



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

General Board Meeting Agenda

Wednesday, September 11, 2019

6:30 p.m. Meet & Greet • 6:45 p.m. Meeting Starts

Sunland Recreation Center GYM

8651 Foothill Blvd., Sunland**NEW LOCATION

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at North Valley City Hall, 7747 Foothill Blvd., Tujunga. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at (866) LA HELPS, or email ncsupport@lacity.org

Welcome - Please Sign In – Speaker Cards - Refreshments are in the back of the room - please help yourselves. Time allocations in parenthesis [] and order for agenda items are approximate and may be shortened or lengthened at the discretion of the Presiding Officer. All meetings of the STNC may be audio or video recorded.

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils) *To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 8:45 pm to allow for removal of chairs and tables and clean up. Time allocations are approximate and may be shortened or lengthened at the discretion of the President.

L.A. City Charter Sec. 910. Monitoring of City Services. *Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.*

The time keeper is: _____

PLEASE USE THE MICROPHONE AT THE PODIUM

1. Call to Order and Welcome – Liliana Sanchez, President
 - Code of Conduct Policy
 - Recent Communications letter from DONE
2. Pledge of Allegiance
3. Roll Call – Quorum is 11
4. GENERAL COMMUNITY EVENT ANNOUNCEMENTS [10]
5. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS [10]
6. REPRESENTATIVE Announcements & Reports – [12 minutes total] – **IF PRESENT PLEASE IDENTIFY YOURSELF**
Representatives of LAPD, Local, City, County, State - 2-minute limit per speaker.
7. DISCUSSION/POSSIBLE ACTION: Approval of August 14, 2019 Minutes [2]



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8. **PRESENTATION/Discussion/Q&A: Keep Sunland-Tujunga Clean & Green – Speaker: Daniel Tamm, Program Marketing Specialist, L.A. Department of Sanitation [15]**
9. **PRESENTATION/Discussion/Q&A: Mayor’s Homeless Sanitation Strategy presented by Caroline Menjivar, MSW, our new East Valley Representative [10]**
10. FUNDING ITEMS: Discussion/Possible Action:
 - a. [RC] Approve Monthly Expenditure Report (MER) for August 2019
 - b. [RC] Approve up to \$300 for Region 4 Outreach “Coffee at McGroarty Park” Meet & Greet
 - c. [RC] Approve up to \$200 per month Copying costs for various outreach materials as needed by the board and committees from various vendors.
 - d. [RC] Approve up to \$200 per month Printing costs for "About the STNC" flyers/brochure from various vendors.
 - e. [RC] Approve up to \$250 for two STNC banner stands from Sunland Printing.
 - f. [RC] Approve up to \$400 for 1,000 4 x 6" magnets at Sunland Printing.
 - g. [RC] Approve up to \$250 for 2 more red table cloths with STNC printed from Sunland Printing and 4 not printed table cloths from various vendors.
 - h. [RC] Approve up to \$500 sponsorship for “Bolton Hall Spooky Night” on October 26, 2019.
 - i. [RC] Approve up to \$75 from the Clean Street Fund to purchase new blades for the weed wacker. *The fund has a balance of \$724.06 and this is a recommendation from the STNC Beautification Committee.*
10. [RC] DISCUSSION/POSSIBLE ACTION: Approve Community Impact Statement re CF 19-0002-S157 Medicare for All.
11. [RC] DISCUSSION/POSSIBLE ACTION: Approve Community Impact Statement re CF11-1705 – Citywide Sign Ordinance
12. NEIGHBORHOOD COUNCIL BUDGET ADVOCATES REPORT / UPDATE: NC Budget Advocate Ann Job
13. DISCUSSION/POSSIBLE ACTION: SUNLAND-TUJUNGA TRAFFIC & TRANSPORTATION COMMITTEE [1] – status on letter to CM Rodriguez regarding additional traffic officer.
14. FINAL ANNOUNCEMENT: Neighborhood Council Congress will be held on Saturday, September 28 all day at City Hall; register at nccongressla.com
18. Closing Comments by Liliana Sanchez, President, Acknowledgements, and Adjournment. **(1)**

Adjourn

Posted 9/7/19 Remove after 9/11/19

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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.



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PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the STNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website www.stnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.

Foothill LAPD Captain **David Grimes** - 31168@lapd.online 818-756-8861
Foothill Community Sgt. **Jesse Ojeda** - 33272@lapd.online 818-756-8866)
SENIOR LEAD OFFICERS - TUJUNGA SLO: **Gloria Caloca**: 818-634-0754;
35755@lapd.lacity.org
SUNLAND SLO: **Cesar Contreras**: 818-634-0705; 36373@lapd.lacity.org
GANGS-DRUGS: **Lt. Carlos Solano**: 818-897-6081; 26339@lapd.lacity.org
NARCOTICS, **Det. Travis Coyle**, 818-834-3136; 33128@lapd.lacity.org
TRAFFIC ISSUES: **Officer Joel Flores** 818-644-8142
City Councilmember **Monica Rodriguez** (CD 7) Staff Rep Eve.Sinclair@lacity.org 818-352-3287 --- *The Sunland-Tujunga Office is now located in Pacoima at 13520 Van Nuys Bl. Pacoima 91331*
LA Mayor Garcetti East Valley Staff – **Caroline Menjivar** Caroline.Menjivar@lacity.org cell (818) 778-4990
LA Mayor **Garcetti** Dir. of Community Business Economic Dev Dept sonya.blake@lacity.org 213-978-2971
LA City Attorney **Mike Feuer** – Neighborhood Prosecutor 213-978-8100 – **Mark Ross** - mark.ross@lacity.org
LAUSD **Kelly Gonez** office (District 6) 818-389-9216 - Dir of Community Engagement & Advocacy Esmeralda.Marcial@lausd.net
LA County Supervisor **Kathryn Barger** 213-974-1311 - **Jason Maruca**, SFV FD j.maruca@bos.lacounty.gov
CA Assembly Member Luz Rivas (District 39) **Arturo Garcia** 818-504-3911 arturo.garcia@asm.ca.gov
CA State Senator **Anthony Portantino** (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov
Mission College – **Dean Madeline Hernandez** - [\(818\) 875-4036](tel:8188754036) - 7200 Foothill Blvd., Tujunga
Congressman **Adam Schiff** (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov
Department of Neighborhood Empowerment (DONE) 818-374-9898 **Gibson Nyambura**, NEA gibson.nyambura@lacity.org

NEIGHBORHOOD COUNCIL BOARD MEMBER CODE OF CONDUCT POLICY

WHEREAS, the Neighborhood Council elections have been postponed from 2018 to 2019, and therefore many Neighborhood Council Board members will be out of compliance with the Policy

Now, therefore, the Policy is amended as follows:

All Neighborhood Council Board members who were in compliance with the Policy on or after March 31, 2018 shall be considered in compliance with the Policy until the certification of their election during the 2019 election cycle. After the certification of the last election during the regular 2019 election, the Policy shall again in full force and effect.

WHEREAS, the Board of Neighborhood Commissioners (Commission) established Working Groups comprised of current and past Neighborhood Council members and Neighborhood Council stakeholders on January 26, 2013, to recommend changes to the Plan for a Citywide System of Neighborhood Councils;

WHEREAS, the Commission believes the following Code of Conduct (Attachment A) will address some of the concerns and recommendations of the Working Groups;

WHEREAS, the Commissioners recognize that a Neighborhood Council System that is physically and emotionally safe and secure for all Board Members promotes good citizenship, increases Stakeholder attendance and supports community engagement;

WHEREAS, Neighborhood Councils are required under Article II of the Plan for a Citywide System of Neighborhood Councils to be diverse, inclusive and open to all Stakeholders;

WHEREAS, the Commission expects Board Members to conduct themselves in a manner in keeping with an established Code of Conduct and with a proper regard for the rights and welfare of other Board Members, Stakeholders, Committee Members, and volunteers;

WHEREAS, the Commission recognizes that improper conduct may occur within the Neighborhood Council System and among members of Neighborhood Councils;

WHEREAS, the Commission expects Board Members to reaffirm their commitment to the Code of conduct every 2 years.

WHEREAS, Section 902 (b) Article IX of the new Charter provides that the Board of Neighborhood Commissioners "shall be responsible for policy setting and policy oversight and the promulgation of rules and regulations but not be responsible for day to-day management."

Now, therefore, be it resolved that the Board of Neighborhood Commissioners amends this policy to inform Neighborhood Council members of that type of conduct which this Commission and others deem harmful to the Neighborhood Council system.

POLICY NUMBER: 2014-2(2)

1. Neighborhood Council Board Members are required to either, read and sign a copy of the Code of Conduct attached as Exhibit "A" or participate in training approved by the Department of Neighborhood Empowerment (Department).
2. As of November 1, 2016, every Neighborhood Council Board Member, who has not signed the Code of Conduct in 2016, whether elected, selected or appointed, shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department. Thereafter, every Neighborhood Council Board Member shall be required to re-sign the Code of Conduct or participate in training approved by the Department every two years.
3. On or after November 1, 2016, a newly elected, selected, appointed or re-elected Neighborhood Council Board Member shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature, or participate in training approved by the Department within 30 days of the election or selection being certified by the Department or within 30 days of selection or appointment to the board. All new Neighborhood Council Board Members shall renew their Code of Conduct every two years thereafter.

4. Any Neighborhood Council Board Member who fails or refuses to review, sign, date and provide a copy of the attached Code of Conduct to the Department or participate in training approved by the Department within the abovementioned time frames shall be suspended from their Neighborhood Council and shall not act on any matter that comes before their Neighborhood Council and shall not be counted for the purpose of establishing a quorum of the Neighborhood Council.
 - a. The Department shall notify the Board Member of their suspension by sending a letter to their last known email address and/or physical mailing address.
 - b. The Department shall also notify the remainder of the Board Members by email and/or U.S. mail of the suspension of the Board Member.
5. If within 30 days of being suspended the Neighborhood Council Board Member does not provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department they shall be removed as a Neighborhood Council Board Member by the following procedures:
 - a. The Department will notify the Board Member of their removal by sending a letter to their last known email address and/or mailing address.
 - b. The Department will also notify the remainder of the Board Members by email and/or U.S. mail regarding the removal of the Board Member and that the Board Member's position on the board shall be considered vacant.
 - c. Any Board Member removed pursuant to this policy shall have the right to present to the Department evidence that he or she has in fact complied with this policy. The Department shall be the sole decision maker as to the sufficiency of the evidence submitted.

ATTACHMENT A

1. Neighborhood Council Board Members should conduct themselves in a professional and civil manner.
2. Neighborhood Council Board Members should treat other Board Members and members of the public with respect regardless of the other's opinion, ethnicity, race, religion, religious belief or non-belief,

color, creed, national origin, ancestry, sex, sexual orientation, gender, gender expression, age, disability, marital status, income, homeowner status, renter status or political affiliation.

3. Neighborhood Council Board Members should not, during meetings, functions or events engage in or threaten to engage in any physical attack on any other individual.
4. Neighborhood Council Board Members should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Board Members.
5. Neighborhood Council Board Members should promote and, if necessary, enforce a safe meeting environment. If other Board Members become disruptive or violate the Code of Conduct Neighborhood Council Board Members have agreed to abide by, Board Members should demand that the offending Board Member conduct themselves in a respectful and orderly manner.
6. Neighborhood Council Board Members should not engage in "bullying" or harassment which is generally defined as follows:
 - a. "Bullying" is conduct that meets all of the following criteria:
 - i. is reasonably perceived as being dehumanizing, intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
 - ii. Is directed at one or more Board Members;
 - iii. Is conveyed through physical, verbal, or technological means;
 - iv. Substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
 - v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities by placing the Board Member in reasonable fear of physical harm or by causing emotional distress; and,
 - vi. Is based on a Board Member's actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.
 - b. "Harassment" is conduct that meets all of the following criteria

- i. is reasonably perceived as being dehumanizing, Intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
- ii. Is directed at one or more Board Members;
- iii. Is conveyed through physical, verbal, or technological means;
- iv. Substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
- v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities because the conduct, as reasonably perceived by the Board Member, is so severe, pervasive, and objectively offensive as to have this effect; and,
- vi. Is based on a Board Member's actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.

I have read and understand the Neighborhood Council Board Member Code of Conduct. I understand that if I fail to provide the Department of Neighborhood Empowerment with a signed and dated copy of this Neighborhood Council Board Member Code of Conduct I may be subjected to suspension and/or removal from my Neighborhood Council Board.

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
COMMISSIONERS

ELI LIPMEN
President

DEBBIE WEHBE
Vice President

JOY ATKINSON
MAGGIE DARETT-QUIROZ
RAY REGALADO
LEONARD SHAFFER
QUYEN VO-RAMIREZ

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

August 13, 2019

SENT VIA EMAIL

RE: RECENT COMMUNICATIONS

Dear Sunland-Tujunga Neighborhood Council,

The Department of Neighborhood Empowerment (Department) has received a number of concerns and complaints from Sunland-Tujunga Neighborhood Council (STNC) Board Members and stakeholders in the recent weeks. This letter addresses these complaints and provides recommendations to improve Board dynamics and processes.

Social Media

Recent court ruling have found that when a public official uses social media as a tool of governance, blocking users or deleting their comments may legally be considered a violation of their First Amendment rights. This is because government accounts - unlike personal ones - act as public forums, and the public should not be excluded from an open online dialogue, nor blocked for expressing his/her viewpoints. The Department is advising STNC to avoid blocking stakeholders and/or deleting comments from official STNC social media platforms.

It is also advised that when communicating on social media platforms in your personal capacity; you must make it clear that you are speaking on behalf of yourself and not as a board member of STNC. In matters related to topics covered in STNC board or committee meetings, you may not give the impression that your comments are the official position of the STNC. It is recommended that all comments related to STNC board and/or committee matters be limited to a public meeting. Private social media accounts may be subject to the Public Records Act requests when board business is discussed on your personal accounts. For this reason, we recommend keeping board business and reference to board members away from your private accounts.

Conflict of Interest

The Political Reform Act and conflict of interest laws are two topics covered in the ethics training all board members are required to complete. In addition, Article V, Section 5 A of your bylaws states "Board members shall not vote on measures with which they have a conflict of interest." It is imperative that STNC board members review meeting agendas and to contact the City Attorney's Office for advice if he/she believes that there may be a potential conflict, prior to the vote.

Board Member Representation

Neighborhood Councils may not advocate their position on state and federal legislation to non-City governmental agencies. In addition, Neighborhood Council board members may not use public resource or funds to advocate, in their individual capacities, for or against any issue. Board members may advocate for or against issues but it should be made clear that he/she is speaking in a personal capacity and not as a representative of the STNC.

Events Process

The Department is recommending the STNC adopt the following standing rules to encourage greater transparency and collaboration.

- Establish clear protocols for the creation of outreach materials promoting STNC sponsored events.
- Board must approve all flyers/outreach materials promoting STNC sponsored events, prior to distribution.
- Establish criteria and board member expectations for event sponsorship versus co-sponsorships.
- Adopt a best practice of soliciting a minimum 3 bids from vendors.
- Provide ample advance notice to board members when delegating tasks and responsibilities.

The Department encourages the Sunland-Tujunga Neighborhood Council to find common ground and ways to work together on behalf of the community. The Department can provide mediation resources to help board members dialogue, to foster greater collaboration amongst the Board.

Please reach out to Gibson Nyambura, Neighborhood Empowerment Advocate, via email at Gibson.Nyambura@lacity.org or by calling (818) 374-9953, with how the Department can continue to support the Sunland-Tujunga Neighborhood Council.

