



Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

General Meeting Agenda

Wednesday, June 13, 2018 – 6:30 PM

North Valley City Hall

7747 Foothill Blvd., Tujunga, CA 91042

Code of Conduct

1. Silence cell phone. No cell phone conversations. Limit texting.
2. Raise hand and wait to be acknowledged by chair to speak.
3. No side conversations, please. Keep to subject matter on the agenda.
4. Keep language and tone appropriate and respectful.
5. Present issues in a way that promotes mutual discussion and resolution.
6. Treat on another with dignity and respect.
7. Show respect for time and opinion.
8. Think, speak and act in the best interest of the community and stakeholders.
9. Assume positive intent.

1. Call to Order and Pledge of Allegiance (2)
2. Announcements, Roll Call and Quorum (2)
3. Event Announcements- 1 min per speaker (10)
4. Public Comment on Non-Agenda items within the Board's subject matter jurisdiction. 2 min per speaker
5. Public Official and Community Representative Announcements (20)
6. **DISCUSSION/ACTION: Appoint Group Representative position.** (According to Bylaws: Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that the organization/group affirms that he/she is their representative.)
7. **DISCUSSION/ACTION: Appoint Region 2 Representative.** Region 2 is North of Foothill from Mt Gleason east to Commerce/ Seven hills. Two (2) Geographical Representatives shall represent each region. Geographical Representatives shall represent the interests of the community stakeholders within their region. Geographical Representative shall maintain lines of communication with the various neighborhoods, businesses, and other organizations operating within their districts. Geographical



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Representative Representatives shall actively outreach to community stakeholder groups and individuals within their regions.)

8. **DISCUSSION/ACTION: Appointment of Treasurer position.** (According to the Bylaws: 1. Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General meeting.) 2. The Treasurer shall be responsible for holding the monies of the STNC, and for maintaining records of income and expenditures and current balance and keeping the records current. The Treasurer shall comply with Generally Accepted Accounting Principles (GAAP) requirements and shall file the Department's required quarterly reports and all other paperwork and reports required by the Department in a timely manner. 3. The position is open to: stakeholders who live, work, own property in the neighborhood or those who declare a stake in the neighborhood as a community interest stakeholder or who are identified by participation in business, educational, faith-based, community service, youth and special interest organizations that are located or that meet regularly within the STNC boundaries and are 16 years old at the time of filing for candidacy.

9. **ANNOUNCEMENT:** STNC Elections will take place in 2019 and the STNC will form an Elections Committee to present recommendations to the board regarding election location, outreach and collaboration with the Region 1 Neighborhood Councils, the City Clerk and other elections related details. The City Clerk will be conducting the elections, date is not confirmed yet. The STNC board will vote on its Stipulation Worksheet at the July 11, 2017 meeting.
ANNOUNCEMENT: Neighborhood Council Congress is Saturday, September 22, 2018. Registration will open August 11.
ANNOUNCEMENT: STNC Inventory is due August 1. The Budget & Finance Committee will present for board approval at the July 11, 2018 meeting

10. **PRESENTATION: Republic Services Susanne Passantino, Project Manager - L.A. City Trash Hauling for Commercial and Multi-family.** Sunland-Tujunga area updates including who to call and how the program is doing. Q&A (10 minutes)
Susanne Passantino
Project Manager, [City of Los Angeles](#)
[9200 Glenoaks Blvd.](#)
[Sun Valley, CA 91352](#)
e spassantino@republicservices.com
o 818.683.1607 c 818.974.5136
f 866.224-0985 w www.RepublicServices.com

11. **DISCUSSION / ACTION: To approve Budget & Finance Committee recommendations:**
 1. Approve May Monthly Expenditure Report (MER).
 2. Approve National Night Out at Little Landers Park as STNC event on August 7, 2018 (first Tuesday in August) and funding in the amount up to \$1,500 to cover cost of food and water. Funding will come out of the FY18-19 budget.



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3. Approve \$263 for moving copier and pay by credit card from FY17-18 budget.
 4. Approve \$1,200 Web Corner proposal to update STNC website and appoint ad-hoc website committee chaired by the secretary and treasurer and include one more board member and two-four stakeholders. Focus will be to review and update the STNC.org website, working with the Web Corner, board and committee chairs on site updates and to be paid by credit card from FY17-18 budget.
 5. Approve board member Dana Stangel reimbursement in the amount of \$189.25 to cover the cost of refreshments for the Board Retreat held May 19, 2018 to be paid by check.
 6. Approve board member Linda Adran reimbursement in the amount of \$33.90 to cover the cost of coffee for the board retreat held May 19, 2018 to be paid by check.
 7. Review outreach committee recommendation for up to \$800 for board t-shirts in time for the July 4, 2018 parade FY 17-18
 8. Review up to \$200 for signs and decorations for the July 4, 2018 parade FY 17-18
 9. Review \$500 request for new STNC EZ Up from FY17-18 budget for the 4th of July because all other EZ Ups are damaged or have missing / broken parts FY 17-18
 10. Review possible request for up to \$1,500 for outreach items to use for Sunland Park events FY 17-18 or 18-19
 11. Review possible request for up to \$8,000 remainder funds for recommendation to NC Congress or 2019 Elections FY 17-18
 12. Review Bridgegap invoice in the amount of \$180.18 for May 2018 board meeting minutes FY 17-18
 13. Request from the City Clerk to increase funding limit to \$5,000 per day on credit card to be able to cover final week expenditures if necessary.
12. RECOMMENDATION/ACTION: Add Sevada Hemelians as an approved 3rd Alternate Signer for the STNC
13. DISCUSSION/ACTION: Consider moving forward with the Ad Hoc Safe Streets Committee's approved artwork for street pole banners.
14. DISCUSSION/ACTION: Confirm the Homeless Committee Members and Details of the Committee Meetings
15. DISCUSSION/ACTION: Appoint two Budget Advocates from STNC. Budget Advocates will be required to attend Budget Day all day on June 23, 2018 at City Hall, attend Budget Advocates meetings held at least once a month in person or by phone, participate in meetings with the mayor and city departments regarding the annual city budget to assist in the annual report on the delivery of city services; provide reports and recommendations to the STNC board.
16. DISCUSSION/ACTION: Appoint one DWP MOU liaison and one alternate from the STNC. Attend bi-monthly meeting of the DWP MOU committee held on the first Saturday of the month at 8:30 a.m. and report back to the STNC. (Note: previous liaison resigned and Nina Royal is the alternate)
17. DISCUSSION/ACTION: Appoint one DWP Committee liaison and one alternate from the STNC. Attend bi-monthly meeting of the DWP committee held on the first Saturday of the month at 8:30 a.m. and report back to the STNC.
18. DISCUSSION / ACTION: To approve Land Use Committee recommendations:



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1. 6477 Foothill Blvd - Comment Letter regarding application for drive thru car wash at Tujunga Canyon Place and Foothill Blvd.
 2. 7738 Foothill Blvd - Comment Letter regarding facade improvements and signage for all stores.
 3. Update comment letter and position regarding the proposed High Speed Train routes.
 4. Comment letter regarding Process & Procedures Ordinance
- Public hearing will be June 26 6-8 p.m. comments are due by July 6th
5. Letter recommending opposition to SB831
 6. Comment letter regarding CEQA Clearance
 7. Comment letter regarding CF17-1311 evaluation of the state of street related infrastructure recommending a consolidated citizen oversight to create a true infrastructure system. Ref: Laila Aleqresh, Executive Advisor, Office of the CAO, City of Los Angeles, results and recommendations from the final study of the Public Works Infrastructure Programs.
 8. Comment letter regarding status of our new left turn signals on Foothill Blvd. that have been approved but not installed yet.
-
19. DISCUSSION/ACTION: Review draft STNC Strategic, Budget and Outreach plan and submit recommendations to the Budget & Finance committee so the draft can be finalized at the July 11, 2018 board meeting. All committees need to agendaize this item and provide minutes or recommendations by July 8, 2018
 20. DISCUSSION: Introduce NC Reforms Motion and submit survey comments on behalf of the STNC board. Board will vote to approve a CIS at the July 11, 2018 STNC board meeting.
 21. Neighborhood Council Board and Committee Reports including Discussion/Possible Action
 - a. Report: Neighborhood Council Budget Advocates by Rick Ramirez, Budget Advocate: North East Valley
 - b. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances
 - c. Region & Group Representatives
 - d. Land Use Committee:
 - i. Announcements: Verizon will be returning to the LUC on July 17 with an updated presentation regarding 10638 Oro Vista WTF cell tower application. Applicant/Owner will present plans regarding a new single family residence at 6152 Sister Elsie, Tujunga.
 - e. Outreach Committee
 - i. Looking for 3 stakeholders
 - ii. 4th of July Parade
 - iii. 4th of July Fireworks (need Board Member Sign up)
 - iv. Updates on Grocery Bags and Magnets
 - f. Youth Advisory Council
 - g. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)
 - h. Women Empowering Sunland-Tujunga (WEST) Committee
 - i. Kelly Hurst, new Committee Member
 - i. Sunland-Tujunga Emergency Preparedness (STEP) Committee
 - j. Beautification Committee
 - k. Animal Issues Committee
 - l. Education Committee:



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m. Safe Streets Ad-Hoc Committee

Closing Comments, Acknowledgements, and Adjournment. (1)

Adjourn by 9:00 p.m.

Posted 6/10/18; Remove after 6/13/18

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico secretary@stnc.org."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, զանգարեք գարտուղար՝ [818-951-7411](tel:818-951-7411) Ժողովից առնվազն 72 ժամ առաջ:



SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

General Board Meeting MINUTES
Wednesday, May 09, 2018
6:30PM
(DRAFT)

Meeting Location:
 North Valley City Hall
 7747 Foothill Blvd, Tujunga, CA 91042

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Adran, Linda	Present (7:00PM)	YES	Representative	R2
Anderson, Amelia	Present (6:40PM)	YES	Representative	SG
Cleghorn, Cindy Treasurer	Present	YES	Treasurer	T
Barron, David	Present	YES	Representative	R3
Bradley, Charlie 1 st Vice President	Present	YES	Vice President	1st
Grant, Lydia	Present	YES	Representative	R4
Hemelians, Sevada	Present	YES	Secretary	S
Hitt, Marlene	Present	YES	Representative	SG
Hussion, Janelle 2 nd Vice President	Present	YES	Vice President	2nd
Kramer, Pat	Present	YES	Representative	R1
McArdle-Potter, Pati	Present	YES	Representative	R4
Miranian, Edwin	Absent	YES	Representative	SG
Orudyan, Ana	Present	YES	Representative	R1
Petersen, Aaron	Absent	YES	Representative	SG
Ramirez, Ricardo	Present	YES	Representative	R3
Seigel, Mark	Present	YES	Representative	SG
Stangel, Dana President	Present	YES	President	P
Vartzbedian, Hrant	Present (7:15PM)	YES	Representative	SG
Von Gunten, Jon	Present	YES	Representative	SG
Vacant			Representative	R2
Vacant			Parliament	P
Vacant			Representative	SG
TOTAL: 19	14 PRESENT, 5 ABSENT			

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

1. Call to Order and Pledge of Allegiance; Meeting was called to order at 6:35PM by STNC President Stangel. The Pledge of Allegiance was led by Mr. Bradley. Ms. Stangel went over the Code of Conduct for the Board and stakeholders.
2. Announcements, Roll Call, and Quorum
 - a. Roll Call: Roll Call was not taken, but 14 Boardmembers present created a quorum.
 - b. Roger Klemm, Rotary Club: Thanked the STNC for 15 years of dedicated service to the community. Mr. Klemm brought a cake to mark the occasion. Ms. Stangel thanked the Rotary Club.

- c. Ms. Stangel announced that the Neighborhood Council's Treasurer, Shooshig Avakian, has resigned her position from the Board. The STNC is accepting applications for treasurer.
3. Event Announcements- 1 min per speaker (10)
 - a. Dawn Jenkins, McGroarty Art Center: On June 9, 2018 the center will be hosting a ceramics show and this is a free event. On June 16-17, 2018 from 10:00AM-4:00PM there will be an art event on the upper parking lot at the Mc Groarty Arts Center full of art booths.
 - b. Regina Clark, Little Landers Historical Society: June 26, 2018 at 1:00PM will be the Bolton Hall Historic Speaker Series and the event is free.
 - c. Karen Von Gunten, Little Landers Historical Society: will be hosting the funnest fundraiser! Chasing History is a combination scavenger hunt, car rally and treasure hunt. It will be held on July14, 2018 and will start at Bolton Hall at 2:30PM. It will end after the attendees complete the circuit and arrive at Mc Groarty Art Center. There will treasure hunt prizes and awards for the most creative photos. There are fliers available at the back of the room.
 - d. Roger Klemm, Rotary Club: 4th of July Parade sponsorship forms are available at the back of the room. The Parade is free to attend or participate in. The 5th annual Chili Cook Off will be this Saturday, May 26, 2018 at 5:00PM. It will be held at the Elk's Lodge, on Commerce Avenue. It is \$5.00 for all you can eat except if you are a mother, you eat free as this is Mother's Day weekend. To enter your chili into the Chili Cook Off the cost is \$10.00.
 - e. Nina Royal, STNC Safety Committee; There will be a Community Police Academy starting May 12, 2018 and will be held at West Valley Police Station. The STNC Safety Committee will be hosting an LAPD Town Hall on June 18, 2018. More information to follow.
 - f. Dana Stangel, Terranga Ranch: Condor Field Trip is planned for May 20, 2018. You need to sign up by this Friday. Ms. Stangel will be speaking on June 6, 2018 at the LA Breakfast Club.
 - g. Kelley Hurst, S-T-Chamber of Commerce: on May16, 2018 the ST Chamber Mixer will be at the Tujungma YMCA. 4th of July Fireworks will be at Verdugo Hills High School and admission is free.
 - h. Nayri Vartanian, YMCA: The YMCA will be hosting a Safe Swim Event to prevent drowning on June 23, 2018 from 12:00PM to 2:00PM at the La Crescenta location.
 - i. Susan Stewart, Toastmasters: Toastmasters holds their meetings on Monday nights from 7:00PM-9:00PM. It is held at the home of Richard and Susan Stewart. Free for first-time guests and a small fee for members to learn how to public speak. On Monday, June 4th at 6:30PM there will be a potluck dinner and the Toast of the Town Awards. There is a new Toastmasters Club hosted by Hrant Vartzedian at Code Blue and it is titled Armenia Speaks. There are sign up forms at the back of the room.

Amelia Anderson joined the Meeting at 6:40PM

4. Public Comment on Non-Agenda items within the Board's subject matter jurisdiction. 2 min per speaker (10)
 - a. Amelia Anderson, Mayor's Homeless Committee: It is quite an experience being on the committee and Ms. Anderson shared there is a gap between getting the homeless off of the streets and into housing. The Mayor and City Council have designated \$20 million to fix this problem. It will be divided by the 15 Council Districts (approx. 1.3 Million dollars each) Each Council District must designate a city or county property. All of the Zoning and "Red Tape" will be lifted to get the Homeless into temporary housing. Ms. Anderson asked to create a

STNC Homeless Committee which will include Patty Colvin and Charlie Bradley. Ms. Anderson also suggested taking field trips to see the Day Street and Fiesta homeless housing facilities.

- b. Marina Hatfield, Mt Gleason Middle School: Ms. Hatfield provided updates as to what is happening at the campus. There is a new ADA Compliant website and the School was featured in an article which is available on the website. The Mount Gleason Middle School Library has been reopened. It has been closed for a few years. It is open full-time including during lunch when math tutoring is available. Mount Gleason is also going through the WASC Accreditation. The school would like to purchase a Marquee for the front of the school for better outreach to parents and the community and the school would like the Neighborhood Council to help financially.
- c. David Barron- Stated that the city should be housing the homeless in its vacant buildings.
- d. Madeline Hernandez, Mission College: The Sunland-Tujunga Mission College is located at the corner of Commerce Ave. and Foothill Blvd. Summer and Fall Classes are coming soon, Sign up! They are looking at a track for Child Development and a Track for Social Justice. There will also be non-credit classes for computers and ESL. Ms. Hernandez has been partnering with the STNC Education Committee and Verdugo Hills High School to increase outreach.

Linda Adran joined the meeting at 7:00PM

5. Public Official and Community Representative Announcements (20)

- a. Senior Lead Officer (SLO) Contreras, LAPD: Crime overall looks better. There has been a 17% reduction in crime in Tujunga and a 155 crime decrease in Sunland compared to last year. There is a continuing problem with vehicle break-ins and stolen cars. Remember to lock things up. Summer vacation starts soon and the kids will be out of school. There have been Task forces working in the area. There is a motion that will be going before the City Council extending Safe Parking Districts in every council district. SLO Contreras thanked Roger Swart for helping with outreach for the meeting at Starbucks. Over 50 people attended. There will be a Gun Buy Back Program at Mission Police Station on March 12, 2018.
- b. FD Jason Maruca, County Supervisor Kathryn Barger: MS. Barger's office would like the Neighborhood Council to participate in the new Clean Streets program where homeless people are hired to clean the streets. Clean Starts is the Non-Profit that pays the homeless for the work they do. It is a program that gives back to the community. On Saturday, May 26, 2018 there will be a tribute to Veterans at Arcadia County Park. County Supervisor Kathryn Barger will be attending the event. Mr. Maruca will bring updates next month for the Homeless Committee on the spending of funds from Measure H are going and will bring some ideas for the committee to consider.

