

Sunland-Tujunga Neighborhood Council
Board Meeting and Special Board Meeting Minutes –Draft
Meeting date: June 12, 2019, 6:45pm
Meeting Location: NVCH = 7747 Foothill Blvd, Tujunga, CA 91042

Called to Order: 6:59 pm by Liliana Sanchez, President.

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Liliana Sanchez	Yes	Yes	President
Lydia Grant	Yes	Yes	1st Vice President
Nina Royal	Yes	Yes	2nd Vice President - Outreach
Sandy Capps	Yes (7:00pm)	Yes	Secretary
Cindy Cleghorn	Yes	Yes	Treasurer
Lallah Rowe	Yes	Yes	At-Large Group Representative
Vartan Keshish	Yes	Yes	Region 1 Representative
Ana Orudyan	Yes	Yes	Region 1 Representative
Glen Belt	Yes (out 8:26-8:28)	Yes	Region 2 Representative
Arsen Karamians	Yes	Yes	Region 2 Representative
Oscar Alvarez	Yes(left 9:02 pm)	Yes	Region 3 Representative
Rafi Shaheenian	Yes	Yes	Region 3 Representative
Carol Hutchinson	Yes	Yes	Region 4 Representative
Pati Potter	Yes	Yes	Region 4 Representative
Arnie Abramyan	Yes (out 8:30-8:34);(8:45-8:47) left 9:02pm)	Yes	Stakeholder Group
Paul Armbruster	No		Stakeholder Group
John Clausen	Yes	Yes	Stakeholder Group
Garbis Khanjian	Yes	Yes	Stakeholder Group
Jora Mehrabi	Yes	Yes	Stakeholder Group
Hovik Tadevosyan	No		Stakeholder Group
Jon von Gunten	Yes	Yes	Stakeholder Group
Vacant Seat			Parliamentarian
Quorum: 11 Total: 19			

REGULAR BOARD MEETING

Item 1: Welcoming comments

Liliana Sanchez, President – notes there are many items to cover in agenda tonight. Please use sign in sheet if you wish to make a public comment.

Item 4: Announcements and Reports: - Representatives of LAPD, Local, City, County

Foothill LAPD Captain David Grimes - 31168@lapd.online 818-756-8861

- a. Sgt. Jesse Ojeda - 33272@lapd.online (Station 818-756-8866)
- b. Senior Lead Officers (SLOs)

- 1 - Cesar Contreras (Sunland) – 36373@lapd.online - (818) 634-0705
- 2 - Gloria Caloca (Tujunga) - 35755@lapd.online - (818) 634-0754

Senior Lead Officer (SLO) Cesar Contreras, Sunland – Looking forward to working with and supporting the new Board. There has been a 32% reduction in crime over last year, 89 fewer incidents. There are still sporadic car theft and burglaries. Crime tends to go up during summer when school is out and more people are outside, so always be aware and lock cars. The department is working on a chronic dump site / homeless camping site on City owned property, the City is looking in to making this site a pocket park or a community garden.

- c. LA Councilmember Rodriguez' office (CD 7) 818-352-3287 Eve Sinclair Field Deputy: Eve.Sinclair@lacity.org

Dominique Vitti from CD 7 -- Monica Rodriguez opposes AB 516, she is coming up with a proposal that better addresses the problem. The council office has just opened a Homeless Family Resource Hub for homeless families in the northeast valley. The \$500,000 to open this facility was acquired through the state Homeless Emergency Aid Program (HEAP). North Valley City Hall is undergoing remodeling and Friday will be staff's last day in the facility. The phone number will still work. Sunland-Tujunga area staff will be located in Pacoima City Hall during the remodel. The Councilwoman has 10 movie nights planned for this summer; the first will be Shark Tale at Hansen Dam Recreation Center on June 21st.

- d. LA Mayor Garcetti's office –Tanaz Golshan tanaz.golshan@lacity.org
- e. LA City Attorney's Office – 213-978-8100
- f. Neighborhood Prosecutor – Mark Ross mark.ross@lacity.org 818-374-6837
- g. LAUSD Kelly Gonez office (District 6) 818-389-9216 – Esmeralda Marcial, Dir of Community Engagement & Advocacy Esmeralda.Marcial@lausd.net
- h. LA County Supervisor Kathryn Barger (District 5) Jason Maruca 213-974-1311 Jason.Maruca@bos.lacounty.gov
- i. CA Assembly Member Luz Rivas (District 39) Arturo Garcia 818-504-3911 arturo.garcia@asm.ca.gov

Arturo Garcia from California Assemblywoman Luz Rivas said Assemblywoman Rivas did not support AB 516, but it did pass through the State Assembly. Contact State Senator Portantino regarding your feelings on this bill. If you have any issues with state issues like DMV, Real ID, etc., feel free to contact our office.