Thank you for your service and leadership.

Sincerely,



Semee Park
Director of Neighborhood Council Operations
Department of Neighborhood Empowerment

Cc: Gibson Nyambura, Neighborhood Empowerment Advocate
Elise Ruden, Deputy City Attorney

Sunland-Tujunga Neighborhood Council
General Board Meeting
Meeting date: August 14, 2019, 6:45pm
Meeting Location: Tujunga United Methodist Church,
9901 Tujunga Canyon Blvd., Tujunga CA 91040

Called to Order: 6:50 pm by Liliana Sanchez, President.

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Liliana Sanchez	Present	Yes	President
Lydia Grant	Present	Yes	1st Vice President
Nina Royal	Present	Yes	2nd Vice President - Outreach
Sandy Capps	Present	Yes	Treasurer
Cindy Cleghorn	Present	Yes	Secretary
Lallah Rowe	Present	Yes	At-Large Group Representative
Vartan Keshish	Arrived 9:10pm	Yes	Region 1 Representative
Ana Orudyan	Absent	Yes	Region 1 Representative
Glen Belt	Present	Yes	Region 2 Representative
Arsen Karamians	Present	Yes	Region 2 Representative
Oscar Alvarez	Arrived 8:40pm	Yes	Region 3 Representative
Rafi Shaheenian	Present	Yes	Region 3 Representative
Carol Hutchinson	Present	Yes	Region 4 Representative
Pati Potter	Present	Yes	Region 4 Representative
Arnie Abramyan	Present	Yes	Stakeholder Group
Paul Armbruster	Absent		Stakeholder Group
John Clausen	Present	Yes	Stakeholder Group
Garbis Khanjian	Present	Yes	Stakeholder Group
Jora Mehrabi	Present	Yes	Stakeholder Group
Hovik Tadevosyan	Absent		Stakeholder Group
Jon von Gunten	Present	Yes	Stakeholder Group
Vacant Seat			Parliamentarian
Quorum: 11 Total: 16 Present at rollcall			

REGULAR BOARD MEETING

Items 1-3, Meeting called to order, Pledge of Allegiance, meeting quorum met.

Item 4: General Community Event Announcements:

Dawn Jenkins, McGroarty Arts Center – the 4th Annual Summer Cook Out will be held at the McGroarty Arts Center on Saturday, August 24 from 6 pm to 10 pm; the event will be catered by Chef Jesse and the Culinary Arts Institute at Los Angeles Mission College. There will be a shuttle bus to take people up and down the hill from the parking area. The concert is free; proceeds from food sales go to support the McGroarty Arts Center.

Joe DeCenzo, Village Poets – There will be a Picnic in the Park event on the lawn of Little Landers Park on August 30th from 6 pm to 8 pm.

Sheri Smith, Little Landers Historical Society / Bolton Hall – A pine needle basketry workshop will be offered at Bolton Hall on Saturday August 17, 2019 from 9 am to 1 pm taught by Shelly Matousek, there are still two available seats. The Second Saturday event for September will be a presentation by Sara Delgadillo Cruz of the Latinos in Heritage Conservation organization, 1 pm Saturday September 14th at Bolton Hall

Mark Seigel, Sunland Tujunga Elks Club – The Elks are having a Purple Pig fund raiser at Caruso’s Restaurant tomorrow, August 15th from 10 am to closing. 10% of proceeds will go to children who need help with medical expenses or paying for glasses.

LAPD Senior Lead Officer, Gloria Caloca – the LAPD is having an Open House / Resource Fair at the Foothill Division headquarters on Saturday August 24, 5pm to 8pm

Item 6, Discussion / Possible Action to approve July 10, 2019 Minutes

Motion: Review and approve July 10, 2019 Minutes				
Motion: Pati Potter ; Second Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, , Belt, Karamians, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None			Orudyan, Keshish, Alvarez Armbruster, Tadevosyan,
16 yes 5 absent, motion passed				

Item 7 PRESENTATIONS: Discussion / Q&A: Sunland-Tujunga Community: Businesses, Homelessness and Mental Illness Speakers: LAPD Officer Gregory Parker, L.A. County District Attorney’s Office Mental Health Division Gilbert Wright, L.A. City Attorney Foothill Division Neighborhood Prosecutor Mark Ross

L.A. County District Attorney’s Office Mental Health Division Gilbert Wright—LA County established a new Mental Health Division in January 2019 as part of its Blueprint for Change in the way LA County addresses offenders with mental health problems. . After 30 years with the District Attorney’s Office, he is now a Head DA in charge of this new division. Of the 17,000 to 18,000 inmates in county jail approximately 1/3 have mental health issues. The State and the County would like to get these people out of jail and into some sort of mental health facility or community care. It is DA Wright’s task to divert as many people as he can while protecting public safety. When reviewing these cases public safety is still the number one consideration, especially in cases that involve severe physical injuries. There are now several ways that those accused of crimes who also suffer from mental illness are diverted into treatment programs and housing.

1) Office of Diversion and Re-entry (ODR) – in order to be in this program you have to plead no contest, be mentally ill, homeless and in custody. Taking into consideration prior convictions and the severity of the crime, those in this program can be placed in facilities or outpatient settings with job training. Mental health clinicians see them daily to make sure they take their medications. So far Head DA Wright is happy with this program but demand is outpacing infrastructure. The County is working with landlords to guarantee rent payment and help with eviction if tenants on this program misbehave. This program foresees lifetime care and housing.

2) AB 1810 Pretrial Mental Health Diversion – There is a new state law, AB 1810, that provides a defense attorney can move the court to have a defendant placed in a diversion program if they meet the following criteria: a) severe mental illness b) this illness contributed to the crime c) defendant is willing to cooperate with the program d) the defendant is not an unreasonable danger to the public. If the defendant is successful in this program for 2 years, the case goes away. Head DA Wright looks at every mental health diversion motion daily for prior convictions, history of treatment and psychiatric evaluation. Victims are contacted and their feelings considered, but they do not have veto power. If the offender continues to have contact with the victim, this indicates they need to be in a locked facility. The final decision on who qualifies for this program is up to the Judge.

3) Alternate sentencing courts – they require a plea. There are programs for veterans, for women’s re-entry and for those with drug abuse problems, the defendant is sent to a facility for treatment.

4) Psychiatric Competency Court – if a defendant is incompetent to stand trial they are sent to Patten State Hospital and given treatment. Since the passage of AB 1810, if they stay in treatment for over two years the case is dismissed. If during those 2 years they are found competent to stand trial then the legal process continues. These defendants are eligible for the ODR program to get treatment even if the charge expires after 2 years.

The county jail also has mental health facilities but community based care is best for most mentally ill people. The problem is lack of mental health facilities and housing. He believes the audience can help by urging state and city governments to dedicate more funding for locked facilities for serious offenders who should not be in community care. As of now Head DA Wright is the only representative assigned to this program, in the future there will probably be representatives for the Valley and South Bay while he will stay in Downtown LA.

After his presentation Head DA Wright adds that he believes that the adversarial position of district attorney vs. public defender needs to become more collaborative when dealing with mentally ill criminal defendants. He suggests a future joint presentation with someone from the district attorney's office, the public defender's office and the office of diversion and re-entry so the community can hear all views on the best way to handle mentally ill offenders.

LAPD Officer Gregory Parker – is a Senior Lead Officer for LAPD's System Wide Mental Assistance Response Team (SMART). This response team, in collaboration with the County Department of Mental Health (DMH), has developed techniques for police responding to calls involving people suffering a mental health crisis. The LAPD and DMH can share information that each agency has access to on a need to know basis to aid in responding to these calls. There are over 100 LAPD officers in this unit and 50 clinicians. This team has taken 20,000 more calls this year than last year. All officers are instructed to contact this unit when handling this type of call. There are 6 officers on the triage desk handling these calls. Officers are given a 40 hour course in mental health intervention training. If the crime in question is a misdemeanor, the suspect will be sent to a county hospital such as Olive View or Harbor UCLA or County USC. If the crime is a felony, the suspect will be sent to the twin towers for treatment in jail.

There are two types of mental health holds, a Welfare and Institutions Code (WIC) 5150 hold is if a person is a danger to himself, to others or is gravely disabled. A WIC 5250 hold keeps the person in a facility for 20 days. The Case Assessment Management Program is an LAPD detective unit that makes sure there is a follow up plan for those subject to a 5150 hold before they are released. This unit responds to barricade suspects, threats or violence directed toward a school, or those seeking suicide by cop. The unit deals with people who have had frequent contact with the LAPD, LAFD or the DMH. This unit also goes to the homes of those released from a 5150 hold to make sure they do not have firearms. No one subject to a 5150 hold is allowed to own firearms.

In the near future the SMART is going to become an LAPD unit. 8 officer units are going to be assigned to the Valley. Several board and community members inquired what is the difference between mental illness and drug induced mental illness. SLO Wright notes that many troubled individuals are both but prefer to be identified as addicts because this infers they can be cured. SLO Parker brought a checklist from the National Alliance of Mental Health providers about how to get 911 to send the right person out for a mental health crisis incident and what will happen to this person after the call. This brochure will be posted on the STNC website. .

L.A. City Attorney Foothill Division Neighborhood Prosecutor Mark Ross – there is a Neighborhood Prosecutor assigned to each of the 21 LAPD stations. He has some of the tools of a City prosecutor but can offer additional solutions for problem locations such as homeless camps and drug houses. Prosecutor Ross has the ability to go on site and see if there is anything that can be done about problem areas. One of these tools is environmental changes; he has worked with the DWP to get more street lights in problem areas and advised apartment managers to cut hedges so drug dealers feel more in the open. His office deals with any kind of reoccurring problem.

Homelessness by itself is not a crime and tents can be put up from 6pm to 9am as long as they are not blocking the sidewalk. Drug sales and open use are still crimes; his office can seek a different disposition for these offenses like an agreement to stay away from a given area rather than the usual 60 to 90 day jail sentence. When you do witness an actual crime, please report it to the LAPD. If it is not an emergency call dial 877-ASK-LAPD. Prosecutor Ross needs a report from law enforcement before he can do anything. Every call is tracked by LAPD supervisors, even if there is not an immediate response. If the LAPD sees a problem area from these calls, they will send more patrols. You can also use LA-Hop.org to help with homeless who need outreach; all you need to do is give a location and a general description of the person. You can call MYLA311 to report homeless camps. This is a massive statewide problem. 80% to 90% of the calls he receives are regarding homeless problems. If the camper is forced to move enough, he or she may choose to move to a place with less resistance. Each council office keeps a list of where homeless camps are and chooses which ones are a priority to clean up. Prosecutor Ross confirms that it is illegal to shoot up drugs in front of minors, they can

be charged with possession of meth or heroin to get them into the system and into treatment. Anyone seeing this should call the 877-ASK-LAPD number.

Item 5: General Public Comments on Non Agenda Items

No public comments at tonight’s meeting

Item 9 Representative Announcements and Reports

Senior Lead Officer (SLO) Gloria Caloca, Tujunga – SLO Cesar Contreras, Sunland is on vacation so SLO Caloca is covering both areas. Crime is down 17% in Tujunga and 21% in Sunland over last year. There is a problem with vehicle theft in Tujunga, particularly pick- up trucks and early 1990’s vehicles. Advises residents to always lock vehicles and perhaps invest in a steering wheel club to prevent these thefts. It is getting harder to deal with illegally parked RV’s because it is hard to get tow truck appointments, is still working on this problem. Suggests that license plates be bolted, she did find a vehicle in Tujunga using stolen plates. President Sanchez inquired about the strip mall around the Baskin-Robbins in Sunland. Officer Caloca noted that officer presence does prevent problems, she has noticed this especially with the businesses around the Sunland Tujunga library.

Arturo Garcia-Mendoza -- Representative for California Assembly Woman Luz Rivas – The assemblywoman will have a booth at the LAPD Foothill Open House for the public to comment on pending state legislation. There are brochures on the back table regarding the State’s Freeway Service Patrol who can help stranded motorists on the freeways by providing help with car problems, including providing emergency gas. The real ID requirement will become effective in October 2020; the DMV requires original documents, gives examples of acceptable documents. If you have any issues with state agencies like DMV’s real id requirements, etc., feel free to contact Luiz Rivas’ office (818) 504-3911.

Madeline Hernandez –Administrator Los Angeles Mission College, Tujunga Campus. Summer and fall class schedules are available on the back table. The fall semester begins August 26th. There will be an improved beginning computer skills class with emphasis on Microsoft office, email and social media.

Vanessa Serrano, DONE Neighborhood Empowerment Advocate – she is filling in for our regular DONE representative, Gibson Nyambura. Eli Lipmen is the new President of BONC. There will be a series of town hall meetings for Neighborhood Councils on two new proposed policies regarding leadership training / conflict resolution for Board members and a proposed uniform policy regarding censure or removal of Board members.

Item 8 Committee & Liaison Reports

- a. **Neighborhood Council Budget Advocates** – Treasurer Sandy Capps notes the next meeting is on August 11th
- b. **Land Use Committee** – Pati Potter reports that there is a draft letter in the board packet regarding 6454 Foothill. The LUC recommends support of the design concept for the ARCO station to open there. The letter also includes that the neighbors have concerns about the traffic this gas station will generate and the 24 hour operation, and any hazards or annoyance it might present to the neighboring preschool. Even though this gas station has been closed for many years, the right for this type of use runs with the land so it can still be a gas station. Board Member Abramyan wonders why this letter can’t wait until the soil test. Board Member Potter responds that if the soil test is not satisfactory, City Planning will not approve the project. Board Member Abramyan thinks the letter should have stronger language opposing the variance for 24 hour operation and requesting the City apply its standing rule of 9am to 11pm operating hours. Board Member Abramyan has concerns that this 24 hour operation, located next door to his business, would attract homeless and crime. President Sanchez moves to postpone letter voting on this letter and to return it to the Land Use Committee.

Motion: Send proposed letter regarding new ARCO station and convenience market at 6454 Foothill Blvd., Tujunga Back to Land Use Committee for Further Discussion

Motion: Cindy Cleghorn ; Second Liliana Sanchez Roll call vote				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Clausen, Khanjian, Mehrabi, von Gunten	None	Abramyan		Orudyan, Armbruster, Tadevosyan,
17 yes, 1 abstain, 3 absent, motion passed				

- c. **STAT Sunland Tujunga Traffic and Transportation Committee**-- Chairman Jon von Gunten is working on a third request to Councilwoman Monica Rodriguez regarding an additional traffic officer for our area. Andy Neiman, Commanding Officer of the Foothill Traffic Division, has informed him there are funds available for increased traffic enforcement in Council District 7.
- d. **STARC Sunland Tujunga Arts and Recreation & Culture Committee** – Committee Chairman Joe DeCenzo gave an update regarding the 300 foot mural project at Plainview Elementary School. This is a very large mural that will be sketched out by local artist and STARC committee member Gerardo Barrientos and his grandson. After the mural is sketched, the committee will seek out artistic volunteers to fill out the outlines colors as instructed.

Item 9 Board Member Updates

Boardmembers Cleghorn, Capps and Royal recused and stepped outside the auditorium for item 9.a.

- a. **President, Liliana Sanchez** – The board has received three applicants to be STNC Preparedness Officer Liaisons to the Emergency Management Department (EMD). Lydia Grant asks DONE advisor Vanessa Serrano if there can be more than one liaison. Vanessa advised that for now they should pick one, and then add more if allowed. DONE advisor Serrano advised that a hands raised vote was fine for this selection. Each candidate’s name was read and hands were raised. Sandy Capps was selected.