Hrant Vartzbedian joined the meeting at 7:15PM

- c. FD Eve Sinclair, Office of Monica Rodriguez: The City has been working with our local schools to have the Street Lighting changed to brighter bulbs to help create a safer night time environment and to decrease crime. The Department of Sanitation will be cleaning up an illegal dumping site on Tujunga Canyon Blvd. There are two scheduled Movie Nights at Sunland Park on July 13, 2018 which will be a showing of Beetle Juice and on August 24, 2018 will be a showing of Book of Life. Ms. Sinclair mentioned the new Native Garden at the front of North Valley City Hall and it was planted through a partnership with the Theodore Payne Foundation. The Council Office is looking for locations for permanent housing for the homeless. Ms. Sinclair gave an update on the Community Garden that is located behind Howard Finn Park. The cost is \$30.00 for 6 months and there are seven beds open. There is also a new compost area where you can bring your appropriate kitchen scraps.

6. **DISCUSSION/ACTION: Appoint Group Representative Position.** Item postponed
7. **DISCUSSION/ACTION: Appoint Region 2 Representative.** Item postponed.
8. **DISCUSSION/ACTION: Announcement of Treasurer Position opening.** 7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412 E-mail: secretary@stnc.org Item postponed.
9. **DISCUSSION/ACTION: Approve Boundary Adjustments to STNC Bylaws – 2/3 vote required**
Public comment: no public comment

STNC ITEM Approve Boundary Map adjustments to STNC Bylaws Moved: Cleghorn Second: Bradley				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

10. **BEAUTIFICATION COMMITTEE:** Committee recommendation that STNC Board approves letter to Councilmember Monica Rodriguez seeking her support and collaboration for a new Welcome Monument and Landscaping Community Improvement Project located at the east end of Foothill Blvd. between Pali and Saluda in Tujunga.
Public comment: no public comment

STNC ITEM 10 Letter of support for collaboration on a Community Improvement Plan. Moved: Dana Stangel Second: Rick Ramirez				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

11. **Budget & Finance Committee Recommendations:** Ms. Cleghorn stated that the Sunland Tujunga funding has been unfrozen.
 - a. **The STNC board approves the following:** Members of the Budget & Finance Committee: Sandy Capps, Nina Royal, Bill Skiles, Pati Potter (Boardmember) and recommends alternates Janelle Hussion and Rick Ramirez.
Public comment: no public comment

STNC ITEM 11a Approve New Members To The Finance Committee. Moved: Cleghorn Second: no second on tape				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- b. Approve draft STNC Strategic Plan and Outreach Plan. Item postponed
- c. Motion to process payment and/or set aside of 16 previously approved items in the amount of \$19,067.00. Ms. Grant asked if all the payments could be voted on as a whole. Dana Stangel replied yes because they had been voted on individually. All items will be voted on together to keep them within the 45 day window of the new funding policy even though some of these

things have been voted on 3 or 4 times. The purpose is to have these items paid in the this fiscal year.

Refreshments for May & June meeting	270.00
Insight (copier rental)	375.00
Konica (copy meter count)	965.00
Ring Central (telephone)	200.00
The Web Corner (website)	612.00
CTC Constant Contact (email blast)	140.00
Bridgeway (minute taking)	450.00
NPG: Little Landers Historical Society	3,500.00
NPG: Making it Happen (Patty Colvin)	2,500.00
NPG: Giving Music	1,005.00
Citizens for LA Wildlife Owl Boxes	800.00
Sunland Printing: Magnets and Shopping Totes (Grocery bags) w/ STNC logo	1,000.00
NC Congress	750.00
NC Budget Advocates	250.00
NC Election April 2019	6,000.00
FABA License Plate Screws for LAPD	250.00

Ms. Stangel had left the room.

Public comment: no public comment

STNC ITEM 11-c Motion to process payments for 16 previously approved items Moved: Cleghorn Second: Not Required				
Yes - 16	No - 00	Abstain - 00	Not Eligible-00	Absent - 03
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Vartzbedian, Von Guten				Miranian, Petersen, Stangel

Ms. Stangel returned to the meeting.

- i. Motion to approve a Neighborhood Purposed Grant (NPG) submitted through STNC Education Committee Recommendation by Lydia Grant and Sandy Capps to PESA (Parents, Teachers/Educators and Students) to help fund the Teen Court program to be held in Sunland-Tujunga in the amount up to \$5,000. Budget & Finance Committee recommends \$5,000. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-iMotion to approve NPG up to \$1500 to PESA Moved: Hussion Second: Vartzbedian				
Yes - 15	No - 01	Abstain - 01	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	McArdle-Potter	Seigel		Miranian, Petersen

- ii. Motion to approve a Neighborhood Purposes Grant (NPG) submitted by Nayri Vartanian a request by the YMCA to provide arts programming for youth in our community at the Verdugo Hills Family YMCA in Tujunga for supplies and staff support in the amount up to \$10,000 requested. Budget & Finance Committee recommends \$5,000 - *Category: outreach*
Public comment: no public comment

STNC ITEM 11ii Motion to approve up to \$5000. To the YMCA Moved: Seigel Second: No second				
Yes - 13	No - 01	Abstain - 03	Not Eligible-00	Absent - 02
Adran, Bradley, Cleghorn, Hemelians, Hitt, Hussion, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten	Anderson	Kramer, Barron, Grant,		Miranian, Petersen

- iii. Recommendation regarding Chamber of Commerce requested funds up to \$10,000 for July 4, 2018 Fireworks show to follow the Budget & Finance Committee recommendation from their May 7, 2018 meeting.
Public comment: no public comment

STNC ITEM 11-iii Motion to approve up to \$7000. For the 4th of July Fireworks. Moved: Bradley Second: Hemelians				
Yes - 8	No - 04	Abstain - 00	Recused 05	Absent - 02
Barron, Bradley, Hemelians, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel	Anderson, Grant, Hitt, Von Guten		Adran, Cleghorn, Hussion, Seigel, Vartzbedian	Miranian, Petersen

- iv. Motion to approve increase in the Elections set aside from \$6,000 up to \$15,000 to follow the Budget & Finance Committee recommendation from their May 7, 2018 meeting in FY17-18. *Category: elections* Item postponed.
- v. Motion to approve a funding request from the Outreach Committee up to \$775 for STNC Polo Shirts for STNC Board to include STNC and City logos. Item postponed.
- vi. Motion to approve request from the STEP Committee up to \$500 for disaster/first aid supplies. Item postponed.
- vii. Motion to approve request from the ST Beautification Committee up to \$340.29 for custom T-shirts for the committee to include STNC, City and Beautification committee logos. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-vii Approve \$340.29 for T-shirts. Moved: Cleghorn Second: Hussion				
Yes - 16	No - 00	Abstain - 01	Not Eligible-00	Absent - 02
Adran, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten		Anderson		Miranian, Petersen

- viii. Motion to approve request to reimburse Linda Adran \$62.00 to cover refreshments supplied at the WEST April 26, 2018 event. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-viii Reimburse Linda Adran \$62.00 for refreshments Moved: Cleghorn Second: Bradley				
Yes - 16	No - 00	Abstain - 00	Recused-01	Absent - 02
Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten			Adran	Miranian, Petersen

- ix. Recommendation regarding outstanding NPGs from the Budget & Finance Committee recommendation from their May 7, 2018 meeting. Item postponed.

- x. Motion to approve updated STNC Budget FY17-18 presented by the Budget & Finance Committee. Item postponed.

Ms. Stangel moved to Item 13.

- 13. **DISCUSSION/ACTION:** To appoint Community Impact Statement (CIS) submitters: Dana Stangel, Jon von Gunten, Mark Seigel and Sevada Hemelians and obtain log in for each.
Public comment: no public comment

STNC ITEM 13 Motion to approve STNC Community Impact Statement (CIS) submitters: Dana Stangel, Jon von Gunten, Mark Seigel and Sevada Hemelians Moved: Stangel Second: Bradley				
Yes -17	No - 00	Abstain - 00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Petersen, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

Ms. Stangel return meeting to Item 12

12. STNC Board and Committee Reports including Discussion/Possible Action:

- a. Education Committee recommendation: *Lydia Grant*
 - i. That STNC sign up for the Presidential Service Awards program. Info: [View website.](#)
Public comment: no public comment

STNC ITEM 12ai. Approve the Education Committee /Awards Program. Moved: Grant Second: Hussion				
Yes - 17	No - 00	Abstain - 00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- ii. That STNC approves draft letter regarding support for the Verdugo Hills Pool letter.
Item postponed.

- b. Safe Streets Ad-Hoc Committee – Update on completion of street banners and other items –
Pat Kramer
- c. Land Use Committee: Recommendation to approve Vartan Kashish as a member of the LUC
Public comment: no public comment

STNC ITEM 12c, to approve Vartan Kashish as a member of the LUC Moved: Cleghorn Second: Not Required				
Yes -17	No - 00	Abstain -00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- d. Region & Group Representatives
- e. Sunland-Tujunga Emergency Preparedness (STEP) Committee
- f. Neighborhood Council Budget Advocates - Rick Ramirez; Budget Advocate: North East Valley Budget Day will be on June 23, 2018. Two Budget Representatives need to be chosen at the next Neighborhood Council Meeting.

- g. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances-No Report
- h. Youth Advisory Council-No Report
- i. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)-No Report
- j. Women Empowering Sunland-Tujunga (WEST) Committee – No Report
- k. Animal Issues Committee – Dana Stangel

14. DISCUSSION/ACTION: Approve December 2017 Monthly Expenditure Report (MER)
Public comment: no public comment

STNC ITEM 14 Approve December 2017 MER Moved: Hussion Second: Not Required				
Yes – 13	No – 03	Abstain – 01	Not Eligible-00	Absent – 02
Adran, Bradley, Cleghorn, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	Anderson, Barron, Grant	Seigel		Miranian, Petersen

15. DISCUSSION/ACTION: Approve April 2018 Monthly Expense Report (MER)
Public comment: no public comment

STNC ITEM 15 Approve 04-18 MER Moved: Stangel Second: Hussion				
Yes – 13	No – 00	Abstain – 04	Not Eligible-00	Absent – 02
Adran, Barron, Bradley, Hitt, Hemelians, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	Grant	Anderson, Cleghorn, Seigel		Miranian, Petersen

16. DISCUSSION/ACTION: Approve April 2018 General and Special Meeting Minutes
Public comment: no public comment

STNC ITEM 16 Approve 04-18 Special Meeting Minutes Moved: Stangel Second: Hitt				
Yes –17	No – 00	Abstain – 01	Not Eligible-00	Absent – 02
Adran, Anderson, Barron, Bradley, Cleghorn, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten		Grant		Miranian, Petersen

17. Closing b. Comments, c. Acknowledgements, and d. Adjournment.

STNC ITEM 17d Adjournment Moved: Stangel Second: none 9:25PM				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

Monthly Expenditure Report



Reporting Month: May 2018

Budget Fiscal Year: 2017-2018

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37653.18	\$11424.39	\$26228.79	\$8610.34	\$0.00	\$17618.45

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$51935.00	\$2416.62	\$30223.79	\$0.00	\$27618.45
Outreach		\$1507.77		\$2605.34	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3505.00	\$7500.00	-\$3995.00	\$6005.00	-\$10000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$17786.82	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	The Web Corner, inc.	05/06/2018	To pay monthly bill of web maintenance to the Web ...	General Operations Expenditure	Outreach	\$150.00
2	Bridgegap	04/24/2018	Approve / Change of structure for paying minu...	General Operations Expenditure	Office	\$193.05
3	Bridgegap	05/14/2018	Minute taker for STNC monthly board meeting minute...	General Operations Expenditure	Office	\$158.30
4	City of Los Angeles Dept. of Neighborhood Empowerment	05/14/2018	Approve outreach: NC Congress \$750 and N...	General Operations Expenditure	Outreach	\$750.00
5	City of Los Angeles - Department of Neighborhood Empowerment	05/14/2018	Approve Outreach: NC Congress \$750 and N...	General Operations Expenditure	Outreach	\$250.00
6	Bridgegap	05/14/2018	Monthly Board Meeting Minutes taker	General Operations Expenditure	Office	\$180.18
7	Bridgegap	05/14/2018	Monthly Board Meeting Minutes taker	General Operations Expenditure	Office	\$180.18

8	Bridgegap	05/14/2018	To pay or Board Meeting Minutes taker	General Operations Expenditure	Office	\$180.18
9	Insight Investments LLC	05/15/2018	Approve office expense to Insight for copier renta...	General Operations Expenditure	Office	\$37.81
10	Insight Investments LLC	05/15/2018	Approve office Insight for copier lease outstandin...	General Operations Expenditure	Office	\$84.30
11	Insight Investments LLC	05/15/2018	Approve Insight for copier lease invoices not yet ...	General Operations Expenditure	Office	\$84.11
12	Bridgegap	05/16/2018	Approve / change of structure for paying minu...	General Operations Expenditure	Office	\$154.44
13	The Web Corner, inc.	05/17/2018	Approve Office payments due to the Webcorner for S...	General Operations Expenditure	Office	\$150.00
14	The Web Corner, inc.	05/17/2018	Approve Office payments due to the Webcorner for S...	General Operations Expenditure	Office	\$150.00
15	Sportscraft Trophy & Award	05/17/2018	To approve up to \$400 for STNC board name bad...	General Operations Expenditure	Outreach	\$197.10
16	Little Landers Historical Society	05/17/2018	Approve NPG Little Landers Historical Society	Neighborhood Purpose Grants		\$3500.00
17	Parents, Teachers/Educators & Students in Action	05/17/2018	Approve NPG up to \$1,500 to PESA (Parent...	Neighborhood Purpose Grants		\$1500.00
18	Konica Minolta Business Solutions USA Inc.	05/18/2018	APPROVE OFFICE: Konica for meter charges ...	General Operations Expenditure	Office	\$160.07
19	Konica Minolta Business Solutions USA Inc.	05/18/2018	APPROVE OFFICE Konica for meter charges \$965....	General Operations Expenditure	Office	\$704.00
20	Tamperproof Screw	05/21/2018	Approve Outreach: License Plate Screws for LA...	General Operations Expenditure	Outreach	\$160.67
21	Making It Happen, Inc.	05/22/2018	Approve NPG: Making It Happen for homeless ou...	Neighborhood Purpose Grants		\$2500.00
Subtotal:						\$11424.39

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Linda Adran	05/16/2018	Approve \$62.00 reimbursement for refreshments...	General Operations Expenditure	Outreach	\$62.00
2	Asian Pacific American Dispute Resolution Center	05/17/2018	Approve up to \$600 for May 19, 2018 board ret...	General Operations Expenditure	Outreach	\$375.00
3	Citizens for Los Angeles Wildlife	05/17/2018	Motion to approve up to \$1000 for Own Boxes &...	General Operations Expenditure	Outreach	\$800.00
4	YMCA of the Foothills	05/22/2018	APPROVE NPG up to \$5,000 for NPG to the YMCA ...	Neighborhood Purpose Grants		\$5000.00

Item 11.2



NEIGHBORHOOD COUNCIL EVENT APPROVAL FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: SUNLAND-TUJUNGA

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

Contact Person: _____

Phone: _____ Email: _____

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Description (festival, movie night, etc.): National Night Out

Date: 8/7/18 Time Frame: 5-9 pm Est. number of attendees: 300 Event Budget: \$ 1500.00

Venue Name: Little Landers Park

Venue Address: 10110 Commerce Avenue, Tujunga, CA 91042

Contact Person: Sheri Smith

Phone: 818-416-0043 Email: sherylsmith24@ca.rr.com

Please note: If the location for the event is at a City facility, e.g. park, the location approval may be easier and at little or no cost. If the location for event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Completed and signed by Treasurer, Second Signatory or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and Second Signatory
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

Item 11.2

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire a producer (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following documents:

- LA County Public Health Department Permit – if the food is free, no permit is required. If there are tickets being sold for vendor food booths (e.g. "Taste of" type of event, which needs to have a sponsor besides the Neighborhood Council to accept the funds), a paid permit is required, but the fee will be waived if held at a City park.
- LA Fire Department – contact for a permit for use of barbeques or to determine whether a first aid station is necessary

You may need ADDITIONAL INSURANCE for your event from Vendors if they are providing the following services:

- Jumper/Bouncer (Inflatables) – **the City of Los Angeles will need to be listed as Additional Insured** by the company
- Games (e.g. dunk tank, other carnival style games) – City Risk Management will need to review
- Food (purchased, provided, distributed and/or served) – City Risk Management may need to review

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - [\(213\) 847-2999](tel:2138472999)
- Building and Safety - [\(213\) 482-0387](tel:2134820387)
- LADOT (Traffic Officers) - [\(323\) 913-4652](tel:3239134652)
- LADOT (Signs) - [\(213\) 485-2298](tel:2134852298)
- LADOT (Special Operations) - [\(323\) 224-2124](tel:3232242124)
- Risk Management - [\(213\) 978-7475](tel:2139787475)
- LAPD - [\(213\) 486-0410](tel:2134860410)
- LAFD - [\(213\) 978-3650](tel:2139783650)
- Sanitation - [\(213\) 485-3612](tel:2134853612)
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Original documents to be filed for you records and submitted to NC Funding Program if requested:

- Neighborhood Council Event Approval Form – Signed by Treasurer, Second Signatory or Committee Chair
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and Second Signatory
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Original Invoices and Receipts
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- Copies of Insurance Certificates (if applicable)
- Copies of Permits (if applicable)
- W-9 (for 1099 Individual Services if applicable)

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____

For Staff Use Only: Approved Denied

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

National Night Out at Little Landers Park
Detail Budget

August 7, 2018 at Little Landers Park

Food / Water – \$1,100.00

Entertainment / Sound System – Mighty Bo Young \$400.00

Total: \$1,500.00

Pena's Tacos

this an invoice is for catering 300 people on
august 12 2018,
they will be only TWO tacos by each person..

Total \$1050.00

plu Tax \$97.13

grand total \$ 1147.13

we will provide there different meats to choose beef
(asada),chicken breast, and al pastor (pork),cilantro, onion
there salsas,(red, green, and guacamole salsa

Thank you very much hope to hear back from you
soon

Phone number

818-433-8634

sincerely

Pena's Taco's

P.S. Please confirm for this day
have a nice day.



