

# Sunland-Tujunga Neighborhood Council

## LAND USE COMMITTEE

7747 Foothill Blvd. Room 101, CA 91042 • 818-951-7411/ [www.STNC.org](http://www.STNC.org)



## LAND USE COMMITTEE MEETING AGENDA

**DATE:** Monday, May 20, 2019  
**LOCATION:** North Valley Neighborhood City Hall  
**7747 Foothill Blvd., Tujunga**  
**TIME:** 7:00 p.m.

Call to Order – Introductions of LUC, CD7 staff, neighbors and guests.

Name		Name		
Debby Beck		Vartan Keshish* (Region 1)		
Bill Skiles		Cindy Cleghorn*(Treasurer)		
Pati Potter* (Region 4)		VACANT		
		Cathi Comras (a)		
Nina Royal* (2 <sup>nd</sup> VP)		Lora de la Portilla (a)		
Richard Marshalian		John Laue (a)		
Arsen Karamians* (Region 2)		VACANT (a)		
Liliana Sanchez* (President)		CD 7		

\* STNC Board Member (a) = LUC Committee alternate CD7 = representative present

The Land Use Committee contains eleven full members and four alternates. A quorum for an LUC Committee meeting consists of seven members, and at least six votes in favor or against an issue are required to achieve consensus. Order of item may be changed to accommodate speakers / presenters. To schedule a presentation please contact Pati Potter at [patipstnc@ca.rr.com](mailto:patipstnc@ca.rr.com) or Cindy Cleghorn at [cindycleghorn@gmail.com](mailto:cindycleghorn@gmail.com)

### 1. **Call to Order and Introductions**

- LUC members to declare any conflicts of interest or ex parte communications relating to items on this meeting's agenda prior to the item being discussed.

### 2. **PUBLIC COMMENTS:** non-agenda items

### 3. **ANNOUNCEMENTS:**

- LUC Committee vacancies:** Applications are to be filled out and submit it to the chair or vice chairs of the Land Use Committee. Requirements include attendance at three consecutive regularly scheduled LUC meetings and participate as an audience member in all 3 meetings.
- 6433 La Tuna Canyon** aka Verdugo Hills Golf Course (VHGC) public hearing May 23, 2019. Time 8:30 but the agenda is out, besides the normal business there is 1 case on the agenda before this case. Everyone is encouraged to attend and to wear RED.
- SB 50 Update:** The Appropriation Committee shut this bill down until 2020 when it will be up for debate again.

### 4. **DISCUSSION/ACTION:** Approve 5/6/19 minutes

### 5. **DISCUSSION/POSSIBLE ACTION:** Resignations, new applications and reconfirm LUC members. Per the By-Laws, no more than 5 STNC Board members are allowed as voting members of the LUC.

- Resignations:
- Applications submitted:
- Submittal of LUC members, both Board members and Stakeholder, to the full Board for approval.
- Meeting schedule
- Budget Request