Motion: Discussion/Possible Action to Appoint STNC Preparedness Officer Liaisons to the Emergency Management Department (EMD). Letters requesting to be appointed to this position received from: David DeMulle, Sandy Capps, Nina Royal. Position will involve getting trained by EMD so they can facilitate workshops and develop Ready Your LA Neighborhood (RYLAN) plans in Sunland-Tujunga; Urge the Neighborhood Council to organize and host a local block party to encourage families to participate in the RYLAN initiative; Equip L.A. households with the resources and knowledge needed to be prepared for future earthquakes, fires or floods.					
Motion: Arnie Abramyan; Second Glen Belt hands raised vote / BAC signed					
David DeMulle	Sandy Capps	Nina Royal	Abstain	Recuse	Absent
Keshish	Rowe, Belt, Alvarez, Shaheenian, Hutchinson, Abramyan, Clausen, Khanjian	Sanchez, Karamians, von Gunten	Grant, Merhrabi, Potter,	Cleghorn, Capps, Royal	Orudyan, Armbruster, Tadevosyan,
DeMulle 1, Capps 8, Royal 3, Abstain 3, Recuse 3, Absent 3 --- Sandy Capps selected					

At this time Arnie Abramyan made a motion not on the STNC Board meeting agenda and Glen Belt seconded his non-agendized motion.

Boardmember Cleghorn, Capps and Royal returned to the meeting

- b. **Lydia Grant, VP Community Improvement** -- The Community Improvement Committee kick off meeting will be on Sept. 18 in the back room of Coco’s restaurant from 6:30 to 8:30. This new committee will include many community issues and projects including youth activities and education.
- c. **Nina Royal, VP Outreach** -- National Night Out was a great success. The STNC is going to have a booth at LAPD’s Open House event. She has three estimates for new STNC T-Shirts, new printed materials will be ready. The next meeting of the Outreach Committee will be on August 22nd.
- d. **Sandy Capps-- Treasurer**

Item i – STNC Rollover total \$9,427.23; STNC Portal balance: \$39,854.06 as of 8-1-19 EC Meeting – no Board discussion or vote regarding this item.

Item ii

Motion: Approve July 2019 (MER) Monthly Expenditure Report				
Motion: Cindy Cleghorn; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Alvarez , Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None			Orudyan, Armbruster, Tadevosyan,
18 yes 3 absent, motion passed				

Boardmember Cleghorn recused and stepped outside the auditorium for items 9.d.iii. and iv.

Item iii

Motion: Approve up to \$500 sponsorship for the McGroarty Art Center event on August 24, 2019				
Motion: Sandy Capps ; Second Lilliana Sanchez Roll call vote / BAC signed				
Yes	No	Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Rowe, Keshish, Belt, Karamians, Alvarez , Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None	Cleghorn		Orudyan, Armbruster, Tadevosyan
18 yes 3 absent, motion passed				

STNC will get a sign on the golf cart shuttle and on McGroarty outreach materials. The golf cart will help anyone attending this free event.

Boardmember Royal recused and stepped outside the auditorium for item 9.d. iv.

Item iv .

Motion: Request to approve up to \$100 per month through June 2020 for STNC Articles / Ads in The Foothills Paper				
Motion: Glen Belt; Second Oscar Alvarez Roll call vote / BAC signed				
Yes	No	Recuse	Not Eligible	Absent
Keshish, Clausen	Sanchez, Grant, Capps, Rowe, Belt, Karamians, Alvarez , Shaheenian, Hutchinson, Potter, Abramyan, , Khanjian, Mehrabi, von Gunten	Royal, Cleghorn		Orudyan, Armbruster, Tadevosyan
2 yes, 14 no , 2 recuse, 3 absent, motion does not pass				

Motion to table this item to a future date made by Lydia Grant, seconded by Carol Hutchinson. Discussion opposing motion to table to allow time for City Attorney advice. Vote taken by raise of hands in favor = 5 and Opposed = 8; Abstentions: Recusals: 2.

Board Member Belt opposed because STNC funds can be spent more wisely. President Sanchez states it is a good idea to not provide STNC funding to either local paper. Potter opposed, added that both papers should write about the STNC because it is local news. Rowe stated other papers offer a community section for information for free. Alvarez wonders how this item got on the agenda. Treasurer Capps explains that if someone comes to the executive meeting and requests an item on the agenda we can't discriminate. Stakeholder stated Neighborhood Councils are the news and does not recommend hiring the news. Another stakeholder said that any newspaper hosts a monthly calendar for free.

Boardmembers Cleghorn and Royal returned to the meeting.

Item v

Motion: Terminate copier lease and payoff amount up to \$1,011.60				
Motion: Glen Belt; Second Lydia Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None			Orudyan, Armbruster, Tadevosyan
18 yes 3 absent, motion passed				

Treasurer Capps noted that the City Attorney’s office helping her in negotiations to end this lease with the least expense possible. Several comments by the board asking if this is the best payoff amount. This is the most it will cost.

Item vi

Motion: Pay \$18.06 business property tax bill for copier				
Motion: Lydia Grant; Second Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None			Orudyan, Armbruster, Tadevosyan
18 yes 3 absent, motion passed				

Treasurer Capps notes a new vote is needed because payment must be by check and not credit card.

Item vii

Motion: Approve up to \$150 per meeting for General Board Meeting refreshments (\$50 increase)				
Motion: Glen Belt; Second Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten	None			Orudyan, Armbruster, Tadevosyan
18 yes 3 absent, motion passed				

Treasurer Capps notes that usually refreshments run around \$80.00 a meeting. VP Royal noted that a larger budget will allow greater variety in what refreshments are offered. Board Member Belt added a larger budget could accommodate larger meetings when more stakeholders attend.

- e. **Cindy Cleghorn, Secretary** – Secretary Cleghorn reminds committee chairs to send her their meeting minutes so she can post them.

Vanessa Serrano reminded President Sanchez that Boardmember Abramyan had an announcement: Boardmember Abramyan did not make an announcement, rather he made a motion, not on this STNC Board meeting agenda, and Glen Belt seconded this non-agendized motion to remove President Sanchez for Brown Act and Code of Conduct violations. No details offered, no discussion or vote.

Adjourn at 9:42 pm

Minutes by Marjorie Maxon

Monthly Expenditure Report



Reporting Month: August 2019
NC Name: Sunland-Tujunga Neighborhood Council

Budget Fiscal Year: 2019-2020

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$50431.29	\$5040.72	\$45390.57	\$0.00	\$0.00	\$45390.57

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$623.08		\$0.00	
Outreach	\$30750.00	\$4417.64	\$24713.34	\$0.00	\$24713.34
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$995.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	08/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$146.62
2	US STORAGE CENTERS - L	08/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$191.50
3	RINGCENTRAL, INC	08/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$68.18
4	EIG CONSTANTCONTACT.C	08/29/2019	(Credit card transaction)	General Operations Expenditure	Office	\$70.00
5	ALADIN JUMPERS	08/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$405.00
6	SMART AND FINAL 414	08/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$347.28
7	SMART AND FINAL 414	08/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$106.64
8	DOUBLE DEAL PIZZA	08/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$149.85
9	BIG MAMAS & PAPAS PIZZ	08/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$145.00
10	LEO'S PIZZA -CLV	08/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$149.28
11	ALFRED'S PIZZA	08/07/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$149.80
12	FRIENDS OF MCGROARTY C	08/19/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$500.00
13	TWC TIME WARNER CABLE	08/21/2019	(Credit card transaction)	General Operations Expenditure	Office	\$125.00
14	SUNLAND PRINTING AND C	08/28/2019	(Credit card transaction)	General Operations Expenditure	Office	\$3.72
15	SUNLAND PRINTING AND C	08/14/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$89.79
16	LEO'S PIZZA -CLV	08/14/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$100.00
17	City of Los Angeles Congress of Neighborhoods - Event	07/22/2019	Approve up to \$250.00 for L.A. Congress of Ne...	General Operations Expenditure	Outreach	\$250.00
18	City of Los Angeles Congress of Neighborhoods - Awards	07/22/2019	Approve up to \$250.00 for Congress of Neighbo...	General Operations Expenditure	Outreach	\$250.00
19	City of Los Angeles Budget Advocates	07/23/2019	Approve up to \$250.00 for Neighborhood Council...	General Operations Expenditure	Outreach	\$250.00
20	ALADIN JUMPERS	07/30/2019	Approve STNC Event at Sunland Park For National NL...	General Operations Expenditure	Outreach	\$400.00
21	Lou & Lou Catering	08/06/2019	Approve STNC Event at Little Landers Park for Nati...	General Operations Expenditure	Outreach	\$1125.00
22	INSIGHT INVESTMENTS, LLC	08/20/2019	Approve: Pay \$18.06 Business Property Tax Bill fo...	General Operations Expenditure	Office	\$18.06
Subtotal:						\$5040.72

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Receipts:

US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant City of Los Angeles
Company
Address 200 N. Main St
City, State, Zip Los Angeles CA 90012

Date Printed August 12, 2019
Payment Date August 02, 2019 5:22 PM
Unit 0363
Available Credit 0.00
Current Balance 0.00
Paid Thru August 31, 2019
Receipt Number 81825
Posted By: NJ

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
08/01/19	0363	Protection Plan 8/1-8/31	12.00	0.00	0.00	12.00	12.00	Master Card
08/01/19	0363	Rent 8/1-8/31	179.50	44.88	0.00	134.62	134.62	Master Card
							Taxes	0.00
							Payment (less tax)	146.62
							Payment Subtotal	146.62
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	146.62
							Current Account Balance	0.00
							Paid By	Master Card *****4545
							Paid Thru Date	August 31, 2019

Transaction Type Sale
Authorization 057765
Reference 52125

I agree to pay the above amount according to the card issuer statement.

x _____

US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant City of Los Angeles
Company
Address 200 N. Main St
City, State, Zip Los Angeles CA 90012

Date Printed August 12, 2019
Payment Date August 02, 2019 5:22 PM
Unit 0358
Available Credit 0.00
Current Balance 0.00
Paid Thru August 31, 2019
Receipt Number 81826
Posted By: NJ

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
08/01/19	0358	Rent 8/1-8/31	179.50	0.00	0.00	179.50	179.50	Master Card
08/01/19	0358	Protection Plan 8/1-8/31	12.00	0.00	0.00	12.00	12.00	Master Card
							Taxes	0.00
							Payment (less tax)	191.50
							Payment Subtotal	191.50
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	191.50
							Current Account Balance	0.00
							Paid By	Master Card *****4545
							Paid Thru Date	August 31, 2019

Transaction Type Sale
Authorization 018881
Reference 52126

I agree to pay the above amount according to the card issuer statement.

x _____

8:10 AM Mon Aug 26 95%

Order Confirmation

Reference#: 1379400027

Billed To
 Sunland Tujunga Neighborhood Council
 Liliana Sanchez
 200 N. Spring Street, Room 224
 Los Angeles, CA 90012
 United States

Pay To
 RingCentral, Inc.
 20 Davis Dr
 Belmont, CA 94002

Charges
 08/12/2019 - 09/11/2019


Subscription Fee - Monthly (RingCentral Office Standard 1 line)	\$49.99
Charges	\$49.99

Taxes, Charges and Fees

Federal Universal Service Fund	\$6.09
State and local taxes and fees	\$7.10
e911 Service Fee	\$1.00
Compliance and Administrative Cost Recovery Fee	\$4.00
Taxes, Charges and Fees	\$18.19

Total Charges:	\$49.99
Total Adjustments:	\$0.00
Total Taxes & Fees:	\$18.19
Sub-total:	\$68.18
Total deducted from account credit balance:	\$0.00
Total charged to credit card:	\$68.18

Constant Contact : Billing Activity Payments <https://myaccountsvc.constantcontact.com/myaccountsvc/printa...>



[Print](#)

Billing Activity - Payments

Sunland-Tujunga Neighborhood Council
 Attn: Liliana Sanchez
 200 N. Spring Street, Room 224 in Los Angeles, CA 90012
 Los Angeles CA 90012
 US
 P.: 818564-2232

Today's Date: 09/03/2019
 User Name: sunlandtjunganc@gmail.com

Payments from 08/27/2019 to 09/03/2019

Date	Description	Charge Amount	Credit Amount
08/29/2019	Payment - Credit Card		\$70.00

Billing questions? [Contact Support](#)
 Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



NNO Little
Smart & Final
extra! &
Walmart Market Street

Walmart Market Street
Store # 414
www.smartandfinal.com

\$100 Smart & Final
Gift Cards

Please visit
www.smartandfinal.com/survey
within 7 days of this receipt



12542 Correnti St., Pacoima CA 91331
 Phone: (818) 902-5995 / (818) 581-9887
 Fax: 818-896-9120
 E-mail: aladin.jumpers@yahoo.com
 Web: aladinjumpers.com

Order No: 4531
 PO No:
 Order Date: July 13, 2019
 Written by: Rosie

Sunland Tujunga Neighborhood Council
 Liliana Sanchez / Sandy Capps
 SUNLAND RECREATION CENTER: 8651 Foothill Blvd.
 Sunland, CA 91040
 Phone: (818)426-1129
 Cell Phone: (818)355-1333

Start Date & Time: Tue, Aug 6, 2019 4-4:30 PM
 End Date & Time: Tue, Aug 6, 2019 9-10 PM

Surface: Grass

InvNo	Name	Qty	Total
FROC	*Fire Rescue Obstacle Course*	1	\$600.00
IP	Insurance for Parks & Recs Regular Price: \$25.00	1	\$0.00
G1	Generator 1(Running Watts 3,000)	2	\$150.00
CFEE	Convenience Fee \$5 Convenience Fee applies if payment is on a credit card.	1	\$5.00

Order Subtotal: \$755.00
 Delivery Charge: \$50.00
TOTAL: \$805.00
 Amount Paid: \$805.00
 Balance Due: \$0.00

PAID

Additional Notes:

Deposit by Check #105800 on 8/6/19 for \$400.00.

Payment by Liliana Sanchez
 MasterCard ending in #4545
 on 8/3/19 for \$400.00 + \$5 Convenience Fee
 \$405.00 A# 000338

\$400 Check is required for the Deposit.
 Remaining balance will be processed on a
 Credit Card at least 2 Days prior to event.

TERMS AND CONDITIONS

If you refuse a Generator Rental and your circuit has insufficient power, then it is your responsibility to take care of any inconveniences that this will give you and your guests at 100%. If we send a driver out, there will be a \$25.00 charge to your Credit Card for the inconvenience to us.

*You agree to meet the Driver at the Main St. of park. Driver will let you know the location. No discount will be given at anytime for being late due to you, the customer, not answering cell phone, nor meeting him on time of drop off.

PARK AND RECS PERMITS: The customer must have their permit in hand for all park orders. If the customer is told by a Park Ranger/Worker to turn off the jumper and have it picked up due to not having their permit or any other reason, then no refunds will be issued. **NO EXCEPTIONS.** The Customer must always have a permit in hand for any Park and Rec order. Permits are issued by the Parks and Recs office not Aladin Jumpers.

RESERVATIONS: A \$20.00 nonrefundable reservation fee must be paid by credit card when placing your order. This fee will be deducted from rental charges. Due to park regulations, if the customer decides to cancel, the reservation fee of \$20.00 will not be forfeited. **NO EXCEPTIONS.** The \$5.00 Processing fee is also non-refundable, if applied.

CANCELLATIONS AND REFUNDS: If you, the customer, decide to cancel, it must be done 7 Days prior to event. If done closer to the date of your event, your deposit will be forfeited. We can reschedule your event for another date, providing it is done 1 week prior.

