Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412 E-mail: secretary@stnc.org

## **General Meeting Agenda**

November 14, 2018 6:30 pm North Valley City Hall 7747 Foothill Blvd., Tujunga, CA 91042

## Code of Conduct

- 1. Silence cell phone. No cell phone conversations. Limit texting.
- 2. Raise hand and wait to be acknowledged by chair to speak.
- 3. No side conversations, please. Keep to subject matter on the agenda.
- 4. Keep language and tone appropriate and respectful.

- 5. Present issues in a way that promotes mutual discussion and resolution.
- 6. Treat one another with dignity and respect.
- 7. Show respect for time and opinion.
- 8. Think, speak and act in the best interest of the community and stakeholders.
- 9. Assume positive intent.
- 1. Call to Order, Pledge of Allegiance and Board Introductions (3
- 2. Executive Committee Announcements (2)
  - a) Speaker Cards
  - b) Secretary's Report:
    - i. Election Committee Update
  - c) Homeless Count Sandy Capps
- 3. DISCUSSION/ACTION: Announce Board Member Vacancies (2)
  - a) STNC Group Representatives (2): (According to Bylaws: Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to <u>secretary@stnc.org</u>. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that the organization/group affirms that he/she is their representative.)
- 4. Event Announcements 1 min per speaker (10)

If your community organization has an event coming up, please make an announcement.

- 5. Public Comment Non-Agenda items within the Board's subject matter jurisdiction. *2 min per speaker (10)*
- 6. Public Official and Community Representative Announcements with Q&A *LAPD, CD7, State, LAUSD, LA County (20)*
- 7. DISCUSSION/ACTION: To approve October 2018 board meeting minutes.
- 8. DISCUSSION/ACTION: Approve the STNC Monthly Expenditure Report for October 2018
- DISCUSSION/ACTION: NPG Pinewood Elementary Project -up to \$5,000 to be paid via CIP Funds (James Lee)
- 10. DISCUSSION/ACTION: NPG Hanukkah in the Foothills up to \$1,000 to be paid via Outreach Funds (Rotary Joe Descenzo STARC Committee)
- 11. DISCUSSION.ACTION: Add Sandy Capps, as a Neighborhood Council Second Signer and Neighborhood Council Bank Card Holder
- 12. DISCUSSION/ACTION: Approve Budget up to \$750 for IPAD Sign in

# Sunland Tujunga Neighborhood Council

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- 13. DISCUSSION/ACTION: Request to Add Internet to STNC Office with Spectrum Wifi
- 14. Land Use Committee to Approve LUC recommendations: Cindy Cleghorn a. Comment Letter: 7740-70 W. McGroarty
  - https://drive.google.com/open?id=1ZBr8avmeU4rz\_8MYCCN\_MD3ql5MC4Yfr
  - b. Verdugo Hills Golf Course Update 6433 La Tuna Canyon Road
  - c. Hearing Notice: 7656 Apperson
  - d. HSRA Meeting 11.15.18
  - e. Next LUC meetings November 19

15 DISCUSSION: Region, Group, Committee, Alliances, Liaison reports:

- a. Region & Group
  - Representatives:
  - i. Region 1, 2, 3, 4

- e. Armenian National Committee f. Business Watch
  - f. Business Watchg. Neighborhood Watch

b. Ham Radio c. Homeless

h. Verdugo Hills Minister's Assoc

d. Armenian Cultural Sasoon

- 16 Outreach Committee Janelle Hussion 4th Thursday of the month
- 17. Youth Advisory Council / Education Committee Lydia Grant
- 18. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC) Joe DeCenzo
- 19. Women Empowering Sunland-Tujunga (WEST) Committee Ana Orudyan -
- 20. Sunland-Tujunga Emergency Preparedness (STEP) Committee Sandy Capps
- 21. Beautification Committee Nayri Vartanian
  - a. "Spending for up to \$500 from the Clean Streets LA grant funds, on plants for the Wild Flowering Annex"
- 22. Animal Issues Committee Dana Stangel
- 23. Alliances, Liaison reports, if any
- 24. Closing Comments, Acknowledgements, and Adjournment. (1)
- 25. Adjourn by 9:00 p.m.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At <u>www.stnc.org</u>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <a href="https://www.lacity.org/subscriptions">https://www.lacity.org/subscriptions</a>

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an



item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via <u>secretary@stnc.org</u>.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico <u>secretary@stnc.org</u>."

Թարգմանական ծառայություններ։ Ժողովում Յայերեն թարգմանությունների համար, զանգարեք գարտուղարուհուն՝ 818-951-7411 ժողովից առնվազն 72 ժամ առաջ։

Posted 11/11/18; Remove after 11/14/18

## Monthly Expenditure Report



**Reporting Month: October 2018** 

Budget Fiscal Year: 2018-2019

NC Name: Sunland-Tujunga Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37953.81	\$646.53	\$37307.28	\$3912.12	\$0.00	\$33395.16

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$371.17		\$1350.00	
Outreach	\$32866.00	\$275.36	\$29069.32	\$62.12	\$27657.20
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$5353.96	\$0.00	\$5353.96
Neighborhood Purpose Grants	\$3134.00	\$0.00	\$2884.00	\$2500.00	\$384.00
Funding Requests Unc	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	litures: \$4046.19

