

Sunland-Tujunga Neighborhood Council
SPECIAL BUDGET & FINANE COMMITTEE MINUTES
Meeting date: Friday May 4, 2018
Meeting Location: NVCH = 7747 Foothill Blvd, Tujunga, CA 91042

1. **Meeting called to order at** 6:42pm by Cindy Cleghorn, Treasurer Chair
 - a. Committee members in Attendance:
 - i. Cindy Cleghorn; Nina Royal; Bill Skiles; Sandy Capp; Pati Potter = quorum met.
 - b. Committee Alternate in Attendance:
 - i. Janelle Hussion
 - c. Pati Potter was assigned Note Taker
2. **Discussion STNC Strategic Plan** –
 - a. Cindy explained what is needed for the Strategic plan that each committee needs to help with. Would like to get it by each committee and then presented to the whole board for approval and get it up on the web site. Asked for volunteer(s) to take on this task.
3. **Funding** (agenda items 3 & 4) still needs to be fully addressed. Spreadsheet worked on listing old recurring monthly bills that have not been paid and current ones that need to be paid from this Fiscal Year (FY) ending June 2018 also items that had already been approved by the Board but not yet paid. Sheet also listed current Funds request that the Budget committee received in the past week. The spreadsheet is a work in progress. All the funding request are on the google drive.
 - a. YMCA Neighborhood Purpose Grant for \$10,000 (agenda item 4A) to provide arts programing for the youth in our community at the Verdugo Hills Family YMCA in Tujunga. Nayri Vartania gave the verbal presentation of how the funds would be used for. Recognition to the STNC sponsorship will be included in printed materials and new papers ads. After discussion to the dollar amount, which is ¼ of our yearly budget the motion was with a reduced amount.
 - i. Pati Potter made the motion and Sandy Capps 2nd:
 - Motioned that the board support the YMCA NPG in the amount of \$5,000 to include the Outreach detail they described for next fiscal year.
 - ii. Motion passed unanimously.
 - b. Love the Neighborhood and The Hub Neighborhood Purpose Grant for \$5,000 (agenda item 4B) to funds costs associated with neighborhood cleanup including tools such as a weed eater; safety equipment and a storage shed. Randy Roberts gave a verbal presentation. Discussion: The budget committee function is to determine if funds are available and this request should go to the Beautification committee to sponsor this type of request. If they partner with the NC's Beautification committee you can get the resources of the city easier.. Suggested that this be put off to next years budget to explore, Randy said it could but mentioned there is a level of support for what they do and want to keep that level and have it grow so putting it off might not encourage it to grow. We have one more meeting of this committee and we do not know if there are other things to come in before the cut off time for the funding so it is not over yet. Sandy said this was an excellent project. Pati is in favor but is there funds this budget year. Bill feels more comfortable it the Beautification committee to ownership of this. Nayri, chair of the Beautification committee, said they would love to have a conversation with them and asked that any leader from the Love the Neighborhood/The Hub come to the Beautification Committee's May meeting with recommendations.
 - i. Bill Skiles motioned and Nina Royal 2nd:
 - Motion to refer to the Beautification committee
 - ii. Motion passed unanimously
 - c. Little Landers
 - i. Bill Skiles recused himself for the Little Landers discussion because he is on the Little Landers Board.
 - ii. Little Landers NPG (item 3a) was approved but we do not know why it has not moved forward by the City,

- iii. no votes needed just investigate and get it paid from current FY budget
- d. Outreach: up to \$1,000 for grocery bags and magnets (agenda item 3e and 4E) already approved by the board, will need to adjust the qty of grocery bags.
- e. License Plate Screw \$300 (agenda item 3c) already approved for \$250. No action needed.
- f. Chamber of Commerce (agenda Item 3d) Chamber pulled back their NPG and will present again as an Event for approval at the Monday May 7th 6:00pm meeting \$9,772.00
- g. S-T Emergency Preparedness (STEP) (agent item 4c) \$500 Sandy Capps requesting first aid supplies, the items in the current barrel are mostly rescue items. Also been resolved on how to get to the items when the NVCH is locked.
 - i. Sandy motion and Bill 2nd
 - Motion that the board support the request for \$500 for the Emergency Preparedness items.
 - ii. Motion passed unanimously
- h. Recommendation Beautification Committee request for T-Shirts (agenda item 4d) \$340.29 to include STNC and City LA logo/info.
 - i. Nina motion Sandy 2nd
 - Motion that the board support the request for up to \$350 for T-Shirts
 - ii. Motion passed unanimously
- i. Agenda item 4E already covered
- j. Outreach: Polo shirt (agenda item 4F)
 - i. Nina Royal made the motion; 2nd by Sandy Capps
 - Motion that the board support the request for up to \$775 to purchase Polo Shirts for the Board members.
 - ii. Motion passed unanimously
- k. Outreach: Table Runner with STNC (agenda item 3f) \$177.00 also spoke of getting more table cloths. Most agreed more tablecloths to include weights or clips to keep them from blowing off.
 - Will refer to 5/7 meeting of next FY.
- l. Outreach: Mugs for STNC (agenda item 4G) \$230.00
 - i. Bill Skiles motioned and 2nd by Nina Royal
 - Motioned to oppose.
 - ii. Motion passed unanimously
- m. Outreach: Banners for each committee (agenda item 4H) \$425.00, size 3 x 5 to be placed on site when the committee is being held.
 - i. Sandy Capps motioned, Pati Potter 2nd:
 - Motion that the board support the request for up to \$425 for committee banners for FY 2018-2019
 - ii. Motion passed unanimously
- n. Funding feasibility study for Homeless lodging at Camp Roth (agenda item 5I) \$5,000.00. per Mayor Garcetti program: He wants each community to come up with a location to house the homeless in their own community. Then \$1million will be given to each community for that location. Amelia is suggesting Camp Roth as the location for our community. Mark mentioned that he believes Kathryn Barger's office had recently finished a study, he believes the result is it is feasibility but will take a lot of funding. Before we think about funding a study check with Barger's office to see their study result. Nina, the citizens are being taxed by the city and country, why should the NC help fund anything else. Suggestion Amelia should ask the STNC for money to do outreach to the neighbors in that area of the possible potential proposal. For now, Amelia should go to the STNC board to approve support of a Homeless committee, once that committee is together then explore with the county regarding property and other pieces of property in the community.
 - No action taken by the Budget committee.

Recapped of what needs to be removed/added/adjusted on the spreadsheets.

Cindy handed out info from emails she gets from the city (all can sign up for these via ENS) a few things being discussed is getting the “rollover” of funds back into the into the system. Another is on Dept. of Neighborhood Empowerment Staffing and money the city will put into the next NC elections.

Public comment: Bridgegap billing was questioned, he needs to be put on the agenda

Next Meeting: May 7, 2018 at 6:00p.m at the North Valley City Hall, Prior to the LUC meeting.

Another meeting to be set after General Meeting to gather paper work that is to be presented to downtown offices.

Meeting adjourned