GENERATOR USAGE: The generator will run roughly about 6 Hours straight use when just the jumper is connected. If any other items are connected, please keep in mind this will take some time away from the jumper usage. Due to Park Regulations, we can't supply/deliver more gas for additional hours. Please plan jumper use accordingly due to estimated time of generator use. If we deliver items early, then it is best to leave the generator off until your event starts.

You, the Customer, grants Aladin Jumpers the right to enter the property. Any injuries under your care are 100% your responsibility. **RELEASE OF LIABILITY:** The Customer shall be in charge of the Aladin Jumpers unit's operation, and is fully responsible for its operation as well as return of the Aladin Jumpers unit in good working order. Aladin Jumpers and its officers, employees and agents is / are not responsible for injury occurring to the Customer or to any other persons using the Aladin Jumpers unit, and the Customer further agrees to hold Aladin Jumpers and its officers, employees and agents free and harmless against any injury or claims. The Customer shall indemnify Aladin Jumpers and its officers, employees and agents from / against any costs incurred due to claims from anyone and for attorney's fees and related costs involving the use and return of the Aladin Jumpers unit, should legal action become necessary. **TITLE TO ALADIN JUMPERS:** Customer agrees to keep the Aladin Jumpers unit/Items in his/her custody and not to sublease, rent, sold, remove from the Delivery Address, or otherwise transfer such Aladin Jumpers unit/Items. The Aladin Jumpers unit/Items will remain in the property of the Customer and may be removed by Aladin Jumpers at any time after the termination of this Rental Agreement. Otherwise, Items will have to be paid by you, the Customer, at 100% its value if anything bad were to happen to the unit/Items. By accepting delivery of Rented Items, the customer acknowledges that S/He has received in good order all rented items and other goods listed on this contract.

The Customer also agrees that your Home or Renters Insurance will cover any damages done to Aladin Jumpers' Equipment under your care. Any rips, broken items, stolen, missing or damaged items will be replaced by you or paid by you, the Customer, at 100% its value. **PAYMENT:** Cash on Delivery (C.O.D.) only or

contract will be cancelled and the reservation fee will not be returned. No Checks or Credit Cards accepted as payment on the day of delivery. Please call 48 Hours before your event date if you wish to pay Due Balance on a card. Amounts less than \$1,000 subject to a \$5.00 Convenience fee charge. Amounts \$1,000 or larger subject to a 3% Convenience fee charge. Checks must be received 2 weeks prior to event. Overdue accounts subject to a service charge of 2% per day. DELIVERY: Delivery is to street level. Additional charges will be added for excessive distance, sand or upstairs and no elevator use is available. If there are any steps, there will be an additional charge which varies in the number of steps that are present. Customer must notify Aladin Jumpers of any steps before delivery. RETAKING OF RENTALS: If customer fails to have items ready for pick up on scheduled pick-up date and time, then the customer agrees to pay for any additional charges that apply. All rental items not previously arranged to be broken down or set up must be returned to their point of delivery and in the format in which it was delivered. All tables and chairs must be folded and stacked. Additional charges to be determined based on the amount of items ordered if items are not left as just described. You, the customer, agree to make sure that the driver picks up everything under your care or it will be your obligation to return items. TIME SET BY CUSTOMER FEE: Allows you to choose your Delivery and Pick Up Time on a 2 Hour Window. (This is not an Overnight Fee) Overnight Fee: Lets you keep the jumper rental until the next day. (Varies based on the jumper and size. Area where jumper is located must also be safe. Area must be the backyard and gated.)

We are determined to provide the best service in this industry to our customers. The Driver is responsible for the proper set up of all inflatables and over all acceptable clean condition of unit. If you feel that the driver has not done a Satisfactory job in setting up the unit, please give us a call immediately. The customer is still required to check the rented unit and all tie downs before the driver leaves because there is no guarantee that the driver can return before the pick up time. Any problem during rental must be called to the Office: 818-896-9124 Emergency Line. NO refunds or credit will be given at the end of rental.

You, the customer, agree to all the rules and terms by signing this rental agreement.

SIGN _____ PRINT _____ DATE _____

Thank you for your business!

GUESTCHECK™

DOUBLE DEAL PIZZA
8530 FOOTHILL BLVD STE
SUNLAND, CA 91040

08/06/2019

14:41:08

Date	Table	Guests	Server	88383
------	-------	--------	--------	-------

CREDIT CARD

MC SALE

APPT-SOUP/SAL-ENTREE-VEG/POT-DESSERT-BEV

L:30P

818 426 1129

8651 F.H.

~~5 SPN 5 SPN~~

~~5 SPN~~

2 (L) P

3 (L) #11

4 (#) #6

Tax

Total

139 85

Thank You — Please Come Again

~~8~~ ~~8~~

Card # XXXXXXXXXXXXX4545
SEQ #: 1
Batch #: 883
INVOICE 1
SERVER 0001
Approval Code: 002912
Entry Method: Manual
Mode: Online

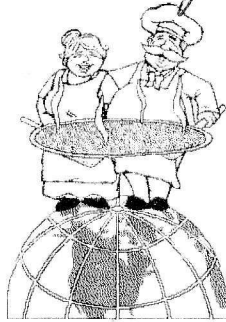
PRE-TIP AMT \$139.85

TIP 10.00

TOTAL AMOUNT \$149.85

CUSTOMER COPY

National night out



BIG MAMA'S & PAPA'S
7802 FOOTHILL BLVD
SUNLAND, CA 91040
(818) 352-8777

7802 FOOTHILL BLVD UNIT H
SUNLAND, CA 91040
(818) 352-8777

Store # 112 Week No. 31 Period # 8
08/06/19 5:30 pm
1 CHECK RE-CLOSED
Emp: MHER
Order # 2
Delivery

Ph# 818-426-1129
SANDY
8651 FOOTHILL BLVD
Los Angeles
Quadrant SUNLAND Q1

1	BP CHEESE	\$57.99
	1/2 PEPPERONI	
1	BP CHEESE	\$57.99
	1/2 PEPPERONI	
1	SD EXTRA KETCHUP	
Sub Total		\$115.98
Tax		\$11.02
Delivery Charge		\$3.00

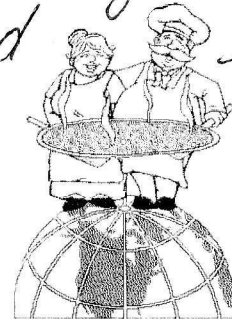
Total \$130.00

"Home of the World's Largest Pizza"
Since 1974
WE DELIVER
\$ 15.00 Minimum Order

WEST HOLLYWOOD - NORTH HOLLYWOOD
LA HOLLYWOOD - VAN NUYS - BURBANK
GRANADA HILLS - STUDIO CITY
PASADENA - GLENDALE - NORTHRIDGE
EAGLEROCK - DOWNTOWN LA
CANOGA PARK - MONTROSE - TARZANA
SUNLAND - ENCINO - LITTLE ARMENIA

WWW.BIGMAMASPIZZA.COM
FREE LARGE 2 TOPPING PIZZA
WITH EVERY 7TH ONLINE DELIVER ORDER

National Night out
Sunland event



BIG MAMA'S & PAPA'S
7802 FOOTHILL BLVD
SUNLAND, CA 91040
(818) 352-8777

7802 FOOTHILL BLVD UNIT H
SUNLAND, CA 91040
(818) 352-8777

Store # 112 Week No. 31 Period # 8
08/06/19 5:30 pm
Ref # 2
Emp: MHER
POS Terminal # 3

Merchant ID: 45025695668=BIGMAM
Type: Credit
M/C
Act# xxxxxxxxxxxx4545
Reference: 2
Auth Code: 040541

Sub Total	130.00
Gratuity	15.00
Total	\$145.00

I AGREE TO PAY THE ABOVE TOTAL ACORDING
TO THE CARD HOLDERS AGREEMENT.

x. *Sandy Capps* *
Cityclerk

CardHolder Copy

NATIONAL
Night Out - Sunday

LEO'S PIZZA

7556 FOOTHILL BLVD
TUJUNGA, CA 91042
8183522222

Leo's Pizza
Cashier: Employee
Transaction 000008

Total	\$142.28
CREDIT CARD AUTH	\$142.28
MASTERCARD 4545	
Tip	<u>7.00</u>
Total	<u>149.28</u>

Retain this copy for statement
validation

6 XL - PIZZAS

06-Aug-2019 2:44:46P
\$142.28 | Method: KEYED
MASTERCARD
XXXXXXXXXXXX4545
MANUALLY ENTERED
Ref #: 921800647060
Auth #: 058988
MID: *****2920
SIGNATURE VERIFIED

Online: <https://clover.com/p/DTAFX67GZY5GW>



DTAFX67GZY5GW

ALFRED'S PIZZA
8664 FOOTHILL BLVD
SHADOW HILLS, CA 91040
8183530222

Follow us on IG @Alfredspizza

ORDER: 010
Dine In

Cashier: Sevan
06-Aug-2019 2:42:09P

Transaction 001672

3	16" Cheese & Sauce Pizza	\$38.97
	Pepperoni	\$4.50
3	16" Cheese & Sauce Pizza	\$38.97
	Sausage	\$4.50
3	16" Cheese & Sauce Pizza	\$38.97
	Canadian Bacon	\$4.50

Subtotal	\$130.41
Tax	\$12.39
Total	\$142.80

CREDIT CARD AUTH
MASTERCARD 4545

\$142.80

TIP 7.00

\$149.80

Retain this copy for statement validation

06-Aug-2019 2:43:21P
\$142.80 | Method: KEYED
MASTERCARD XXXXXXXXXXXXX4545
MANUALLY ENTERED
CVV: Match
Ref #: 921800521501 | Auth #: 036311
MID: *****1889
AthNtwkNm: MASTERCARD

Thank you for dining at Alfred's Pizza

Online: <https://clover.com/p/7YW5F4BA0ZYAA>

Order ZFGNYMC9HCN7C



SPONSORSHIP INVOICE

Invoice #: 100

McGroarty Arts Center

Date: July 24, 2019

McGroarty Arts Center
7570 McGroarty Terrace
Tujunga, CA 91042
(818) 352-5285

www.mcgroartyartscenter.org

Sponsor:

Sunland-Tujunga Neighborhood Council

P.O. Box 635, Tujunga, CA 91043-0635 (North Valley City Hall under remodel)

(818) 951-7411

<https://www.stnc.org>

Description	
Sponsorship level: \$500	
McGroarty Arts Center Burger, Beer and Band Night, August 24, 2019	
Sponsorship includes:	
"Sponsored by Sunland-Tujunga Neighborhood Council" sign prominently displayed on a golf cart shuttle (opening access to this free public event to everyone who has difficulty with the stairs or steep driveway)	
Recognition of sponsorship on the McGroarty Arts Center website	
Recognition on McGroarty Arts Center email promotions (Constant Contact)	
The STNC logo on flyers promoting this event	
Total Amount to be received:	\$500.00
Amount received:	
Total due	

Thank you for your support!

FRIENDS OF MCGROARTY C
 7570 MCGROARTY TER
 TULUNGA, CA 910422614
 (918) 352-5285

763658

SALE

TID: 001 REF#: 00000001
 Batch #: 370
 08/19/19
 AVS: Y
 APPR CODE: 032653
 MASTERCARD
 *****4545
 V-CODE: M
 Manual CP
 /

AMOUNT \$500.00

APPROVED
 THANK YOU
 PLEASE COME AGAIN
 CUSTOMER COPY

CUSTOMER'S ORDER NO.	DATE
NAME	8/19/19
ADDRESS	Liliana Sanchez
CITY, STATE, ZIP	STNC

QUAN.	DESCRIPTION	PRICE	AMOUNT
1			
2	Donation /		
3	Sponsorship		
4	by gold cart		500
5	order 8/24/19		
6			
7	pd e.c.		
8	code 032653		
9			
10			
11			
12			

From: Spectrum
Sent: Monday, August 19, 2019 10:17 PM
To: sandy.stnc@gmail.com
Subject: Thanks for your payment

Click [here](#) for viewing in a web page.

Spectrum
BUSINESS

Thanks for Your Payment

Dear ,

Thank you for your recent payment.

You can review your account information online. Sign in and view your Spectrum Business bill at any time.

Did you know you can enroll in Auto Pay? Spectrum Business Auto Pay in a convenient, automatic way to pay your bill every month.

Thank you for being a Spectrum Business Customer,

Spectrum Business Support Team

Account Information

Payment Date:	08/20/19
Account:	8448200560970237
Payment Amount:	\$125.00
Credit Card:	****6508

Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox. If we can be of further assistance, please visit [Spectrum Business Support](#).

This email was sent to: sandy.stnc@gmail.com

If you received this email in error, please [let us know](#)

©2019 Charter Communications. All rights reserved | [Privacy Policy](#)

This message was sent by Charter Communications



SUNLAND PRINTING AND COPY
 7566 FOOTHILL BLVD
 TUJUNGA, CA 91042
 818 353-1588

INVOICE

Invoice #: 1341
 Invoice date: Jul 24, 2019
 Due date: Jul 24, 2019

Sunland Printing

Robert Ward
 7566 Foothill Blvd
 Tujunga, CA 91042
 United States

Phone: 818-353-1588
 Fax: 818-353-8930
 mail@sunlandprinting.com
 www.sunlandprinting.com

Bill To:

Sunland Tujunga Neighborhood Council
 sandy.stnc@gmail.com

Sale

Application Label: MASTERCARD
 MASTERCARD
 XXXXXXXXXXXXX6508
 AID: A0000000041010
 Entry Method: Chip Read
 Apprvd: Online Batch#: 000001
 08/14/19 15:57:46
 Invl#: 00000005 Appr Code: 085313

Amount due:
\$89.79

Amount: \$ 82.00
 Tax: \$ 7.79
 Total: USD\$ 89.79

Description

3X5 ft Full Color Banner
 4X6 ft fullColor

Mode: Issuer
 TVR: 0000088000
 IAD: 0110607003220000006100000000
 00000000FF
 TSI: E800
 ARC: 00

I agree to pay above total amount
 according to card issuer agreement
 (Merchant agreement if credit voucher)

Sandy Capps
 CAPP/SANDY

Customer Copy

PIN Bypassed

THANK YOU

Quantity	Price	Amount
1	\$30.00	\$30.00
1	\$52.00	\$52.00
	Subtotal	\$82.00
	9.5% (9.5%)	\$7.79
	Total	\$89.79 USD

National Night out Banners (2)
 Sunland Event

AUG 14, 2019
General Board

LEO'S PIZZA

7556 FOOTHILL BLVD
TUJUNGA, CA 91042
8183522222

Leo's Pizza
Cashier: Employee
Transaction 000005

Total \$100.00
CREDIT CARD AUTH \$100.00
MASTERCARD 6508
Tip _____
Total 100.00

Retain this copy for statement
validation

14-Aug-2019 4:07:31P
\$100.00 | Method: EMV
MASTERCARD
XXXXXXXXXXXX6508
SANDY CAPPS
Ref #: 922600648400
Auth #: 090676
MID: *****2920
AID: A0000000041010
SIGNATURE VERIFIED

Online: <https://clover.com/p/28MR5ZCWC5WAT>



28MR5ZCWC5WAT

Delivery Pick Up

NAME Church Phone # 476-1129
STNC

Address 9901 Las Canyon Pl

House Apartment Town House

Time Ordered : Promised Delivery Time : Date

3XL - pep 14.9 x 3
XL - veggie 7.9
XL - cheese 14.9
XL - sausage x 2

~~100.00~~
30 = \$ 100.00

THANK YOU

7062980

Tax paid
Delivery /

Total C.C.