7956 Vineland Ave
Sun Valley, CA
91352

(818) 759-0721
danielstacos@gmail.com

Attention: Norma

Date: 8/7/18

Project Title: 400 Guests Catering
Project Description: Feeds 400 crew/staff
Invoice Number: 71474
Serve time: TBD

Description	Quantity	Unit Price	Cost
Asada, Pastor, Pollo	400	\$ 2	\$ 800
Tacos	400	\$ 2	\$ 600
	2	\$ 0	\$ 0
Silverware & salsa bar	2	0	0
		0	
		Subtotal	\$ 1,400
	Tax		\$ 0
		Total	\$ 1,400

We appreciate your business and look forward to serving you in the future.

Best regards,

Daniel's Tacos



Cindy Cleghorn <cindycleghorn@gmail.com>

Joselitos quote for Aug 7th 2018

2 messages

Tumara Grijalva <modeangel@aol.com>

Wed, Jun 6, 2018 at 10:32 PM

To: cindy@cmprintmail.com, cindycleghorn@gmail.com

Cc: Jose <joselitosinc@gmail.com>, Joselitosmexicanfood@gmail.com

Taco and Salsa bar for "night out"

Chicken

Beef

Vegetarian

(All cooked at Joselitos)

Corn tortillas

2 kinds of salsa

Fresh chips

Plates and napkins (no utensils)

300+ ppl (limit 2 tacos pp) or until it runs out.

2 ppl on site serving from 5:00-6:30pm

August 7th at Bolton Hall

Total 1350.00 plus tax

Sent from my iPhone

Cindy Cleghorn <cindycleghorn@gmail.com>

Wed, Jun 6, 2018 at 10:54 PM

To: print@cmprintmail.com

[Quoted text hidden]

Invoice Number : 37534613

Invoice Date : 12/29/2015

Page 1 / 1



KONICA MINOLTA

Item 11.3

Fed Tax# 13-1921089
Corporate Duns No 00-170-7322
Federal Duns No 62-657-8041

INVOICE

Payment Terms : NET 30 DAYS

Bill To :
CITY OF LOS ANGELES
MAN-QIN HE
200 N SPRING ST
STE 2005
LOS ANGELES CA 90012-3259

Ship To :
CITY OF LOS ANGELES
8250 FOOTHILL BLVD
SUNLAND CA 91040-2879

Acct # 1511088

Purchase Order Nbr	Delivery Nbr	Sales Order Nbr/Date	Account Nbr	
A4C2011111888		70652676 / 12/15/2015	1615579 / 1632399	
Customer Contract Number		Carrier	Order Taker	Service Location
59556		BEST	9379219	9379219
Customer Code 1	Customer Code 2		Customer Code 3	

Notes: RELOCATION CHARGES FOR SERIAL # A4C2011111888 FR 7747 FOOTHILL BLVD, TUJUNGA TO 8250 FOOTHILL BLVD, SUNLAND

Qty	Material Nbr	Description	Unit	Wt	Net Price	Amount
1	7670522699	RELOCATION FREIGHT CHARGE	EA	0	87.67	87.67
1	7670522799	RELOCATION SERVICE CHARGE	EA	0	175.33	175.33
					Subtotal:	263.00
					Total:	263.00

Total Payment Due: 01/28/2016

Showing on Acct # 1511088

DETACH HERE AND RETURN WITH YOUR PAYMENT

Please pay on line at www.MyKMBS.com using your Payer ID # 1511088

or remit payment to :

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. LA 22988
PASADENA, CA 91185-2988

Invoice : 37534613
Invoice Date : 12/29/2015
Customer Name : CITY OF LOS ANGELES
Serial # :
Customer PO # : A4C2011111888
Payment Terms : NET 30 DAYS



PLEASE PAY THIS AMOUNT 263.00



Item 11.4

the web corner

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana, CA 91356

support@thewebcorner.com
www.TheWebCorner.com
Phone (818) 345-7443

Sunland-Tujunga Neighborhood Council Website Design & Maintenance Plan

Development Estimate:

1. We will upgrade the website to our new version of our Neighborhood Council platform. This will include a new "responsive" design for the website, new features such as the "supporting documents", "join committees", and "responsive calendar". We will migrate all existing data into the new platform version.
2. The cost for the development/upgrade is \$2,000 (\$800 will be credited per re-signing neighborhood council). Our cost will include up to 20 hours of development.

Monthly Services:

1. Receive up to 1.5 hours of general support & web design per month. Which includes, but not limited to:
 - a. Graphic Design
 - b. Web Page Design & Programming
 - c. Posting Agendas, Minutes, and Documents
 - d. Email Newsletter Assistance
2. Hosting of the website is included
3. Email Hosting is available (Standard Email Inbox Accounts are \$3.50 per email, forwarding/aliases email addresses are free.)

Development Cost: \$1200

Monthly Cost: \$150

Additional Hourly Rate: \$150 per hour.



Item 11.4

the web corner

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana, CA 91356

support@thewebcorner.com
www.TheWebCorner.com
Phone (818) 345-7443

Expiration of Website Design & Website Maintenance

We would like to thank you for the opportunity we have had to work with your Neighborhood Council and we look forward to continuing to provide our services.

Our contract with the City is set to expire on June 30, 2018. We have been asked to notify our neighborhood councils that any future work must be agendaized and approved at a NC board meeting. Once the resulting funding request is received and reviewed by the City Clerk's NC Funding portal, an individual contract will be executed.

We realize this is a minor issue, however we want to offer the same rates and services as we have been providing over the past 10 years to Neighborhood Councils. Please let us know if you need any additional information from us or assistance in executing the funding request.

Best,

Robert Adams
The Web Corner, Inc.

Item 11.4

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #	Terms
5/29/2018	16702	

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

Ship To

QTY	Item Code	Description	Price Each	Amount
1	Web Design	Upgrade to new version of Neighborhood Council platform	1,200.00	1,200.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$1,200.00
	Payments/Credits	\$0.00
	Balance Due	\$1,200.00

ITEM 11.5

STNC Board Retreat
5-19-18 Expenses
FOR Refreshments
this page TOTAL \$189.25



** Welcome To Our Tujunga Store **
Store # 414

See Us On WEB www.smartandfinal.com

Cashier: Margarita

DATE 05/19/18 TIME 08:14:45

- FS/Arctic Ice 4.99 FD
- Doritos Party Size 3.79 F
- Was \$4.49 / YOU SAVED -> \$.70
- Ruffles Party Size 3.79 F
- Was \$4.49 / YOU SAVED -> \$.70
- FS HwSweet Rolls 3.99 F
- Mini Twist Pretzel 1.99 F
- FS Hmst Potato Sal 7.19 F
- FS Ital Pasta 9.19 F
- Dannon Oikos Greek 9.99 F
- FS Vrtty DCC OR CC 3.99 F
- ES Veggie Tray/Dip 9.99 F
- Was \$12.99/ YOU SAVED -> \$3.00
- Guerrero Riquisima 2.69 F
- Org Romaine Hearts 2.99 F
- Was \$3.99 / YOU SAVED -> \$1.00
- Federicos Itln Ass 8.99 F
- Florida Nat OJ NP 2.99 F
- Was \$3.49 / YOU SAVED -> \$.50
- FS Key Lime Water .69 FD
- Was \$.79 / YOU SAVED -> \$.10
- +CRV .10
- Coke Classic 1.99 FD
- +CRV .10
- Dr Pepper Diet 1.99 FD
- +CRV .10
- Mist Twist LL 1.89 FD
- +CRV .10
- FS Straw Wtrmln Wt .69 FD
- Was \$.79 / YOU SAVED -> \$.10
- +CRV .10
- FS Key Lime Water .69 FD
- Was \$.79 / YOU SAVED -> \$.10
- +CRV .10
- FS Straw Wtrmln Wt .69 FD
- Was \$.79 / YOU SAVED -> \$.10
- +CRV .10
- FS Squeeze Mayonna 2.29 F
- Was \$2.49 / YOU SAVED -> \$.20
- FS Mixed Nuts 3.49 F
- Frenchs Ylw Mustar 1.39 F
- Philly Blbry Crm C 2.99 F
- FS Strbry Crm Chs 1.99 F

Reimburse ment to
Dana Stangel #189.25

- FS Whipped Crm Chs 2.79 F
- Was \$2.99 / YOU SAVED -> \$.20
- FS Whl Grn Mustard .99 F
- Was \$1.49 / YOU SAVED -> \$.50
- Claussen Kosh Spea 6.59 F
- Was \$6.99 / YOU SAVED -> \$.40
- Fost Farm Slicd Tr 13.99 F
- Sl Cinn Rasn Bgl 6 3.29 F
- Was \$3.99 / YOU SAVED -> \$.70
- Hormel Salami 10.99 F
- Oroweat Org 22 G&S 4.99 F
- Was \$5.49 / YOU SAVED -> \$.50
- Sl Plain Jr. Bagel 3.99 F
- Fnlida 4 Chse Slice 5.99 F
- FS Sliced Cheese T 8.99 F
- Was \$11.79/ YOU SAVED -> \$2.80
- Strawberries 1.99 F
- Was \$4.69 / YOU SAVED -> \$2.70
- FS Old Fashioned M 5.99 F
- Was \$6.49 / YOU SAVED -> \$.50
- FS Mini Mfn Dcalcc 5.29 F
- Was \$5.49 / YOU SAVED -> \$.20
- FS Mini Btr Croiss 5.99 F
- Was \$6.49 / YOU SAVED -> \$.50
- Apple Tray 7.99 F
- SUBTOTAL 187.89
- Sales Tax 1.36
- TOTAL 189.25
- Cash TENDER 200.00
- Cash CHANGE 10.75

TOTAL NUMBER OF ITEMS THIS VISIT--> 41

08:21:40 OP# 810091964 05/19/18
Term:5 Trans # 40 Store # 414

THANK YOU FOR SHOPPING
YOUR TUJUNGA SMART AND FINAL
STORE MANAGER: ROBERT PATTERSON
1 (818) 352-9399

We want to know your thoughts
so we can serve you better.

Complete our customer survey
and be entered for a chance
to win one of five

\$100 SmartCash Cards

Please visit
www.smartandfinal.com/survey
within 7 days of this shop!

Item 11.6 Reimbursement to Linda Adran
 STNC Board Retreat 5-19-18 expenses \$33⁹⁰
 for coffee. This page total \$33⁹⁰

STARBUCKS Store #6915
 8241 Foothill Blvd
 Sunland, CA, 91040 (818) 951-3616

STARBUCKS Store #6915
 8241 Foothill Blvd
 Sunland, CA, 91040 (818) 951-3616

 CHK 655571
 05/19/2018 09:11 AM
 2204495 Drawer: 1 Reg: 2

 CHK 655560
 05/19/2018 09:10 AM
 2204495 Drawer: 1 Reg: 2

Coffee Traveler	16.95
Coffee Traveler	16.95
Vanilla Madeleine	2.45
Gr Carml Macchiato	4.75
Sbux Card	41.10
XXXXXXXXXXXX6758	

Reload Card	45.00
Cash	45.00
Subtotal	\$45.00
Total	\$45.00
Change Due	\$0.00

Subtotal	\$41.10
Total	\$41.10
Change Due	\$0.00

----- Check Closed -----
 05/19/2018 09:10 AM

----- Check Closed -----
 05/19/2018 09:11 AM

SBUX Card x6758 New Balance: 45.25
 Registration: Unavailable

SBUX Card x6758 New Balance: 4.15
 Card is registered.

Join our loyalty program
 Starbucks Rewards®
 Sign up for promotional emails
 Visit Starbucks.com/rewards
 Or download our app
 At participating stores
 Some restrictions apply

Join our loyalty program
 Starbucks Rewards®
 Sign up for promotional emails
 Visit Starbucks.com/rewards
 Or download our app
 At participating stores
 Some restrictions apply

Item 11.12

Bridgegap

Making it better together!

10008 National Blvd #319
Los Angeles, CA 90034-3809
Phone 213.797.0999

Invoice

DATE: JUNE 6, 2018

TO:
Cindy Cleghorn
STNC Treasurer
7747 Foothill Blvd
Tujunga, CA 91042
Phone

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
TG	STNC	Pending	05/09/2018	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		4
	Editing		3
SUBTOTAL HOURS			7
RATE PER HOUR			25.74
TOTAL DUE			180.18

Invoice Number 100141

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



Invoice 051088

June 7, 2017

TO:
STNC

Item 13
Original
paid invoice

Sunland Printing
7566 Footbill Blvd. • Tujunga, Ca 91042
Phone: 818.353.1588 | Fax: 818.353.8930
Email: mail@sunlandprinting.com

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms

Quantity	Description	Unit Price	Total
2	bus shelter prints	\$100.00	\$200.00
25	14"x22" yard signs	\$7.50	\$187.50
2	4'x10' banners	\$65.00	\$130.00
8	4'x6' banners	\$40.00	\$320.00
1000	4.25 X 6 full color post card printed 2 sides	\$0.06	\$60.00
		Sub Total	\$897.50
		TAX	\$78.53
		TOTAL	\$976.03

Make all checks payable to Sunland Printing

THANK YOU FOR YOUR BUSINESS!



stem 13



Invoice 051088

JUNE 6, 2018

TO:
STNC

REPLACEMENT INVOICE

Sunland Printing
7566 Foothill Blvd. • Tujunga, Ca 91042
Phone: 818.353.1588 | Fax: 818.353.8930
Email: mail@sunlandprinting.com

Sales Rep.	P.O. Number	Ship Date	Ship Via	FOB	Terms

Quantity	Description	Unit Price	Total
2	RETRACTABLE BANNERS STNC CARES		240.00
1	RETRACTABLE BANNER: DRIVE SAFELY, DON'T TEXT		120.00
1	RETRACTABLE BANNER: STOP AT ALL STOP SIGNS		120.00
1	RETRACTABLE BANNER: SPEED KILLS KIDS & PETS		120.00
1,000	STICKERS (USING THE DIFFERENT ARTWORK)		180.00
2,000	POSTCARDS (DON'T TEXT AND SPEED KILLS KIDS & PETS)		120.00
		Sub Total	900.00
		TAX	85.5
		TOTAL	\$985.50

Make all checks payable to Sunland Printing
THANK YOU FOR YOUR BUSINESS!



**DON'T TEXT!
DRIVE
SAFELY**



stnc.org

**STOP
AT ALL
STOP SIGNS**



stnc.org

**DRIVE SLOWER
LIVE
LONGER**



stnc.org

**SPEED KILLS
KIDS &
PETS!**



stnc.org

**SPEED
KILLS!
SLOW DOWN**



stnc.org



SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

DON'T TEXT! DRIVE SAFELY



stnc.org

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

The Sunland-Tujunga Neighborhood Council is your representation to City Hall. We are here to help improve our community. Please join us on the 2nd Wednesday of every month at 6:30 p.m. at North Valley City Hall, 7747 Foothill Boulevard, Tujunga, CA for our regular board meeting.

You may also want to attend one or more of our monthly committee meetings. For more information, please go to: www.stnc.org or call us at: 818 951-7411.

STNC Cares about our community!




**STNC
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SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL

**DRIVE
SLOWER
LIVE
LONGER**



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**SPEED
KILLS
KIDS
&
PETS!**



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KILLS!
SLOW
DOWN**



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SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL

**DON'T
TEXT!
DRIVE
SAFELY**



**STNC
A
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S**



stnc.org

SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL

**STOP
at ALL
SIGNS**



Sunland-Tujunga Neighborhood Council

IMPROVING THE QUALITY OF LIFE IN SUNLAND TUJUNGA
7747 Foothill Blvd., Tujunga, CA 91042 • www.stnc.org • 818-951-7411 • FAX 818-951-7412

Item 18.2

June 13, 2018

Peggy Malone Brown
Los Angeles City Planning Department
6262 Van Nuys Blvd.
Van Nuys, CA 91406

**Project: 7738 Foothill Blvd., Tujunga
Foothill Blvd. Corridor Specific Plan**

Project Description: Façade Improvements at 7738 Foothill Blvd., Tujunga

Dear Ms. Malone Brown:

At the May 21, 2018 meeting of the Sunland-Tujunga Neighborhood Council Land Use Committee a presentation for improvements to the façade at the above address was presented. The committee voted to send the following comments regarding this application:

The applicant presented that the intent is to make the signage for all sections of the stores, which are each stepped back from each other, the same with a sign plan approved by the City. The windows will also be cleaned up but no structural changes are planned. The building stucco will be improved, landscaping will be added to the front and in the rear parking lot area. Existing businesses will remain include a dental office and shoe repair. There is one vacant store. The roof-top signs and ducting were questioned as to if they have permits as roof top signs are no longer included in the Specific Plan.

Thank you for the opportunity to submit these comments. The community looks forward to the improvements to our retail frontages in the Foothill Blvd. Corridor Specific Plan area and utilizing the Design Guidelines to accomplish these improvements.

Yours truly,

Dana Stangel
President
Sunland-Tujunga Neighborhood Council

Attch

cc:
Councilwoman Monica Rodriguez, Council District 7

Item 18.3



Department of City Planning · Code Studies Section
NOTICE OF PUBLIC HEARING
Citywide Proposed Zoning Code Amendment

CASE: CPC-2016-3182-CA
ENV-2016-3183-CE

**Processes and Procedures Code
Amendment
Council District: All**

This notice is to inform you of four public meetings for case number CPC-2016-3182-CA, a proposed Zoning Code amendment to comprehensively reorganize Zoning Code processes and procedures that has been initiated by the Director of City Planning. All interested persons are invited to attend any of the public hearings, at which you may listen, speak, and submit written information relating to the proposed project.

