

# Sunland-Tujunga Neighborhood Council

LAND USE COMMITTEE  
818-951-7411/ [www.STNC.org](http://www.STNC.org)



## LAND USE COMMITTEE MEETING AGENDA

**DATE:** Monday, June 17, 2019  
**LOCATION:** Sunland Park – Club House building – NEW LOCATION  
 8701 Foothill Blvd., Tujunga  
**TIME:** 7:00 p.m.

Call to Order – Introductions of LUC, CD7 staff, neighbors and guests.

| Name               |  |  | Name                    |  |  |
|--------------------|--|--|-------------------------|--|--|
| Debby Beck         |  |  | Cindy Cleghorn*         |  |  |
| Bill Skiles        |  |  | Cathi Comras            |  |  |
| Pati Potter*       |  |  | VACANT                  |  |  |
| Nina Royal*        |  |  | Lora de la Portilla (a) |  |  |
| Richard Marshalian |  |  | John Laue (a)           |  |  |
| Arsen Karamians*   |  |  | VACANT (a)              |  |  |
| Liliana Sanchez*   |  |  | VACANT (a)              |  |  |
| Vartan Keshish*    |  |  | CD 7                    |  |  |

\* STNC Board Member (a) = LUC Committee alternate CD7 = representative present  
 The Land Use Committee contains eleven full members and four alternates. A quorum for an LUC Committee meeting consists of seven members, and at least six votes in favor or against an issue are required to achieve consensus. Order of item may be changed to accommodate speakers / presenters. To schedule a presentation please contact Pati Potter at [patipstnc@ca.rr.com](mailto:patipstnc@ca.rr.com) or Cindy Cleghorn at [cindycleghorn@gmail.com](mailto:cindycleghorn@gmail.com)

**No Meeting – Quorum not met**

1. **Call to Order and Introductions**
2. **PUBLIC COMMENTS:** non agenda items
3. **DISCUSSION / ACTION:** LUC committee member updates including reconfirm LUC members and new committee member recommendations
  - a. Committee members resigning
  - b. Three LUC member applications from Betty Markowitz, Stephanie Mines, John Clausen
  - c. Confirm LUC members for STNC board for approval
4. **DISCUSSION/ACTION:** Joint Committee and STNC Board meeting calendar to increase LUC participation and outreach.
5. **DISCUSSION/ACTION:** LUC meeting schedule for remainder of 2019 and beginning of 2020:
  - a. 1<sup>st</sup> and 3<sup>rd</sup> Mondays
  - b. Sunland Park Club House or other locations approved by the STNC board
  - c. Required LUC meeting end times
6. **DISCUSSION/ACTION:** Approve minutes for 5/20/19

7. **DISCUSSION/ACTION:** To submit no comment, inquiry or comment letters on pending development proposals where applications have been filed with the Department of City Planning may not have presented to the LUC or \*\* were asked to return:
- a. 9945 Commerce Ave – Change of Use from Office to Day Care (new)
  - b. 10240 Commerce Ave–2007 determination for 18 units; new permit for 36 units - STNC did not get notice.
  - c. 10132-10146 Commerce Ave. – Density Bonus - Demolition of existing 8 units for 3 story
  - d. 10146 Fernglen\*\* – Demolish single family home for apt bldg.
  - e. 10220 Fernglen\*\* - Demolish single family home for a 10 unit apartment
  - f. 6708 Foothill Blvd\*\*.Change of Use from Office to Retail & Sale of Firearms
  - g. 7361 Foothill Blvd. – Change of Use from boarding home to Retail Plumbing Supplies
  - h. 8433-8437 Foothill- permitted to demolish building and construct 2 story office space building. - Not in Major or Target area so no notice was had to be given to STNC however since in the FBCSP area the STNC needs to weigh in on Design Guidelines & Landscaping.
  - i. 10247 N. Hillhaven\*\* - Demolish single-family home & construction of 14 units, 3 stories
  - j. 7259 Hillrose St. Tujunga – Parcel Map to Subdivide one Lot into 2 Parcels. – no longer showing on ZIMAS.
  - k. 7740-7770 McGroarty\*\*, Remnant University, unknown status with City Planning Dept. – Update to existing CUP
  - l. 8100-8150 McGroarty 13-lot Subdivision for 11 single-family homes
  - m. 19449 Pinyon – Extending approved application from 2007 for Lot split for 2 single family homes with removal and replacement of 2 oak trees.
  - n. 7026-7032 Valmont – per Urban Forestry Division – request has been made to remove 2 oak trees and replace with (8) 24 inch box oak trees.
  - o. Status of previously approved projects that have come before the LUC to find out when / if construction will start.
8. **FUTURE MEETING AGENDA ITEMS:**
- a. **July 1<sup>st</sup> meeting presentations**
    - i. 6454 Foothill Blvd. – Reopen gas station with convenience store
    - ii. 10030 Commerce – Target Area 3, Major Activity Area 3 of the Specific Plan – proposal for 3 story mixed use on <6,000 sq. ft. lot with existing home at alley side, C2-1VL zone.
  - b. Economic Development in Sunland-Tujunga – *Richard Marshalian*
  - c. Land Use Committee Procedures – *Richard Marshalian*
  - d. reCode / Community Plan Update sub-committee
  - e. Special meeting with City Planning External Affairs Department (EAC)
9. **Adjourn by 8:45pm**

ALL NEIGHBORHOOD COUNCIL MEETINGS MAY BE TO FILMED AND/OR AUDIO RECORDED

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd., Tujunga and at [www.stnc.org](http://www.stnc.org)  
You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents>

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [STNC.org](http://STNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary, at (818) 951-7411 or email via [stnc.secretary2019@gmail.com](mailto:stnc.secretary2019@gmail.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at <https://empowerla.org/stnc/>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretary, at (818) 951-7411 or email via [stnc.secretary2019@gmail.com](mailto:stnc.secretary2019@gmail.com) para avisar al Concejo Vecinal."

Posted 6-14-19 Remove after 6-17-19

**Land Use Committee** - This committee consists of community stakeholders and Board members who shall be appointed as deemed appropriate by the Board. The Land Use Committee:

Meets at least once per month.

Contains no more than five (5) Board members, so that a majority of a quorum of the Board will not be present at its Committee meetings.

Sends Committee members to attend Planning Commission meetings and other meetings dealing with city development and land use.

Meets with representatives of prospective new businesses in the community and negotiates with those representatives to promote community standards of architecture, appearance, and preservation of scenic areas.

Issues reports and recommendations to the Board on issues and developments within its purview.

The Land Use Committee shall contain eleven (11) full members and four (4) alternates, appointed by the Board. A quorum for a Land Use Committee meeting consists of seven (7) members, and at least six (6) votes in favor or at least six (6) votes against an issue are required to achieve consensus. The alternates shall be called on to vote in the absence of full members of the Committee. The Land Use Committee takes direction from the Board and presents recommendations to the Board, but makes no decisions for the Board. It is responsible for implementing the details of the policies and directives set for it by the Board. It is the responsibility of the Chairperson of the Committee to set the meeting times and agendas and to assign duties to the Committee members in order to implement these policies and directives.