balance	0.0
		Paid Thru	De
		Receipt Number	836
		n n	100

Date Printed
Payment DateDecember 4, 2019
December 2, 2019 9:06 AMUnit0358
0.00Current Balance
Paid Thru0.00Receipt Number
Posted By:83690
EO

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method	
12/01/19	0358	Rent 12/1-12/31	212.50	0.00	0.00	212.50	212.50	Master	Card
12/01/19	0358	Protection Pla 12/1-12/31	12.00	0.00	0.00	12.00	12.00	Master	Card
				Taxes			0.00		
				Payment (les	s tax)		224.50		
				Payment Subt	otal		224.50		
			3	Credits Appl	ied		0.00		
			3	Refunds Appl	ied		0.00		
				Total Applie	d to Accou	int	224.50		
			3	Current Acco	unt Baland	e	0.00		
				Paid By			Master Car	d *****4	545
				Paid Thru Da	te		December 3		
Transacti Authoriza									

Reference 53341

I agree to pay the above amount according to the card issuer statement.

x

Check our website for other locations

www.USStorageCenters.com

Join us in our quest to cure cancer. Ask our manager for details.



www.kureit.org

11:17 AM Fri Dec 20

Order Confirmation

🗢 Ϋ 48% 🔲

805993002

\$49.99

\$18.51

Reference#:

Billed To

<

Sunland Tujunga Neighborhood Council Liliana Sanchez 200 N. Spring Street, Room 224 Los Angeles, CA 90012 United States

Pay To

RingCentral, Inc. 20 Davis Dr Belmont, CA 94002	

Charges

Charges

12/12/2019 - 01/11/2020	
DigitalLine Unlimited - (818) 293-0444	\$49.99

Taxes, Charges and Fees

State and local taxes and fees	\$7.13
FUSF (VoIP)	\$6.38
Compliance and Administrative Cost Recovery Fee	\$4.00
e911 Service Fee	\$1.00

Taxes, Charges and Fees

Total charged to credit card:	\$68.50
Total deducted from account credit balance:	\$0.00
Sub-total:	\$68.50
Total Taxes & Fees:	\$18.51
Total Adjustments:	\$0.00
Total Charges:	\$49.99

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General Board Refreshmen

Caruso`s #2 10504 N. Mt. Gleason Ave. Tujunga, CA 91402 ph 818-273-4987

Thank You for Visiting

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12/11/2019 5	:41:37 PM - ID #:	077	
ITEM		ų l Y	PRICE
Chicken Alfred	o A LA CARTE	1	\$50.00
Marinara ALA C - Rigatoni	ARTE		\$50.00
Meat Sauce		1	\$50.00
- Spaghetti	Subtotal	7	\$150.00
		·	
	Grand Total	:	\$150.00
SALE	10000000 00000 00000000 100 0000 000	A 185 17	
Name	SANCHEZ/LILI	ANA	
	:MasterCard		
CC Num	:xxxx xxxx xx	XX 4	545
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	:050798		
Server	:Nancy		
Ticket Name	Ready AT 5:3	0	

Payment Amount:

\$150.00

Tip: Total: 20% 25% \$22.50 \$30.00 \$37.50 CUSTOMER COPY I agree to pay the amount shown above. Please Come Back! --- --- --- ---

Caruso`s #2 10504 N. Mt. Gleason Ave. Tujunga, CA 91402 ph 818-273-4987

Guest Check Thank You for Visiting	3	
TABLE: Ready AT 5:30 - 1.6 Your Server was Nancy 12/11/2019 5:40:18 PM - ID #: ITEM	077	
Chicken Alfredo A LA CARTE Marinara ALA CARTE - Rigatoni Meat Sauce - Spaghetti	1 1 1	\$50.00 \$50.00 \$50.00
Subtotal		\$150.00
Grand Total Amount Due:		\$150.00 \$150.00
Please Come Back!		

Guest Check

From: Constant Contact Billing
Sent: Saturday, December 28, 2019 11:32 PM
To: sandy.stnc@gmail.com
Subject: Constant Contact Payment Receipt for Liliana Sanchez

Thank you for your recent payment. Your payment receipt is found below.