PLACE: Ronald F. Deaton Civic Auditorium,
100 W. 1st Street, Los Angeles, CA 90012

DATE: Tuesday June 26, 2018
TIME: 6:00 p.m. – 8:00 p.m.

PROPOSED PROJECT: A proposed ordinance amending Chapter 1 and adding Chapter 1A to the Los Angeles Municipal Code to comprehensively reorganize Zoning Code processes and procedures.

PURPOSE: The purpose of the meeting is to obtain testimony from affected and/or interested persons regarding this project. The meeting will be conducted by a Hearing Officer who will consider all the testimony presented at that time and any written communication received prior to or at the meeting from affected and/or interested persons regarding this proposed code amendment, as well as the merits of the draft ordinance as it relates to existing land use regulations. After the meeting, a recommendation report will be prepared for consideration by the City Planning Commission at a later date.

Please submit comments to: Bonnie Kim bonnie.kim@lacity.org, (213) 978-1330. In order to be considered in the report to the City Planning Commission, comments should be received by July 6, 2018. Comments received after July 6, 2018 should be addressed to the City Planning Commission for its consideration.

EXHAUSTION OF ADMINISTRATIVE REMEDIES: If you challenge a City action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence on these matters delivered to the Department before the action on this matter. Any written correspondence delivered to the Department before the action on this matter will become a part of the administrative record. Note: This may not be the last hearing on this matter.

WRITTEN COMMUNICATION: Written communications should cite the Case Number indicated at the top of this notice and may be mailed to the attention of the staff contact identified above at the Los Angeles Department of City Planning, Code Studies Section, City Hall - Room 701, 200 North Spring Street, Los Angeles CA 90012.

REVIEW OF THE FILE: The complete file including application and an environmental assessment is available for public review at the Department of City Planning, City Hall - Room 701, 200 North Spring Street, Los Angeles CA 90012 between the hours of 8:00 AM to 5:00 PM, Monday through Friday. Please call the staff contact indicated at the top of this notice several days in advance to assure its availability. Case files will not be available for inspection on the day of the hearing.

ACCOMMODATIONS: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. The hearing facility and its parking are wheelchair accessible. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. *Como entidad cubierta bajo el Título II del Acto de los Americanos con Desabilidades, la Ciudad de Los Angeles no discrimina. La facilidad donde la junta se llevará a cabo y su estacionamiento son accesibles para sillas de ruedas. Traductores de Lengua de Muestra, dispositivos de oído, u otras ayudas auxiliares se pueden hacer disponibles si usted las pide en avance.*

Other services, such as translation between English and other languages, may also be provided upon request. *Otros servicios, como traducción de Inglés a otros idiomas, también pueden hacerse disponibles si usted los pide en avance.*

To ensure availability of services, please make your request no later than three working days (72 hours) prior to the hearing by calling the staff person referenced in this notice. *Para asegurar la disponibilidad de éstos servicios, por favor haga su petición al mínimo de tres días (72 horas) antes de la reunión, llamando a la persona del personal mencionada en este aviso.*

ITEM 18.5**California**
LEGISLATIVE INFORMATION[Home](#)[Bill Information](#)[California Law](#)[Publications](#)[Other Resources](#)[My Subscriptions](#)[My Favorites](#)**SB-831 Land use: accessory dwelling units.** (2017-2018)

SHARE THIS:



Date Published: 05/25/2018 09:00 PM

AMENDED IN SENATE MAY 25, 2018

AMENDED IN SENATE MAY 14, 2018

AMENDED IN SENATE MAY 01, 2018

AMENDED IN SENATE APRIL 09, 2018

AMENDED IN SENATE MARCH 13, 2018

CALIFORNIA LEGISLATURE— 2017–2018 REGULAR SESSION

SENATE BILL**No. 831****Introduced by Senator Wieckowski**
(Coauthors: Senators ~~Atkins~~ *Atkins*, *Skinner*, and Wiener)**January 04, 2018**

An act to amend Sections ~~65585 and 65852.2 of~~ *65585 and 65852.2*, and to add Section 65852.21 to, and to add and repeal Section 65852.23 of, the Government Code, relating to land use.

LEGISLATIVE COUNSEL'S DIGEST

SB 831, as amended, Wieckowski. Land use: accessory dwelling units.

The Planning and Zoning Law authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multifamily residential zones, requires that ordinance to designate areas where accessory dwelling units may be permitted, and sets forth standards the ordinance is required to impose, including, among others, maximum unit size, parking, and height standards. Existing law prohibits an accessory dwelling unit from being considered by a local agency, special district, or water corporation to be a new residential use for purposes of calculating connection fees or capacity charges for utilities. Existing law prohibits requirements for the installation of a new or separate utility connection between the accessory dwelling unit and the utility, except in instances where an accessory dwelling unit is subject to ministerial approval, as specified, and authorizes a fee to be charged in those instances. Existing law requires a local agency to submit an ordinance adopted for the creation of accessory dwelling units to the Department of Housing and Community Development and authorizes the department to review and comment on the ordinance. Existing law requires an application for an accessory dwelling unit permit to be considered, as specified, within 120 days of receiving it.

This bill would require the ordinance for the creation of accessory dwelling units to designate areas where accessory dwelling units may be excluded for health and safety purposes, as specified. The bill would revise the standards for the local ordinance to, among other things, *delete the authority to include lot coverage standards*, include a prohibition on considering the square footage of a proposed accessory dwelling unit when calculating an

allowable floor-to-area ratio *or lot coverage ratio* for the lot. The bill would require that a permit application for an accessory dwelling unit be approved or disapproved within 60 days and would specify that if a local agency does not act on an application for a accessory dwelling unit within 60 days, then the application shall be deemed approved. The bill would prohibit a local agency from requiring that offstreet parking spaces be replaced when a garage, carport, or covered parking structure is demolished or converted in conjunction with the construction of an accessory dwelling unit. The bill would prohibit another local ordinance, policy, or regulation from being the basis for the delay of the issuance of a building permit or use permit for an accessory dwelling unit. The bill would delete provisions authorizing a local agency to require owner occupancy by the permit applicant and would declare an agreement with a local agency to maintain owner occupancy as void and unenforceable.

This bill would prohibit an accessory dwelling unit from being considered by a local agency, special district, or water corporation to be a new residential use for purposes of calculating fees charged for new development, except in certain circumstances when a new or separate utility connection between the accessory dwelling unit and the utility may be required and except for certain fees charged by a school district that the bill would limit to \$3,000 per accessory dwelling unit.

The bill would authorize the department, upon submission of an adopted ordinance for the creation of accessory dwelling units, to submit written findings to the local agency regarding whether the ordinance complies with statutory provisions. The bill would authorize the department to adopt guidelines to implement uniform standards or criteria to supplement or clarify the terms, references, or standards set forth in statute and would exempt the adoption of those guidelines from the Administrative Procedure Act. The bill would, until January 1, 2029, also require a local building official, upon request of the owner of the accessory dwelling unit, to approve a delay of not less than 10 years of the enforcement of any building code requirement that, in the judgment of the building official, is not necessary to protect public health and safety. By increasing the duties of local agencies with respect to land use regulations, the bill would impose a state-mandated local program.

This bill would also require the department to notify the city, county, or city and county and authorize notice to the Attorney General when the city, county, or city and county is not substantially complying with the above-described provisions regarding accessory dwelling units.

~~The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.~~

~~This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.~~

The bill would require a local agency to ministerially approve an application for a building permit to create one or more accessory dwelling units if certain criteria are met.

Existing law authorizes a local agency to provide by ordinance for the creation of junior accessory dwelling units, as defined, in single-family residential zones and requires the ordinance to include, among other things, standards for the creation of a junior accessory dwelling unit, required deed restrictions, and occupancy requirements. Existing law prohibits an ordinance from requiring, as a condition of granting a permit for a junior accessory dwelling unit, additional parking requirements.

The bill would require a local agency to ministerially approve the creation of junior accessory dwelling units in single-family residential zones, if specified criteria are met.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 65585 of the Government Code is amended to read:

65585. (a) In the preparation of its housing element, each city and county shall consider the guidelines adopted by the department pursuant to Section 50459 of the Health and Safety Code. Those guidelines shall be advisory to each city or county in the preparation of its housing element.

(b) (1) At least 90 days prior to adoption of its housing element, or at least 60 days prior to the adoption of an amendment to this element, the planning agency shall submit a draft element or draft amendment to the

department.

(2) The planning agency staff shall collect and compile the public comments regarding the housing element received by the city, county, or city and county, and provide these comments to each member of the legislative body before it adopts the housing element.

(3) The department shall review the draft and report its written findings to the planning agency within 90 days of its receipt of the draft in the case of an adoption or within 60 days of its receipt in the case of a draft amendment.

(c) In the preparation of its findings, the department may consult with any public agency, group, or person. The department shall receive and consider any written comments from any public agency, group, or person regarding the draft or adopted element or amendment under review.

(d) In its written findings, the department shall determine whether the draft element or draft amendment substantially complies with this article.

(e) Prior to the adoption of its draft element or draft amendment, the legislative body shall consider the findings made by the department. If the department's findings are not available within the time limits set by this section, the legislative body may act without them.

(f) If the department finds that the draft element or draft amendment does not substantially comply with this article, the legislative body shall take one of the following actions:

(1) Change the draft element or draft amendment to substantially comply with this article.

(2) Adopt the draft element or draft amendment without changes. The legislative body shall include in its resolution of adoption written findings which explain the reasons the legislative body believes that the draft element or draft amendment substantially complies with this article despite the findings of the department.

(g) Promptly following the adoption of its element or amendment, the planning agency shall submit a copy to the department.

(h) The department shall, within 90 days, review adopted housing elements or amendments and report its findings to the planning agency.

(i) (1) (A) The department shall review any action or failure to act by the city, county, or city and county that it determines is inconsistent with an adopted housing element or Section 65583, including any failure to implement any program actions included in the housing element pursuant to Section 65583. The department shall issue written findings to the city, county, or city and county as to whether the action or failure to act substantially complies with this article, and provide a reasonable time no longer than 30 days for the city, county, or city and county to respond to the findings before taking any other action authorized by this section, including the action authorized by subparagraph (B).

(B) If the department finds that the action or failure to act by the city, county, or city and county does not substantially comply with this article, and if it has issued findings pursuant to this section that an amendment to the housing element substantially complies with this article, the department may revoke its findings until it determines that the city, county, or city and county has come into compliance with this article.

(2) The department may consult with any local government, public agency, group, or person, and shall receive and consider any written comments from any public agency, group, or person, regarding the action or failure to act by the city, county, or city and county described in paragraph (1), in determining whether the housing element substantially complies with this article.

(j) The department shall notify the city, county, or city and county and may notify the Office of the Attorney General that the city, county, or city and county is in violation of state law if the department finds that the housing element or an amendment to this element, or any action or failure to act described in subdivision (i), does not substantially comply with this article or that any local government has taken an action in violation of the following:

(1) Housing Accountability Act (Section 65589.5 of the Government Code).

(2) Section 65863 of the Government Code.

(3) Chapter 4.3 (commencing with Section 65915) of Division 1 of Title 7 of the Government Code.

(4) Section 65008 of the Government Code.

(5) Section 65852.2 of the Government Code.

SEC. 2. Section 65852.2 of the Government Code is amended to read:

65852.2. (a) (1) A local agency may, by ordinance, provide for the creation of accessory dwelling units in areas zoned to allow single-family or multifamily dwelling residential use. The ordinance shall do all of the following:

(A) Designate areas within the jurisdiction of the local agency where accessory dwelling units may be excluded for health and safety, including fire safety, purposes, based on clear findings that are supported by substantial evidence. The designation of areas shall be based on criteria that may include, but are not limited to, the adequacy of water and sewer services and other health and safety, including fire safety, issues.

(B) (i) Impose standards on accessory dwelling units that include, but are not limited to, parking, height, setback, ~~lot coverage~~, landscape, architectural review, maximum size of a unit, and standards that prevent adverse impacts on any real property that is listed in the California Register of Historic Places.

(ii) Notwithstanding clause (i), a local agency may reduce or eliminate parking requirements for any accessory dwelling unit located within its jurisdiction.

(iii) Notwithstanding clause (i), a local agency may not implement standards for minimum lot size requirements for accessory dwelling units and shall allow for the construction of an accessory dwelling unit that complies with this section on any lot zoned for residential use, unless the local agency makes specific findings that the construction of the accessory dwelling unit would adversely impact public health and safety, including fire safety.

(C) Provide that accessory dwelling units do not exceed the allowable density for the lot upon which the accessory dwelling unit is located, and that accessory dwelling units are a residential use that is consistent with the existing general plan and zoning designation for the lot. The square footage of a proposed accessory dwelling unit shall not be considered when calculating an allowable floor-to-area ratio *or lot coverage ratio* for the lot upon which the accessory dwelling unit is to be located.

(D) Require the accessory dwelling units to comply with all of the following:

(i) The unit may be rented separate from the primary residence, but may not be sold or otherwise conveyed separate from the primary residence.

(ii) The lot includes a proposed or existing single-family dwelling.

(iii) The accessory dwelling unit is either attached or located within the proposed or existing living area of the proposed or existing primary dwelling or accessory structure or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling.

(iv) The total floor area of an attached accessory dwelling unit shall not exceed 50 percent of the proposed or existing primary dwelling living area or 1,200 square feet.

(v) The total floor area for a detached accessory dwelling unit shall not exceed 1,200 square feet.

(vi) No passageway shall be required in conjunction with the construction of an accessory dwelling unit.

(vii) No setback shall be required for an existing living area or accessory structure that is converted to an accessory dwelling unit or to a portion of an accessory dwelling unit, and a setback of no more than three feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure.

(viii) Local building code requirements that apply to detached dwellings, as appropriate.

(ix) Approval by the local health officer where a private sewage disposal system is being used, if required.

(x) (I) Parking requirements for accessory dwelling units shall not exceed one parking space per unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway.

(II) Offstreet parking shall be permitted in setback areas in locations determined by the local agency or through tandem parking, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions.

(III) This clause shall not apply to a unit that is described in subdivision (d).

(xi) When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, a local agency shall not require that those off-street parking spaces be replaced.

(2) The ordinance shall not be considered in the application of any local ordinance, policy, or program to limit residential growth.

(3) A permit application for an accessory dwelling unit shall be considered and approved ministerially without discretionary review or a hearing, notwithstanding Section 65901 or 65906 or any local ordinance regulating the issuance of variances or special use permits, within 60 days after receiving the application. If the local agency has not acted upon the submitted application within 60 days, the application shall be deemed approved. A local agency may charge a fee to reimburse it for costs that it incurs as a result of amendments to this paragraph enacted during the 2001–02 Regular Session of the Legislature, including the costs of adopting or amending any ordinance that provides for the creation of an accessory dwelling unit.

(4) An existing ordinance governing the creation of an accessory dwelling unit by a local agency or an accessory dwelling ordinance adopted by a local agency shall provide an approval process that includes only ministerial provisions for the approval of accessory dwelling units and shall not include any discretionary processes, provisions, or requirements for those units, except as otherwise provided in this subdivision. In the event that a local agency has an existing accessory dwelling unit ordinance that fails to meet the requirements of this subdivision, that ordinance shall be null and void and that agency shall thereafter apply the standards established in this subdivision for the approval of accessory dwelling units, unless and until the agency adopts an ordinance that complies with this section.

(5) No other local ordinance, policy, or regulation shall be the basis for the delay or denial of a building permit or a use permit under this subdivision.

(6) This subdivision establishes the maximum standards that local agencies shall use to evaluate a proposed accessory dwelling unit on a lot that includes a proposed or existing single-family dwelling. No additional standards, other than those provided in this subdivision, shall be utilized or imposed, except that a local agency may require that the property be used for rentals of terms longer than 30 days.

(7) A local agency may amend its zoning ordinance or general plan to incorporate the policies, procedures, or other provisions applicable to the creation of an accessory dwelling unit if these provisions are consistent with the limitations of this subdivision.

(8) An accessory dwelling unit that conforms to this subdivision shall be deemed to be an accessory use or an accessory building and shall not be considered to exceed the allowable density for the lot upon which it is located, and shall be deemed to be a residential use that is consistent with the existing general plan and zoning designations for the lot. The accessory dwelling unit shall not be considered in the application of any local ordinance, policy, or program to limit residential growth. The square footage of a proposed accessory dwelling unit shall not be considered when calculating an allowable floor-to-area ratio for the lot upon which the accessory dwelling unit is to be located.

(b) When a local agency that has not adopted an ordinance governing accessory dwelling units in accordance with subdivision (a) receives an application for a permit to create an accessory dwelling unit pursuant to this subdivision, the local agency shall approve or disapprove the application ministerially without discretionary review pursuant to subdivision (a) within 60 days after receiving the application. If the local agency has not acted upon the submitted application within 60 days from the date of receipt, it shall be deemed approved.

(c) A local agency may establish minimum and maximum unit size requirements for both attached and detached accessory dwelling units. No minimum or maximum size for an accessory dwelling unit, or size based upon a percentage of the proposed or existing primary dwelling, shall be established by ordinance for either attached or detached dwellings that does not permit at least an ~~efficiency~~ *800-square-foot accessory dwelling* unit to be constructed in compliance with local development standards. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

(d) Notwithstanding any other law, a local agency, whether or not it has adopted an ordinance governing accessory dwelling units in accordance with subdivision (a), shall not impose parking standards for an accessory dwelling unit in any of the following instances:

- (1) The accessory dwelling unit is located within one-half mile of public transit.
- (2) The accessory dwelling unit is located within an architecturally and historically significant historic district.
- (3) The accessory dwelling unit is part of the proposed or existing primary residence or an accessory structure.
- (4) When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.
- (5) When there is a car share vehicle located within one block of the accessory dwelling unit.

