



Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

General Meeting Agenda

Wednesday, August 8, 2018 6:30 PM

North Valley City Hall

7747 Foothill Blvd., Tujunga, CA 91042

Code of Conduct

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| 1. Silence cell phone. No cell phone conversations. Limit texting. | 5. Present issues in a way that promotes mutual discussion and resolution. |
| 2. Raise hand and wait to be acknowledged by chair to speak. | 6. Treat one another with dignity and respect. |
| 3. No side conversations, please. Keep to subject matter on the agenda. | 7. Show respect for time and opinion. |
| 4. Keep language and tone appropriate and respectful. | 8. Think, speak and act in the best interest of the community and stakeholders. |
| | 9. Assume positive intent. |

1. Call to Order, Pledge of Allegiance and Board Introductions (**3**)
2. ***Introduction and Recognition of Verdugo Hills Dons Baseball***
3. Executive Committee Announcements (**2**)
 - a) Speaker Cards
 - b) STNC Bylaws and Boundary Adjustments are approved and posted on the STNC website.
 - c) Secretary's Report: Board and committee member updates; Updated Roster for General Board Members, committees, meetings calendar; training expirations
 - d) STNC Website update
4. DISCUSSION/ACTION: Announce Board Member Vacancies
 - a) STNC Treasurer: (According to the Bylaws: 1. Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General meeting.) 2. The Treasurer shall be responsible for holding the monies of the STNC, and for maintaining records of income and expenditures and current balance and keeping the records current. The Treasurer shall comply with Generally Accepted Accounting Principles (GAAP) requirements and shall file the Department's required quarterly reports and all other paperwork and reports required by the Department in a timely manner. 3. The position is open to: stakeholders who live, work, own property in the neighborhood or those who declare a stake in the neighborhood as a community interest stakeholder or who are identified by participation in business, educational, faith-based, community service, youth and special interest organizations that are located or that meet regularly within the STNC boundaries and are 16 years old at the time of filing for candidacy.
 - b) STNC Group Representative: (According to Bylaws: Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group



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must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that the organization/group affirms that he/she is their representative.)

5. Swearing in Region 2 Representative
6. Event Announcements - **1 min per speaker (10)**
If your community organization has an event coming up, please make an announcement.
7. Public Comment - Non-Agenda items within the Board's subject matter jurisdiction. **2 min per speaker (10)**
8. Public Official and Community Representative Announcements with Q&A - **LAPD, CD7, State, LAUSD, LA County (20)**
9. DISCUSSION/ACTION: To approve July 2018 board meeting minutes.
10. DISCUSSION/ACTION: Approve the STNC Monthly Expenditure Report for July 2018
11. CONSENT CALENDAR [3 minutes]: In an effort to conduct a more efficient Neighborhood Council meeting, the agenda will contain a "Consent Calendar" which permits routine matters or non-controversial issues to be handled by one motion. There is no discussion of these items prior to the motion to approve the entire Consent Calendar because they have been discussed in committee unless a Board Member or the public request that the item be removed for discussion and separate action. Approve recommendations from the Budget & Finance Committee:
 - a) Approve board member reimbursement to Pati Potter for STNC phone Ring Central \$66.31 for one month
 - b) Approve board member reimbursement to Pati Potter - Constant Contact July bill for \$70.00
 - c) Approve board member reimbursement to Pati Potter - Constant Contact August bill for \$70.00
 - d) Approve board member reimbursement to Dana Stangel - pizza for July meeting \$62.12
 - e) Approve STNC board minute taker Bridgegap or other approved City vendor at \$25 per hour up to 10 hours or not to exceed \$250 per meeting until new vendor contract is finalized to be paid by credit card or check payment.
 - f) Approve Bridgegap invoices for June invoice #100161 @ \$231.66 and July invoice #100172 @ \$218.79 to be paid by credit card or check payment.
 - g) Approve Konica invoice #252690251 of 6-30-18 quarterly maintenance bill \$166.07 to be paid by credit card or check payment.
12. DISCUSSION TREASURER'S REPORT
 - a. STNC now has the credit card; how to arrange with Dana Stangel for payments.
 - b. New Funding Policy as of 7.1.2018
 - c. Project Completion Forms
- 13 DISCUSSION / ACTION: To approve up to \$200 per meeting to cover cost of security at STNC board and committee meetings when requested by the president.
- 14 DISCUSSION / ACTION: Approve STNC Elections Worksheet regarding polling location, hours, outreach plans and appoint an STNC Elections Project Manager.
- 15 DISCUSSION/ACTION: Budget Advocates Report by Rick Ramirez and ACTION: To appoint Rick Ramirez and Sandy Capps as Budget Reps on behalf of the STNC and Stephanie Mines as alternate.
- 16 DISCUSSION: Review of the last 12 months of the Land Use Committee (LUC) and its member conduct
- 17 DISCUSSION: Region, Group, Committee, Alliances, Liaison reports:



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| a. Region & Group
Representatives:
i. Region 1, 2, 3,4 | e. Armenian Cultural Sason
f. Armenian National Committee
g. Business Watch
h. Neighborhood Watch
i. The Hub Church |
| b. Historic Preservation | |
| c. Ham Radio | |
| d. Homeless | |

18 Land Use Committee to Approve LUC recommendations: - *Cindy Cleghorn*

- a) Comment Letter / Support / Non-Support for Verizon Cell Tower at 10638 Oro Vista Avenue - *representatives from Verizon to answer questions*
 - b) Revised comment letter regarding application for drive-thru car wash at Tujunga Canyon Place and Foothill - 6477 Foothill Blvd. *Hearing is set for 8-13-18 @ 1 p.m. in Van Nuys*
 - c) Comment Letter recommend Support for Density Bonus and design at 10140-50 Hillhaven, 35 unit apartment building
 - d) Comment Letter recommend Support for Single Family Residence at 6152 Sister Elsie
 - e) Announce next LUC meeting Aug. 20
- 19 Outreach Committee - *Janelle Hussion* - Next meeting – 4th Thursday of the month
20. Youth Advisory Council / Education Committee - *Lydia Grant*
21. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC) - *Joe DeCenzo*
22. Women Empowering Sunland-Tujunga (WEST) Committee - *Ana Orudyan* - *Event Sept. 15*
23. Sunland-Tujunga Emergency Preparedness (STEP) Committee - *Sandy Capps*
24. Beautification Committee - *Nayri Vartanian*
-Approval for up to \$100 for art supplies to create sketches/draft for upcoming Pinewood elementary school mural project by committee member Gerardo Barrientos.
25. Animal Issues Committee - *Dana Stangel*
26. Ad Hoc Safe Street Report about the About Banners – *Pat Kramer (3)*
27. Alliances, Liaison reports, if any
28. Closing Comments, Acknowledgements, and Adjournment. (1)
29. Adjourn by 9:00 p.m.

ANNOUNCEMENT: Neighborhood Council Congress is Saturday, September 22, 2018. Registration will open August 15.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided



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upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico secretary@stnc.org."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ 818-951-7411 ժողովից առնվազն 72 ժամ առաջ:

Posted 8/5/18; Remove after 8/8/18