- j. CA State Senator Anthony Portantino (District 25) Vickere Murphy- 818-409-0400 vickere.murphy@sen.ca.gov
- k. US Representative Adam Schiff (District 26) Theresa Lamb Simpson 818-450-2900 Theresa.lamb.simpson@mail.house.gov
- l. Department of Neighborhood Empowerment (DONE) 818-374-9898 Semee Park, Dir NC Opns semee.park@lacity.org

Semee Park – Director of Neighborhood Council Operations gave several announcements: 1) DONE General Manager Gracye Liu is leaving her position for another post with the City. 2) The Mayor has a survey link to give input on what qualities stakeholders would like to see in the new DONE General Manager. 3) Applications for the City's Cannabis Social Equity program, giving applicants priority in consideration for City cannabis licenses begins September 3rd. The details are available on the City's cannabis website <https://cannabis.lacity.org/> 4) Budget Day is June 29th in the morning. 5) Thank you to Board members for completing your training sessions, DONE is aware there are problems with the training website acknowledging training completion, please report specific problems you may be having. Inform the STNC Board Secretary if you have not completed your training and are ineligible to vote on funding agenda items.

- m. City Clerk Election Administrator Christopher Garcia 213-978-0378 christopher.garcia@lacity.org
- n. L.A. Mission College - Madeline Hernandez –Administrator Los Angeles Mission College, Tujunga Campus.

Dean Madeline Hernandez presented that Summer and Fall class schedules are available on the back table. One of the classes being offered is a one day Saturday CPR class that is filling up fast. July 13 is registration day at the Tujunga Campus. Staff will be there to help with registration and financial aid.

Item 6 Event Announcements

Dawn Jenkins, McGroarty Arts Center – 16th Annual Ceramics Exhibition continues through June 28. The June Art Fair is June 22 and 23; the event will be catered by Chef Jesse and the Culinary Arts Institute at Los Angeles Mission College. There are summer classes at the center starting June 17 through August 31. There are flyers on the back table.

Karen von Gunten, Little Landers Historical Society / Bolton Hall – There is going to be a fundraiser for Bolton Hall next Thursday, June 20 from 10:00 am to 11:00 pm. at Panda Express in Sunland.

Roger Swart, Community Police Advisory Board (CPAB) – There is going to be a LAPD Foothill Division / Area Clergy Forum at New Hope Community Church on June 27th at 6pm. This is a chance to meet some of the higher brass in the Foothill Division and find out what is going on. Friday is Flag Day and 244th anniversary of the U.S Army so don't forget to fly the flag.

Roger Klemm, Sunland Tujunga / Shadow Hill Rotary Club – the Rotary requests that no water balloons be thrown at the parade since there have been injuries and property damage. There are applications on the back table if anyone wants to participate in the parade; this is a free event, July 4 at 10:00 am.

Varand Avanesian – Armenian National Committee of America (ANCA) – There is a community meet and greet event tomorrow at the Aurora Banquet Hall at 7:00 pm; there are flyers on the back table. The STNC Board is invited.

Item 6 Public Comments

Nancy Shannon – Congratulated the new board. Having three agendas with different start times for tonight's meeting is confusing.

Beinay Nercissian – Regarding the drug house that is attracting people associated with a drive by shooting and with the stabbing incident in the neighborhood. This has been reported to the LAPD and the Neighborhood Prosecutor Attorney with corrective actions found. Activity was dying down, but now it is picking up again. The pictures have been shared with law enforcement.

Andy Gardner – Concerned that it is summer and the one lane on Foothill Blvd. remains, making a potential problem in case of fire evacuation if the 210 freeway shuts down. He has also noticed problems in Sunland Park with dead trees and cars parked around the park all night.

General Meeting in recess 7:29 pm

SPECIAL BOARD MEETING 7:00 PM

Liliana Sanchez calls the meeting to order at 7:30pm

Semee Park explains that there was a DONE complaint that the notice of the May 15, 2019 Board Meeting was not continuously posted for 72 hours in advance. In order to cure the Brown Act violation, the City Attorney advised a re-vote is necessary on items now designated as Item 2 and 3(a) thru (f) to cure the Brown Act complaint.