(e) Notwithstanding subdivisions (a) to (d), inclusive, a local agency shall ministerially approve an application for a building permit to create one accessory dwelling unit per lot if the unit is substantially contained within the existing space of a single-family residence or accessory structure, has independent exterior access from the existing residence, and the side and rear setbacks are sufficient for fire safety. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

(f) A city shall not require owner occupancy for either the primary or the accessory dwelling unit. An agreement with a local agency to maintain owner occupancy as a condition for issuance of a building permit for an accessory dwelling unit shall be void and unenforceable.

(g) (1) An accessory dwelling unit shall not be considered by a local agency, special district, or water corporation to be a new residential use for the purposes of calculating fees charged for new development, except as provided in paragraphs (2) and (3).

(2) For an accessory dwelling unit that is not described in subdivision (e), a local agency, special district, or water corporation may require a new or separate utility connection directly between the accessory dwelling unit and the utility. Consistent with Section 66013, the connection may be subject to a connection fee, capacity charge, or equivalent charge for new service that shall be proportionate to the burden of the proposed accessory dwelling unit, based upon either its size or the number of its plumbing fixtures, upon the water or sewer system. This fee or charge shall not exceed the reasonable cost of providing this service.

(3) Fees charged by a school district pursuant to Chapter 4.9 (commencing with Section 65995) of this code and Chapter 6 (commencing with Section 17620) of Part 10.5 of Division 1 of Title 1 of the Education Code shall be limited to no more than three thousand dollars (\$3,000) per accessory dwelling unit.

(h) This section does not limit the authority of local agencies to adopt less restrictive requirements for the creation of an accessory dwelling unit.

(i) A local agency shall submit a copy of the ordinance adopted pursuant to subdivision (a) to the Department of Housing and Community Development within 60 days after adoption. After adoption of an ordinance, the department may submit written findings to the local agency as to whether the ordinance complies with this section. If the department finds that the local agency's ordinance does not comply with this section, the department shall notify the local agency and may notify the office of the Attorney General that the local agency is in violation of state law. The local agency shall consider findings made by the department and may change the ordinance to comply with this section or adopt the ordinance without changes. The local agency shall include findings in its resolution adopting the ordinance that explain the reasons the local agency believes that the ordinance complies with this section despite the findings of the department.

(j) The department may review, adopt, amend, or repeal guidelines to implement uniform standards or criteria that supplement or clarify the terms, references, and standards set forth in this section. The guidelines adopted pursuant to this subdivision are not subject to Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2.

(k) As used in this section, the following terms mean:

(1) "Accessory structure" means an existing, fixed structure, including, but not limited to, a garage, studio, pool house, or other similar structure.

(2) "Living area" means the interior habitable area of a dwelling unit including basements and attics but does not include a garage or any accessory structure.

(3) "Local agency" means a city, county, or city and county, whether general law or chartered.

(4) "Neighborhood" has the same meaning as set forth in Section 65589.5.

(5) "Accessory dwelling unit" means an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. An accessory dwelling unit also includes the following:

(A) An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code.

(B) A manufactured home, as defined in Section 18007 of the Health and Safety Code.

(6) "Passageway" means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the accessory dwelling unit.

(7) "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

(8) "Tandem parking" means that two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

(l) Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), except that the local government shall not be required to hold public hearings for coastal development permit applications for accessory dwelling units.

SEC. 3. *Section 65852.21 is added to the Government Code, immediately following Section 65852.2, to read:*

65852.21. *(a) Notwithstanding Sections 65852.2 and 65852.22, a local agency shall ministerially approve an application for a building permit within a residential or mixed-use zone to create any of the following:*

(1) One accessory dwelling unit on a lot with a single-family dwelling, if all of the following apply:

(A) The accessory dwelling unit is substantially contained within the existing space of a single-family dwelling or accessory structure, including, but not limited to, reconstruction of an existing space with the same physical dimensions as the existing accessory structure.

(B) The space has exterior access from the existing single-family dwelling.

(C) The side and rear setbacks are sufficient for fire and safety.

(2) One junior accessory dwelling unit on a lot with a single family dwelling, if all of the following apply:

(A) The junior accessory dwelling unit is contained within the existing space of a single-family dwelling or accessory structure, including, but not limited to, reconstruction of an existing space with the same physical dimensions as the existing accessory structure.

(B) The space has exterior access from the existing single-family dwelling.

(C) The side and rear setbacks are sufficient for fire and safety.

(3) Multiple accessory dwelling units within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, or garages, if each unit complies with state building standards for dwellings.

(4) Not more than two accessory dwelling units that are located on a lot that has an existing multifamily dwelling, but are detached from that multifamily dwelling and are subject to a height limit of 16 feet and three-foot rear yard and side setbacks.

(b) Accessory dwelling units and junior accessory dwelling units permitted pursuant to this section shall not be considered by a local agency, special district, or water corporation to be a new residential use for the purposes of calculating fees charged for new development.

(c) For purposes of this section, the following terms have the following meanings:

(1) "Junior accessory dwelling unit" has the same meaning as set forth in Section 65852.22.

(2) "Accessory dwelling unit" has the same meaning as set forth in Section 65852.2.

(3) "Accessory structure" has the same meaning as set forth in Section 65852.2.

(4) "Local agency" means a city, county, or city and county, whether general law or chartered.

SEC. 3. **SEC. 4.** *Section 65852.23 is added to the Government Code, immediately following Section 65852.22, to read:*

65852.23. *(a) As used in this section, the following definitions apply:*

(1) "Accessory dwelling unit" is defined as in Section 65852.2.

(2) "Building code" means the California Building Standards Code or that code as modified by a local agency.

(3) "Local agency" is defined as in Section 65852.2.

(b) When a local building official finds that a substandard accessory dwelling unit poses an imminent risk to the health and safety of the residents of the accessory dwelling unit, the local building official shall, upon request of the owner of the accessory dwelling unit and subject to the conditions set forth in this section, approve a delay of not less than 10 years of the enforcement of any building code requirement that, in the judgment of the building official, is not necessary to protect public health and safety.

(c) An owner of an accessory dwelling unit shall be eligible for the delay specified in subdivision (b) only if the owner has not received a notice or order to abate.

(d) In granting a delay pursuant to subdivision (b), a building official shall consult with the applicable fire and code enforcement officials regardless of whether those officials are organized in a different department or a separate agency from the building official.

(e) A local building official shall not approve a delay pursuant to subdivision (b) on or after January 1, 2029. A delay approved before January 1, 2029, shall remain in force for the full term of the delay after January 1, 2029.

(f) This section shall remain in effect only until January 1, 2039, and as of that date is repealed.

~~SEC. 4. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.~~

SEC. 5. *No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.*

Sunland-Tujunga Neighborhood Council

IMPROVING THE QUALITY OF LIFE IN SUNLAND TUJUNGA

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June 13, 2018

Los Angeles City Council

Dear Honorable Councilmembers:

The Sunland-Tujunga Neighborhood Council moves to oppose SB831, legislation which seeks to remove local government zoning and land use regulations placed on accessory dwelling units and their construction, including the exemption of ADU FAR from a property's permitted FAR. The removal of ADUs from local planning and zoning regulations is an overreach of State authority. The Sunland-Tujunga Neighborhood Council urges the City of Los Angeles to oppose this proposed legislation in Sacramento.

Dana Stangel
President
Sunland-Tujunga Neighborhood Council

cc: Senator Anthony Portantino

DRAFT

Item 19

STNC Budget and Strategic Plan
As of May 23, 2018

Neighborhood Council Strategic Plan

THE BIG VISION

To advocate on behalf of our diverse community, its diverse culture and its rural lifestyle.

The BIG GOALS

- 1 Promote **public safety** on our streets and public spaces
- 2 upgrade our **website** to a more current status
- 3 function as a medium between the City and the community on **land use issues**
- 4 Support institutions that preserve our **history**, that celebrate our **community**, and that **inform and educate us**
- 5 increase **emergency preparedness** by providing our community with the tools needed to help the community during disasters.
- 6 Support the Mayor's programs to aid and assist the **Homeless** of our community
- 7 Perform at least one **beautification** and clean streets project during FY 2018 / 19
- 8 Strengthen our **outreach** program
- 9 write at least 10 **CIS's**

THE BIG SOLUTIONS

- 1 Increase support for Safe Streets programs
- 1 increase community participation through updated website
- 2 increase community participation
- 3 City of L.A. goals and objectives often conflict with STNC's goals
- 4 Follow-through after board takes action is often lacking, resulting in failure.

THE BIG BUDGET:

How did your BIG budget match up to your goals

Outreach	budgeted	51,935	spent	13,318.66
Operations	budgeted	0	spent	4,468.16
neighborhood purpose grants	budgeted	0	spent	0
neighborhood improvements	budgeted	21,635	spent	0
elections/selections	budgeted	0	spent	0
	budgeted total	73,570	actual amount spent	17,786.62

THE BIG SCORE

- 1 How many Community Impact Statements filed
- 2 How many Requests for Action submitted (not including CISs)
- 3 How many general board meetings done
- 4 How many events will the STNC collaborate with Electeds, City departments, community based organizations, non-profits or LAUSD schools. Which organizations

General Board

4th of July

Land Use Committee

Redmont Pump Station

Outreach Committee

Beautification Committee

LADWP

Arts, Recreation and Culture Committee (STARC)

- Armenian Street Festival
- Spring Festival
- Christmas at Little Landers Park
- Village Poets
- Poet Laureate program and celebration
- Opening of Little Landers Park
- TCDS memorial
- Tuna Camp Det. Sta. Coalition
- Redmont Pumping Station gate and landscaping
- LADWP
- Welcome Garden, Wildflower Garden
- Little Landers Cemetery Tour
- hikes into the local mountains and canyons
- Rotary Club – the 4th of July Parade
- connection with River Rock Arts Colony
- Art walk and open studios
- Scott Froschauer "Word on the Street"
- Art at DSescanso Gardens
- Timeless Tiles, ceramic shows, burger event, art shows, at McGroarty Art Center
- Bolton Hall gift shop to promote local artists

Youth Advisory Council

Women Empowering Sunland-Tujunga (WEST)

Emergency Preparedness Committee

Safe Streets Committee

Education Committee

Animal issues committee

Safety Committee

National Night Out -LAPD

- 5 What is the current number of your NC current stakeholder database? How many new stakeholders will be added to your data base per month.
- 6 How many times per month does your NC contact its stakeholders regarding NC, City business, events, and issues? How do you communicate the information

Item 20

MOTION HEALTH, EDUCATION AND NEIGHBORHOOD COUNCIL

Neighborhood Council System Reforms

This past year, the Los Angeles Neighborhood Council System turned fifteen years old. This one-of-a-kind civic experiment has fostered grassroots activism, civic innovation, and provided a stronger voice to communities that otherwise would have less influence at City Hall.

Fifteen years of evolution has also uncovered areas where the system can be improved. Some of these improvements are fundamental, stemming from the charter section that empowers Neighborhood Councils, and others are simpler matters of policy change that can be implemented by city departments or by ordinance.

In July of 2017, I assumed chairpersonship of the City Council Committee that oversees the Neighborhood Council System, the Health, Education and Neighborhood Councils Committee. Having previously served on a Neighborhood Council, I have a strong interest in ensuring their continued viability.

To determine what changes may be needed in the system going forwards, I embarked on a listening tour to many of the Neighborhood Council Alliances. Additionally, my office sent a survey to all Neighborhood Council listservs soliciting feedback from Neighborhood Council members and the interested public. Over 160 Neighborhood Council stakeholders responded. Reviewing these submissions, evaluating the information presented in the committee hearings I have held over the past nine months on pending Neighborhood Council policy matters, and meeting with the Department of Neighborhood Empowerment and the City Clerk, I have developed a list of policy ideas for the Neighborhood Council System that should be reviewed.

As these ideas will need substantial input from Neighborhood Council members and stakeholders before determining which should move forward. To ensure enough time is provided to develop that input, this motion will not be heard in committee until at least 90 days after it is introduced in order to provide Neighborhood Councils time to deliberate on the proposals and submit Community Impact Statements.

I THEREFORE MOVE that the Department of Neighborhood Empowerment be INSTRUCTED, with assistance as needed from the CLA, CAO, City Clerk and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps for amending City Charter Article IX to change the name of the Department of Neighborhood Empowerment (DONE) to the Neighborhood Councils Department (NCD), the Board of Neighborhood Commissioners (BONC) to the Neighborhood Councils Commission (NCC), and phasing out the use of the term/branding 'EmpowerLA' due to the confusion reported by the public and the perception of Neighborhood Council members that DONE's role should be primarily to support Neighborhood Councils, which the name Neighborhood Councils Department would better reflect.
- Recommendations and next steps for amending the Los Angeles Administrative Code to remove the "Community Impact Stakeholder," which has caused substantial confusion and disputed elections, and recommendations and next steps for including specific additional definitions by ordinance of eligible voters and board members of Neighborhood Councils, such as student or parent/guardian of a student.
- Recommendations and next steps for amending City Charter Article IX Section 901.d and 904.f to remove any reference to "selections" and clarify that Neighborhood Council board members will be elected. Neighborhood Council "selection" processes are utilized by a limited and decreasing number of councils and are not viewed by the public as being as democratic as elections as they do not provide for a secret ballot or equitable participation.
- Recommendations and next steps for creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate Neighborhood Council bylaws to determine if board seats



Item 20

are equitably allocated amongst stakeholder types and provide formal suggestions to Neighborhood Councils on ways to adjust board seats as needed to increase equity.

- Recommendations and next steps for adopting regulations to provide a uniform minimum voting age and board member age to allow consistent participation across the City, and what that age should be.
- Recommendations and next steps for developing and adopting a planning and land use training required for all Chairs and Vice-Chairs of Neighborhood Council planning and land use committees.

I FURTHER MOVE that the City Clerk be INSTRUCTED, with assistance as needed from the CLA, CAO, DONE and City Attorney, to report back within 60 days on the following:

- Recommendations and next steps on a process for Neighborhood Councils to be able to roll-over a non-cumulative maximum of \$10,000 in any given fiscal year.
- Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see Council File 03-1260), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
- On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.

I FURTHER MOVE that the Department of Neighborhood Empowerment, and all relevant departments denoted below, be INSTRUCTED to:

- Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in Council File 16-0298.
- Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.
- Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication.

I FURTHER MOVE that Neighborhood Councils and Neighborhood Council Alliances be REQUESTED to provide feedback and/or Community Impact Statements (CISs) to the Health, Education, and Neighborhood Councils Committee within 90 days.

PRESENTED BY:

David E. Ryu
DAVID E. RYU
Councilmember, 4th District

MAY 25 2018

SECONDED BY:

Monica Rodriguez

Paul K...
Paul K...

Paul K...
Paul K...

Paul K...

ORIGINAL

Sunland-Tujunga Neighborhood Council

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June 13, 2018

Peggy Malone Brown
Los Angeles City Planning Department
6262 Van Nuys Blvd.
Van Nuys, CA 91406

Project: 6477 Foothill Blvd., Tujunga
Case No. ZA-2017-3106-CU-SPP
ENV-2017-3107-EAF
Conditional Use / Project Permit Compliance
Foothill Blvd. Corridor Specific Plan

Project Description: CONSTRUCT AND MAINTAIN A 2,300 SQ. FT. EXPRESS CAR WASH WITH SELF-SERVE VACUMMS, OPERATING 7-DAYS A WEEK ON A COMMERCIAL CORNER IN THE R1-1-RFA AND C2-1VL ZONES.

Requested Entitlement: PURSUANT TO LAMC SECTIONS 12.24 W 27 CONDITIONAL USE PERMIT AND 11.5.7 C PROJECT PERMIT COMPLIANCE FOR THE FOOTHILL BOULEVARD CORRIDOR TO CONSTRUCT AND MAINTAIN A 2,300 SQ. FT. EXPRESS CAR WASH WITH SELF-SERVE VACUMMS, OPERATING 7-DAYS A WEEK ON A COMMERCIAL CORNER TO INCLUDE DEMOLITION OF AN EXISTING 3,762 SQ. FT. CONCRETE BLOCK STRUCTURE AND MINIMAL GRADING IN THE R1-1-RFA AND C2-1VL ZONES.

Applicant: Armen Kazangian, 6477 Foothill Corporation, tenant
Property Owner: Metropublic Storage Fund, Public Storage
Agent/Representative: Benjamin Fiss, Pacific Zoning, LLC

Dear Ms. Malone Brown:

This will advise that at a regularly held public meeting of the Sunland-Tujunga Neighborhood Council Land Use Committee (LUC) the committee voted to **submit the following comments regarding this application by unanimous motion: It is the responsibility of the LUC to speak for the neighbors who have valid concerns; if one of the options is to prepare a comment letter we should definitely prepare a comment letter voicing those concerns.**

The site is located at the northeast corner of Foothill Blvd. and Tujunga Canyon Place. History of the site includes Robert Hall Chevrolet, Bonner's Equipment Rentals and more recently Patchwork Penguin Arts & Crafts retail store. Nearby property uses include Public Storage, Smart Montessori School to the east, Office Building with medical, insurance, dry cleaner, beauty shop/personal services to the west. Directly across the street from the site is the Mekhitarist Private Elementary School.

Meetings: The STNC Land Use Committee met with the applicant and his representatives on the following dates:

August 7, 2017. Benjamin Fiss, representing the owner Armen Kazangian presented the project to the STNC Land Use Committee. On January 22, 2018 Mr. Fiss returned with a powerpoint presentation. Neighbors presented the following concerns:

- Speeding on Tujunga Canyon Place
- Large trucks parking adjacent to the site creates a traffic hazard
- Car wash building will block street visibility at Foothill Blvd and Tujunga Cyn Pl.
- Car wash will produce unacceptable levels of noise that can't and won't be monitored.
- Property values will plummet
- Our community already has too many car washes
- The increased level of automation will result in loss of jobs
- Demolition of the wall at the back of the property is a structural and sound loss to the residence
- Location of the trash container and its hazards too close to the residence
- Inadequate outreach to the neighborhood by the applicant

Mr. Fiss returned on February 26, 2018 to up-date the community but the meeting was abruptly adjourned due to a disruption by an audience member.

