

Meeting called to order by president Liliana Sanchez at 7:15 p.m.

Committee members present: Liliana Sanchez, Cindy Cleghorn, Sandy Capps, Nina Royal (left early). Also present: Ivan Spiegel, Gibson Nyambura (DONE), Glen Belt (left early), Nancy Shannon, Claudia Akin, Georgia Brown, Bill Skiles, Pati Potter, Carol Hutchinson.

Appointment and Introduction of STNC Parliamentarian – Ivan Spiegel spoke that he is the parliamentarian for Venice NC for the past 14 years and also Eagle Rock and Downtown LA. Liliana met Ivan at the Congress and asked Ivan if he can help our Neighborhood Council to advise president and board members on running better meetings. Ivan is driving from Venice to come here to help us. STNC Bylaws allows the president to appoint a parliamentarian as a non-voting member. The snag is that board members have to be stakeholders and Ivan is not a stakeholder. Ivan will work as a Parliamentary Advisor and work with Liliana and board members. Parliamentarian is an advisor to the chair. Not on anyone's side. He will sit with her and whisper in her ear to help with procedure. If board members need help, they can ask Liliana and he will address the board. It will be instruction for the board on procedure. Goal is to get meetings running faster and smoother. And would like for all to work together so can be more effective. Find common ground. It is not serving the community by not working together. Ivan will advise a little at a time, slowly. Disclosure: Ivan just met Liliana a month ago at the Congress. Ivan knows Cindy, Lydia and Nina through the NC Congress. All Ivan will do is give advice, he doesn't take over the meeting. Ivan explained that if his advice isn't taken then he will be leaving as it's a waste of everyone's time and it's a long drive for him. Ivan also hopes that we can find someone in the community to be a parliamentarian who he can train. He then asked Liliana about his first advice to her? Liliana said that no one talks unless recognized by the chair. If someone wishes to speak, they need to raise their hand and be recognized.

The appointment of the parliamentarian will be on the November 13 agenda at the beginning of the meeting with the wording subject to advice from DONE.

Nina Royal had to leave early due to a ~~sudden~~ medical emergency.

3. General Public Comment –(5)

Liliana read the following: The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on any issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.

Nancy Shannon asked if the DRAFT agenda is for the next meeting?

Brenda Jahelka is requesting a Neighborhood Purpose Grant from STNC on behalf of Finn Community Garden. Purpose is to purchase a picnic table and pergola. Provides rest, shade and seating for events. With no other public comment speakers, the president extended time to Brenda to continue reading her proposal.

4. Discussion/Q&A: Candidates interested in applying for the two vacancies on the STNC board including how to apply for the board position, responsibilities, training opportunities, ethics, funding, code of conduct, meetings, community and time schedule.

Kresse Armour, an interested candidate, spoke briefly regarding her interest and involvement in the community and that she will apply to represent Little Landers Historical Society.

Cindy explained that we have two vacancies. How to apply is in our Standing Rules and the position is detailed in the STNC Bylaws. There are training responsibilities.

Victoria Cerpa is the other applicant but she is not present tonight.

Two positions require letters from the group they are representing.

All applications go to the secretary as stated in the Standing Rules.

Gibson said that the new mandated trainings are ethics, funding and code of conduct. When the vacancies are filled, he will walk new board members through the training including the funding manual and understanding of Neighborhood Purpose Grants, 72 and 24 hour posting requirements. Understanding that you're a volunteer. The two hour block of training is available online using Cornerstone and there are also some in person training meetings from time to time.

5. Discussion/possible action: approve minutes of prior Executive Committee meetings. None.

6. Discussion/possible action: Meeting preparation for Special Joint Board and Land Use Committee Meeting on Monday, November 4, 2019 at 7 p.m. called for by the STNC Land Use Committee due to upcoming PLUM hearing on 11/12/19 at City Hall.

Cindy stated that a CIS can be submitted as this item now has a Council file. There's a chance this could be postponed again. The Land Use Committee would like a joint meeting with the board to finalize the CIS. This is before the EC to request placing all Land Use items as well as the CIS for VHGC. Cindy suggested to have the items on the 11/4 meeting and also on the 11/13 meeting.