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	RINGCENTRAL, INC	10/13/2018	(Credit card transaction)	General Operations Expenditure	Office	\$66.87
2	EIG CONSTANTCONTACT.C	10/29/2018	(Credit card transaction)	General Operations Expenditure	Office	\$70.00
3	THE WEB CORNER	10/05/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$20.00
4	SMARTNFINAL41410204147	10/10/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$11.48
5	BIG MAMAS PAPAS PIZZE	10/10/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$79.64
6	3773 EL POLLO LOCO	10/24/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$164.24
7	INSIGHT INVESTEMENTS, LLC	09/25/2018	Approve recurring monthly expenses in the adopted	General Operations Expenditure	Office	\$84.30
8	THE WEB CORNER, INC.	09/26/2018	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00

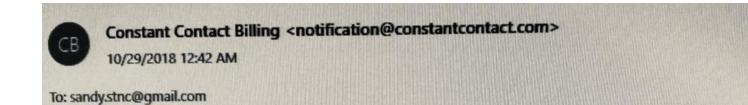
Subtotal:

\$646.53

	Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Dana Stangel	08/09/2018	Approve recurring monthly expenses included in the	General Operations Expenditure	Outreach	\$62.12	
2	THE WEB CORNER, INC.	10/26/2018	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
3	THE WEB CORNER, INC.	11/26/2018	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
4	THE WEB CORNER, INC.	12/26/2018	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
5	THE WEB CORNER, INC.	01/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
6	THE WEB CORNER, INC.	02/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
7	THE WEB CORNER, INC.	03/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
8	THE WEB CORNER, INC.	04/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
9	THE WEB CORNER, INC.	05/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
10	THE WEB CORNER, INC.	06/26/2019	Approve recurring monthly expenses included in the	General Operations Expenditure	Office	\$150.00	
11	Making It Happen, Inc.	11/05/2018	Approve NPG request in the amount of \$2500.00	Neighborhood Purpose Grants		\$2500.00	
	Subtotal: Outstanding	g				\$3912.12	

# **Receipts:**

ccount Number:	(818) 951-7411	Billed to:
Service Plan: Statement Date: Paid By: Reference#:	RingCentral Office Standard 1 line 10/13/2018 MasterCard[3852] 1237378027	Sunland Tujunga Neighborhood Council Dana Stangel 200 N. Spring Street, Room 224 Los Angeles, CA 9001° United States Pay to: RingCentral, Inc. 20 Davis Dr Belmont, CA 94002
Charges: 10/13/2018 - 11/12/	2018	Charges:
Subscription Fee - I	Monthly (RingCentral Office Standard 1 line	
		Charges: \$49.99
Taxes, Charges a		
Federal Universal	Service Fund	\$4.68
Federal Universal	Service Fund kes and fees	\$4.68 \$7.20
Federal Universal State and local ta: e911 Service Fee	Service Fund kes and fees	\$4.68
Federal Universal State and local ta: e911 Service Fee	Service Fund kes and fees	\$4.68 \$7.20 \$1.00
Federal Universal State and local ta: e911 Service Fee	Service Fund kes and fees	\$4.68 \$7.20 \$1.00 \$4.00
Federal Universal State and local ta: e911 Service Fee	Service Fund kes and fees Administrative Cost Recovery Fee	\$4.68 \$7.20 \$1.00 \$4.00 Taxes and Fees: \$16.88
Federal Universal State and local ta: e911 Service Fee	Service Fund kes and fees Administrative Cost Recovery Fee Total Charges:	\$4.68 \$7.20 \$1.00 \$4.00 Taxes and Fees: \$16.88 \$49.99



Thank you for your recent payment. Your payment receipt is found below.

## Constant Contact

Payment Receipt for October 29, 2018

Sunland-Tujunga Neighborhood Council Attn.: Dana Stangel 200 N. Spring Street, Room 224 in Los Angeles, CA 90012 Los Angeles, CA 90012 US 8187305212 Today's Date: October 29, 2018 Payment Date: October 29, 2018 Payment Method: MasterCard

User Name:

sunlandtujunganc@gmail.com

Thank you for your payment!

	Description	Amount Paid
Payment - Credit Card		\$70.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the <u>My Account</u> link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business. Best Regards, Constant Contact Billing 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call! US / Canada Toll Free: (855) 229-5506 UK Toll Free: 0808-234-0942 Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call! US / Canada Toll Free: 855.229.5506 UK Toll Free: 0808-234-0945 Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <a href="http://www.constantcontact.com/help">http://www.constantcontact.com/help</a>.

10/10/18 Store # 414 TIME 17:24:44 --EB660B3C615CF277 001 SE0: 049321 USD\$ 11.48 Tssuer A0000000041010 E800 0000048000 8 **XXXXX** Electronic Payment Activity XXXXX 3.99 1.75 3.99 1.75 11.48 17:25:08 Method: Chip XXXXXXXXXX3852 11.48 \*\*\*\*\* Electronic Payment Activity \*\*\*\*\* 8 TOTAL NUMBER OF ITEMS THIS VISIT--> 2 see Us On MEB www.smartandfinal.com YOUR TUJUNGA SMART AND FINAL STORE MANAGER: ROBERT PATTERSON 1 (818) 352-9399 Smart & Final / & \*\* Welcome To Our Tujunga Store \*\* Store # 414 THANK YOU FOR SHOPPING Entry Method: - APPROVED 0P# 23021954 Trans # 176 TENDER CHANGE First Street Water First Street Water Sales Tax SUBTOTAL TID: TOTAL DATE 10/10/18 PURCHASE AUTH CODE: 049698 Cashler: Karsen PIN VERIFIED TC: MID: 288049 MasterCard 10/10/2018 MASTERCARD +CRV +CRV 17:25:13 CARD #: Term:4 Cash IAD: 000FF Hode: Total: AID: TVR: :ISI ARC:





Visa/MC/DIS	164.24
Subtotal	149.99
Tax	14.25
Payment	164.24

## The Web Corner, Inc.

19509 Ventura Blvd

# Invoice

Tarzana, CA 91356		Date	Invoice #	Terms
		<b>1111111111111</b>	17473	
Bill To	10.05	Ship To		
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042				

QTY	Item Code	Description		Price Each	Amount
1	Domain Name		Transfer stnc.org	20.00	20.00
Please conver	I remit payment at you nience.	r earliest	Total		\$20.00
Thank y	you for your business!		Payments/Credits		-\$20.00
			Balance Due		\$0.00



611 Anton Blvd., Suite 700 Costa Mesa, CA 92626 (714) 939-2300 . Fax (714) 939-2397

INVOICE TO :

City of Los Angeles (NC) Cindy Cleghorn 7747 Foothill Blvd Tujunga, CA 91042-2137 United States of America

Invoice No.	: RT00215559
Customer #	: CIT069
Invoice Date	: 9/22/18
Due Date	: 10/31/18

#### **REMIT TO :**

Wells Fargo Trust Company, N.A. 260 N. Charles Lindbergh Dr. Attn: Insight 39001 MAC:U1240-026 Salt Lake City, UT 84116 United States of America

ent 10/01/	18 10/31/18	76.99
		7.31
Locatio	n Total Payment	84.30
ı		nent 10/01/18 10/31/18 Location Total Payment

Invoice Subtotal	76.99
Sales Tax	7.31
PAY THIS AMOUNT	84.30

Office of the	<b>City Clerk</b>
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Administrative Services Division

Neighborhood Council (NC) Funding Program





Board Action Certification (BAC) Form

NC Name: SUNLAND-TUJUNGA				7 11 10		-0.	1943
Budget Fiscal Year: 2018-19		3	Meeting Date: Agenda Item N				
Board Motion and/or Public Benefit	1.						
Statement (CIP and NPG):	Approve requiring mentily expenses included in the edented Field Very 40.40 budget u					budget that are up to \$90.	
Method of Payment: (Select One)	Check		Credit Card		🗆 Boar	d Member Reimb	ursement
			ote Count				
Recused Board Member	s must leave the room prid	or to any disc	ussion and may no	ot return to the ro	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DANA STANGEL	PRESIDENT				X		
CHARLIE BRADLEY	VICE PRESIDENT	<u>×</u>					
JANELLE HUSSION	VICE PRESIDENT	×					
SEVADA HEMELIANS	SECRETARY	X					
CINDY CLEGHORN	TREASURER	×					
PAT KRAMER	REGION 1	$\checkmark$					
ANA ORUDYAN	REGION 1	$\checkmark$					
CHRISTOPHER BOYADJIAN	REGION 2				X		
LINDA ADRAN	REGION 2	¥					
RICK RAMIREZ	REGION 3	X					
DAVID BARRON	REGION 3				X		
PATI POTTER	REGION 4				X		
LYDIA GRANT	REGION 4	$\star$					
EDWIN MIRANIAN	STAKEHOLDER GROUP REP -ARMENIAN S				X		
AMELIA ANDERSON	STAKEHOLDER GROUP - HOMELESS	X					
MARK SEIGEL	STAKEHOLDER GROUP - HAM RADIO	$\checkmark$					
MARLENE HITT	STAKEHOLDER GROUP - HISTORICAL SO				X		
JON vonGUNTEN	STAKEHOLDER GROUP - NEIGHBORHOOD	X					
AARON PETERSON	STAKEHOLDER GROUP - THE HUB CHURC				X		
HRANT VARTZBEDIAN	STAKEHOLDER GROUP - BUSINESS	-			X		
RITA ANDONIAN	STAKEHOLDER GROUP - Armenian Nationa	X					
		-					
oard Quorum:	Total:	12			4		
/e, the authorized signers of the above n leeting was held in accordance with all la leeting where a quorum of the Board was	amed Neighborhood Coun aws, policies, and procedu	cil, declare th res. The abov	nat the information ve was approved b	n presented on th y the Neighborh	nis form is accur ood Council Boa	rate and complet ard, at a Brown A	e, and that a public loct compliant public
uthorized Signature	al	to	Authorized Signa	ature:	2 (1)	hal	
rint/Type Name: DANA STANG	EL Several Hen	elans	Print/Type Name	CINPY	CILE	GHORN	Keasur
Date:	11-18		Date:	-11-18			
	and an advertised of the second se		/				

NCFP 101 BAC Rev020118

## Invoice

### The Web Corner, Inc.

19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
9/1/2018	17290	9/1/2018

Bill To Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
10	Monthly Maintenance from Sep 2018 - Jun 2019:		150.00	1,500.00
	hour for; phone support, web development, requadjustments	Jests, & website		
	Monthly Hosting for stnc.org		15.00	0.00
0	Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maint	enance)	3.50	0.00
Please remit p	payment at your earliest convenience.			
Thank you for	your business!		Total	\$1,500.0
	,		Payments/Credit:	<b>\$</b> \$0.00
		1		