Mr. Fiss returned on May 21, 2018 for support for the proposal. After a long discussion the Land Use Committee voted to prepare a comment letter. On June 11, 2018 the LUC met to review the content of the comment letter.

The STNC Land Use Committee heard from some stakeholders who stated that the community would benefit by having this project built on a currently vacant site.

Other stakeholders and immediate neighbors of the project are adamantly opposed to this express car wash proposal as the use will be too intense for the neighborhood. See attachment with petition signed by 26 of the 35 properties immediately surrounding the proposal with their disapproval and reasons including the following:

1. Noise: noise will be coming from several noise generating sources associated with the express car wash operations including pumps, compressors, high pressure applicators, dryers, vacuums. Nothing has been included in the plans to mitigate other than to say that some of the equipment will be enclosed within a mechanical equipment room inside the car wash tunnel. Nothing has been mitigated as to the expected noise sources not enclosed. The abutting neighbor will have no protection or sound mitigation once the existing wall is removed. The applicant was not able to identify any long term monitoring for noise or changes in hours of operation.
2. Location of the Tunnel: The car wash tunnel plans show it located along the Foothill Blvd. side and the vacuuming operations will take place in the middle between the rear property line and the car wash tunnel. No mitigations were offered other than the point that the equipment for the vacuum would be inside the front tunnel building.
3. On-site ingress and egress appears to now be from a single driveway. Cars will queue and idle along the side of the abutting neighbor R1 property to circle around and enter the car wash tunnel at the south east end of the lot and exit the tunnel where they came in or go into a parking stall to do inside cleaning.
4. Neighbors in the area fear more traffic on Tujunga Canyon Place travelling up into their neighborhood. No mitigation for required turn out from the site was offered or included. Neighbors already have long-standing complaints because of speeding drivers and have requested and applied for speed humps along Tujunga Canyon Place numerous times.

5. The STNC Land Use Committee asked the applicant's representative if a perimeter fence or wall will be up around the property and were told that the site will be open, no perimeter fencing.

Thank you for the opportunity to submit these comments. Please advise the date of the Zoning Administrator hearing when it is scheduled.

Yours truly,

Dana Stangel
President
Sunland-Tujunga Neighborhood Council

Attch

cc:
Councilwoman Monica Rodriguez, Council District 7
Armen Kazangian, 644 Foothill Corporation, tenant
Metropublic Storage Fund, Public Storage
Benjamin Fiss, Pacific Zoning, LLC

SULAND-TUJUNGA NEIGHBORHOOD COUNCIL
LAND-USE COMMITTEE MEETING MINUTES

July 17, 2017

- I. Meeting was called to order by Chairperson Cindy Cleghorn at 7:10pm
- II. Roll Call
 - a. Present
 - i. Cindy Cleghorn
 - ii. Bill Skiles
 - iii. Debby Beck
 - iv. Elektra Kruger
 - v. Nina Royal
 - vi. David Barron
 - vii. John Laue
 - viii. Liliana Sanchez
 - ix. Karen Zimmerman
 - x. Pati Potter
 - xi. Richard Marshalian
 - b. Absent
 - i. Cathi Comras
 - c. Public Representative present 😊
 - i. Eve Sinclair – CD7 Field Deputy
- III. Self-Introductions
 - a. STNC Board Members present
 - b. STNC-LUC Members
 - c. STNC Standing Committee Members present
 - d. Introductions from the audience of past presidents of local organizations including the chamber of commerce.
- IV. Public Comments
 - a. Dana Stangel
 - i. Executive Director of Teranga Ranch which does local wildlife education.
 - ii. We are currently in the middle of an urban coyote situation. There will be a meeting of the STNC Animal Issues Committee at the NVCH Aug 15. The Committee meets regularly the third Tues of the month at 7:30pm
 - iii. The reason for addressing the land-use committee is that the non-profit is looking for land. They wish to open the first Urban Wildlife Center in the City of Los Angeles and would like to do it in the Sunland-Tujunga area
 - 1. Everything the org does goes toward educating the community, schools. Dana S. is an accredited biology teacher. She hopes to get the area to understand what is causing the issue with the coyotes
 - 2. Teranga Ranch is a local wildlife resource so Dana S. invites the community to get to know them and all leads to any available property would be greatly appreciated
 - b. Nina Royal
 - i. STNC/Bolton Hall will be sponsoring National Night Out on Tues Aug 1, 6pm-9pm. There will be plenty of parking available at the nearby Elks Lodge. Retired Police Sergeant Herrold Egger will help w/the cooking – hamburgers, hot dogs

1. There will be a lot of public information re safety, there will be games for the kids with prizes. All local organizations wishing to distribute information are invited to do so. Please arrive at 5pm to set up
 2. Mission College will be there to help register for Fall classes at the satellite campus – classes to begin Aug 28
- c. Arnie Abramyan
- i. This year there will also be a National Night Out at Sunland Park as part of the Community “Taking Back the Park” initiative
 - ii. There will also be a National Night Out at Stonehurst Park in Shadow Hills
- V. Approval of Minutes
- a. **MOTION:** by Pati Potter to approve the June 5, 2017 STNC-LUC Meeting Minutes as corrected 2nd by Liliana Sanchez 1 Abstention Vote: Motion carries
 - b. **MOTION:** by Pati Potter to approve the June 19, 2017 STNC-LUC Meeting Minutes as corrected 2nd by Debby Beck 1 Abstention Vote: Motion carries
- VI. **Early notification**
- a. **6477 Foothill** – Express car-wash to present plans 8-7
 - i. Location = adjacent to Public Storage. Used to be Bonners Rentals. Across the street from Mekhitarist School
 - b. 8440 Foothill (x Quill) – Proposal for an auto repair business
 - i. It is now a vacant lot, used to be a pre-school
 - c. 9918 Commerce – Possible application to add a storage container
 - i. request cancelled
- VII. 8026-8040 Foothill (former K-Mart site) – Presentation by Ken Porter Auctions
- a. Discussion only – no application has been filed – no action to be taken by the LUC this evening – Ken Porter Auctions is contemplating entering into a lease for the property
 - b. Kristina Kropp, esq of Luna & Glushon, land-use attorney representing the proposed applicant
 - i. Have come on an informative basis because they know the history of the site, know there are neighborhood concerns re any use of the site and hope to alleviate any concerns.
 - ii. Ray Claridge (owner) has been operating auctioneering companies for the last 17 years successfully in Carson, Gardena and Torrance with zero neighborhood complaints
 - iii. Proposal = a very benign use. A majority of the site is zoned commercial – retail use, office use – all of which could legally be run 24/7. Ken Porter Auctions is proposing an operation that will only be active twice a month
 - iv. Wish to learn from the community what it is that catches their attention whenever this site is up for a Project – want to be a responsible member of the community
 1. Have not filed anything w/the City until getting input from the community/NC & hopefully coming up w/a Project the community can support. They do not want to shove anything down anyone’s throat
 - c. John Cerrita – Colliers International, consultant for Ray Claridge
 - i. Ken Porter Auctions has been around for 57 years, Ray C. has owned it for 17. It is primarily a municipal surplus auction house – most clients are municipalities eg LA. Auction = gov’t surplus of vehicles, office furniture, electronics, tools, etc

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL
LAND-USE COMMITTEE MEETING MINUTES

August 7, 2017

- I. Meeting was called to order at 7:05pm by Chairperson Cindy Cleghorn
- II. Roll Call
 - a. Present
 - i. Cindy Cleghorn
 - ii. Bill Skiles
 - iii. Debby Beck
 - iv. Elektra Kruger
 - v. Nina Royal
 - vi. David Barron
 - vii. Liliana Sanchez
 - viii. Karen Zimmerman
 - ix. Cathi Comras
 - x. Pati Potter
 - xi. William Malouf
 - xii. Lora De La Portilla
 - xiii. Vartan Keshish
 - xiv. Richard Marshalian
 - b. Absent
 - i. John Laue
 - c. Public Representatives present
 - i. William Pond – 39th State Assembly District
- III. Self-Introductions of LUC Board and STNC Committee Members present
- IV. Announcements by William Pond – 39th State Assembly District
 - a. There is a feasibility study being done by CalTrans to put in a sound wall along the 210 Fwy in LVT
 - b. There has been a \$3.5 million allotment of money toward the purchase of the Big Tujunga Canyon property. Other organizations and agencies are being asked to put money into the pot
 - c. On Fri 18, the Assemblymember's office and CD7 will be co-hosting a Movie in the Park at Sunland Park. They will be asking the STNC for financial assistance at the Wed NC Meeting.
 - i. Will have an inflatable movie screen. Movie to start as soon as it is dark enough to see the show. Will be a kid's animated production. CM Rodriguez has been very involved in "Take Back the Park" efforts
 - ii. The movie will be free with snacks/water, information booths – flyers to be available at the NC meeting
- V. Ethics Training and Recusals – Cindy Cleghorn
 - a. Being an advisory board to the City, NC Board Members are required to take ethics training. Members of LUCs are not required to do it, but the training is also open to all committee members and to the general public as well
 - b. Because we, as an LUC, hear items and can delegate more time to consider issues associated with items than the Full Board can, committee members too have to recuse themselves when hearing items that may imply a conflict of interest.

- i. Cindy C.: 10065 Commerce being within 500ft of her place of business will be recusing herself during that presentation
- VI. LUC meeting schedules
 - a. Because there will be holidays falling on otherwise regularly scheduled LUC dates, attached is a copy of proposed scheduled/cancelled meeting dates for the up-coming months
- VII. Public Comments
 - a. Marlene Hitt
 - i. Encouraged all to come to Bolton Hall Museum. Until Aug 20 they will be exhibiting the Tuna Canyon Detention Station display which is important not only to the history of the US, but specifically to that of the S/T area
 - 1. Open Sun and Tues 1pm – 4pm and Thurs 6pm – 8pm
 - b. Nina Royal
 - i. Thanked Bolton Hall and the Little Landers Historical Society for hosting National Nite Out. +/-300 people attended along with representatives of the police department and various other public service agencies
 - 1. The museum was open so all could visit the Only the Oaks Remain exhibits (Tuna Canyon Detention station)
- VIII. Approval of Minutes
 - a. **MOTION:** by Bill Skiles to approve the STNC-LUC Meeting Minutes of July 19, 2017 as amended. 2nd by Karen Zimmerman. Vote: Unanimously approved
- IX. 8316 Foothill – Community Health Center (old DVD World)
 - a. They have old signage up that needs to be up-dated to meet FBCSP requirements. They will be coming Aug 21 to present their proposed signage
- X. 8440 Foothill (X Quill)– Auto Repair
 - a. Do not yet have a copy of the application. Used to be a day-care center
- XI. See attached up-dates from Pati Potter
 - a. Has not been able to reach the property management company regarding the main building and Sizzler, however the Fashion Girl and Thrift Store will be moving out. The Dry Cleaners will be open for business during the remodeling
- XII. Up-Date from Design Guidelines Team
 - a. They have been given a lot of directions eg to gather pictures of what we, as a community, like vs don't like that may be addressed in a Design Standards Booklet. One point that has come up is "what exactly does 'earthtone' mean".
 - i. Lloyd Hitt: Go to a paint store and ask for samples of "earthtones"
 - b. It is important to get the community involved
 - i. Q: Would it be possible to post the pictures being submitted on the web-site so the community may input what they like/don't like? Cindy C.: The team could look into that
 - c. Cindy C.: This is a "work-in-progress". Asked if anyone would be interested in joining the Team.
 - d. Nina R.: Recommended getting hold of Elaine Brown. She was part of the team creating the original design guidelines with styles, colors, etc. The guidelines should be up-dated rather than re-inventing the wheel.
- XIII. 6477 Foothill – proposed car wash (see attached)
 - a. Presented by Benjamin Fiss, a land-use consultant from Pacific Zoning representing the applicant

- b. Located next to Public Storage on the north side of Foothill at Foothill X Tujunga Cyn Pl. There is currently a vacant structure on the site
- c. Description of an "Express Car Wash" – one pulls in, goes to a pay station to select type of wash desired including any "extras" eg a tire shine, then one is guided to the tunnel where the exterior of the car is washed following which one may elect to leave or pull into the vacuum station to clean the interior
 - i. A vending machine is available for purchase of cleaning supplies
 - ii. Trash cans are provided at all vacuum stations
- d. Site is a Corner Commercial Development so requires a CUP in addition to a SP Permit Compliance Permit for the FBCSP. Came to speak to LUC/neighbors to determine what conditions would be appropriate for that use. No Variances being requested.
- e. The site can be accessed from either direction from Foothill Bl with entrance from Tujunga Pl only
- f. The site has been vacant for a long time not contributing to the community. Given City zoning regulations, the LUC/neighbors were asked to keep in mind all things that could potentially go in there. Zoned C2 – has the broadest array of uses that could be approved for the site
 - i. Believe the Car Wash to be a very "mild" use for the site
- g. Contractor: The tunnel will run parallel to Foothill Bl with openings facing E/W – the residential property adjacent to the site is to the N.
- h. Aesthetically, the design proposes to incorporate some of the "softer" elements presented in the Design Guidelines eg river rock, windows facing the public side with the enclosed portion of the building facing the residential side
- i. Vacuum stations are on the back side covered with canopies with everything being "softer and smaller" than the adjacent storage bldg. The bldg. is set-back at least 112' (min requirement = 100')
- j. Main entry fr the N side w/a 1 lane entry splitting into 2 for the pay station then entering the tunnel. When exiting the tunnel, may opt to leave or proceed to the vacuum stations. There will be ample back-up area so there will be no congestion or back-up issues
- k. There will be a landscape buffer on the N side and in front
- l. Q&A: Q = question from LUC/stakeholders C = Comment from LUC/stakeholders A = response by presenters
- m. Q; Will the existing building be demolished A: Yes
- n. C: About 10 years ago an application was submitted for a car wash on the opposite corner that was turned down for various reasons. There is a problem on Tujunga Cyn Pl with speeders – applications with DOT for speed humps have been unsuccessful
 - i. C: One of the reasons that they have been unsuccessful is that the street does not have enough traffic.
 - ii. C: The car wash building will block street visibility. Semis park along Foothill blocking visibility. We call DOT. It takes 2-3 days for anyone to show up
 - iii. A: Actually the biggest reason semis park there is because the lot is vacant – they are taking advantage of that. If the car wash is there, no one is going to block access to my business
 - 1. Q: How will you stop it? A: I will call every hr on the hr. C: We have tried that – they don't come. A: We can work w/the City to get appropriate improvements of the curbs that they will no longer have room to park

2. C: Public Storage allows them to have that distance to provide for 2-hour commercial public parking for people with trucks – there is no way for them to enter Public Storage
3. A: Also visibility will not be obstructed from the building to the corner
- iv. A: The reason the car wash proposed for the other side of the street was denied was because that car wash was encroaching on residentially zoned land – R1 – for commercial use. That would have required a zone change
- v. C: It is a blind spot coming up from Tujunga Cyn Pl – there is no way to view traffic coming both ways so there are many accidents there. Many accidents are due to people commuting from La Crescenta and entering our street
- vi. C: We asked for a traffic light – it was too expensive to approve. There is trash. Your workers will be parking their cars on the street – we don't want that. The reason the office building across from the proposed car wash was approved because it has a 2nd story parking lot
 1. A: There is trash because it is a vacant lot. The car wash will be maintained. The car wash will have only one employee on-site at any one time – possibly two – there will be no employees parking on the street
 2. C: Have you considered a coffee shop? It would have on-site parking, customers would not park on the street. A: You would get a lot more traffic and a lot more parking issues with a restaurant. A car wash does not have the same amount of business
- o. C: Semis are constantly parked on that corner – cars exiting onto Foothill Bl cannot see traffic coming from the E side. If a Car Wash is placed on that corner, there will be nothing but accidents. There will be noise
 - p. C/Q: The vacuums are going to be very noisy. What will be your hours of operation? A: Zoning authorizes us to remain open until 11pm, but we propose 7am to 8pm. Improved technology has greatly reduced noise and your house will be 100' away
 - q. A: The vacuum turbine which generates any noise related to the vacuum system is encased in a cement box – the vacuum nozzles are noiseless except for the suction when coming in contact with the carpet which would be muffled being inside a car
- r. C: I live 3 houses away – we will hear the vacuums in our houses. Our property values will plummet, we will lose \$100,000 value overnight. We don't need any more auto related or fast food related businesses along Foothill Bl
- s. Q: Will the City require a noise study? A: Noise levels are regulated by the City and by OSHA. Everything will be within City/OSHA requirements. At the rear wall, noise will be +/- 60 dbls. By the time it reaches the nearest residence it will equal ambient noise
- t. Q: Are you aware that there are 7 car washes between the Fwy and Lowell alone?
 - i. A: This car wash is the first of its kind in S/T. There are ones associated with gas stations, there is a full-service wash 3 miles away. If you were to have one nice car wash you would not have 10 little ones trying to compete
 1. C: And if this is going to be a one-of-a-kind car wash that everyone will want to go to, there goes the traffic. Currently it takes us 5-10 min to get on the street toward the Fwy – what do you think it would be like if this car wash were to be approved?