*It's YOUR Voice - get involved!*

- f. Strategic Plan
- g. Update the nomenclature on the Committee/LUC section of the web site.
- 6. **DISCUSSION/ACTION:** New locations for all STNC storage and meetings.
  - a. The STNC Board has appointed an Ad-Hoc committee, being chaired Sandy Capps. Any suggestions please contact Sandy Capps.
- 7. **DISCUSSION/POSSIBLE ACTION:** Comments regarding the City's Draft Urban Design Guidelines.
  - a. Comments deadline is May 24
- 8. **DISCUSSION/ACTION:**
  - a. Economic Development in Sunland-Tujunga continued discussion. – *Richard Marshalian*
  - b. Discussion/Action:
  - c. Land Use Committee procedures– *Richard Marshalian*
- 9. **PUBLIC COMMENTS** non-agenda items
- 10. **Future agenda items: Discussion/Possible Action**
  - a. External Affair Dept. (EAD) – visit a LUC meeting
  - b. 6708 Foothill Blvd.-Change of Use from Office to Retail & sale of Firearms
  - c. 10247 N. Hillhaven, - Demolition of single-family residence. Construction of 14 units, 3 stories
  - d. 10220 Fernglen, - Demolish single family home for a 10 unit apartment.
  - e. 6454 Foothill Blvd– Reopen gas station with a convenience store
  - f. 10030 Commerce Ave– 3 story mixed use (commercial/residential)
  - g. 7259 Hillrose St. Tujunga – Parcel Map to Subdivide one Lot into 2 Parcels.
  - h. 8100-8150 McGroarty\_13-lot Subdivision for 11 single-family homes
  - i. 10132-10146 Commerce Ave. – Density Bonus Case, Demolition of existing 8 units 3
  - j. 7361 Foothill Blvd. – Change of Use from Boarding home to Retail of Plumbing Supplies
  - k. 9945 Commerce Ave – Change of Use from Office to Day Care
  - l. 10240 Commerce Ave–2007 determination ltr allowed 18 unit permit given for 36 units.
  - m. Review Council File 19-00400 -for a possible draft Community Impact Statement (CIS) for the STNC Board approval.[http://clkrep.lacity.org/onlinedocs/2019/19-0400\\_mot\\_04-16-2019.pdf](http://clkrep.lacity.org/onlinedocs/2019/19-0400_mot_04-16-2019.pdf)
- 11. **ANNOUNCEMENTS/DISCUSSION**
  - a. Planning 101 training classes will be held through LA the month of May. Closes location is May 22<sup>nd</sup> Pacoima City Hall 6pm to 8pm 13520 Van Nuys Blvd. You MUST RSVP <http://bit.ly/P101Env>.
  - b. [https://planning.lacity.org/documents/ExternalAffairs/Planning101\\_Planning\\_for\\_the\\_Environment.pdf](https://planning.lacity.org/documents/ExternalAffairs/Planning101_Planning_for_the_Environment.pdf)
  - c. Updates on various City Planning processes/ordinances pending: City Planning has released the 90+ page staff report regarding the recode Processes and Procedures ordinance.
  - d. PLANNING & LAND USE OUTREACH: City Planning has a YouTube Channel with Planning 101, ZIMAS, Planner Spotlights and Los Angeles Landmarks. You can view these at this link: <https://www.youtube.com/channel/UChl2PmRhAzUf158o0vZjnHw?pbjreload=10>
  - e. PROJECT STATUS for reCodeLA – The City is Updating the Zoning Code. See the latest update released on April 10, 2019 here: <https://recode.la/updates/news/where-weve-been-where-were-going>
- 12. FUTURE LUC MEETINGS: June 3, at NVCH 7:0pm June 17<sup>th</sup> TBD
- 13. ADJOURN by 8:30pm

ALL NEIGHBORHOOD COUNCIL MEETINGS MAY BE TO FILMED AND/OR AUDIO RECORDED

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd., Tujunga and at [www.stnc.org](http://www.stnc.org)  
You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Secretary, at (818) 951-7411 or email via [stnc.secretary2019@gmail.com](mailto:stnc.secretary2019@gmail.com)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [STNC.org](http://STNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary, at (818) 951-7411 or email via [stnc.secretary2019@gmail.com](mailto:stnc.secretary2019@gmail.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at <https://empowerla.org/stnc/>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretary, at (818) 951-7411 or email via [stnc.secretary2019@gmail.com](mailto:stnc.secretary2019@gmail.com) para avisar al Concejo Vecinal."

**Թարգմանական ծառայություններ: Ժողովում հայերեն թարգմանությունների համար, գանգառեք գարտուղարուհուն՝ ճանել հյուսըն 818-951-7411 ժողովից առնվազն 72 ժամ առաջ:**

Posted 5-17-19 Remove after 5-20-19

**Land Use Committee** - This committee consists of community stakeholders and Board members who shall be appointed as deemed appropriate by the Board. The Land Use Committee:

Meets at least once per month.

Contains no more than five (5) Board members, so that a majority of a quorum of the Board will not be present at its Committee meetings.

Sends Committee members to attend Planning Commission meetings and other meetings dealing with city development and land use.

Meets with representatives of prospective new businesses in the community and negotiates with those representatives to promote community standards of architecture, appearance, and preservation of scenic areas.

Issues reports and recommendations to the Board on issues and developments within its purview.

The Land Use Committee shall contain eleven (11) full members and four (4) alternates, appointed by the Board. A quorum for a Land Use Committee meeting consists of seven (7) members, and at least six (6) votes in favor or at least six (6) votes against an issue are required to achieve consensus. The alternates shall be called on to vote in the absence of full members of the Committee. The Land Use Committee takes direction from the Board and presents recommendations to the Board, but makes no decisions for the Board. It is responsible for implementing the details of the policies and directives set for it by the Board. It is the responsibility of the Chairperson of the Committee to set the meeting times and agendas and to assign duties to the Committee members in order to implement these policies and directives.