Office	of	the	City	Clerk
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Administrative Services Division						Se ander	
Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	ram					The Chi	
				7 44 40		9	ANALD U
NC Name: SUNLAND-TUJUNGA Budget Fiscal Year: 2018-19			Meeting Date: Agenda Item N				
Budget Fiscal Year: 2010-10 Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve recurring m paid by credit card o Webcorner \$150/mo	r check pa	enses include	ed in the ador	oted Fiscal Y 370/mo; Ring	ear 18-19 bu Central up to	dget that are 5 \$68/mo;
Method of Payment: (Select One)	Check		Credit Card		Board	Member Reimbu	irsement
Recused Board Member	s must leave the room prior		te Count ssion and may no	t return to the ro	om until after t	he vote is comple	te.
<b>Board Member's First and Last Name</b>	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DANA STANGEL	PRESIDENT				X		
CHARLIE BRADLEY	VICE PRESIDENT	X					
JANELLE HUSSION	VICE PRESIDENT	¥					
SEVADA HEMELIANS	SECRETARY	X					
CINDY CLEGHORN	TREASURER	X					
PAT KRAMER	REGION 1	X					
ANA ORUDYAN	REGION 1	X					
CHRISTOPHER BOYADJIAN	REGION 2				X		
LINDA ADRAN	REGION 2	X					
RICK RAMIREZ	REGION 3	¥		1.00			
DAVID BARRON	REGION 3				X		
PATI POTTER	REGION 4				X		
LYDIA GRANT	REGION 4	X					
EDWIN MIRANIAN	STAKEHOLDER GROUP REP -ARMENIAN S				X		
AMELIA ANDERSON	STAKEHOLDER GROUP - HOMELESS	V			~~~~~		
MARK SEIGEL	STAKEHOLDER GROUP - HAM RADIO	J.					
MARLENE HITT	STAKEHOLDER GROUP - HISTORICAL SO				X		
JON vonGUNTEN	STAKEHOLDER GROUP - NEIGHBORHOOD	X					
AARON PETERSON	STAKEHOLDER GROUP - THE HUB CHURC				X		
HRANT VARTZBEDIAN	STAKEHOLDER GROUP - BUSINESS				×		
RITA ANDONIAN	STAKEHOLDER GROUP - Armenian Nationa	X			^		
Board Quorum:	Total:	13			8		
Ne, the authorized signers of the above m neeting was held in accordance with all la neeting where a quorum of the Board was	aws, policies, and procedure						
Authorized Signature	w		Authorized Signa	ature: A /	Ales	hoin)	
Print/Type Name: DANA STANG	Et Sarle Henry	eleans	Print/Type Name	"CIDAU	ALFRO	1	lanver
Date: 7-11-	18		Date:	7	-11-18	<u>}</u>	
						NCED	101 BAC Rev020119



LOS ANGELES UNIFIED SCHOOL DISTRICT Pinewood Avenue Elementary School 10111 Silverton Ave, Tujunga, CA 91042 Tel: (818) 353-2515 Fax: (818) 353-3179 AUSTIN BEUTNER General Superintendent LINDA DEL CUETO Superintendent, LD North East JAMES LEE Principal

November 7, 2018

Dear Sunland Tujunga Neighborhood Council,

First, thank you for your tireless commitment to improving the Sunland Tujunga community, including the Pinewood Avenue Elementary School neighborhood. Our school serves over two hundred students and their families. Pinewood Early Education Center serves approximately 100 of the community's youngest scholars. As the new Principal of Pinewood Elementary School, I have witnessed the amazing generosity of individuals and community groups who give in order to help build the futures of our scholars here in Tujunga. I see hope and inspiration in the faces of all of our students each day as I greet them at the entrances, in the classrooms, and on the playground.

Our commitment as a staff at Pinewood Elementary is that we will strive for excellence on behalf of our students. Students at Pinewood Elementary deserve to learn and thrive in a school that is not only nurturing inside of the classroom, but also appealing outside of the school walls. As you may be well aware, illegal dumping has long been a problem on the west side of the Pinewood campus. Our custodial staff is diligent about removing furniture, small appliances, and various articles of trash that are routinely left out along Pinewood Avenue by community members. We want to turn the tide along Pinewood Avenue by beautifying this part of our special campus.

The proposed mural and planter will provide our students, families and community members with several positive outcomes. If provided with the financial support, we would be able to commence with the preparation of the wall surface prior to painting the mural. Students, families, and community members would take pride in contributing as volunteers in something positive that adds value to the neighborhood. Community members, students, and families would be able to commute to and from their homes, school, and work while appreciating the natural beauty of drought-tolerant plants, and the man-made beauty of a large-scale mural. The proposed mural will depict vignettes of the rich history that makes the Sunland-Tujunga neighborhoods and Pinewood Elementary so special.

I am seeking your financial support in the amount of \$5,000 in the form of a Neighborhood Purpose Grant, in order to commence with the wall-preparation work that is estimated to cost \$13,800. The partnership with the Sunland Tujunga Neighborhood Council, LAUSD Local District Northeast Superintendent Linda Del Cueto, LAUSD Boardmember Kelly Gonez (Dist. 6), the Theodore Payne Foundation, and the Kiwanis will help to ensure that our students realize that they belong to a community that works together to help them attain their hopes and dreams for the future.

As you are aware, the success of our students is the result of a partnership between the school, students, parents, and the community. We are proud to have you as part of the Pinewood team as we work together toward student success and achievement.

Thank you for your continued support of Pinewood Pandas!

Sincerely,

Juneo Lee

James Lee Principal

### Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sunland-Tujunga Neighborhood Council

#### SECTION I- APPLICANT INFORMATION **Pinewood Elementary** 1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) 1b) 10111 Silverton Ave. Tujunga CA 91042 **Organization Mailing Address** City State Zip Code 1c) City Business Address (If different) State Zip Code 1d) PRIMARY CONTACT INFORMATION: James Lee (818) 353-2515 jtl8871@lausd.net Phone Name Email 2) Type of Organization- Please select one: Public School (not to include private schools) □ 501(c)(3) Non-Profit (other than religious institutions) or Attach Signed letter on School Letterhead Attach IRS Determination Letter James Lee-Principal of Pinewood Elementary Tujunga CA 91042 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

For years the west side of our campus on Pinewood Ave. has been prone to illegal dumping. Our families use this entrance to drop off and pick up their children each day. The wall and planter along the street is in desperate need of beautification to encourage our community to keep this area clean and safe for our children. It is unfortunate that our families don't have a vibrant, nice view of our school. We are currently working with the STNC Beautification Committee and the Theodore Payne Foundation to beautify our campus. Your support is key to start this project.