Constant Contact

Payment Receipt for December 29, 2019

Sunland-Tujunga Neighborhood CouncilToday's Date:December 29, 2019Attn.: Liliana SanchezPayment Date:December 29, 2019200 N. Spring Street, Room 224 in Los Angeles, CAPayment Date:December 29, 201990012MasterCard (last 4 digits:Los Angeles, CA 90012Payment Method:4545)US818564-2232User Name:sunlandtujunganc@gmail.com

Thank you for your payment!

	Description	Amount Paid
Payment - Credit Card - 4545		\$70.00

Amounts shown may reflect sales tax which is applicable in certain areas.

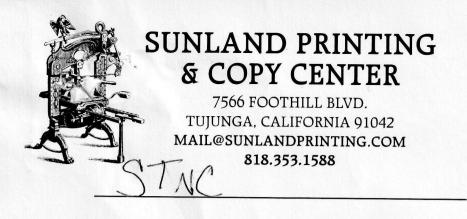
Note you can continue to view payment receipts online. Log into your Constant Contact account, click the <u>My Account</u> link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the $\underline{My Account}$ page to opt out of receiving payment receipt emails in the future.

We appreciate your business. Best Regards, Constant Contact Billing 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call! US / Canada Toll Free: (855) 229-5506 UK Toll Free: 0808-234-0942 Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call! US / Canada Toll Free: <u>855-229-5506</u> UK Toll Free: 0808-234-0945 Outside US / Canada: +1 <u>781-472-8120</u>



Date Dec 3	,2019
Invoice #	191166
P.O. #	

Board + Committee printing

Terms: COD unless otherwise arranged for in writing:

~ /	Quantity	Description	Price
18	15	-323 - 220 7 LUC 20+8.	\$2.40
Nov	15	-1pg	, 60
00000000000000000000000000000000000000	35	Sets Oal Board Agneda - 2pg 2sd	\$5.89
13	25	sets of meetine Packets 34pa 29d	\$68.00
Jec.	12	-sets The 2sd TPP	3.84
Pef	(0)	-sets 2pz 2sq 2PP:	1.60
		Sub-Total	82.04
	<u></u>	Sales Tax 🔲 Resale	7.79
		Total	\$89.83
L		Deposit	
R	eceived By	Date Balance	#89.83

12:24:39 82.04 Batch#: 000003 89.83 Appr Code: 047735 (Merchant agreement if credit voucher according to card issuer agreement I agree to Pay above total amount SUNLAND PRINTING AND COPY 7566 F001HILL BLVD TUJUNGA CA 91042 818-55-1588 Mode: Issuer TVR: 0000088000 IAD: 0110607003220000178C000000 Application Label: MASTERCARL PIN Bypassed Customer Copy Sale THANK YOU Merchant ID: 948101947 Term ID: 0865 Entry Method: Chip Read Total: USD\$ AID: A0000000041010 (XXXXXXXXX6508 Apprvd: Online Inv#: 0000002 Amount: MASTERCARD 0000000FF TST: E800 ARC: 00 12/03/19 Tax:



Date Dec	3,2019
Invoice #	191162

P.O. #_____

Terms: COD unless otherwise arranged for in writing:

Quantity	Description	Price
2	Left take Cloths	#250,00
5	Retractable bagners	\$250-0
1000	Magnets	#398.00
	Sub-Total	898.00
	Sales Tax 🗋 Resale	
	Total	\$983,31
Received By	Deposit Date Balance	\$ 983.31

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Ç	Sn	OW	Scei	ne Quote		
Prepared By:	C.O.D.	Charge	Job Name	P.O. #	Invoice #	
Ricardo Moreno		X				
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		PO Box 6	······	unente d'anna company provinsi provinsi provinsi andara		
		Tujunga,	CA 91043-0635			
Delivery Address:		8651 Foot	thill Blvd.			
		Sunland,	CA 91040			
Delivery Date:			ec 14, 2019			
Delivery Time:		Arrive at				
Ordered by:		Sandy	<u>ระหาศึกที่ 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 </u>			
Contact Number:		818-426	- 1129	I		
Products/		nent	Quantity	Costs	Totals	
	Install		15 tons	\$195.00 per ton	\$2,925.00	
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	Payment in Full will be due upon delivery					

