

Sunland-Tujunga Neighborhood Council
Special Joint Board & Executive Committee Meeting Minutes
November 20, 2019 – 7:15 p.m.

Meeting called to order by president Liliana Sanchez at 7:15 p.m.

Committee members present: Liliana Sanchez, Cindy Cleghorn, Nina Royal, Lydia Grant. Also present: Pati Potter (Region 4 board member), Ivan Spiegel, Parliamentary Advisor, Nancy Shannon, Claudia Akin, Brenda Jahelka, Patee Colvin, Adelaida Gabrielyan. Also, Monique _____ Sunland Elementary, Scott Froschauer

Item #3 – General Public Comments - Scott Froschauer regarding Adopt a Median letter of support.

Item #4 – STNC involvement in May 30, 2020 trail race. Presenter could not make it tonight so we will reschedule.

Item #5 – Approve minutes of prior Executive Committee meetings. **Motion: Lydia/Cindy to approve minutes as corrected. Motion passed with one abstention.**

Item #6 – How to get items onto the STNC agenda including wording and documents. Our EC meetings are held to finalize the next board meeting's agenda including receipt of all documents. We meet two weeks prior. We're meeting early for the December and January meetings due to the Thanksgiving and Christmas holidays. Ivan will present the example Agenda Request to discuss next month.

Item #7 – Future meeting dates for EC meetings. Our LAUSD commitment is through February. Our EC meetings have been at the Sunland Clubhouse. Next meeting is Dec. 18 location to be confirmed.

Item #8 – Consent items, what other items can be voted on by consent? Typically non-controversial items. If someone pulls an item off the consent list, that item goes to the end of the agenda. The minutes need their own agenda item.

Item #9 – NPGs

- a. Howard Finn Garden NPG for \$1,368.80 – Postponed from the 11-13-19 board meeting. Forms being revised and will go through the Budget Committee on 12-4-19 then to Board meeting on 12-11-19.
- b. Sunland Elementary NPG for up to \$11,000.00 came in the mail. **Motion: (Cindy/Lydia) to refer this item to the Budget, Community Improvement, Beautification Committees.**
- c. We have a line item for NPGs of \$6,250.00 in our annual budget and we have \$782 left. Budget Committee may need to recommend adjustment to our annual budget for NPGs.

Item #10 – Confirm date receipt of items for Board Agenda Packet – December 5 by 10 a.m. to the secretary all items from Budget and Land Use Committees including all documentation.

Item #11 – Due date for board packet items Dec. 5 by 10 a.m.

Item #12 – Preparation for Dec. 11 board meeting, refreshments and set up. Nina will coordinate the refreshments. Liliana will ask board members to help set up.

Item #13 – Community Impact Statements for Dec. 11 as listed on draft agenda. Each should be a motion that includes the position in the motion, include link to the actual council file. The position can be amended at the board meeting. **Motion (Lydia/Cindy) that we include the Community Impact Statements to be placed on the agenda and include the position. Motion passed unanimous.**

Item #14 – Owl Boxes in Storage – Speaker from Rec and Parks will come to speak about having the owl boxes installed at 4 different parks. **Motion (Cindy/Nina) add to 12/11 board meeting agenda that the STNC approves installation of 4 owl boxes in Sunland-Tujunga parks.** Passed unanimous.

Item #15 – Review and approve the order of the Dec. 11 board meeting agenda including time schedule. Recommendations: Each committee and Liaison rep two minutes. Gibson from DONE 10 minutes. Rescheduled diabetes presentation to January. Add at the top of the agenda that all items unless otherwise specified are for discussion and possible action. Trail Race we do not have time this meeting and it hasn't gone through a committee. **Motion (Cindy/Lydia) to refer May 2020 Trail Race to the Outreach Committee.** Passed unanimous. **Motion: (Cindy/Nina) to approve the draft agenda.** Passed unanimous.

Item #16 - Confirm next STNC Executive Committee meeting will be on **Wednesday, December 18, 2019 and as a Special Meeting location to be confirmed.**

Motion adjourned 8:55 p.m.