2. A: If we can work with you to address some of the concerns, if we could get some actual commitments from the City for traffic lights, speed bumps, getting rid of the semis, would you consider supporting us?
- u. Q: Are you aware that a similar car wash is being proposed for the corner of Foothill/Apperson? A: Again, that one is encroaching on residential land and would require a zone change
- v. C: There is a concern about the level of automation – one thing that this community needs is jobs – businesses requiring employees
- w. Q: How many cars are anticipated/day? A: 20/hour at peak hours
- x. Cindy C.: Recommended applicant arrange for a meeting with the neighbors. The LUC will be receiving copies of the application/environmental documents. The LUC would appreciate the applicant to return at that time
- XIV. 10065 Commerce (X Valmont) – Stephen McKelvy
- a. Cindy C. recused herself as her place of business is within 500ft of the proposed site. Vice-Chair Bill Skiles to run the meeting in her absence
- b. It is an existing building on the SW corner of Commerce/Valmont, Caty-corner from Bolton Hall. Lot = 13, 000 sq ft, bldg. footprint = 6,000 sq ft, 2 stories. Has been there since the 1940s. Has had numerous historical uses – store, dental office, pharmacy etc
- c. To be re-purposed. Ground floor = commercial + one apt, 2nd floor = 3 apts. Building owned by a family that intends to live there, apts not to be rentals. Current bldg. was originally 2 bldgs with unreinforced masonry which does not perform well seismically – will require seismic up-grade
- i. Ground floor may be an art studio, recording theatre, photography studio – something with low traffic/low impact
- d. Because there will be residential use, there will be an open space requirement = outdoor porch in back + some common space. Required parking will be in the rear. Will meet landscape requirements of the SP. There will be screened trash.
- e. Q: Would it be possible to add a little architectural design to give the building a little more character? A: Would like to consider it, but need to assure any thoughts meet specifications of the SP
- f. C: The rendering illustrates the building as being white. The design guidelines call for earthtones within the SP area.
- g. Q: Have you consulted with a seismic engineer? A: Yes Q: And they said it was a “go”? A: Yes
- XV. Comment letter re 8040 Foothill – proposed auto auction site on old K-Mart property
- a. Debby B.: Something needs to be said very strongly to the City to keep these people from getting permits to do anything on this site – it is completely inappropriate for this site. Copies to City Planning, Building and Safety, our Councilmember
- i. **MOTION:** by Debbie Beck that the STNC submit a comment letter re 8040 Foothill 2nd by Elektra Kruger Vote: Unanimously approved
- XVI. Hearings/Up-dates on sites within the FBCSP and SPSP areas
- a. 7749 Apperson had a CUP approved by a ZA for a child-care facility on July 20
- b. Signage has been approved for Harbor Freight
- c. A hookah lounge at 8652 Foothill has had a lien placed on it for failure to file for a Change of Use permit
- d. On the 2nd, the Public Works Committee held a hearing re coming up with an assessment/tax for shared responsibility for alley improvements and re seeking to improve enforcement of mobile advertising on vehicles

- XVII. Cindy C. reminded stakeholders to participate in the GP up-date
- XVIII. Meeting adjourned at 9:13pm

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL
SPECIAL LAND-USE COMMITTEE MEETING MINUTES

January 22, 2018

- I. Meeting was called to order by Chairperson Cindy Cleghorn at 7:09pm
- II. Roll Call
 - a. Present
 - i. Cindy Cleghorn
 - ii. Bill Skiles
 - iii. Elektra Kruger
 - iv. Nina Royal
 - v. David Barron
 - vi. John Laue
 - vii. Liliana Sanchez
 - viii. Pati Potter
 - ix. Vartan Keshish
 - b. Absent
 - i. Debby Beck
 - ii. Cathi Comras
 - iii. Karen Zimmerman
 - c. No public Representative Present
- III. Introductions
 - a. Newly appointed STNC President Dana Stangel
 - b. President of the Chamber of Commerce Monique Reneaux
- IV. Discussion/Action to approve support letter for 8334 Foothill, Alpha Structural signage (see attached rendering of proposed signage)
 - a. **MOTION:** by Bill Skiles to approve the new signage for Alpha Structural as proposed 2nd by Vartan Keshish Vote: Unanimously approved
- V. Presentation, Discussion and Q&A for 6477 Foothill (x Tujunga Cyn Pl) for an Express Car Wash – Ben Fiss presenting as representative for owner Armen Kazangian
 - a. Power-Point presentation by Ben Fiss
 - i. Currently the site is vacant with a concrete block building to be demolished in part or in whole
 - ii. In an Express Car Wash, the customer approaches the tunnel, pays for the type of wash desired at the pay station and enters the tunnel
 - iii. The Car Wash tunnel has been located as far from the residential area as possible
 - iv. When exiting the Car Wash tunnel, the customer may elect to go to the vacuum stations to clean out the interior of the vehicle or may exit the site
 - v. Express Car Washes have the latest technology and are much quieter than older versions and are much more environmentally friendly – they use less water, the soaps and waxes are not as harsh and water is treated before being disposed of in the sewer – not a storm drain or water table
 - vi. This will be the only “Express Car Wash” in Tujunga. There are 2 coin-operated Car Washes in Tujunga & a far more labor-intensive full-service Car Wash 3 mi away. Sunland has a few Washes behind gas stations w/shorter tunnels & less quality washes

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- vii. See attached proposed architectural style
 - viii. Located adjacent to the Public Storage building
 - ix. Traffic generated by an Express Car Wash is low – less than other potential uses for the site eg restaurant, residential. Per the Traffic Study, no intersections will be impacted by the Project
 - x. Neighborhood concerns include:
 - 1. Speeding on Tujunga Cyn PI
 - 2. Large trucks parking on Foothill and Tujunga Cyn PI adjacent to the site.
Response: This is because the site has been vacant for so long
 - 3. The site is vacant, dirty and attracts homeless
 - 4. An accident 2 years ago due to trucks parking at the corner blocking visibility
 - 5. Smokers tossing cigarettes out of windows
 - xi. Applicant is committed to working with the neighbors to address issues/concerns
- b. Q = Question by audience C = Comment by audience A = Response to audience questions/comments
- i. Q: What will the noise level be, how will customers get in and out and is there any consideration of installing a traffic signal as there is a lot of traffic with people dropping their kids off at school
 - 1. A: With regard to circulation, 2 driveways are proposed entering on Tujunga Cyn PI, turning right into the Car Wash, traveling through the tunnel proceeding to the vacuum station and exiting
 - 2. Are awaiting a report from the Department of Transportation as to whether any turn limitations will be placed upon exiting. Currently propose exiting either direction
 - 3. A: Re a traffic signal on Foothill/Tujunga Cyn PI, have been informed by DOT that this intersection does not warrant a traffic signal – it would need to be a larger development to warrant a traffic signal
 - 4. A: Re noise – the primary source of noise is inside the tunnel. The equipment will be state of the art – the quietest currently available for this type of car wash
 - 5. A: The equipment that runs the vacuum stations is inside a building – the hoses are outside, but the noise source is inside the building and is located as far as possible from the residential community
 - 6. A: A noise analysis was done indicating that the ambient noise generated by Foothill Bl. was higher than that of the proposed equipment
 - ii. Q/C: All this has been discussed before – this information is no different than the last time we met – do we have to do this every 6 months until they win?
 - iii. Q/C: There has been no discussion about the wall that is supposed to be demolished. That wall blocks a lot of the noise from Foothill Bl. What will be done with that wall?
 - 1. A: The first time when addressing the LUC was merely to introduce the concept with no intention of having a detailed discussion. This time the intent is to have a detailed discussion, take comments and adjust the project based on that input

2. A: Re the wall – the intent is to maintain the tallest wall possible. It is hoped that the rear of the existing building can be retained
- iv. C: The claim is that efforts have been made to seek neighbor's advice - I live immediately adjacent to the proposed Project site and knew nothing about it. The neighborhood is pre-existing, this will impact it significantly
 1. A: There has been a lot of outreach in the neighborhood to get feedback, actually having gone through the neighborhood knocking on doors
 2. C: Several audience members stated that no one had knocked on their door
 3. A: The lot is a commercial lot on a major thoroughfare that has been vacant for many years – someday something is going to go in there whether a 5-story apt building, a busy restaurant, etc
 4. A: The trucks park there because it is a vacant lot. With a business there, they will no longer park there C: That is not true, they park where they want A: Then there is an enforcement issue
- v. C: The property is zoned C2. Per LAMC 12.14.A.9 it is not permitted to be an automated dryer – it must be hand drying. The tunnel opening is supposed to be a minimum of 100 ft from the nearest residential area – is it?
- vi. C: The tunnel openings are supposed to be from the main street, not Tujunga Cyn Pl and there was supposed to be a study done on how the Project would impact neighborhood property values. I would not buy a property adjacent to a car wash
 1. A: The car wash tunnel is more than 100 ft away. Based on the noise analysis, it primarily faces Foothill Bl., not the residential neighborhood
 2. A: There was never a commitment to do a property value evaluation – when a residence is purchased adjacent to a commercial zone it will cost less
- vii. C: A lot of Projects go down in this town because there are features that people don't want. This is a vacant lot, there are now trucks parking there, homeless set up camp there that repeatedly have to be clean up after
- viii. C: The red curb can be extended as far as the owner wants limiting truck parking so left turns can be made safely. There will not be 75 cars in and out as with the full-service car-wash down the road – this is one car in, one car out
- ix. C: We need to move this town forward. This gentleman wants to support our community. Having more state-of-the-art designs will attract more business – we are having a very tough time doing this
- x. C: They are willing to work with you
- xi. C: About a year ago there was a bad accident at the corner because of the trucks parking on the street. We have so much traffic. As it is now, it takes up to 10-15 min to get out and there is a school with children crossing the street
- xii. C: More traffic will worsen the problem – there are going to be more people getting killed – there has to be some other business there
- xiii. Q: Like what, an In-N-Out Burger?
 1. A: A lot of the claims about the amount of traffic may be a bit exaggerated based on observation, traffic studies by the Department of Transportation etc.

- xiv. Q: What are the actual decibels that we would hear? When trucks are parked out here we hear the generators going all night long – that is the reality. We don't need any more automotive or fast-food related business along Foothill Bl.
- xv. Q: What incentives were being offered to this business for them to come into this neighborhood? Can't we wait for another business to bid to come – one more amenable to the community?
1. A: There is no way to speak to what other bids or potential uses may come – the car wash is what is being proposed. There will be no overnight noise from the car wash – its proposed hours of operation are from 7am to 7pm
- xvi. C: 10 years ago, a car wash was proposed for the corner across the street – now it is an office building. There is nothing wrong with an office building
- xvii. C: Property values are not going to drop in Tujunga – it is the least expensive place to live so many people move here. 3 yrs ago I signed a lease & the landlord offered to sell at \$550,000 – today it is listed at \$790,000 – that in 3 yrs
- xviii. C: The Chamber of Commerce is working to get the 18-wheelers off of Foothill Bl. They are not supposed to be parked there – it is a "No Parking Zone".
- xix. C: They park there because there are only two close areas in Sun Valley that provide hourly/overnight parking. We are doing our best to educate them
- xx. C: I support the Project – any business that comes into our community and invests its resources to help the community.
- xxi. Pati P.: Asked the CD7 Planning Deputy to attend this evening's meeting to address the community's concerns based on his expertise as a planner – unfortunately he could not make it.
- xxii. Pati P.: Re the trucks, signs are not needed. Trucks are not allowed to park on a City commercial street for more than 3 hours regardless of what signs say or don't say.
- xxiii. Pati P.: I have visited car washes throughout the City. The tunnel noise will be east-west for this Project. The vacuums are going to be the noise source for the residences, so hopefully the retaining wall will be the biggest it can be
- xxiv. Pati P.: If the exit were to have a right-turn only exit, that would be very bad for the neighborhood. Hopefully, customers will be able to turn left also toward Foothill where they can go either left or right
- xxv. C: Let us not forget the on-going speeding issue – the on-going request for speed bumps
- xxvi. Cindy C.: The applicant is waiting for the DOT report on ingress/egress options. The applicant also does not yet have a completed landscape plan. The LUC would be interested in the outcome of those.
- xxvii. Cindy C.: The Public Storage building is stepped back a little while the proposed tunnel is all the way forward – is this because it needs to be the furthest away from the residences?
1. A: It has been pushed as far away as possible from the residences while still facilitating car turning radii out of the tunnel to the vacuum stations
- xxviii. Cindy C.: What other business signage will be on the property?
1. A: There is no request for deviations from signage requirements – no pole signs, etc. The signage on the rendering is the only currently proposed signage

- xxix. Ben F.: Offered to direct anyone interested in seeing how Express Car Washes work to the locations of some
- xxx. Cindy C.: Encouraged on-going communication between the neighbors and the applicant and if possible to have any concerns mitigated
 - 1. A: The applicant representatives offered their business cards welcoming the community to contact them to discuss the Project
- VI. 10326 Parr Ave. – 440 sq ft addition to an existing single story residence - Mary Johnson = owner
 - a. Is being denied this small addition when she has seen entire small homes torn down and replaced with giant houses that are intrusive to their neighborhood. Is seeking NC support to allow the addition
 - b. Minor plan alterations were recommended by the City for final approval. Upon returning to the City for final approval she was told that Sunland-Tujunga had a new Ordinance as of March 2017 stating that when determining allowable additions, one must factor in 30% of the sq footage of the existing home plus that of the covered front porch and half of the garage. Using these figures, the maximum addition sq footage can be determined and anything exceeding that would be considered “overbuilding”
 - i. The City denied the permit. Was told she could get a Variance if neighborhood signatures were obtained stating they had no problem with the proposal. She did this (see attached application). Was told the addition was still not viable
 - 1. To be viable the roof of the front porch would have to be removed or the whole house would have to be stepped back in which case “she could add anything she wanted”
 - ii. Cindy C.: Did the City offer a “hardship Exemption”?
 - 1. They did not approve the “Hardship Exemption”
 - iii. Vartan K.: What is the sq footage of the existing house
 - 1. 1,210 sq ft
 - iv. Cindy C.: And the requested addition is only 440 sq ft? One may have a 2,400 sq ft house on any size lot in Sunland-Tujunga. Nothing happened this March to trigger this
 - c. **MOTION:** by John Laue that the STNC write a letter supporting the addition of 440 sq ft to the one-story SFR at 10326 Parr Ave in Sunland 2nd by David Barron Vote: Unanimously approved
- VII. Status of 8024 Glenties Lane
 - a. No up-dates
- VIII. Recent Hearings within the FBCSP area
 - a. Sunland McDonald’s drive-thru remodel
 - i. Proposal approved with condition of fencing at the rear
 - b. 7101 Foothill (x Pinewood) Car wash at 76 station
 - i. The ZA is taking this under advisement. If approved, he will grant the 10’ dedication waiver in lieu of the required 12’
- IX. 7610 Day St
 - a. No SP Project Permit Compliance required
- X. 8200 W. Verdugo Crestline Dr – New installation of a Verizon AGF with hardship waiver and variance
 - a. Working to get them to present
- XI. 10324 Mt. Gleason, Tujunga – Application for subdivision
 - a. Asking them to present

- XII. 10065 Commerce Ave (x Valmont)
 - a. Application has been filed
- XIII. 10638 Oro Vista – CUP for a 30 ft Verizon Cell Tower proposed to be located on church property
 - a. Located adjacent to a school
 - b. Have been requested to place a balloon at 30' so neighbors can judge the potential visual impact
- XIV. 10140 – 10150 Hillhaven – proposed 35 apt units
- XV. 9917 Commerce – Change of use/signage
 - a. Located in Major Activity 3/Target 3 area
- XVI. Approval of Minutes
 - a. **MOTION:** by Pati Potter to approve the January 8, 2018 STNC-LUC Meeting Minutes as amended 2nd by Bill Skiles Vote: Unanimously approved
- XVII. Public Comments
 - a. Lilibana Sanchez
 - i. There will be a “Meet-and-Greet” at the Back-Door Bakery Sunday January 28 from 5pm to 8pm with entertainment for Patty Lopez
- XVIII. Announcements
 - a. General Plan Up-Date is on-line. Stakeholders are encouraged to take it
 - b. There is an LA Economic Development Survey – Stakeholders are encouraged to take it
 - c. Zoning Code Up-Date – first draft has been released on ReCodeLA. Stakeholders are encouraged to become familiar with it and to participate in its development. Meetings being held downtown at City Hall evenings 6pm to 8pm the last Wed of every month
 - d. The next LUC meetings will take place on February 5 with a Special Meeting on February 26, a rescheduled meeting date due to Holidays on regular meeting date
 - e. There will be a Community Unity Meeting held at All Nations Church on February 22, 10000 Foothill, LVT
- XIX. Meeting adjourned at 8:34 pm

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL
SPECIAL LAND-USE COMMITTEE MEETING MINUTES

February 26, 2018

- I. Meeting was called to order at 7:12pm by Chairperson Cindy Cleghorn
- II. Roll Call
 - a. Present
 - i. Cindy Cleghorn
 - ii. Elektra Kruger
 - iii. Nina Royal
 - iv. David Barron
 - v. John Laue
 - vi. Liliana Sanchez
 - vii. Pati Potter
 - viii. Vartan Keshish
 - b. Absent
 - i. Bill Skiles
 - ii. Debby Beck
 - iii. Karen Zimmerman
 - iv. Cathi Comras
 - c. No public representative present
- III. Self-Introduction of LUC Board Members
- IV. Approval of Minutes
 - a. **MOTION:** by Pati Potter to approve the February 5, 2018 STNC-LUC Meeting Minutes as amended 2nd by Vartan Keshish Vote: Unanimously approved
- V. **6477 Foothill Bl.** (x Tujunga Canyon Pl.), proposed Express Car Wash – Benjamin Fiss
 - a. Applicant requested this meeting with the LUC to present up-dates on the proposal
 - b. Proposal has been revised based on input received from both community members and the LUC
 - c. Review: Property is currently a vacant lot with one block building. Located at the intersection of Foothill Bl. and Tujunga Canyon Pl.
 - d. Change #1 = structural colors to better match buildings adjacent to the site
 - e. The original site plan had 2 driveways, it has now been revised to have only one which results in pushing the vacuum stations further away from adjacent residential properties, the driveway itself has been pushed further away as well
 - i. Has increased the landscape buffer between the car wash and the residential properties resulting in one less vacuum station
 - ii. There now is one entry, clients circulate around the pay station, circulate through the car wash tunnel and then circulate to the vacuum stations
 - f. The revised site plan also makes it possible to gate the driveway providing greater security at night when the car wash is not in operation
 - g. At the last meeting there were questions about a landscape plan which they now have to include trees – and with the larger buffer can accommodate larger trees.
 - i. Landscape plantings will be drought tolerant, mostly California native including the Fortnight Lily, Coyote Bush, California Fescue, Hopseed Bush and Blue Hibiscus for color. Trees to include the Monte Verde Multi and Toyon Multi