### 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

We are seeking your support to help us begin this project! Pinewood Elementary is home to over 200 students. The Early Education Center located on the corner of Pinewood Ave and Valmont St. is also home to over 100 young learners in the Tujunga community. The mural will impact and lift the morale of over 300 Pinewood families as well as the community members who commute along Pinewood Ave everyday. We can't move forward with the project due to the high cost of wall preparation needed to begin the development of a mural. The total cost to prepare the wall for the project is \$13,800.00. The Los Angeles Unified School District, Local District Northeast has allocated \$8,000 for this prep-work. We are asking you to help us with the remainder, \$5,000.

Personnel Related Expenses	essary or requested.	
	Requested of NC	Total Projected Cos
Mural Wall Preparation Work	\$5,000.00	\$13,800
	\$	\$
	\$	\$
Non-Personnel Related Expenses	Requested of NC	Total Projected Cos
	\$	\$
	\$	\$
	\$	\$

- 7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
   No
   Yes
   If Yes, please list names of NCs: \_\_\_\_\_\_

Source of Funding	Amount	Total Projected Cost
LAUSD- Local District Inortheast	\$8,000.00	\$13,800.00
Suniand Tujunga Neighbornood Council	\$5,000.00	\$13,800.00
Uther Donations	\$800.00	\$13,800.00

- 9) What is the TOTAL amount of the grant funding requested with this application: \$5,000.00
- 10a) Start date:  $\frac{12}{01}$   $\frac{18}{18}$  10b) Date Funds Required:  $\frac{12}{01}$   $\frac{18}{18}$  10c) Expected Completion Date:  $\frac{04}{01}$   $\frac{18}{18}$  (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

### SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Ves If Yes, please describe below:	
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No <u>\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

### SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal-REQUIRED\*

James Lee	Principal	Junes Lee	11/06/18
PRINT Name	Title	Signature	Date
12b) Secretary of Non-profit Corpora	tion or Assistant School P	rincipal - REQUIRED*	
Rocio Morfin	SAA	Moin A. Morin	11/06/18
PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form

## Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

SECTION 1- APPLICANT INFORMATION         ROTAPY INTERNATIONAL DISTRICT 5280         CLA       July 16,1998         Tail District 5280         Organization Name       CA       July 16,1998         Tail District 5280         Organization Name       CA       July 16,1998         Total of 501(G)(3)         State of Incorporation       July 16,1998         Date of 501(G)(3)         Status (if applicable)         Date of 501(G)(3)         Status (if applicable)         District 75280         CA       July 16,1998         Date of 501(G)(3)         Status (if applicable)         District 75280         Organization Mailing Address         City       CA       Glo 41         Organization Mailing Address       City       CA       Glo 45         IC 0         State       Zip Code         IC 0       City       Code
Organization Name       Federal I.D. # (EIN#)       State of Incorporation       Date of 501(c)(3) Status (if applicable)         1b)       P.O. Box 366       SUNLAND       CA       910 41         Organization Mailing Address       SunLAND       CA       910 41         1c)       8939       Sepulve da BlvD.       L.A.       CA       900 45         1c)       8939       Sepulve da BlvD.       L.A.       CA       900 45         Business Address (If different)       City       State       Zip Code         1d)       PRIMARY CONTACT INFORMATION:       818 400-3591       Tol Kienfan chofmail.com
Organization Mailing Address     City     State     Zip Code       1c)     8939     Sepulve da BlvD, Business Address (If different)     L.A.     CA     90045       1d)     PRIMARY CONTACT INFORMATION: Michelle Ramage     818400-3591     Tolkienfan chofmail.com
Organization Mailing Address     City     State     Zip Code       1c)     8939     Sepulve da BlvD, Business Address (If different)     L.A.     CA     90045       1d)     PRIMARY CONTACT INFORMATION: Michelle Ramage     818400-3591     Tolkienfan chofmail.com
Business Address (If different) City State Zip Code 1d) PRIMARY CONTACT INFORMATION: <u>Michelle Ramage</u> 818 400-3591 Tolkienfan chofmail, com
Michelle Ramage 818 400-3591 Tolkienfanchotmail.com
Michelle Ramage 818 400-3591 Tolkienfan chotmail.com Name Phone Email
Name Phone Email
<ul> <li>2) Type of Organization- Please select one:</li> <li>         Public School (not to include private schools) Attach Signed letter on School Letterhead     </li> <li>         or Attach IRS Determination Letter         1         0         1         0         1         0         1         0         1         0         0         1         0         0         1         0         0         1         0         0         1         0         1         0         0         1         0</li></ul>
S-T ARTS Recreation and Cuture Committee 7747 FootHillBlvD Tujunga, CA 91042 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code
SECTION II - PROJECT DESCRIPTION
<ul> <li>4) Please describe the purpose and intent of the grant.</li> </ul>

The purpose of the grant is to help produce the 3<sup>rd</sup> annual "Hanukkah in the Foothills" event. This educational cultural event is free to the public and funds are needed to rent the venue, tables and seating. The money will also be used to purchase food and disposable necessities. Entertainment and promotional expenses are also needed to ensure the success of this free cultural event.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

> As this is a free event and widely announced to the public, people throughout the San Fernando Valley often get their first experience of the Sunland Tujunga foothills through this gathering. Event planners, food preparers and servers represent all demographics of our community. The message of Hanukkah inspires overcoming obstacles with strength, hope and perseverance.