**Neighborhood Council Funding Contribution Form – Fiscal Year 2019-2020
Congress of Neighborhoods / Budget Advocates Special Accounts**

I, NINA ROYAL (President or Vice-President [VP] name),
declare that I am the President or VP of the SUNLAND TUJUNGA
Neighborhood Council (NC) and that on July 10, 2019 (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of 11 (number) board members
present and that by a vote of 15 (number) Yea, 0 (number) Nay, and 0 (number)
Abstentions, the NC approved funding contribution(s) for the following NC Special Account(s):

L.A. Congress of Neighborhoods – Event in the amount of:

*\$ 250.00

L.A. Congress of Neighborhoods – Networking/EmpowerLA Awards in the amount of:

*\$ 250.00

Neighborhood Council Budget Advocates in the amount of:

*\$ 250.00

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our checking account to the Department of Neighborhood Empowerment for the Congress and/or Budget Advocates Special Account(s).

Nina Royal v.p.
Signature of President or VP

July 20, 2019
Date

=====

To request payment, the Neighborhood Council Treasurer must submit this completed form through the NC Funding System portal as the "Payment Request Document" along with the respective Board Action Certification (BAC) form. Forms must be submitted no later than June 1, 2020 in order to process the payment from current Fiscal Year available funds.

Make checks payable to each respective Special Account as approved by your NC Board:

**"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards" or
"City of Los Angeles Budget Advocates"**

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s).

Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding contribution amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.

**Neighborhood Council Funding Contribution Form – Fiscal Year 2019-2020
Congress of Neighborhoods / Budget Advocates Special Accounts**

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12542 Correnti St., Pacoima CA 91331
 Phone: (818) 902-5995 / (818) 581-9887
 Fax: 818-896-9120
 E-mail: aladin.jumpers@yahoo.com
 Web: aladinjumpers.com

Order No: 4531
 PO No:
 Order Date: July 13, 2019
 Written by: Rosie

Sunland Tujunga Neighborhood Council
 Sandy Capps
 SUNLAND RECREATION CENTER: 8651 Foothill Blvd.
 Sunland, CA 91040
 Phone: (818)426-1129
 Cell Phone: (818)355-1333

Start Date & Time: Tue, Aug 6, 2019 4-4:30 PM
 End Date & Time: Tue, Aug 6, 2019 9-10 PM

Surface: Grass

InvNo	Name	Qty	Total
FROC	*Fire Rescue Obstacle Course*	1	\$600.00
IP	Insurance for Parks & Recs Regular Price: \$25.00	1	\$0.00
G1	Generator 1(Running Watts 3,000)	2	\$150.00
CFEE	Convenience Fee \$5 Convenience Fee applies if payment is on a credit card.	1	\$5.00

Order Subtotal: \$755.00
 Delivery Charge: \$50.00
 TOTAL: \$805.00

Amount Paid: \$0.00
 Balance Due: \$805.00

Additional Notes:

\$400 Check is required for the Deposit.
 Remaining balance will be processed on a
 Credit Card at least 2 Days prior to event.

TERMS AND CONDITIONS

You, the Customer, grants Aladin Jumpers the right to enter the property. Any injuries under your care are 100% your responsibility. **RELEASE OF LIABILITY:** The Customer shall be in charge of the Aladin Jumpers unit's operation, and is fully responsible for its operation as well as return of the Aladin Jumpers unit in good working order. Aladin Jumpers and its officers, employees and agents is / are not responsible for injury occurring to the Customer or to any other persons using the Aladin Jumpers unit, and the Customer further agrees to hold Aladin Jumpers and its officers, employees and agents free and harmless against any injury or claims. The Customer shall indemnify Aladin Jumpers and its officers, employees and agents from / against any costs incurred due to claims from anyone and for attorney's fees and related costs involving the use and return of the Aladin Jumpers unit, should legal action become necessary. **TITLE TO ALADIN JUMPERS:** Customer agrees to keep the Aladin Jumpers unit/Items in his/her custody and not to sublease, rent, sold, remove from the Delivery Address, or otherwise transfer such Aladin Jumpers unit/Items. The Aladin Jumpers unit/Items will remain in the property of the Customer and may be removed by Aladin Jumpers at any time after the termination of this Rental Agreement. Otherwise, items will have to be paid by you, the Customer, at 100% its value if anything bad were to happen to the unit/Items. By accepting delivery of Rented Items, the customer acknowledges that S/He has received in good order all rented items and other goods listed on this contract.

The Customer also agrees that your Home or Renters Insurance will cover any damages done to Aladin Jumpers' Equipment under your care. Any rips, broken items, stolen, missing or damaged items will be replaced by you or paid by you, the Customer, at 100% its value. **PAYMENT:** Cash on Delivery (C.O.D.) only or contract will be cancelled and the reservation fee will not be returned. No Checks or Credit Cards accepted as payment on the day of delivery. Please call 48 Hours before your event date if you wish to pay Due Balance on a card. Amounts less than \$1,000 subject to a \$5.00 Convenience fee charge. Amounts \$1,000 or larger subject to a 3% Convenience fee charge. Checks must be received 2 weeks prior to event. Overdue accounts subject to a service charge of 2% per day. **DELIVERY:** Delivery is to street level. Additional charges will be added for excessive distance, sand or upstairs and no elevator use is available. If there are any steps, there will be an additional charge which varies in the number of steps that are present. Customer must notify Aladin Jumpers of any steps before delivery. **RETAKING OF RENTALS:** If customer fails to have items ready for pick up on scheduled pick-up date and time, then the customer agrees to pay for any additional charges they apply. All rental items not previously arranged to be broken down or set up must be returned to their point of delivery and in the format in which it was delivered. All tables and chairs must be folded and stacked. Additional charges to be determined based on the amount of items ordered if items are not left as just described. You, the customer, agree to make sure that the driver picks up everything under your care or it will be your obligation to return items. **TIME SET BY CUSTOMER FEE:** Allows you to choose your Delivery and Pick Up Time on a 2 Hour Window. (This is not an Overnight Fee) **Overnight Fee:** Lets you keep the jumper rental until the next day. (Varies based on the jumper and size. Area where jumper is located must also be safe. Area must be the backyard and gated.)

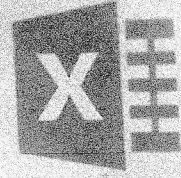
We are determined to provide the best service in this industry to our customers. The Driver is responsible for the proper set up of all inflatables and over all acceptable clean condition of unit. If you feel that the driver has not done a Satisfactory job in setting up the unit, please give us a call immediately. The customer is still required to check the rented unit and all tie downs before the driver leaves because there is no guarantee that the driver can return before the pick up time. Any problem during rental must be called to the Office: 818-896-9124 Emergency Line. NO refunds or credit will be given at the end of rental.

You, the customer, agree to all the rules and terms by signing this rental agreement.

SIGN _____ PRINT _____ DATE _____

Thank you for your business!

INVOICE



INVOICE NUMBER
205

DATE OF ISSUE
7/19/2019

BILLED TO

*Sunland Tujunga
Neighborhood Council*

Lou & Lou Catering

1164 Miller Ave
Los Angeles, CA 90063
323-879-5960
louie_chavez65@yahoo.com

DESCRIPTION	UNIT COST	QTY/HR	AMOUNT
Taco Cart	\$700.00	1	\$700.00
Watermelon slices	\$0.33	600	\$200.00
Napkins Paper Plates, eating utensils, plastic table cloths	\$0.75	300	\$225.00
	\$0.00	1	\$0.00
	\$0.00	1	\$0.00
	\$0.00	1	\$0.00
	\$0.00	1	\$0.00
	\$0.00	1	\$0.00

INVOICE TOTAL

\$1,125.00

SUBTOTAL \$1,125.00

DISCOUNT -\$0.00

(TAX RATE) 0%

TAX \$0.00

TOTAL \$1,125.00



Insight Investments LLC

611 Anton Blvd., Suite 700
 Costa Mesa, CA 92626
 (714) 939-2300 . Fax (714) 939-2397

Invoice No. : PT00012979
 Customer # : CIT069
 Invoice Date : 1/24/19
 Due Date : 1/24/19

INVOICE TO :

City of Los Angeles (NC)
 Sandy Capps
 7747 Foothill Blvd
 Tujunga, CA 91042-2137
 United States of America

REMIT TO :

Wells Fargo Trust Company, N.A.
 260 N. Charles Lindbergh Dr.
 Attn: Insight 39001 MAC:U1240-026
 Salt Lake City, UT 84116
 United States of America

CUSTOMER REF	SERIAL #	DESCRIPTION	FROM	THROUGH	AMOUNT
Lease # 2014-INSIGHT-NC-4					
PO #					
		Billing Jurisdiction	: Orange County Treasurer-Tax		
		Tax Assessment Year	: 2018		
		Tax Bill #	: 111119		
			Property Tax		16.49
			Sales Tax		1.57
			Tax Bill# Total Payment		18.06

			Invoice Subtotal		16.49
			Sales Tax		1.57
			PAY THIS AMOUNT		18.06

Sunland-Tujunga Neighborhood Council
Region 4 Outreach event on 10-26-19

Yum Yum Donuts:

	\$140
Coffee	
Hot Chocolate	
Donuts	
Creamers, sugar, cups.	

Smart and Final \$50

- Orange juice
- Cups
- Napkins
- Paper plates
- Bananas
- Water

Flyers \$10

- Sunland Printing

Postcard mailers \$100

Budget Total \$300

Sunland Tujunga Neighborhood Council

Region 4

Meet and Greet

McGroarty Park

Saturday, October 26, 2019, 9 am-12 noon

Come meet your STNC Region 4 Representatives

For refreshments and information

Learn about your Neighborhood Council

How it works, what it does, and what you can do.

Let's all work together to make our community better.

Carolh.stnc@gmail.org 818-951-7411 STNC.org



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: Sunland Tujunga Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: Sunland Tujunga Neighborhood Council

Contact Person: Carol Hutchinson Reg. 4 Rep

Phone: 818 383-7109 Email: carol.h.stnc@gmail.com

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Region 4 Rep. Outreach Meet & Greet

Date: 10/26/19 Time Frame: 8am-12n Est. number of attendees: 50 Event Budget: \$ 3000⁰⁰