Item 2 :Discussion/Action to appoint ad-hoc Moving Committee to provide, for board approval, a plan and costs to move office and meetings from North Valley City Hall, Includes finding new location, copier, STNC equipment and supplies, mailing address, 24 hour agenda posting location.

Motion – to appoint ad-hoc Moving Committee to provide, for board approval, a plan and costs to move office and meetings from North Valley City Hall, Includes finding new location, copier, STNC equipment and supplies, mailing address, 24 hour agenda posting location.				
Motion: Cindy Cleghorn, Second: Lallah Rowe				
Yes	No	Abstain	Ineligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None	Abramyan	None	Armbruster, Tadevosyan
18 yes, 1 abstain, 2 absent, motion passed.				

Item 3 a: Designation of Bank Card Holder and Second Signatory

Motion – Original Motion as Amended, Designation of Liliana Sanchez Bank Card Holder, Cindy Cleghorn second signatory.				
Motion Lydia Grant , Second Nina Royal Roll Call vote / BAC Signed				
Yes	No	Abstain	Ineligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, von Gunten	Khanjian	Orudyan, Alvarez, Abramyan	None	Armbruster, Tadevosyan
Vote: 15 yes, 1 no 3 abstain, 2 absent, original motion as amended passed.				

3(b) Meeting Minutes

Motion: approve minutes of April 10, 2019 STNC Board Meeting				
Motion: Lydia Grant, Second Sandy Capps				
Yes	No	Abstain	Ineligible	Absent
Sanchez, Grant, Royal, Capps, Clausen, Cleghorn, Rowe, Keshish, Orudyan, Karamians, Alvarez, Khanjian, Hutchinson, Potter, Mehrabi, von Gunten		Belt, Shaheenian, Abramyan,		Armbruster, Tadevosyan
16 yes, 3 abstain, 2 absent, motion passed				

Item 3 (c): Review/ approve April 2019 MER

Motion: Adoption of April Monthly Expenditure Report (MER)				
Motion: Pati Potter; Second: Lydia Grant				
Yes	No	Abstain/Recuse	Ineligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Khanjian, Mehrabi, von Gunten			none	Armbruster, Tadevosyan
19 yes 2 absent, motion passed				

Item 3 (d): Discussion possible action to review the Administrative Packet

This item was continued during the May 15 meeting and is now item 12 on the regular meeting agenda

Item 3 (e) Discussion and Possible Action to Update the STNC Board Roster to Submit to DONE and STNC Website

This item was continued during the May 15 meeting and is now item 9(a) on the regular meeting agenda

Item 3 (f): Discussion possible action to amend Constant Contact previous board approval from \$70 to 95 Monthly

Motion: Amend previous board approval of Constant Contact from \$70 to \$95 Monthly				
Motion: Lydia Grant; Second: Sandy Capps. Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten	None	None	None	Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Item 4 Discussion / Action to Take a Position of Non-Support for AB 516

Lydia Grant notes that the community impact statement was expedited to a June 8th Special Meeting due to the timing of the City Council hearing on AB 516 (Council file CF 19-0002-S50) held on Tuesday, June 11th. STNC members Liliana Sanchez, Lydia Grant, Nina Royal and Carol Hutchinson attended the June 11th hearing. This vote is for the board to take a position on this legislation.

Motion: Take a Position of Non-Support for AB 516				
Motion: Lydia Grant; Second: Sandy Capps. Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten	None	None	None	Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Item 5 Discussion / Action to Approve Letter to Senator Portantino and other Elected Officials asking them to Oppose AB 516

Liliana Sanchez reads the proposed letter. Rock Swart notes that everyone needs to email or write State Senator Portantino and send a copy to his Senior District Representative, Vickere Murphy. Lydia Grants notes this should be done as soon as possible because this bill is in committee already and could come up for a vote at any time. Nina Royal notes AB 516 will also have an adverse impact on our parks.

Motion: Approve Letter to Be Sent to Our State Senators and Copies to All Our Elected Officials Asking for Their Support Opposing AB 516				
Motion: Cindy Cleghorn; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten				Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Item 6 Discussion / Action to Approve Up to \$90.00 Annual Permit Fee for Use of LAUSD School Facilities for STNC Board and Committee Meetings

Lydia Grant – trying to get LAUSD to let the STNC use their facilities as long as they give a 15 day notice. She has provided the application that requires a \$90.00 annual fee to the Board. Both Apperson Elementary and Mt Gleason Middle School have good lighting and big parking lots, which make them good meeting locations. Jon von Gunten favors paying the fee. Sandy Capps inquires if there is an additional staffing fee; Lydia does not believe so but is still making sure there are no glitches. Sandy notes they will probably have to get the LA City Clerk’s approval. Lydia agrees there are still hoops but thinks it is worth \$90.00 to get the process moving. Semee Park notes it is permissible for the Board to vote on this item.