Personnel Related Expenses	Requested of NC	Total Projected Cost
All ORGANIZATIONAL EXPENSES DONATED	S C	SN/A
BY ST-ARTS REPREATION + CULTURE	15	IS /
COMMITEE MEMBERS	\$	ls
Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
SEE ATTACHED BUDGET BREATDOWN	3	\$3400
	Îŝ	
	S	5

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project? WNO CI Yes If Yes, please list names of NCs:

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (including NPG applications to other NCe) No Yes. If Yes, please describe:

2	area or randing : fundaming in a spongarous to onier most a no	198, 30 H 3003	រូបជាជាធម្ម មជនប្រទេសទេ។
	Source of Funding	Amount	Total Projected Cost
	PRIVATE DONATIONS	\$2,400	\$ 3,400
		Ş	\$
		5	5

What is the TOTAL amount of the grant funding requested with this application: \$ 1,000

10a) Start date: 1/1518 10b) Date Funds Required: 1/30/8 10c) Expected Completion Date: 12/10/18 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

Name of NC Board Member	Relationship to Applicant
MARK SEIGEL (WILL RECUSE HIMSELF R	ICM VOTE HONORARY ROTARIAN
JOHN VON GUNTEN	ACQUAINTANCE

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? U Yes is No <u>"(Please note that if a Board Member of the NC has a conflict of Interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) ant/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

	erenten ander ander ander ander ander ander ander and	rayers when the end of the second secon	Signatura	Dale
12b)	Secretary of Non-profit Corporation ( Heather Marhillo	Sunhy	Almelli	11/5/18
	PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>plathanthanting Clashy and</u> for instructions on completing this form

Contraction of the second segments where I contracted to	requested.	Total Prohested Cost
All DAGANIZATIONAL CXPENSES DONATED	10	1 N/A
BY ST- ACTS REMEMBERS	8	Total Projected Con
New Description Defeded Description	Requested of NG	\$3400
SEE ATTACHED BUDGET BREENDOWN	2	8

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project? Two version of the project?

2.400	33.400
At L. J. K. Powerskie	8
	2.302

9) What is the TOTAL amount of the grant funding requested with this application: \$1,000

10a) Start date: 11 1518 10b) Date Funds Required: 11 30/18 10c) Expected Completion Date: 12/10/18 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IN POTENTIAL COMPLECTS OF BITFREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NCT

D No WYes WYes, please describe below: Name of NC Board Member	Relationship to Applicant
HARK SEIGEL (WITRECUSE HIMSELF RONY	OT BOURDAY ROTARIAN
JOHN VON GUNTEN	ACOUNIATANCE

11b) If yes, did you request that the board member consult the Office of the City Attorney before filling this application? Q Yes S No "(Please note that if a Board Member of the NC has a conflict of intervet and completes this form. or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benetit," and "Conflicts of Intervet" of this application and affirm that the proposed project(s) and/or program(s) tait within the affirst of a public benefit project/program and that no conflict of interest exist that would prevent the searching of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting his application. I further affirm that If the grant received is not used in accordance with the terms of the application tated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

D. All II ELSA M. GILLHAM CHATE PRINT Name The

Streamters.

(2b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Title PRINT Name

a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding ogram at (213) 978-1058 or <u>clerk.nchunding@iacity.org</u> for instructions on comple

NCFP 107

Della

PAGE 2

## HANUKKAH IN THE FOOTHILLS 2018 BUDGET

Venue	500
Tables And Chairs	300
Settings and Decorations	250
Food and Beverages	750
Entertainment	200
Educational Materials	200
Gifts	200
Advertising	500
Banners	300
Printing	200

TOTAL PROPOSED BUDGET 3,400



STATE OF CALIFORNIA FRANCHISE TAX BOARD PO BOX 1286 RANCHO CORDOVA CA 95741-1286



In reply refer to 755:G :JCA

August 28, 1998

ROTARY INTERNATIONAL DISTRICT 5280 CHARITA BLE FOUNDATION PAUL BASILE 9100 S SEPULVEDA BLVD STE 114 LOS ANGELES CA 90045-4849

Purpose		CHARITABLE
Code Section	:	23701d
Form of Organization	;	Corporation
Accounting Period Ending	;	June 30
Organization Number	:	2012232

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitues written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax





August 28, 1998 ROTARY INTERNATIONAL DISTRICT 5280 CHARITA Entity ID 2012232 Page 2

under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

J AMAYA EXEMPT ORGANIZATION SECTION PROCESSING SERVICES BUREAU Telephone (916) 845-6644

EO : cc: PAUL BASILE

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INTERNAL REVENUE SERVICE DISTRICT DIRECTOR P. O. BOX 2508 CINCINNATI, OH 45201 1 RUL 1 6 1998

Date:

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ROTARY INTERNATIONAL DISTRICT 5280 CHARITABLE FOUNDATION C/O PAUL L BASILE JR 11400 WEST OLYMPIC BLVD STE 350 LOS ANGELES, CA 90064-1550

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DEPARTMENT OF THE TREASURY

Employer Identification Number: 95-4597691 DLN: 17053167047028 Contact Person: D. A. DOWNING Contact Telephone Number: (513) 241-5199 Accounting Period Ending: June 30 Foundation Status Classification: 509(a)(1) Advance Ruling Period Begins: May 29, 1997 Advance Ruling Period Ends: June 30, 2001 Addendum Applies: No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section SO1(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DO/CG)

