

Committee Chair: Sandy Capps, STNC Treasurer
Committee Members: Bill Skiles, Pati Potter, Cindy Cleghorn
Alternates: Janelle Hussion and Rick Ramirez
Quorum = 3



SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL

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BUDGET AND FINANCE COMMITTEE MEETING

Wednesday, February 6, 2019 @ 6:00 PM

North Valley City Hall

7747 Foothill Blvd Tujunga, CA 91042

AGENDA

1. **CALL TO ORDER:** (a) ASSIGN MINUTE TAKER; (b) SIGN-IN SHEET (c) INTRODUCTIONS
2. **GENERAL EVENT ANNOUNCEMENTS**
3. **PUBLIC COMMENTS:** for non-agenda items.
4. **DISCUSSION/ACTION:** Approve 12/5/18 Budget and Finance Meeting Minutes.
5. **UPDATE:** On inventory submission of new camera and iPad submitted to City Clerk.
6. **UPDATE/DISCUSSION:** Election budget expenditures and election procedures from City Clerk.
7. **UPDATE/DISCUSSION:** Neighborhood Council Funding Program Roundtable Workshop Event attended by Sandy Capps- handout provided.
8. **UPDATE/DISCUSSION:** STNC Monthly Profile/Funding Financial report for fiscal year 2018/2019, current balance, outstanding balances and future funding commitments. Round Table discussion.
9. **DISCUSSION/ACTION:** Approve 2 invoices from Konica Minolta for quarterly invoices for our maintenance agreement covering the billing period of 10/1/2018-12/31/18 Invoice 256106038 in the amount of \$120.35 and Invoice 254348463 in the amount of \$81.79 for the period of 7/1/2018- 9/30/18 for labor, parts, drums, staples and supplies. Excludes paper. *
10. **DISCUSSION/ACTION:** Invoice/cost submitted for emergency printing job by Sunland Printing in the amount of \$71.18 for the 1/17/19 Special STNC board meeting for printing of documents in bulk for meeting. *
11. **DISCUSSION/ACTION:** NPG from Sunland Tujunga Rotary for 4th of July Parade golf carts, \$1600 allocated for outreach expenditures in the 2018/2019 Budget. *
12. **DISCUSSION/ACTION:** Region 3 Representatives Rick Ramirez and Oscar Alvarez Outreach Event at Sevan Chicken for up to \$375.00 for food/refreshments. (2018/2019 Budget allocated \$1500 for Outreach Expenditures for Region Representatives meet and greets. *)
13. **DISCUSSION/ACTION:** Valley Alliance NC request for \$250 *

*Submit to Executive Meeting after Budget meeting to request to be added onto General Board Meeting agenda set for Feb. 13, 2019

14. **ADJOURN BY 7:00PM**

Posted: 1/31/19

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS –

STNC agendas are posted for public review as follows:

- o NVCH 7774 Foothill Blvd., Tujunga, CA 91042
- o At www.stnc.org
- o You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT -

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting secretary@stnc.org or 818-951-7411.

PUBLIC ACCESS OF RECORDS –

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@stnc.org or the office phone 818-951-7411.

RECONSIDERATION AND GRIEVANCE PROCESS –

For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION –

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la secretary@stnc.org o 951-7411 por correo electrónico stnc.org para avisar al Concejo Vecinal."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, զանգարեք գարտուղարուհուն՝ ճանել Հյուսիս 818-951-7411 ժողովից առնվազն 72 ժամ առաջ: secretary@stnc.org