Venue Name: McShoarty Park

Venue Address: 7570 Mc Shoarty Terrace

Contact Person: _____

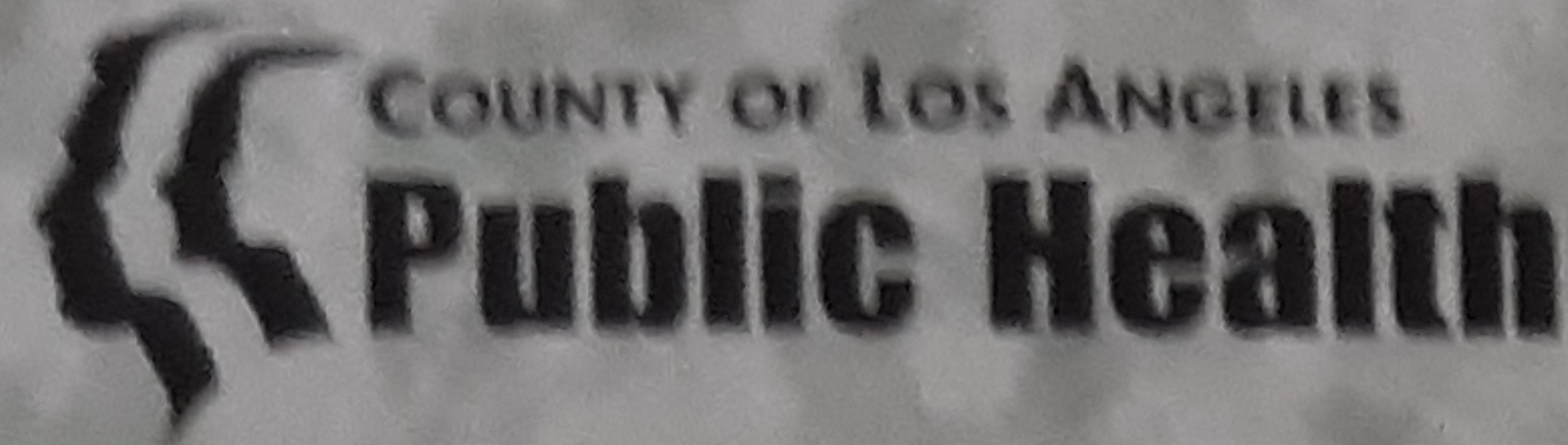
Phone: _____ Email: _____

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

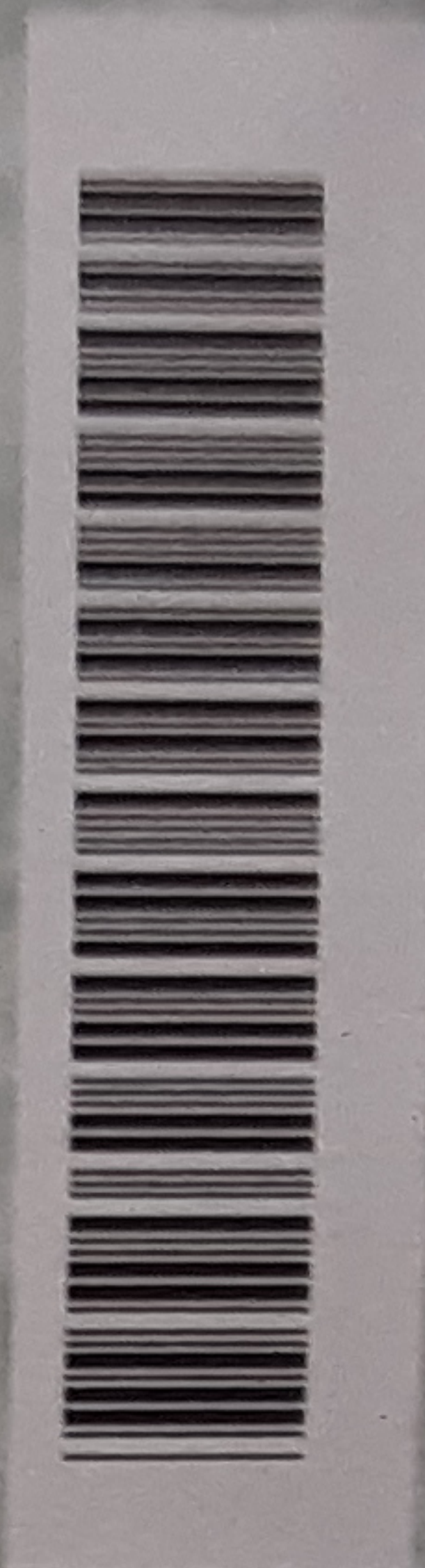
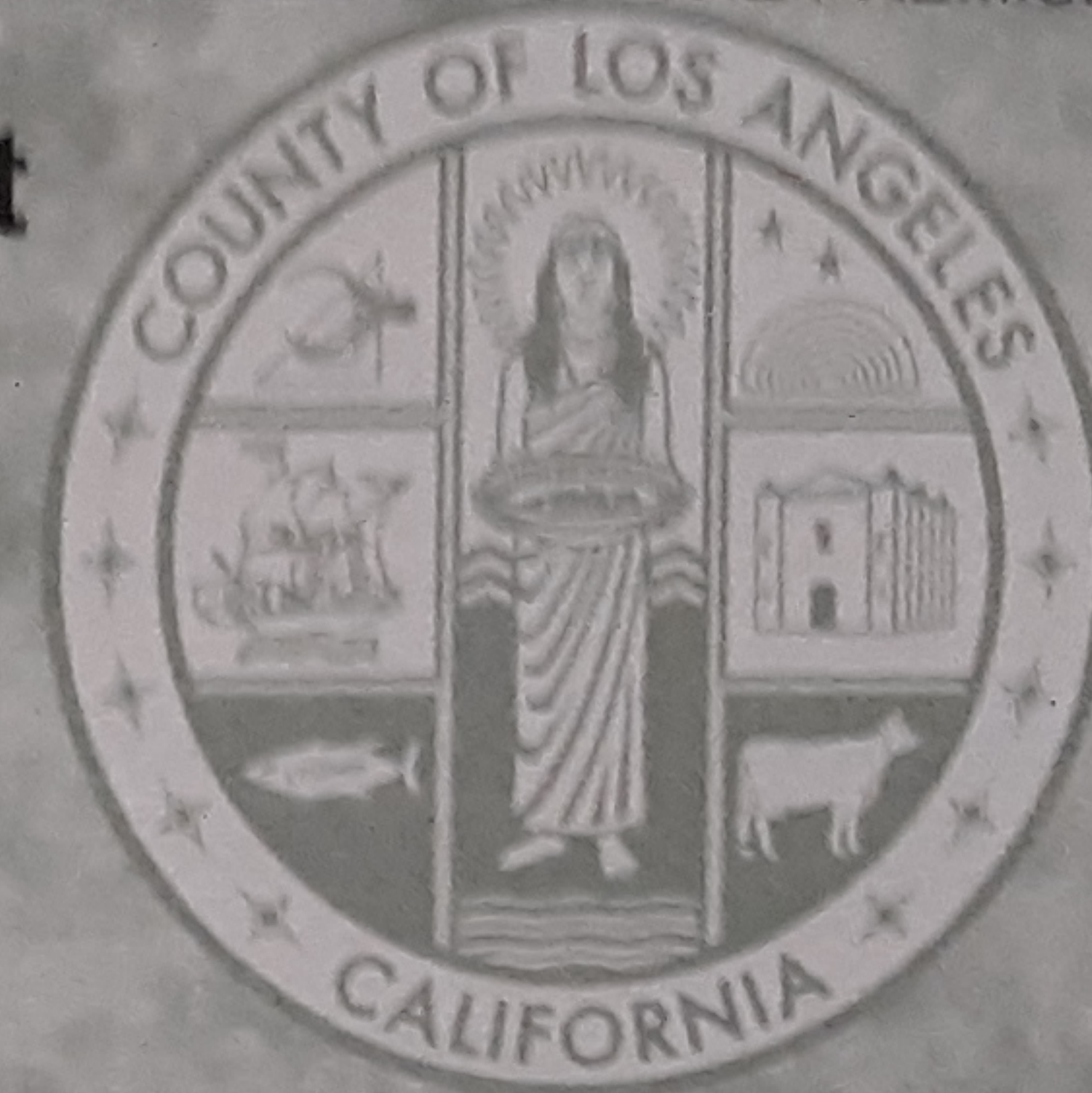
- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.



THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES

Public Health Permit
FY 2019/2020
Valid Until 6/30/2020



414

PR Number: PR0004302
Program ID: SMART & FINAL #414
Description: FOOD MKT RETAIL (2,000+ SF) LOW RISK

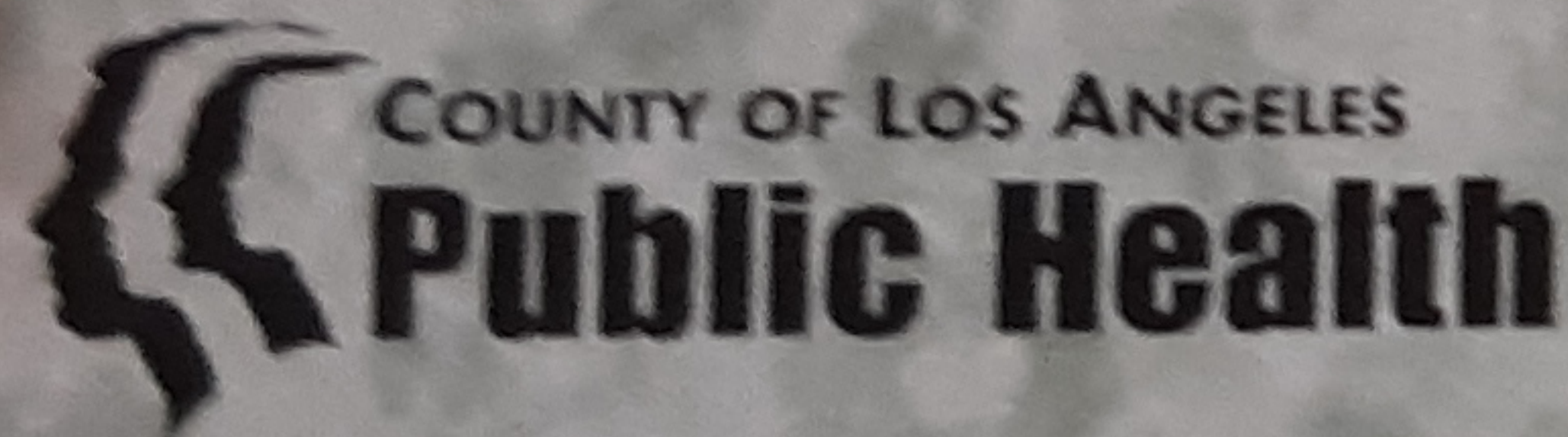
Facility Owner - Mail Address

SMART & FINAL #414
c/o ATTN: PROPERTY ACCOUNTING
P.O. BOX 512377
LOS ANGELES, CA 90051-0377

522

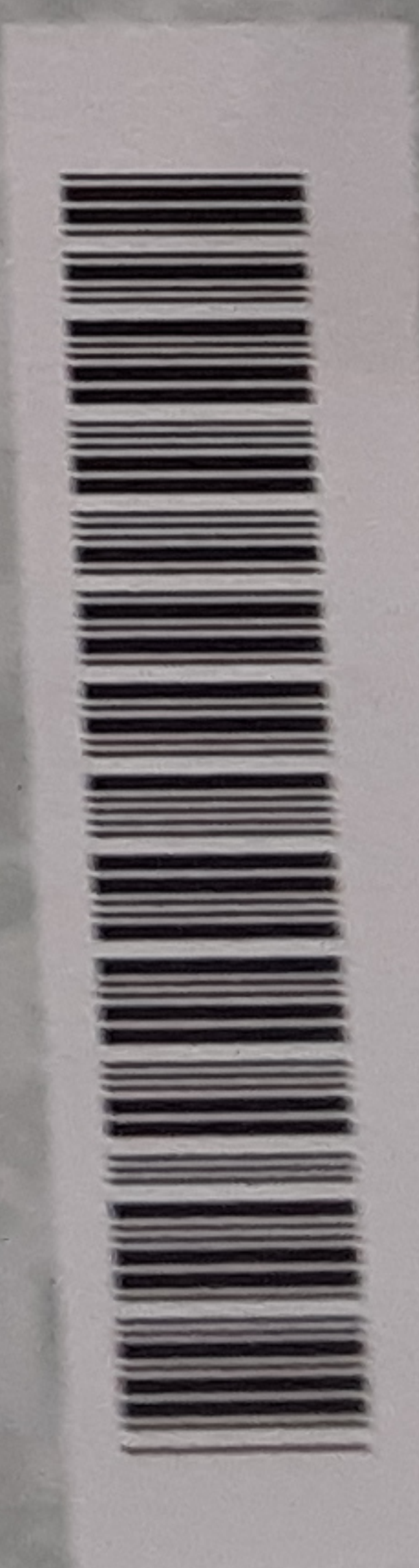
Facility Location

SMART & FINAL STORES LLC
6555 FOOTHILL BLVD
TUJUNGA, CA 91042



THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES

Public Health Permit
FY 2019/2020
Valid Until 6/30/2020



414

PR Number: PR0152964
Program ID: SMART & FINAL #414 MEAT DEPT
Description: FOOD MKT RETAIL (1-1,999 SF) HIGH RISK

Facility Owner - Mail Address

SMART & FINAL #414
c/o ATTN: PROPERTY ACCOUNTING
P.O. BOX 512377
LOS ANGELES, CA 90051-0377

522

Facility Location

SMART & FINAL STORES LLC
6555 FOOTHILL BLVD
TUJUNGA, CA 91042



COUNTY OF LOS ANGELES

Public Health

THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES

Public Health Permit FY 2019/2020

Valid Until 6/30/2020



PR Number: PR0147746
 Program ID: YUM YUM DONUTS FRANCHISE #9516E
 Description: RESTAURANT (0-30) SEATS MODERATE RISK

Facility Owner - Mail Address

YUM YUM DONUTS FRANCHISE #9516E
 8704 FOOTHILL
 SUNLAND, CA 91040

Facility Location

ALMA DELIA LOPEZ
 8704 FOOTHILL BLVD
 SUNLAND, CA 91040

522



SUNLAND ★ TUJUNGA

NEIGHBORHOOD COUNCIL

**Improving the Quality of Life in
Sunland-Tujunga since 2003!**

www.STNC.org



SUNLAND ★ TUJUNGA
GATEWAY TO THE ANGELES NATIONAL FOREST®

FREQUENTLY REQUESTED SERVICES

Visit us at:

stnc.org

Sunland-Tujunga
Neighborhood Council



Meetings on the
2nd Wednesday
of every month



Get the app

911 for any Fire, Emergency or Crime in Progress

One Call to City Hall Service Request
311 or 213-473-3231

Building Permits • Plan Check **213-473-3231**

24/7 - Abandoned Vehicles & Parking Enforcement
818-374-4823

Animal Services • Animal Abuse • Adopt-A-Pet
888-452-7381

LA Sanitation **800-773-2489**
Bulky Item • Dead Animal Pick-ups
Missed Trash Collections • Toxic Waste
Flooding Issues **818-896-0594**

City Attorney (Civil), Neighborhood Prosecutor
213-978-8100

City Planning Department **213-482-7077**

Community Event Calendars **stnc.org**

LAPD Anonymous Tips **800-222-8477**

Los Angeles City Certified
Sunland-Tujunga Neighborhood Council (STNC)
818-951-7411 • stnc.org

Listen to Live City Council Meetings
818-904-9450 • lacity.org

City Council District 7
Field Office at 7747 Foothill Blvd., Tujunga
818-352-3287

City Hall at 200 N. Spring Street, Downtown LA
818-473-7007

LAPD Senior Lead Officer - Sunland
818-634-0705

LAPD Senior Lead Officer - Tujunga
818-634-0754

LA DWP Hotline **800-342-5397**

Elder Abuse Hotline **211**

Graffiti Removal **311**

Inspections Request
818-374-1100 / 888-524-2845

Parking Violations **818-756-8408**

Urban Forestry Division
Street Tree Services – Protected Trees
213-847-3077

Towed Vehicles (Official Police Garage)
818-896-9511

Free Mediation for LA County
818-756-9601

Mayor's Office
818-756-8121 • lacity.org

LAPD - Foothill Police Station
818-756-8861

LAFD Fire Station 74 **818-756-8674**

Sunland-Tujunga Chamber of Commerce
stchamber.com

Sunland Park Recreation Center
818-352-5282

Senior Recreation Center
818-353-9571

Sunland-Tujunga Neighborhood Council
818-951-7411 • stnc.org

Sunland-Tujunga Library
(818) 352-4481

Neighborhood Watch Meetings
Third Tuesday of month 6 p.m. at
Sunland-Tujunga Library
7771 Foothill Blvd.



lacity.org

stnc.org

stnc.org



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL
stnc.org**

SPONSORSHIP INVOICE
August 28, 2019



Little Landers Historical Society

10110 Commerce Avenue
Tujunga, CA 91042
(818) 352-3420

Sponsor:



Sunland-Tujunga Neighborhood Council
P.O. Box 635, Tujunga, CA 91043-0635
(818) 951-7411
<https://www.stnc.org>

DESCRIPTION	
Sponsorship: \$500	
Bolton Hall Museum, Little Landers Historical Society, "Spooky Stories and Games," October 26, 2019 Free admittance. Open to all public. Advertised on all local social media. There will be Food, Drinks, a Costume Contest, and Games	
Sponsorship funding will cover:	
Recognition of STNC in LLHS newsletter	
Recognition of STNC in flyers promoting the event	
Recognition of STNC with online promotions	
Recognition of STNC with banner	
Signage recognizing STNC as a sponsor during the event	
Total amount to be received:	\$500.00

We appreciate your support and all that you do for our community!

STNC Mailing Address: P.O. Box 635, TUJUNGA, CA 91043-0635

September 9, 2019

Dear STNC President Sanchez and Esteemed Council Members,

I am writing on behalf of the members of the Sunland Tujunga Arts, Recreation and Culture committee. We wholeheartedly recommend that the STNC consider sponsoring the Little Landers Historical Society and Bolton Hall Museum for the "Spooky Stories and Games" event scheduled for October 26, 2019.

STARC feels this is an outstanding outreach opportunity for the STNC. Bolton Hall Museum is a valued asset for those who reside in our area as well as visitors who desire to research and explore the relevance of our area to the early growth of the city of Los Angeles. Bolton Hall Museum is listed as #2 on the Historic-Cultural Monument registry.

A sponsorship of \$500 would ensure a successful free event for the general public. By lending its support, the STNC would receive prominent promotion and recognition as a patron for community based events.

Thanks to the determination of those who worked and contributed to keep the doors of Bolton Hall open and free to the public, the structure is now 106 years old. This is a chance for the STNC to work along side the museum and to show strength and cohesion among the organizations of Sunland-Tujunga. The museum and local residents who enjoy "Spooky Stories and Games" will benefit from this generous donation; The STNC will benefit from the outreach potential of this family event. The members of STARC encourage your consideration.

Respectfully Yours,



Joe DeCenzo
STARC Committee Chair



Little Landers Historical Society
Presents

SPOOKY STORIES, TALES & POEMS

at Bolton Hall Museum

10110 Commerce Ave. Tujunga

Saturday, October 26, 2019

6:00pm to 9:00pm

Free Admission!

Hear local residents and Village Poets share spooky stories and poems of events in Foothills history!
Spooky Refreshments & Drinks available throughout the evening.

Plus:

- Costume Contests! Many Categories!
- Games and Raffles!
- Pumpkin Carving Contest

Bring your carved/decorated pumpkin for everyone to admire!

Sponsored by:
Sunland-Tujunga Neighborhood Council



Parking Available at:
Elks Lodge, 10137 Commerce Ave.