#### ROTARY INTERNATIONAL DISTRICT 5280

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will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

Letter 1045 (DO/CG)

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ROTARY INTERNATIONAL DISTRICT 5280

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If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, any supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$20 per day for each day there is a failure to comply (up to a maximum of \$10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If you distribute funds to individuals, you should keep case histories showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

Letter 1045 (DO/CG)

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-4-

ROTARY INTERNATIONAL DISTRICT 5280

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

District Director

Enclosure(s): Form 872-C

Letter 1045 (DO/CG)

## **Request for Sunland Tujunga Neighborhood Council Funds**

Please send this completed form to: President, Secretary, Treasurer and Involved Committee Heads

General Information					
Date Applicant Name SEVADA HEMELIANS					
Circle the budget category where your request fits (see category definitions before making your choice)					
	ghborhood Purpose Grant (NPG	)*   Neighborhood	Improvements*   Elections/Selections		
*Require additional forms					
Overview (Describe your pro					
Add internet	to STAC office	with Sp	ectrum + Wifi Capita		
Project Details					
New Project?	Contributing to an existing program?	Donation?	Other (explain)		
What group(s) will benefit fr	om this project? How will they l	penefit?			
Stakeholders, C	committees				
/					
Project Start Date December 2018 Project End Date - Machine					
Will other entities be workin	g/coordinating with you? If yes,	, please list and defi	ne all roles.		
NO. STWC Would offer W: Fi for meetings + live Streaming meetings					
live Streaming meeting					
Will STNC be publicized or benefit in another way? If yes, please list how and when (media, flyers, training, etc.)					
Live Stream meetings on Social media					
Funding Details	·				
Amount requested # 140	/ If buying a tangible it	tem(s), attach 2 or ı	nore written quotes/bids from		
# 140	MO. vendors. If a donatio	n, attach recipient'	s written request.		
		st their name and c	ertainty/status of their funding.		
When do you expect all mor	ney to be available?				
NO					

Is this the first time requesting	If not, briefly explain why it was/wasn't funded before.
funds for this project? $ ightarrow  heta$	

Please add your final comments including what results you expect. When will STNC get them?

we use to have internet	- @ the STNC Office.	Need	now for live
streaming meetings	& outreach		

I certify neither I nor my family are receiving any personal benefit from this.

\_\_\_\_\_ Office \_\_\_\_\_\_ Date \_\_\_\_\_\_Date \_\_\_\_\_\_ Signed

November 5, 2018

Laura Frazin Steele, City Planner Department of City Planning City of Los Angeles 6262 Van Nuys Blvd. Van Nuys, CA 91406

RE: ZA-1993-197-CUZ-PA1 ENV-2018-2883-CE PLAN APPROVAL to allow private college and gatekeepers residence with 55 parking spaces on RE15 and RE40 zone 7740-70 W. McGroarty Street, Tujunga, CA 91042

The Sunland-Tujunga Neighborhood Council Land Use Committee met with representatives of Remnant University on August 20, 2018, September 17, 2018 and October 15, 2018. Neighbors adjacent to the site also in attendance. Following are our comments regarding this application for a Plan Approval that we understand will modify the original conditions for this Conditional Use.

The history of this site is that of the original Sun Air Home for Asthmatic Children. In recent times the site has been a small elementary school but most recently not in operation. Rather, the site has been left idle.

Remnant University now occupies the site and has made necessary repairs. They intend to increase the use for college/university students as identified in their application. Remnant states that it is the City who has advised that only a modification to their existing Conditional Use is required.

During the Land Use Committee meetings of the Sunland-Tujunga Neighborhood Council neighbors in the immediate and abutting area to the site are concerned with the significant change from a smaller school that closes by 5 p.m. to a school that will now be open til 9 or 10 p.m. It is noted that the applicant, after hearing the concerns of the neighbors, voluntarily will change the closing time for all activities, inside and outside to close no later than 9pm. This site backs up to the existing mountains and wildlife. Remnant has indicated they have no plans or intentions to expand into the hillsides. Remnant does intend at some point to include a dormitory in the smaller building for "some of" the 50-100 students to use in the future.

The existing Conditional Use covers four lots and one lot has been changed by the previous ownership into a single family residence. The address of 7740 McGroarty is also a separate single family residence not part of this site or ownership. That address needs to be removed from this application.

Due to the surrounding neighbor concerns, the neighbors took to direct outreach with their neighbors. This is a unique site nestled in our mountains surrounded by single family homes. Another school exists further west on McGroarty with a Conditional Use for elementary school age children with low impact on the surrounding neighbors due to the distance from other neighbors. This is not the case with this site. However, if the City chooses to approve and update conditions for this university use, we recommend that the conditions be included directly onto the plans and that they are enforceable conditions by the Department of Building & Safety. The use of the site will significantly change as to

via E-Mail

number and age of students, cars, hours of operation, lighting and use compatible with the surrounding single family residential neighborhood.

As part of this letter, enclosed are letters received from the surrounding neighbors regarding the proposal. Also included is Remnant University's letter in response to those concerns. At the October 15, 2018 LUC meeting there were neighbors present both in favor and not in favor of Remnant's proposal and we are including those letters as well. Copies may also have been sent directly to City Planning.

The LUC requests clarification from the City as to how only an adjustment to the existing Conditional Use can be reviewed and approved based on the change in hours, a university in lieu of elementary education use and the new residence already built as part of the four lot Conditional Use? The City may want to consider requesting the applicant provide a Parking Demand study. The City should also include the following:

- All class activities inside and outside allowed only until 9pm seven days a week.
- Basketball playing or any other outside activity allowed only until 5pm Sunday thru Thursday and 7pm Friday and Saturday.
- Lighting should be directed to only the property and not onto any surrounding residential properties.
- Exit from the driveway should include a "No Right Turn" sign to avoid traffic on the smaller curvy part of McGroarty Street.