Disesse	+ n e · · · · · · ·	nt to:			anna an	
Please remi Arctic G				Sub Total	\$3,025.00	
2970 E. (Tax (9.50%)	\$287.38	
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Ornamen 1-DR Landers TR OF

DOLLAR KING - SUNLAND

8343 FOOTHILL BLVD SUNLAND, CA 91040 8189517840 https://dollar-king.net

THANK YOU FOR SHOPPING AT YOUR DOLLAR KING STORE. NOW YOU CAN SHOP ON-LINE @ DOLLARKING.NET. Cashier: Ayah 13-Dec-2019 1:47:01P

Transaction **402163** 114* SEASONAL FINAL SALE \$137.94 10% Off -\$13.68

Subtotal Tax	\$124.26
	\$11.80

\$136.06

\$136.06

Total

CREDIT CARD SALE MASTERCARD 6508

13-Dec-2019 1:47:35P \$136.06 | Method: EMV MASTERCARD XXXXXXXXXX6508 SANDY CAPPS Ref #: 934700845160 | Auth #: 084484 MID: ****4526 AID: A0000000041010 AthNtwkNm: MASTERCARD SIGNATURE VERIFIED

Store Policy: NO REFUNDS! EXCHANGE ONLY! ALL COSMETICS, JEWELRY, FOOD, CLOTHING, AND SEASONAL ITEMS ARE FINAL SALE. CUSTOMER MUST HAVE RECEIPT PRESENT FOR ALL EXCHANGES.



Order QBMYVW75C6J78

Invoice

	Date
19509 Ventura Blvd.	/2019

Bill To Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1 0 0	Monthly Maintenance: includes up to 1.5 hour fo web development, requests, & website adjustm Monthly Hosting for stnc.org Email Standard Mailboxes: 1 Account secretary@stnc.org (included in mair	ents	150.00 15.00 3.50	150.00 0.00 0.00
	bayment at your earliest convenience.		Total	\$150.0
ITIONK YOU TOP	your business!		Payments/Credit	s -\$150.00
			Balance Due	\$0.00



SPONSORSHIP INVOICE

Invoice #: 100

Date: September 25, 2019

Sunland-Tujunga/Shadow Hills Rotary Club P.O. Box 366 Sunland, CA 91041 Phone: Sabrina Godinez (310) 488-3030

Sponsor:

Sunland-Tujunga Neighborhood Council

P.O. Box 635, Tujunga, CA 91043-0635 (North Valley City Hall under remodel) (818) 951-7411 https://www.stnc.org

Description				
Sponsorship level: \$ 40				
A.D.D. Man! The superhero with no attention span. Free Animation Event: Thursday, October 10, 3:30 PM Sunland-Tujunga Branch Library, 7771 Foothill Blvd., Tujunga, CA 91042				
Sponsorship includes:				
"Sponsored by Sunland-Tujunga Neighborhood Council" sign prominently displayed on an outreach booth/table in S-T Library meeting room.)				
Recognition of sponsorship on the STARC Facebook page				
The STARC logo on flyers and banners promoting this event				
Total Amount to be received:	\$40.00			
Amount received:				
Total due				

Thank you for your support!

Office of the City Clerk		14				-	
Administrativo Sarvicos Division						1	
Neighborhood Council (NC) Funding Progra	am					1 Sector	
Board Action Certification (BAC) Form							
NC Name: SUNLAND-TUJUNGA			Meeting Date: 10-9-19				
Board Motion and/or Public Benefit	160	/	Agenda Item N				
Statement (CIP and NPG):	Approve \$ <u>40</u> 10/10/19.	onsorship for A.D.D. Man! Free Animation Event on					
Method of Payment: (Select One)	Check		Credit Card		🗆 Board	Member Reimbu	irsement
Recused Board Members	s must leave the room prior	All and the second second	te Count ssion and may no	t return to the ro	om until after t	he vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Liliana Sanchez	President	<u>X</u>					
Lydia Grant	First Vice President			1	X		
Nina Royal	Second Vice-President	<u>×</u>					
Sandy Capps	Treasurer	×					
Cindy Cleghorn	Secretary	X					
Lallah Rowe	At Large Grp Rep	×		ļ			
Vartan Keshish	Region 1 Rep	×					
Ana Orudyan	Region 1 Rep				X		
Glen Belt	Region 2 Rep	X					
Arsen Karamians	Region 2 Rep	X					
Oscar Alvarez	Region 3 Rep	X					
Rafi Shaheenian	Region 3 Rep	X					
Pati Potter	Region 4 Rep	X					
Carol Hutchinson	Region 4 Rep	X,					
Arnie Abramyan	Group Rep	X			2		
John Clausen	Group Rep				X		
Garbis Khanjian	Group Rep					X	
Jora Mehrabi	Group Rep		2		X		0
Hovik Tadevosyan	Group Rep	~				and a supervised of the	and the second
Jon von Gunten	Group Rep	X					
Paul Armbruster	Group Rep						
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Board Quorum:	Total:	14	0	0	4	1 1	\cap
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature	t. A		Authorized Sig	nature: A			
Print/Type Name: Sandy Capps/	y cam	N		14	Neg-C	leation	\sim
Date:			Print/Type Name: Cindy Cleghorn				
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· · · ·	Sandy/A	inil		4		NC	IT IVI DAL REVUZU