RESOLUTION

RULES, ELECTIONS, INTERGOVERNMENTAL RELATIONS

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations, or policies proposed to or pending before a local, state, or federal governmental body or agency must have first been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, the current United States health care system fails to provide quality, affordable health care to every US resident and wastes hundreds of billions each year in unnecessary administrative costs; and

WHEREAS, the United States spends nearly twice as much per capita on health care costs as other comparable countries yet achieves significantly lower health outcomes, including life expectancy and infant mortality rates, among others; and

WHEREAS, the United States spends more than \$300 billion each year on prescription drugs, leading to record profits for pharmaceutical companies at the expense of the financial and physical wellbeing of working families; and

WHEREAS, patients in the United States – even those with insurance – face financial barriers to health care, and are often faced with choices between not accessing the care they need or cutting back on food and/or other basic items, or depleting their savings to pay for medical bills; and

WHEREAS, despite the Affordable Care Act resulting in significant increases in health care coverage for US residents since its original passage, tens of millions of US residents still remain uninsured, including nearly 3 million Californians; and

WHEREAS, approximately one-third of US adults go without recommended care, do not see a doctor when they are ill, or do not fill a prescription medication because of costs; and

WHEREAS, currently pending in Congress is a bill, The Medicare for All Act (HR 1384) which would expand the cost-effective and efficient government-sponsored Medicare program to finance and provide comprehensive, high-quality health care for every resident of the United States; and

WHEREAS, The Medicare for All Act would eliminate all costs for premiums, deductibles, co-pays, and other out-of-pocket costs that cause financial hardship for tens of millions of US residents every year; and

WHEREAS, The Medicare for All Act would significantly reduce the cost of prescription drugs by authorizing Medicare to negotiate lower drug prices in a similar fashion as many countries around the world; and

WHEREAS, various studies have estimated that the US would save between \$2 trillion and \$5 trillion over the next decade under a Medicare for All program, based on spending projections under the current system, due to major savings in administrative costs, lower prescription drug prices, and improved efficiency of the health care system, and;

WHEREAS, public opinion polls have found that more than 70 percent of US voters support a national Medicare for All program; and

WHEREAS, health care is a fundamental human right that should be guaranteed to all US residents;

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2019-2020 Federal Legislative Program SUPPORT for HR 1384, The Medicare for All Act, which would expand health care coverage, eliminate health care disparities, and lower the cost of health care for all US residents.

PRESENTED BY:

Herb J. Wesson, Jr.
HERB J. WESSON, Jr.
Councilman, 10th District

SECONDED BY:

Bd. Humphreys
Mary Heston

De 15

AUG 23 2013

ORIGINAL

Contact Information

Neighborhood Council: Sunland-Tujunga Neighborhood Council

The Board approved this CIS by a vote of: Yea ___ Nay ___ Abstain ___ Ineligible ___ Recusal ___

Date of NC Board Action: _____

Type of Board Action: SUPPORT MEDICARE FOR ALL CITY COUNCIL RESOLUTION DATED 8/23/19

Impact Information:

Date: 9/11/19

Updated to a Previous Input: No

Directed to City Council and Committees

Council File Number: 19-0002-S157

Agenda Date: 9/11/2019

Item Number: 10

The STNC supports the L.A. City Council Resolution SUPPORT for HR 1384, The Medicare for All Act, which would expand health care coverage, eliminate health care disparities, and lower the cost of health care for all US residents.

**DEPARTMENT OF
CITY PLANNING**

COMMISSION OFFICE
(213) 978-1300

CITY PLANNING COMMISSION

SAMANTHA MILLMAN
PRESIDENT

VAHID KHORSAND
VICE-PRESIDENT

DAVID H. J. AMBROZ

CAROLINE CHOE
HELEN LEUNG

KAREN MACK
MARC MITCHELL

VERONICA PADILLA-CAMPOS
DANA M. PERLMAN

CITY OF LOS ANGELES
CALIFORNIA



ERIC GARCETTI
MAYOR

EXECUTIVE OFFICES

200 N. SPRING STREET, ROOM 525
LOS ANGELES, CA 90012-4801
(213) 978-1271

VINCENT P. BERTONI, AICP
DIRECTOR

KEVIN J. KELLER, AICP
EXECUTIVE OFFICER

SHANA M.M. BONSTIN
DEPUTY DIRECTOR

TRICIA KEANE
DEPUTY DIRECTOR

ARTHI L. VARMA, AICP
DEPUTY DIRECTOR

LISA M. WEBBER, AICP
DEPUTY DIRECTOR

August 13, 2019

Los Angeles City Council
c/o Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Attention: PLUM Committee

Dear Honorable Members:

REPORT RELATIVE TO CITYWIDE SIGN REGULATIONS; CF 11-1705

On May 28, 2019, the Planning and Land Use Management Committee (PLUM) considered reports from the Department of City Planning (DCP) and the Office of the Chief Legislative Analyst on citywide sign regulations. During the discussion, the PLUM Committee continued the matter and instructed the DCP to prepare a report addressing the following items:

1. Revisit the ability to establish broad findings to allow for the maximum amount of discretion by the Council.
2. Discuss what an opt-in provision would look like.
3. Provide options for potential ordinance language related to an opt-in system for allowing relocation agreements by Council District and/or Community Plan area.
4. Discuss categories for sign districts that would allow for the narrowing of the designation.
5. Come up with categories in defining blight, including zones that may have a concentration of blighted conditions and would be a priority for taking down billboards.
6. Prioritize in-lieu fees where higher concentration of billboard blight exists.
7. Discuss expanding penalties to property owners that allow unpermitted illegal signs.
8. Discuss the agreement between the sign owner and the City and give the City more discretionary authority in determining which signs are taken down.

9. Explore the following two options:
 - a) A time period where we only allow billboards on public property, followed by a time period of 20 years where we allow billboards on public and private property; and
 - b) Study an option based on the ratio of private property square footage to public property square footage.
10. Discuss equity for smaller businesses in advertising.
11. Discuss hand-painted signage where it is both advertising and art, tied to a specific business. Specifically, discuss whether the hand-painted sign is considered a mural or a sign, and whether any limitations are placed on it, such as whether the content is limited to promotion of the business; and whether the fine arts mural Ordinance relates to this.
12. Discuss the phasing in or consideration of digital signs, off-site signs in areas meeting the definition for public, either in time or ratio.
13. Given the current citywide overlays based on zones and sign districts, discuss whether there are other options somewhere in the middle.

This report presents the following discussion addressing the items above.

MAXIMIZING CITY COUNCIL DISCRETION (Addressing PLUM Instruction Nos. 1 and 8)

The December 2017 draft ordinance would establish a relocation agreement process in which the City Council acts as the initial decision-maker. As currently drafted, this process allows for limited City Council discretion over the use of relocation agreements, with the Council having the ability to approve or deny a relocation agreement based on whether a relocated sign is compatible with its surrounding environment and whether the relocated sign would have any adverse effects.

Due to the quasi-judicial nature of the proposed relocation agreement process and the First Amendment implications of sign regulation and permitting, it is recommended that any bargaining or negotiation be minimized and that sign reduction requirements be established through legislation. However, the Council could exercise more discretion by setting up a legislative process for allowing the relocation of off-site signs outside of sign districts. These recommendations are explained in more detail below.

As currently drafted, the relocation agreement process would be a quasi-judicial land use action, requiring rules and policies to be established in advance, with clear choices for the applicant and the decision-maker. This type of action has important differences from other types of planning and land use decisions. Table 1 summarizes the differences between legislative, quasi-judicial and ministerial land use actions.

**Table 1
 Comparison of Land Use Actions**

Legislative Actions	Quasi-judicial Actions	Ministerial Actions
Discretionary	Discretionary	Non-discretionary
Creating policy – General Plan Amendments, Zone Changes, Zoning Code amendments, etc.	Applying discretionary policy to individual projects – Conditional Use Permits, Zone Variances, etc.	Applying non-discretionary policy to individual projects – building permits, other permits where necessary conditions are met
Example: creation of Sign District	Example: approval of relocation agreement	Example: by-right sign permit
Only baseline findings required	Additional specific findings required	Findings not required
Can only be approved by legislative body (<i>i.e.</i> , City Council)	Can be approved by CPC, APC, Zoning Administrator, Director; City Council decides some appeals, but could also act as initial decision-maker if specified by ordinance	Approved by staff

In *legislative* actions, the Council is creating policy and is thus less constrained in its discretion. The Council must follow State and Federal law and observe constitutional limits on government regulation, but does not need to tie its decision to specific findings beyond the baseline findings required for all legislative land use actions under the Zoning Code (General Plan consistency, conformance with public convenience, necessity, and welfare and good zoning practice). The decision-maker in a *quasi-judicial* action can exercise discretion, but only within the confines of existing policy and specific findings which facilitate orderly analysis and provide a record of the decision-maker's reasoning. *Ministerial* actions allow no discretion and are limited to the application of clear, objective criteria to each individual project.

Any bargaining or negotiation in a quasi-judicial context must be minimized, particularly in light of First Amendment implications of signs as protected speech. A sign company should propose a specific location and a specific mix of sign reduction vs. in-lieu fees, which the Council should approve or disapprove based on discrete, concrete criteria such as the sign's compatibility with and potential adverse effects on the surrounding environment. The relocation agreement process included in the December 2017 draft ordinance, which follows this approach, ensures that decisions on relocation agreements remain neutral toward the sign content and the sign owner, as well as adhering to valid time, place and manner restrictions on speech. This approach is consistent with the sign permitting criteria in the city of Lake Oswego, Oregon that were upheld in federal circuit court [*GK Ltd. Travel v. City of Lake Oswego*, 436 F.3d 1064].

A legislative process, rather than a quasi-judicial process, would provide the City Council with a greater level of discretion for the approval of relocated off-site signs. Such a process could take the form of a Tier 3 Sign District, eligible to be established only within certain zones and/or General Plan land use designations, and subject to sign reduction and in-lieu fee requirements similar to

those contemplated for the relocation agreement process provided in the December 2017 draft ordinance.

With this approach, the ordinance would authorize the establishment of Tier 3 Sign Districts subject to the above criteria. The City Council would establish each individual Tier 3 Sign District legislatively and would set additional rules and the geographic boundaries for each Sign District as part of its establishment.

OPT-IN OPTION (Addressing PLUM Instruction Nos. 2 and 3)

As discussed in the Department's May 2019 report, any decisions regarding the specific geographies to which off-site signs may be relocated should be made legislatively, *i.e.*, by ordinance. If, at a later date, the City Council wanted to modify the geographic extent of the eligible areas, it would need to consider and adopt further legislation to that effect. This approach is consistent with how the matter of a geographic opt-in was addressed in the 2014 amendment to the City's Original Art Mural regulations (Ordinance No. 182825), which specify the Council Districts where murals are eligible to be placed on lots developed with single-family homes.

The specific geographies identified as eligible to receive relocated off-site signs should be supported by an underlying rationale for why such signs are more appropriate in those areas. Examples of possible distinguishing characteristics include land use patterns, population characteristics, types of businesses present in the area, and historical prevalence of off-site signs compared to other parts of the City.

Geographic units

The opt-in provision would need to specify the geographic units for determining where off-site signs outside of Sign Districts would be allowed. The following are possible options for geographic units:

- Community Plan Areas (35 total) allow for the preferences of individual communities to be better reflected, as the boundaries have been drawn according to physical divisions between communities such as freeways, railways, waterways and major streets. Boundary changes are rare, requiring less frequent follow-up legislation to update. Community Plan Areas also vary widely with respect to population.
- Area Planning Commission boundaries (7 total) are permanent and would not need to be updated; however, they are larger than both Community Plan Areas and Council Districts. They also vary with respect to population.
- Council Districts (15 total) are roughly equal in population and would allow the ordinance to reflect the preference of each Councilmember regarding allowing off-site signs outside of Sign Districts in the communities the Councilmember represents. However, Council Districts are large compared to Community Plan Areas and may not capture differing preferences across multiple communities. Council District boundaries also are typically adjusted after each decennial Census, potentially resulting in some neighborhoods that do or do not allow off-site signs outside of Sign Districts being represented by Councilmembers who have the opposite preference until the Council updates the opt-in provision in subsequent legislation.

- In addition to the above options, the opt-in provision could specify a different, yet-to-be-defined geographic unit. This option likely would require further development and study depending on which criteria are prioritized.

Opt-out provision

Alternatively, the ordinance could specify the Community Plan areas, Area Planning Commission areas, Council Districts, or other geographic units, where off-site signs outside of Sign Districts are prohibited, with any areas not named allowing such signs.

Sample Code Language

The opt-in/opt-out provision would be inserted as Subdivision 8 of Subsection D of new Section 14.4.25 of the LAMC. Sample language is provided below.

The opt-in provision would read as follows, with the specific geographies where off-site signs outside of Sign Districts are allowed or prohibited specified by the Council:

- “8. An existing off-site sign may only be relocated to a lot within the boundaries of the following [Community Plan Areas/Area Planning Commissions/Council Districts/other geographic units]: __, __, __ or __.”

The opt-out provision would read as follows, with the specific Council Districts where off-site signs outside of Sign Districts are prohibited specified by the Council:

- “8. An existing off-site sign may not be relocated to a lot within the boundaries of the following [Community Plan Areas/Area Planning Commissions/Council Districts/other geographic units]: __, __, __ or __.”

ALTERNATIVE APPROACHES TO SITING OFF-SITE SIGNS (Addressing PLUM Instruction Nos. 4 and 13)

Currently, off-site signs are prohibited except when permitted by a specific plan, development agreement, or a supplemental use district such as a Sign District. Sign Districts may be established with minimum area requirements in a C or M zone, or in an R5 zone within certain General Plan land use designations, or a redevelopment project area.

The December 2017 draft ordinance would restrict off-site signs to Tier 1 and Tier 2 Sign Districts. Tier 1 Sign Districts would be restricted to C or R5 zones within certain General Plan land use designations, or areas meeting unique requirements; Tier 2 Sign Districts would be allowed in any zone other than PF or OS, but would be restricted to nonresidential development meeting minimum acreage thresholds, in addition to other requirements. Off-site signs would be allowed in Tier 1 Sign Districts if a minimum sign reduction requirement is met and applicable community benefit measures are implemented, and in Tier 2 Sign Districts if the signs are not visible from the public right-of-way and surrounding properties.

The draft ordinance would also allow off-site signs outside of Sign Districts through a new relocation agreement program, with a sign reduction clause and an in-lieu fee option. Relocation

agreements would only be eligible for relocation of off-site signs to properties zoned C, M or PF that are within General Plan land use designations of “Regional Center Commercial”, “Regional Commercial”, “General Commercial”, “Highway Oriented Commercial”, “Community Commercial” “Industrial”, or “Public Facilities”, and the sign placement would be further restricted by additional location criteria including minimum distancing requirements from sensitive uses. Existing off-site signs would be allowed to “relocate” to their current locations as a means of allowing the conversion of a display from static to digital, or modernizing or upgrading a dilapidated sign structure.

Off-site sign location eligibility could be narrowed from the Dec 2017 draft ordinance through one or more of the following options:

Further limit where off-site signs are eligible to relocate outside of Sign Districts.

- Option 1. Limit the relocation of off-site signs to their current locations only.
- Option 2. Limit the relocation of off-site signs to C Zones only within General Plan land use designations of “Regional Center Commercial” or “Regional Commercial”, while continuing to allow the relocation of off-site signs to PF Zones (but not M Zones).
- Option 3. Limit the relocation of off-site signs to major intersections of streets designated Avenue III and above (previously referred to as Secondary Highways, minimum public right-of-way of 72 feet) with a reduced spacing requirement to allow signs to be clustered at the intersections.
- Option 4. Limit the relocation of off-site signs to C2 and C5 Zones (instead of all C Zones) within Height Districts 2-4, while continuing to allow the relocation of off-site signs to PF Zones (but not M Zones).

CR, C1, C1.5, C4, and CM Zones all limit commercial uses in comparison to C2 and C5 Zones, which allow for the widest range of commercial uses. PF Zones allow for public-private partnerships for outdoor advertising. M Zones are intended primarily for manufacturing uses.

Height district designations, represented as a suffix on the zone ranging from 1 to 4, regulate height, stories, and Floor Area Ratio (FAR). Height Districts 2-4 for the C Zones allow FAR maximums between 6:1 and 13:1, while Height District 1 restricts the allowable FAR to 1.5:1.