Motion: Approve Up to \$90.00 Annual Permit Fee for Use of LAUSD School Facilities for STNC Board and Committee Meetings that are Open to the Public				
Motion: Lydia Grant; Second: John Clausen Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten				Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Item 7 Discussion / Action to Approve Up to \$125 for Remote Control Jumbo Digital LED Large Clock Timer for STNC Meetings

Lydia Grant thinks this item would be helpful to people making public comments so they know how much time they have and are not cut off in the middle of speaking. Ana Orudyan wonders why this is costing \$125 when the item description in the packet is \$85. Liliana explained this is the cost when shipping is included.

Motion: Approve Up to \$125 for Remote Control Jumbo Digital LED Large Clock Timer for STNC Meetings				
Motion: Lydia Grant; Second: Pati Potter Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten	None	None		Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Adjourn 7:00pm Special Board Meeting at 8:23pm

SPECIAL BOARD MEETING 7:30 PM

Liliana Sanchez calls the meeting to order at 8:24pm

Item 4 Discussion / Action to Approve Payment to Konica for Excess Copy Charges in the Amount of \$120.35

Motion: Approve Payment to Konica for Excess Copy Charges in the Amount of \$120.35				
Motion: Lydia Grant; Second: Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten	None	None		Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Adjourn 7:00 special meeting at 8:24 pm

REGULAR BOARD MEETING (Continued)

Liliana Sanchez resumes the regular board meeting at 8:25pm

Item 5 (b) Discussion / Action STNC Letter to Councilmember Rodriguez Regarding 6433 La Tuna Canyon, City Planning Commission meeting held on 5/23 Thanking Her for Her Opposition to the Rezoning of the Property

Motion: Approve STNC Letter to Councilmember Rodriguez Regarding 6433 La Tuna Canyon, City Planning Commission meeting held on 5/23 Thanking Her for Her Opposition to the Rezoning of the Property				
Motion: Cindy Cleghorn; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten				Armbruster, Tadevosyan
19 yes, 2 absent, motion passed				

Item 5 (b) Discussion / Action STNC Letter to Councilmember Rodriguez Regarding Traffic Safety

Jon von Gunten hopes that Monica Rodriguez approves funding for an additional traffic officer; he hears many complaints about unsafe driving. Nina Royal suggests that Captain Grimes of LAPD’s Valley Traffic be copied on the letter. Arnie Abramyan does not want an officer who merely holds a radar gun and hands out speeding tickets, this seems like entrapment. Jon von Gunten notes this will a traffic officer with a radar gun, but tasked with enforcing all sorts of traffic laws.

Motion: Approve STNC Letter to Councilmember Rodriguez Regarding Traffic Safety				
Motion: Cindy Cleghorn; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, ,Clausen, Mehrabi, Khanjian, von Gunten				Armbruster, Tadevosyan Abramyan (left before roll call vote)
18 yes, 3 absent, motion passed				

Item 7 Announcements and Reports

Item 7 (a) President Update on Town Hall Meeting

Liliana Sanchez reminds the audience of the Traffic Town Hall meeting, Saturday, June 22nd 1:00pm to 3:00pm at the Methodist Church (near the intersection of Tujunga Canyon Blvd. and Foothill Blvd.) This is a joint meeting of the STNC Safe Traffic and Transportation Committee and the STNC . There are flyers on the back table.

Item 7 (b) Ad Hoc Moving Committee

Sandy Capps-- The mover is coming to move STNC items into storage on June 15. The plan is to rent two 10 by 10 drive up storage units. Request approval to spend a maximum of \$360, the park charges \$30.00 if we stay after 9:00 pm. The STNC is allowed to use the Sunland Park Clubhouse any day but Friday. Elks Lodge up to \$3,900; they charge \$150.00 a meeting and \$25.00 every ½ hour if it goes past 9:30. The next board meeting will be at Sunland Park. It is necessary to have a P.O. Box at the Tujunga post office at a cost of \$296 a year. Recommend termination of Konica copier contract, Jeff Brill at the City Attorney’s office is going help with this; it would save \$84.50 a month if the contract can be terminated. Suggests keeping Spectrum Wi-Fi and move it to the office at Sunland Park, subject to their approval, it would be useful for live streaming events. It is fine to still post the meeting minutes at North Valley City Hall during construction except when they are changing the windows. All the committee’s recommendations are explained in detail in the Administrative packet.