Thank you for the opportunity to submit these comments. If you have any questions, please contact us by email at <u>secretary@stnc.org</u> or phone.

Attachments:

Neighbor Comment Letters –Violet & Andranik Arzumanian, Rhonda & Ken Gilliland, Hans & Hennie Liebregt, Mylene Grossnickle, Petitions

cc: Councilmember Monica Rodriguez, CD7 Humberto Quintana, CD7 Planning Deputy Pastor Richard Snider, Remnant University Tae Dixon, Remnant University – <u>taedixon@gmail.com</u> Tyler Kim, The Code Solution – liz@thecodesolution.com

## VALLEY DISASTER PREPAREDNESS TEAM

www.ValleyDisasterFair.com • email: Info@ValleyDisasterFair.com

Chair: Bill Hopkins Bill.Hopkins@SoCalPrep.us Ph: 818.217.0358

#### **Feam Members:**

Christy Adair Ralph Krov Glenn Bailey Jon Manuel Dave Brown Bruce Martha Cortez McDonald Joni Diamond Mary Pennomon Michelle Linda Pruett Dornfest Tess Maggie Elliott Reves-Dunn Janet Gibson Linda Schwering Sher Hogan Ted Snyder Sandy Joseph Brian Tessier Vaune Kirby Dan Tomlinson Sharon Patty Klee Lourdes Koch Washington Steven Koch Glen Wilson Mikkie Loi Sally Winsberg

#### Neighborhood Councils:

<u>REGION 1</u> Arleta • Foothill Trails District Mission Hills • North Hills East Pacoima • Panorama City Sunland-Tujunga • Sylmar

<u>REGION 2</u> Chatsworth • Granada Hills North Granada Hills South North Hills West • Northridge East Northridge South • Northridge West Porter Ranch

<u>REGION 3</u> Canoga Park • Encino Lake Balboa • Reseda Tarzana • West Hills • Winnetka Woodland Hills-Warner Center

<u>REGION 4</u> Greater Toluca Lake Greater Valley Glen • No Ho North Hollywood Northeast North Hollywood West Sherman Oaks • Valley Village Van Nuys

<u>REGION 5</u> Central Hollywood Hollywood Hills West Hollywood Studio

<u>REGION 7</u> Arroyo Seco • Silver Lake

<u>REGION 10</u> Empowerment Congress Central Empowerment Congress North United Neighborhoods

REGION 11 Bel Air-Beverly Crest

Los Angeles Council Districts:

Mitchell Englander, CD12 Gilbert A. Cedillo, CD1 Paul Krekorian, CD2 Bob Blumenfield, CD3 David Ryu, CD4 Paul Koretz, CD5 Nury Martinez, CD6 Monica Rodriquez, CD7 Marqueece Harris-Dawson, CD8 Herb J. Wesson, Jr., CD10 Mitch O'Farrell, CD13

Produced & Managed by:



October 15, 2018

Pat Kramer NC: Sunland-Tujunga Via Email: patkramerstnc@gmail.com

Dear Pat:

### *Re:* Acknowledgment of Donation/Contribution/Participation 11<sup>th</sup> Annual Valley Disaster Preparedness Fair

The **11<sup>th</sup> Annual Valley Disaster Preparedness Fair** opened earlier (9:00 am) under cloudy skies and cool weather. What an amazing day!

Preparedness

- 5,000+ attendees from
  - 98 cities and communities
    - o 5 of 5 Supervisorial Districts
    - o 15 of 15 Los Angeles City Council Districts
    - o 70 of 98 Los Angeles City Neighborhood Councils
- 70% attended the Fair for the first time; 23% previously; 6% did not indicate
- 2,000+ meals served
- 1,900 Family Emergency Preparedness Starter Kits distributed for free
- 150+ CERT appreciation gifts presented
- 139 Child ID kits processed
- 41 Units of blood collected (out of 53 potential donors)
- Many exhibitors hosting booths for the first time at the Fair were impressed with our breadth
- 5 excellent speakers, one in Spanish, on emergency and disaster preparedness
- 6 Ham Radio Technician, 1 General, and 1 Extra Class license exams passed (out of 10)
- K6D (ham radio special event callsign) at the Fair

On behalf of the community, the <u>Southern California Preparedness Foundation</u>, and the Valley Disaster Preparedness Team, we express our sincere appreciation and acknowledgment for your contribution which directly contributed to the success of this year's Preparedness Fair. Everything is provided free to those attending (while supplies last). Your generous support, along with others, made a positive difference in helping prepare communities for disaster. Kindly share this letter with your colleagues.

Photographs and videos will be posted on the <u>www.ValleyDisasterFair.com</u> website as they become available. Please send links to any 2018 Fair video or photos you post to publicly accessible areas (would not require a password or account to view) on the Web for inclusion on <u>www.ValleyDisasterFair.com</u>.

I look forward to hearing about your experiences at the Fair. Please send your comments to Info@ValleyDisasterFair.com.

May we count on your continued support and participation? The date for the **12<sup>th</sup> Annual Valley Disaster Preparedness Fair** at the Northridge Fashion Center <u>Pacific Theaters parking lot</u> will be firmed up shortly.

Sincerely,

Bill Hopkins

Bill Hopkins Chair, Valley Disaster Preparedness Team President, Southern California Preparedness Foundation