Glen Belt left the meeting. This allowed up to 5 board members to participate in the EC meeting.

Pati Potter explained that the Land Use Committee will meet first and the board will join them to vote the CIS. Because board meetings are always so tight with time, suggested that all Land Use Committee recommendations be voted during the special meeting.

Nancy asked if the board needed to stay for the entire meeting.

The president then closed discussion on this item by stating she hopes that all board members stay for the special meeting and not walk out.

Sandy Capps interrupted the president saying Liliana knows why she walked out.

Ivan Spiegel advised that the motion written on the agenda needs to include the CIS number.

Gibson advised that he had a chance to speak with the General Manager regarding Sunland-Tujunga. He said that while we may not agree with the outcomes from meetings, everyone got a chance to speak on the agenda item and that the president is able to put in her comment when closing the discussion to avoid a constant back and forth. The president is ending board discussion on the item with the final comment.

Georgia Brown, directing her comment to Gibson, didn't like Liliana's closing comment on this item about another board member.

Liliana stated it was a general comment and not about a specific board member.

Gibson said we will not agree but we will need to be respectful of each other.

7. Discussion/possible action: Self Defense Winter Class – The instructor offered to come back. Nov. 21, 6-8 pm, Nov 23 1-3 pm, Dec 7 1-3 or Dec 12 6-8 pm.

Brenda Jahelka asked if any outreach has been done to explore best day and time range? Liliana said the last class was during the week and was well attended. People wanted more advance notice. Nancy Shannon said that during the week worked better. Pati Potter asked how you get the feedback? Brenda said she thinks the region reps would know best date. By show of hands those present preferred a during the week class.

Cindy suggests moving this to a January or February date and bring this back to another meeting. Liliana would like to hold it at the Gym like we did before. There is a cost involved like last time. Liliana will ask for January and February dates.

Georgia Brown suggested holding on both, during the week and on a Saturday.

8. Discussion/possible action: Meeting preparation for new Board Meeting location at Apperson Elementary and to assign roles and responsibilities for set up, refreshments.

Nina has already made arrangements for refreshments. There's a walk-thru at Apperson being arranged. All board members are invited to the walk-thru with the principal on Nov. 7th at 9 a.m. Liliana will send an email to the board with the invitation.

Liliana will be at Apperson to open doors for Land Use meetings and other meetings.

Would like board members to help with set up so our meetings can start on time.

9. Discussion/Possible Action—order of agenda items for General Board meeting on November 13; set deadline for receipt of documents for handout packet and possibly include the following:

- A. How to get items on the STNC meeting agenda
- B. Community Impact Statements
- C. Consent Items
- D. Budget Committee Items
- E. Neighborhood Council Sustainability Alliance Liaison
- F. NC Budget Rep updates
- G. Land Use Committee Items
- H. Report from Civic U graduates

Cindy distributed and read through draft Nov. 13 agenda.

Carol asked about her item for meet and greet funding. It will be part of the Budget Committee recommendations.

Ivan advised that board members who have not completed their training will be announced at the opening of the meeting. At the last meeting only one person didn't have their training.

Liliana requested time at the meeting for more details on the NC Sustainability Alliance that Oscar Alvarez is requesting to be the STNC liaison to. Claudia asked why not email him and ask him? Cindy explained that there are several NC Liaison opportunities in various categories. Liliana wants that all stakeholders know about these liaisons in a public meeting.

Suggestion to include all liaisons on the agenda as a list.

Cindy wants to see participation and asked for any changes to the order of the agenda.

Suggestion that the liaisons and committees be moved up to give their reports.

10. Discussion/Update: Status of letter to CM Rodriguez requesting additional traffic officer and response from her office.

This will be placed with the committee reports and as a written update.

Suggestion to add Committee Report but not include the committee names. Request that the agenda does include a list of expected committee reports with a preference for written reports.

11. Confirmed next STNC Executive Committee meeting location and as a Special Meeting 11/20/19 @ 7:00 p.m.(11/27 is the day before Thanksgiving)

No objection to this change

Meeting adjourned at 8:12 p.m.