Motion: Approve Recommendations of STNC Ad Hoc Moving Committee				
Motion: Lydia Grant; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None	Belt Abramyan		Armbruster, Tadevosyan
17 yes, 2 abstain, 2 absent, motion passed				

Item 7 (c) Emergency Preparedness – Sandy Capps has too many other responsibilities as Treasurer and Chair of the Finance Committee to continue as chair of this committee.

Item 7 (d) Land Use – Pati Potter -- Next land use meeting will be June 17th at the Sunland Park Clubhouse, 8701 Foothill Blvd.

Item 7 (e) Neighborhood Watch – Jon von Gunten -- no announcements other than those already given by Senior Lead Officer Cesar Contreras and Rock Swart.

Item 7 (f) Beautification – no report

Item 7 (g) Education – Lydia Grant -- is planning an event with LAUSD principals in the STNC area to see how the STNC can help neighborhood schools.

Item 7 (h) WEST – Ana Orudyan – this committee will be meeting in the library, first Tuesday of each month.

Item 7 (i) STARC -- no report

Item 7 (j) STAT – Liliana – Next committee meeting is on June 25, Pat Kramer will return for the Town Hall meeting.

Item 7 (k) Nina Royal – no firm date for next outreach meeting. STNC will be in the 4th of July parade.

Item 8 City Budget Updates, Budget Day is June 29 – Discussion/Action to Confirm 2019-2020 Budget Representatives Lallah Rowe and Sandy Capps

Sandy Capps notes that she was the second budget representative last time. They will bring back to the Board everything they learn on June 29th. This is only a part day event. Lydia Grant notes each Neighborhood Council has two representatives. Cindy Cleghorn notes the public is invited to this meeting so anyone can attend. She encourages board members to attend. She also notes that the City’s white paper on the budget is available online on the NCBALA website. Lydia Grant notes former budget representative Rick Ramirez resigned his budget representative position.

Motion: Confirm 2019-2020 Budget Representatives Lallah Rowe and Sandy Capps				
Motion: Nina Royal; Second: Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Alvarez, Shaheenian, Hutchinson, Potter, Abramyan, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan
19 yes 2 absent, motion passed				

Item 9 Consent Items Administrative Items 9(a) through (9i)

Sandy Capps explains the \$18.06 in items 9(f) is to pay property taxes on the photocopy machine, Konica billed STNC for this cost.

Motion: Approve Administrative Items : (a) STNC Board Roster Updates Submit to DONE and STNC Website; (b) 4-10-19 and 5-15-19 Minutes;(c) Designate Liliana Sanchez to Pick Up Election Documents from City Clerk; (d) April MER, (e) May MER; (f) Payment of Insight Investments Personal Property Tax Bill for \$18.06; (g) up to \$1,000 for 4th of July Parade Outreach Promo Items; (h) up to \$400 to Cover Cost of New Board Business Cards, Name Badges, Name Plates(i) up to \$100 per meeting date to cover refreshments for board meetings / retreats				
Consent Items Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 10 Discussion/Action Regarding 2019-2020 Budget for City Clerk – Up to \$10,000 Can Be Rolled Over from 2018/19 Budget to 2019/20 Budget

Sandy Capps reports that there is currently an \$11,667 balance, thinks that most of the amount over \$10,000 will be spent on this month's move. Lydia Grant notes that if funds are not rolled over, they will go back to the City treasury.

Motion: Approve Rollover of \$10,000 from 2018/19 Budget to 2019/20 Budget				
Motion: Lydia Grant; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 11 Discussion/Action Regarding the Expenditure of All Ongoing Expenses, Such as and Up To Amounts for Website \$150 a Month, Copier \$85 a month, Constant Contact \$95 a month, Ring Central \$66 a month, Refreshments for Meetings \$125 a month for the 2019-2020 Budget.

Sandy Capps wants this item tabled until next month's meeting to include additional items.