SPONSORSHIP INVOICE

Invoice #: 101

Date: September 25, 2019

Sunland-Tujunga/Shadow Hills Rotary Club P.O. Box 366 Sunland, CA 91041 Phone: Sabrina Godinez (310) 488-3030

Sponsor:

Sunland-Tujunga Neighborhood Council

P.O. Box 635, Tujunga, CA 91043-0635 (North Valley City Hall under remodel) (818) 951-7411

https://www.stnc.org

Description

Sponsorship level: \$500

Hanukkah in the Foothills, December 29, 2019

Sponsorship includes:

"Sponsored by Sunland-Tujunga Neighborhood Council" sign prominently displayed on an outreach booth/table where STNC will share fliers for both upcoming events and informational fliers)

Recognition of sponsorship on the Hanukkah in the Foothills Facebook page

Recognition on Hanukkah in the Foothills email promotions provided by McGroarty Arts Center (Constant Contact)

The STNC logo on flyers and banners promoting this event

Total Amount to be received:	\$500.00
Amount received:	
Total due	

fice of the City Clerk					<i>, U</i>	14	
dministrative Services Division	z				1		
eighborhood Council (NC) Funding Progra pard Action Certification (BAC) Form	im					DG Char	
and the second			Aeeting Date:	10-9-19			
Name: SUNLAND-TUJUNGA			and a lange blo	. 12			
udget Fiscal Year: 2019-20 Dard Motion and/or Public Benefit	Approve \$ 500		ncorchin	for Free H_{e}	OLIDAY	the Footh	nills event
atement (CIP and NPG):	on 12/29/19.						
lethod of Payment: (Select One)	Check		Credit Card		L Board	Member Reimbo	Irsement
Recused Board Member	s must leave the room prior					ne vote is comple Ineligible	ete. Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	mengione	Recused
Liliana Sanchez	President				V		
Lydia Grant	First Vice President				<u> </u>		
Nina Royal	Second Vice-President	X					
Sandy Capps	Treasurer	<u>}</u>					
Cindy Cleghorn	Secretary	X				<u> </u>	
Lallah Rowe	At Large Grp Rep	- \	,,			<u> </u>	
Vartan Keshish	Region 1 Rep	7					
Ana Orudyan	Region 1 Rep				<u> </u>		
Glen Belt	Region 2 Rep	<u> </u>		_		-	
Arsen Karamians	Region 2 Rep	X	1				
Oscar Alvarez	Region 3 Rep	X					
Rafi Shaheenian	Region 3 Rep	X					
Pati Potter	Region 4 Rep	X					
Carol Hutchinson	Region 4 Rep	t		8			
Arnie Abramyan	Group Rep	X					
John Clausen	Group Rep				\times		
Garbis Khanjian	Group Rep					Х	
Jora Mehrabi	Group Rep				X		
Hovik Tadevosyan	Group Rep						
Jon von Gunten	Group Rep	X					
Paul Armbruster	Group Rep						
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We, the authorized signers of the above neeting was held in accordance with al neeting where a quorum of the Board w	I laws, policies, and procedu						
Authorized Signature	ky lan.	N	Authorized Si	gnature: //	201	tailed	~ /
Print/Type Name: Sandy Capps	ind cult			^{Ime:} Cindy C	leghorn	cemps	
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