C2 and C5 Zones in combination with Heights Districts 2-4 allow for a higher intensity of development and lend themselves to the creation of vibrant, commercial areas. Given these factors, this option would only allow off-site signs to relocate in C2 and C5 Zones in Height Districts 2-4 as these are the designations where it is most appropriate to have off-site signs, based on their ability to contribute to hubs of commerce, culture, and entertainment. Further, off-site signs would still be allowed to relocate in PF Zones in order to facilitate their placement on publicly-owned property.

Option 5. Impose an overall cap on off-site signs relocated outside of Sign Districts as a standalone option or in combination with one of the other options described above to curtail the proliferation of off-site signs and provide greater certainty to the program's outcome. A cap of 150 signs was previously referenced in a joint report from DCP and other departments to PLUM dated August 19, 2016.

Prohibit off-site signs outside of Sign Districts, while expanding Sign District location eligibility.

Option 6. Expand Tier 1 Sign Districts to also be allowed in PF Zones.

Option 7. Create a Tier 3 Sign District in which off-site signs would be allowed to relocate, as introduced on page 3 under the heading **MAXIMIZING CITY COUNCIL DISCRETION**. As described in that section, Tier 3 Sign Districts would be limited to certain zones and/or General Plan land use designations beyond those allowed in Tier 1 Sign Districts, and subject to sign reduction and in-lieu fee requirements. For example, a Tier 3 Sign District could be eligible to locate to areas designated as Commercial in the General Plan and within a certain distance from transit nodes or major intersections.

BILLBOARD BLIGHT (Addressing PLUM Instruction Nos. 5 and 6)

Defining billboard blight

The terms "billboard" and "off-site sign" are used interchangeably in this discussion.

There is no official definition or objective measure for billboard blight, as it is dependent on aesthetic preferences and priorities. However, more generally, a blighted area is defined in California State Health and Safety Code Sec. 33030-33039 for the purpose of community redevelopment. The definition describes a predominately urbanized area with a combination of physical blight and economic blight conditions that cause a serious physical and economic burden. Those conditions are mostly associated with health, safety and economic viability.

As another example, for the purpose of identifying nuisances, the City of Davis' Zoning Code defines visual blight as any unreasonable, nonpermitted or unlawful condition or use of real property, premises or of building exteriors which by reason of its appearance as viewed from the public right-of-way, is detrimental to the property of others or to the value of property of others, offensive to the senses, or reduces the aesthetic appearance of the neighborhood.

For the purpose of identifying where sign reduction should be prioritized, off-site signs that are under-maintained, in disrepair, dilapidated, or deemed to be nuisances could be regarded as billboard blight. However, these characteristics are not objectively documented, and as a result, are difficult to quantify. Identification of billboard blight based on these characteristics would require judgement on a case-by-case basis and might be considered a violation of the First Amendment due to lack of objective criteria.

DCP recommends a more objective approach to defining billboard blight as the following:

- an overconcentration (see below) of off-site signs outside of Sign Districts, and/ or
- any off-site sign in a residentially-zoned area.

Overconcentration

Concentration of off-site signs within a certain geographic unit could be calculated by either the total number of off-site signs or total sign area divided by the area of the geographic unit. Census Tracts are recommended as the geographic unit from which to calculate concentration of off-site signs as they are fine-grained enough to pinpoint concentration within the City. A Census Tract with a concentration level above a pre-determined threshold would be considered a billboard-blighted area.

Off-site Signs in Residential Zones

A residentially zoned lot would be considered a billboard-blighted area if there is an off-site sign located on the lot.

Prioritizing billboard-blighted areas for sign reduction

As part of the relocation agreement program, a minimum quantity or percentage of sign reduction could be required to occur within billboard-blighted areas. For example, at least 50 percent of the sign reduction could be required in billboard-blighted areas, while the remainder of the sign reduction could be allowed in non-billboard-blighted areas.

The prioritization of billboard-blighted areas for sign reduction could occur through two different approaches: 1) Sign reduction in billboard-blighted areas within the same Community Plan area within which the off-site sign is being relocated. If no billboard-blighted areas are identified in that Community Plan area, sign reduction could occur in billboard-blighted areas located in an abutting Community Plan areas, perhaps the one closest to the relocated sign. 2) Alternatively, to provide more flexibility, sign reduction in billboard-blighted areas in any blighted areas identified within the City.

In-lieu fees

The December 2017 draft ordinance requires a minimum off-site sign reduction of 9:1 (9 square feet of existing off-site sign removal for every 1 square foot added) as a component of a relocation agreement. Sign reduction less than 9:1 (but not less than 2:1) is permitted if an in-lieu fee is paid. If off-site sign reduction is prioritized in billboard-blighted areas, such reduction would also be eligible for this in-lieu fee option. The in-lieu fees required in place of sign reduction in billboard-blighted areas could also be increased to encourage sign reduction.

PENALTIES FOR OFF-SITE SIGN VIOLATIONS (Addressing PLUM Instruction No. 7)

Currently, violation of any sign regulation is subject to the code violation inspection, noncompliance, investigation and modification fees pursuant to Sections 98.0421, 98.0411, 98.0402 and 98.0403.1 of the Los Angeles Municipal Code (LAMC). Those fees were set as cost

recovery, not penalties. Additional late fees can be assessed. If the violation is not corrected within a specified timeframe, the case can be adjudicated in court.

The Dec 2017 draft ordinance provided a new section for civil administrative penalties for off-site sign violations based on the size of the sign and number of violations (see Table 2 below). The new fines were proposed to replace any other administrative or judicial remedies in the Code and would help further deter sign violations. Staff recommends adding an annual inflation adjustment to the penalties in the Dec 2017 draft ordinance.

Table 2
Proposed Civil Administrative Penalties for Off-site Sign Violations
(December 2017 Draft Ordinance)

Sign Area of Off-Site Sign in Violation	Civil Penalties Per Day of Violation		
	1 st Violation	2 nd Violation	3 rd Violation & All Subsequent Violations
Less than 150 square feet	\$2,000	\$4,000	\$8,000
150 to less than 300 square feet	\$4,000	\$8,000	\$16,000
300 to less than 450 square feet	\$6,000	\$12,000	\$24,000
450 to less than 600 square feet	\$8,000	\$16,000	\$32,000
600 to less than 750 square feet	\$10,000	\$20,000	\$40,000
750 or more square feet	\$12,000	\$24,000	\$48,000

RELOCATION OF OFF-SITE SIGNS: PUBLIC VS PRIVATE PROPERTY (Addressing PLUM Instruction Nos 9 and 12)

The Department’s May 2019 report detailed options for a public-only relocation agreement process in which new off-site signs would be limited to City-owned sites, ensuring that these sites generate direct payments and/or public benefits to the City. However, this limitation could result in less sign reduction overall, since the much larger catalogue of privately-owned sites would not be eligible for new off-site signs.

The ordinance could address these challenges in a variety of ways, such as including publicly-owned sites other than those owned by the City, establishing an exclusive time frame in which relocated signs must be placed on publicly-owned sites, imposing a maximum ratio of relocated signs to be placed on privately-owned vs. publicly-owned sites, and capping the overall number of relocated digital sign faces. These approaches are detailed below.

Other publicly-owned sites

The ordinance could include other publicly-owned sites in the catalogue of publicly-owned sites that would be given priority. This would allow for the possibility of partnerships between the City and other public agencies that own sites that are potentially suitable for off-site signs. In particular, sites owned by the Los Angeles County Metropolitan Transportation Authority (Metro) typically

represent high-value advertising opportunities, as many Metro properties have been acquired for the purpose of rail station construction at busy intersections surrounded by commercial uses.

Requirement for relocated signs to be placed on publicly-owned sites

The ordinance could combine the benefits of both public and private site ownership by requiring some relocated signs to be placed on publicly-owned sites before privately owned sites become eligible. This could be accomplished via one of several methods: a) establishing an initial time frame in which only publicly-owned sites are eligible, after which privately owned sites become eligible; b) establishing a minimum ratio of new off-site signs on publicly-owned versus privately owned sites. Under both options, the portfolio of publicly-owned sites for potential new off-site signs would be allocated via one of the bid solicitation methods outlined in the Department's May 2019 report.

Exclusive time frame for publicly-owned sites

The ordinance could establish an initial time frame during which companies that enter into relocation agreements would be limited to erecting relocated off-site signs exclusively on certain publicly-owned sites. This option could increase competition among sign companies because the opportunities for relocated off-site signs outside of Sign Districts would be more limited. This could in turn enhance these sites' revenue and public benefit potential. Additionally, this option would limit the relocation of off-site signs during this initial window, since a more limited number of sites would be available.

The potential sign reduction could be more limited during the initial window, due to the small number of publicly-owned sites compared to privately-owned sites that would otherwise be eligible to host relocated off-site signs. Any exclusive time frame would need to be long enough to allow adequate time for the portfolio of publicly-owned sites to begin generating revenue, but not so long that it unnecessarily delays the greater sign reduction from relocation agreements covering privately owned sites. Options for the initial time frame include five, seven, ten or 20 years.

Maximum ratio of privately-owned to publicly-owned sites

The ordinance could establish a maximum ratio of relocated off-site signs on privately-owned versus publicly-owned sites that would apply to each relocation agreement. This option would allow a sign company to begin erecting new off-site signs on privately-owned sites concurrently with publicly-owned sites.

The ratio could be measured in terms of sign area or number of signs. Additionally, a minimum size could be established for relocated signs on publicly-owned sites. The maximum sign area allowed on privately-owned sites in relation to publicly-owned sites could be set at 4:1, 1:1, or some other ratio.

This option has the potential to result in more sign reduction in the initial years of the program than the exclusive time frame option, since the much larger portfolio of privately-owned sites would be eligible for relocated off-site signs almost immediately. Due to the

greater availability of privately-owned sites, competition for access to publicly-owned sites could be lower than under the exclusive time frame option.

Overall cap on number of relocated off-site digital sign faces

The August 2016 inter-departmental report recommended a citywide cap on the number of new digital sign faces to protect against the proliferation of digital billboards and provide certainty to the overall program's outcome. That report referenced a cap of 150 sign faces.

EQUITY FOR SMALLER OUTDOOR ADVERTISING BUSINESSES (Addressing PLUM Instruction No. 10)

The December 2017 draft ordinance takes into account the circumstances of smaller outdoor advertising businesses that may have a limited inventory of existing off-site signs. The draft ordinance includes the option for outdoor advertising companies to pay an in-lieu fee that will reduce the required sign reduction ratio to as little as 2:1, allowing companies flexibility in choosing whether to remove existing off-site signs or pay the fee. This provision preserves opportunities for smaller sign companies to relocate off-site signs without exhausting their inventory of existing off-site signs, or having to acquire existing off-site signs for the purpose of satisfying sign reduction requirements.

MURAL SIGNS (Addressing PLUM Instruction No. 11)

The Mural Ordinance (Ordinance No. 182706) adopted in 2013, was intended to distinguish murals from signs and promote public art. The ordinance established that artwork hand-painted on the walls of a building is a mural if it does not contain any commercial message; if a commercial message is included, then it is a sign and is subject to applicable sign regulations. For example, a hand-painted original artwork containing a commercial message would be considered a sign.

Murals are required to comply with specific location, height and illumination restrictions, and a minimum time period it must remain in place without alteration. Sponsorship of a mural is currently permitted if there is no commercial message in the mural. Whether or not a sponsor's name is allowed is decided by Department of Cultural Affairs on a case-by-case basis.

Should you have any questions regarding this report, please contact Phyllis Nathanson of my staff at (213) 978-1474.

Sincerely,

VINCENT P. BERTONI, AICP
Director of Planning



Kevin J. Keller, AICP
Executive Officer

VPB:KJK:ALV:TR:PN

Contact Information

Neighborhood Council: Sunland-Tujunga Neighborhood Council

The Board approved this CIS by a vote of: Yea ____ Nay ____ Abstain ____ Ineligible ____ Recusal ____

Date of NC Board Action: _____

Type of Board Action: SUPPORT CITYWIDE SIGN ORDINANCE LIMITING NEW DIGITAL BILLBOARDS TO SIGN DISTRICTS

Impact Information:

Date: 9/11/19

Updated to a Previous Input: No

Directed to City Council and Committees

Council File Number: 11-1705

Agenda Date: 9/11/2019

Item Number: 11

The Sunland-Tujunga Neighborhood Council (STNC) Board supports Version B+ limiting new digital billboards to justified sign districts such as Staples Center and require a reasonable take-down ratio. This is in opposition to City Council's proposed ordinance, to be voted on 8/13/19, allowing digital billboards throughout the city in exchange for limited take-down requirements of existing fixed billboards.

Sunland-Tujunga Neighborhood Council

IMPROVING THE QUALITY OF LIFE IN SUNLAND TUJUNGA
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May 28, 2019

Monica Rodriguez, Councilmember
Council District 7
Los Angeles City Council
200 N. Spring Street
Los Angeles, CA 90012

Honorable Monica Rodriguez:

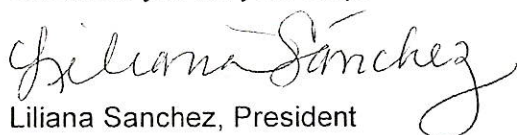
The Safe Traffic and Transportation Committee (STAT) of the STNC respectfully requests your assistance with funding overtime for, or a full-time LAPD Valley Traffic Officer, specifically assigned to Sunland-Tujunga. Over the past 12 months, our community has suffered at least seven traffic-related fatalities on Foothill Boulevard, alone, according to the statistics provided by LAPD Foothill Division. Additionally, Sunland Boulevard has experienced six fatalities and one near fatality just last month when a pedestrian was struck by a speeding driver. In total, Sunland-Tujunga has experienced 92 accidents in 2018 and 91 in 2017. Additionally, since 2015, Vision Zero lists 12 other fatalities along Foothill Boulevard in Sunland-Tujunga. These figures demonstrate that both the number of accidents and fatalities are increasing in our little community.

Due to being the furthest distance from LAPD Foothill Division, and due to the general culture of speeding that has overtaken our community, we don't have full-time patrols for traffic enforcement. This means those who are committing the infractions and causing injury accidents are free to repeat their offensive behavior, over and over again, without consequences. We recognize that, as Chairperson of the City's Public Safety Committee and from the family of public safety officials, you have a strong commitment to making public safety your #1 priority and that is what we are now requesting.

When he is available, LAPD Traffic Officer Joel Flores patrols the Sunland-Tujunga area. However, he alone, cannot make a dent in the great number of reports that come in daily regarding accidents, hit and runs, and property damage. At a recent meeting of our STAT Committee, Captain Andy Neiman of LAPD Valley Traffic told us that in order to request an additional Traffic Officer, would require funding for specific enforcement in our community. Otherwise, the officers need to cover all six divisions during their shift. To that end, we are hopeful that you will help make this happen by setting up a special fund for targeted enforcement in Sunland – Tujunga for a dedicated Traffic Officer.

We, the board of the Sunland Tujunga Neighborhood Council, value the safety of our stakeholders, who repeatedly request at every STAT meeting and Neighborhood Watch meeting that we improve traffic safety in our community. Every day, we see criminally dangerous driving with hit-and-runs, leaving the injured parties to fend for themselves. This has to change. By funding overtime or a full-time Traffic Officer, you will be sending a message to our community that you are with us in making this a priority.

We thank you for your help.



Liliana Sanchez, President
Sunland-Tujunga Neighborhood Council



Pat Kramer
Safe Traffic & Transportation Committee of STNC