Motion: Table Item 11 until Next Month's Board Meeting				
Motion: Sandy Capps; Second: Nina Royal Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 12 Discussion/Action to Review and Approve Budget and Finance Committee Recommendations for the Annual Administrative Packet Including Designation of Bank Card Holder Liliana Sanchez, 2nd Bank Card Holder Sandy Capps, 2nd Signer Cindy Cleghorn, Alternate Signer Liliana Sanchez, Inventory, Posting and Mailing Address, Website and Required Specific Budget Categories

Motion: Approve Budget and Finance Committee Recommendations for the Annual Administrative Packet Including Designation of Bank Card Holder Liliana Sanchez, 2nd Bank Card Holder Sandy Capps, 2nd Signer Cindy Cleghorn, Alternate Signer Liliana Sanchez, Inventory, Posting and Mailing Address, Website and Required Specific Budget Categories				
Motion: Lydia Grant ; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 13 Discussion/Action to Appoint Civic U Participants to STNC 9 (one male and one female) Glen Belt and Nina Royal

Seme Park explains that this is a workshop with the Department of Neighborhood Empowerment and the Office of Community Engagement which is done by the Pat Brown Institute. There can only be two official representatives from each neighborhood council. Nina would like to step out of this event and suggests Carol Hutchinson.

Motion: Amendment To Appoint Civic U Participants from STNC (one male and one female) Glen Belt and Carol Hutchinson				
Motion: Nina Royal; Second: Lydia Grant Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None	Sanchez		Armbruster, Tadevosyan Alvarez Abramyan
16 yes 1 abstain 4 absent, motion passed				

Motion: Original Motion as Amended Appoint Civic U Participants from STNC (one male and one female) Glen Belt and Carol Hutchinson				
Motion: Glen Belt ; Second: Sandy Capps Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None	Sanchez		Armbruster, Tadevosyan Alvarez Abramyan
16 yes 1 abstain 4 absent, motion passed				

Item 14 Discussion/Action to Appoint Community Impact Statement Submitters Up to Five: Lilliana Sanchez, Cindy Cleghorn, Sandy Capps, Pati Potter, Jon von Gunten

Cindy Cleghorn explains that these submitters will make sure that STNC community impact statements are posted to the correct. Sandy Capps notes that she has many tasks already and if someone else wants to take this on that is fine. Carol Hutchinson expresses interest.

Motion: Amendment to Appoint Community Impact Statement Submitters Up to Five: Lilliana Sanchez, Cindy Cleghorn, Carol Hutchinson, Pati Potter, Jon von Gunten				
Motion: Lydia Grant ; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Motion: Original Motion as Amended Appoint Community Impact Statement Submitters Up to Five: Lilliana Sanchez, Cindy Cleghorn, Carol Hutchinson, Pati Potter, Jon von Gunten				
Motion: Lydia Grant ; Second: Lallah Rowe Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 15 Discussion/Action to Review and Approve Event Forms for City Clerk Approval for National Night Out Events at Little Landers and Sunland Parks on August 6, 2019 including funding budget up to \$4,000 (up to \$2,000 each location) Total for Both Events to be Paid in FY 19-20.

Cindy Cleghorn Moves to approve event form. Sandy Capps notes the money has been funded. Nina Royal has volunteered to organize the event for Little Landers Park; someone needs to volunteer to organize the Sunland Park event.

Motion: Approve Event Forms for City Clerk Approval for National Night Out Events at Little Landers and Sunland Parks on August 6, 2019 including funding budget up to \$4,000 (up to \$2,000 each location) Total for Both Events to be Paid in FY 19-20.				
Motion: Cindy Cleghorn ; Second Liliana Sanchez Roll call vote / BAC signed				
Yes	No	Abstain/Recuse	Not Eligible	Absent
Sanchez, Grant, Royal, Capps, Cleghorn, Rowe, Keshish, Orudyan, Belt, Karamians, Shaheenian, Hutchinson, Potter, Clausen, Mehrabi, Khanjian, von Gunten	None			Armbruster, Tadevosyan Alvarez Abramyan
17 yes 4 absent, motion passed				

Item 16 Board Member Comments and Announcements

Lydia Grant – has had neighborhood inquiries about the legality of feeding peacocks. She contacted someone who works for California Fish and Game and they confirmed that peacocks in California are considered domestic animals that can be outside without leashes like feral cats and it is legal to feed them.

Nina Royal – The Community Police Advisory Board of the Foothill Division has meetings at the Japanese Cultural Center (12953 Branford St., Arleta) the second Thursday of every month. The next meeting is July 11th. They are working at being more responsive to the public. We need 50 neighborhood watch captains in Sunland Tujunga.

Adjourn at 9:25 pm

Minutes by Marjorie Maxon