- ii. The landscape buffer initially proposed to be 5 ft has now been increased to 6 ½ ft moving the driveway closer to Foothill Bl and further away from the nearest SFR
- h. At the last meeting there were a lot of questions re noise. They have worked with their noise consultant and the City Planning Department to ensure they are in compliance with noise regulations and to address the noise concerns of the community
 - i. Have taken ambient noise readings of the community as well as that of other car washes with equipment similar to that proposed for 6477 Foothill so the site has been specifically designed to address noise concerns.
 - ii. The equipment is state-of-the-art available, blowers (the noise source located where cars enter the tunnel) have been located as close to the roadway as possible and as far away from any SFR as possible
 - iii. There are small canopies above each of the individual vacuum stations to help direct any noise away from the adjacent community
 - iv. The end result of the design effort is that the proposed Project does not exceed noise thresholds on an on-going operational basis
- i. Modern car wash equipment is quieter, more efficient, cleans cars in less time, are more environmentally friendly because they use less water, soaps and waxes used are not as harsh and the water is treated before being disposed of
- j. At the last meeting there were comments re the large number of existing car washes in the area. To address that they referred to the car wash behind the 76 gas station recently approved by the LUC with a number of conditions
 - i. The applicant reviewed those conditions w/the intent to meet those same conditions thereby hopefully garnering LUC/community support, however it was determined that none of the conditions would apply to the 6477 Foothill site as they do not have any of the same problems
 - 1. Reductions in dedications, proximity to adjacent residences, issues with adjacent sidewalks
 - 2. Would appreciate any conditions or guidance to gain support. That is why they have come before the community and LUC, that is why they have made changes to the initial design based on community input
- k. Q&A: Q = question from audience C = Comment from the audience A = Response by applicant representative
 - i. Q: Re the north wall height, what will that wall height be?
 - 1. A: Wall height per code is 6', we have requested 10'. It is up to the City as to whether they will approve the 10'
 - 2. C: A 6' soundwall isn't going to cut it – I have a sight-line above 6' and there is no guarantee of getting a 10' wall.
 - 3. A: A 10' wall is a minor request from the City and is easy to get unless there is opposition
 - 4. Pati P.: The project property is 3 feet lower than the neighbor's property. Will the 10' wall be 10' from the project property or from the neighbor's property level.
 - 5. A: It will be 10' from natural grade which probably would be half way between
 - ii. C: The change in coloring in the new rendering looks like it is going to be purple/orange like the adjacent public storage building which is a little obnoxious. Before it was green/tan

1. A: The orange color is a change from the initial red
- iii. Q: I notice there are no telephone poles in the rendering – are you eliminating telephone poles on that property?
 1. A: I wish we could. The only way to change that would be to go underground and that would be a DWP Project
- iv. Q: Will the property be completely locked up at night so that the homeless can't get in there?
 1. A: There will be no fence or gate, but the site will be locked up with a chain and secured with motion detector lights
- v. Q: What is the item in the NE corner?
 1. A: That is the enclosed trash location
 2. C: The trash storage is right next to a residential neighbor - me. There is a similar trash enclosure on the other side of the E wall that attracts rats all the time. I don't need more rodent problems
- vi. C: There was somebody here last time – I don't know your association with this lady – but her actions were unacceptable
 1. A (from applicant): I am new to Sunland-Tujunga. I do not know who anybody is – I did not bring anybody to the meeting
 2. C: She is not a neighbor to the proposed Project – she has no right to comment about the Project
- vii. Q: What is the decibel noise level?
 1. Noise studies are still in progress
- viii. Q: What are the proposed hours of operation?
 1. A: 7am to 7pm
 2. Q: Weekends?
 3. A: 7am to 7pm, 7 days
 4. C: That seems awfully early for a car wash
 5. Pati P.: What hours of operation would be acceptable to the neighborhood?
 6. C: 8am – 7pm
- ix. C: The ingress/egress will be a big problem for traffic. If you want the Project, you have to do more traffic studies. Move the entrance to the E side.
 1. Cindy C.: Where is there an opening on the E side?
 2. C: That is their problem to determine
 3. C2: Use some of their own land to place the driveway on the E side
- x. Liliana S.: Q (addressed a neighbor) You stated that at the last meeting, you were approached by an audience member belonging to the Chamber of Commerce that gave you the idea that the community had a racial divide related to this particular project
 1. C: (a non-neighbor audience member began disrupting the meeting loudly and rudely) demanded the question be stated "correctly" not implicating the Chamber

VI. Disrupted meeting led to early adjournment at 7:52 pm

4th Presentation per LUC Minutes of May 21, 2018 meeting

- I. 6477 Foothill – CUP for new drive-thru car wash – Benjamin Fiss from Pacific Zoning
 - a. It is a proposed express car wash. Appreciated input received from the NC and neighbors. Some significant changes have been made (see attached packet)
 - i. There was a request for a more detailed illustration of the type of landscaping proposed. The packet illustrates appearance of the proposed landscaping as well as a list of the specific trees to be used
 - ii. Landscaping will be along Foothill as required for corner commercial developments which are additionally required to be set-back fr the front property line. Non-corner commercial typically is built up to the front property line
 - iii. There are a lot of trees throughout the entire site. The north end is set-back 6' from the property line and there is a proposed sound wall along the back of the property line.
 - iv. Landscaping is very lush, beyond that required by the City, but has been recognized as being important to this community. Based on other Projects approved by this NC, landscaping was very important so a lot of focus has been placed on landscaping
 - b. The packet also contains a determination of the Department of Transportation
 - c. The packet includes an exhibit of the dB levels both current as well as post-construction. This is part of the environmental analysis the City is preparing
 - d. Q&A
 1. Q = Questions from the audience,
 2. C = Comment from the audience,
 3. A = Response by Mr. Fiss)
 - ii. Q: How high is the retaining wall?
 1. A: Code has a maximum of 8'. We have requested 12' from the City at the request of the neighbor in order to retain privacy
 - iii. Q: How tall will it be for the neighbor?

1. A: The City measures it from the “natural grade”, not necessarily from our side to yours but more-or-less an average
- iv. Q: Will you know the exact elevation?
 1. A: Yes we will
- v. Pati P.: It kind of upsets me that by now you don’t know where the height of the wall is – that you don’t know what the natural grade is and you cannot tell ahead of time how tall the wall will be for the neighbor at HIS property line
 1. A: The estimate is about 8’ on his side
- vi. Q: What is the material that you are going to use for the wall? Is it sound proof material or is it regular concrete blocking?
 1. A: It is a retaining wall so it is a block wall which is still concrete
 2. Q: Will you face it with anything that is sound proof?
 3. A: There will be landscape
- vii. C: Re global warming and water usage – in Capetown they are down to 13 gal/person so climate change is getting hotter and dryer. The nights are going to get hotter and there will be more fires which will be needing/using water
- viii. C: In the last fires communities didn’t have enough water to fight fires. The State has 2 Bills proposing to make California a permanent “water conservation State” with set standards for both indoor and outdoor usage
- ix. Q: What is going to happen with this business regarding the use of a lot of water and since the drought is getting worse are time limits going to be set for businesses that use a lot of water
 1. A: The good news is that the newer car washes are much more water efficient than the older car washes – or than people washing their own cars in their front yard where water just goes into a stormdrain
- x. Cindy C.: What is the recycling process?
 1. A: 90% of the water used is recycled
- xi. Cindy C.: How and where is that functioning within the system?
 1. A: All the mechanicals are within the building as far from the residentials as possible while still maintaining the required setback from Foothill Bl.

- xii. Cindy C.: Is there some type of filtering system for the waste water?
 - 1. A: The waste water has to go through a treatment process before it can be discharged into the sewer system and via the sewer system it goes to the City's waste water treatment plants.
 - 2. A: The waste water does not go into a storm drain which would go straight out to the ocean
- xiii. Cindy: So where does the water drain to?
 - 1. A: It goes into the sewer
- xiv. Bill S.: How much of the water goes into the sewer?
 - 1. A: 90% of it is recycled
- xv. Bill S.: 90% = how many gallons?
 - 1. A: That depends on the volume of cars that pass through the car wash
- xvi. Bill S.: So how many gal/car?
 - 1. A: 2 gal fresh water/car on the final rinse. Everything else uses recycled water
- xvii. Cincy C.: And how many gallons of recycled water is being used/car? How many gallons are needed to wash a car? If 90% is recycled, how many gallons are used/car to determine the 10% fresh water being used?
 - 1. A: I don't know how many gallons are used/car overall. There is a 5,000 gallon storage tank with clarifier system underground
- xviii. C: The FCBCSP says going from Commerce going East on Foothill, 70% should be dedicated to parks, museums and recreational places. We are not even close to 70% - more like 0%. That is a concern
- xix. C: The FBCSP has some restrictions. Major Activity Area #3 – Commerce and east on Foothill – it says “All drive-thru uses and auto repair uses are prohibited”. This is a drive-thru car wash. And traffic – we still haven't determined how the ingress/egress traffic is going to happen
- xx. Q/C: Is the plan to have a place where people come out of the drive-thru, park their car and dry their car, etc? I am completely against this. This is going to bring property values down, there will be noise regardless of how tall the wall is

- xxi. C: This type of Project will change the character of the neighborhood permanently. We are talking about a car wash, it is not a regular business. There will be traffic, there will be noise, it is not a bookstore
- xxii. Q/C: What are we going to do about traffic? Foothill is a death trap now. We used to get 2-3 deaths/yr, now we get 2-3 deaths/day so ingress/egress is a big concern – & I don't care what anybody says, it is going to bring down property values
- xxiii. C/Q: It is just going to become a cheap area effecting properties and residents. Have you done a study on how it will effect property values? A study on the dB that the sound wall will absorb?
 - 1. A: The dB study is in the environmental study
 - 2. C: We don't want it – it is cheap. A car wash is a cheap type of business for a residential area – it belongs to a main street that has other businesses on it. It does not belong in a residential area whatsoever
- xxiv. C: I have been a Tujunga resident for 15 years. As a property owner and real estate broker, my opinion is this Project would actually increase property values. Having driven by this vacant lot for 15 years, I have seen transients, people camped there, blight, so having a beautiful, landscaped car wash would bring a new chapter to this part of Tujunga that has been neglected for so long – I am in full support of this car wash
- xxv. C: I, too, am a real estate broker having lived here all my life. I have to agree that putting something functional there will bring positivity. A lot of the issues presented are valid, but the City will ensure that our community is safe
 - 1. C: The proposed owner has come to the Chamber of Commerce and as a Chamber we did extensive research into the owner's previous car wash operations, have determined that it was not only a positive aesthetic to the neighborhood, but the quality of the machinery used is tip-top. It will be a positive for both business and residential owners
- xxvi. Q: This opinion is very easy for a realtor who is thinking of business around there, to think of population & based on that their own business opportunities going up. Those saying this

will bring positivity? Where do you live? Do you live in that area?

- xxvii. C: For the gentleman that lives on Creemore – you are not living on Tujunga Cyn Pl –it is a softer situation for you. Business is welcome in that area, but there is soft business, Right across the street – a hair styling place, physician’s office, etc
- xxviii. Q: Does the recycled water use pumps? And the blower for the dryer and the vacuum? What is the possibility they will all come on at the same time? 3 units running every time a car comes in?
1. A: The recirculating pump is located inside the tunnel, the blower and vacuum are enclosed in a concrete wall building
- xxix. Nina R.: There appear to be 10 parking areas for vacuuming – will there be hoses there all attached to 1 vacuum pump somewhere in the back of the lot?
1. A: All the equipment for the vacuums is within the building which is the primary source of the noise – the vacuum itself. There will be underground tubing that connects to the vacuums heads
 2. Nina R.: There will be no noise from the vacuum heads?
 3. A: There will be some noise, not significant noise. The significant noise comes from the machinery itself which will be in the concrete building
- xxx. Q: How many parking spots are there? How many cars/hour will come for service?
- xxxi. C/Q: I use a self-serve car wash on Foothill Bl right past Valmont that is open 24 hr/day. There are a lot of people hanging out there late at night making a lot of noise. What are the proposed hours for your car wash?
1. A: Proposed hours are 7am to 7pm
 2. C: So that is a big pos. The other place is open 24 hrs. I have seen cars screeching out of there – & here someone comes in & wants to do something pos. The other place is dirty, there are people w/loud music
 3. Pati P.: As an FYI, per City code allowable hours of operation for Sat is 9am to 8pm and 11am to 8pm on Sundays. Because they require a CUP, the community

has the ability to place conditions into that CUP – eg different hours of operation. Attend the Hearing to request those

4. A: As far as tightening hours of operation, we are open to considering what is reasonable
 5. Pati P.: And re a sound system – I have been to car washes with blaring music – are you going to have a sound system?
 6. A: I haven't decided on any sound system. Just as an FYI people do put on lower music as a calming effect so people do not turn on their own radios full blast while vacuuming
- xxxii. C: I have a petition signed by my neighbors (submitted to the Committee)
- xxxiii. Liliana S.: Will you have an employee on-site to avoid loitering?
1. A: Yes, there will be one or two
- xxxiv. Cindy C.: Is it possible for the Project to have a buffer between the residents and the wall as has been the case with other car washes of this type?
1. A: It is possible and has already been done. Initially the driveway ran right against the property line. We have pushed it back 6' down which is giving up property that is usable land. And the additional request for increased height of the wall
- xxxv. Cindy C.: In other Projects of this type I have noticed that there is fencing around the perimeter of the entire site and it is a requirement by the City. Can you explain that because none of these renderings show that
1. A: There is existing fencing that will be cleaned up and improved in some way
- xxxvi. Cindy C.: Will the landscaping be drought tolerant or will they require watering?
1. A: There will be an irrigation plan – any new plant will require some level of watering, but we do have to comply with California drought tolerant planting that is required by the City. There is no way around that
- xxxvii. C: A vacant lot w/weeds growing, I am embarrassed to bring people to my house b/c it looks like a blighted area – that is

what I am against. A car wash that is going to be over-regulated & compliant – I am all in support of that

xxxviii. Q: There are a lot of trucks parking on Foothill. Will they still be able to park there?

1. A: One of the reasons they choose to park there is because it is a vacant lot. Once there is a business there, they are less likely to park there. We will also be calling to report them

xxxix. Cindy C.: To the Committee, I would like to know where you want to proceed with this. Thanked everyone for their participation. At this point we have heard about this Project a number of times, have had a lot of input from the neighbors

1. Cindy C.: At this point we either support a Project, not support a Project or just send comments which will go to the Full Board for their input/vote. Requested input from the Committee
2. Pati P.: This is a hard 1 w/a lot of pressure fr both sides. Clarified again that the STNC is not the final decision maker – that is the ZA at the Hearing & emphasized that people need to attend the Hearing to present their concerns
3. **MOTION:** by Liliana Sanchez that it is the responsibility of the LUC to speak for the neighbors who have valid concerns. If one of the options is to prepare a comment letter we should definitely prepare a comment letter voicing those concern 2nd by Nina Royal Discussion:
 - a. Will you voice comments both for & against as presented here?
 - b. Those living on Tujunga Cyn Pl are not getting a fair voice. Their input should carry more weight as they are the ones being more imminently impacted than the voice of those who live elsewhere
 - c. Nina R.: If stakeholders submit letters to the STNC whether for or against, we can add them to the comment letter as a packet
 - d. Vote: Unanimously approved

Location: Tujunga Canyon Place, Tujunga CA 91040

Subject: Express Carwash Development

Neighborhood Final Decision!

Dear: Sunland Tujunga Land Use Committee Members

We the Neighbors would like to inform you about our final decision!

Based on factors below we decided to disapprove the Express Carwash development.

Disapproving reasons & neighbors signatures are followed.

Our reasons:

1-There is no official traffic study about the Foothill Blvd and Tujunga Canyon place crossing that will prove of no traffic jams and accidents.

2-There is no official speed hump approval documentation.

3-There is no official noise study for the carwash dryer.

4-Residential Properties are located next to Carwash! we will have no peace and quiet ever.

5-We have high-speed commuters issue! No police patrolling and helps being provided by officials! having Express car wash operating at the corner of Tujunga Canyon Place will contribute more high speeders, traffic jam and accidents.

6-Express Carwash applicant has no proven facts considering our street neighborhood safety, traffic, accidents, and noise.

7-There will be decline in our properties Value.....we choose this street to live in because there was no such development in that corner, we also disapproved the prior Carwash development at the other corner few years back, instead, we approved the office building development. No One wants to live in street with too much traffic and noise. Therefore the result will be decline in property values.

8-During LUC meetings many of us were witnesses that the Car wash Applicant invited tugs to stand against our neighbors who were commenting peacefully, also the tugs were threatening our land use council members too! After that incident! Our neighbor's wondering how the car wash applicant can prove that he cares about our street neighbors safety by having tugs & strangers driving & walking among us?



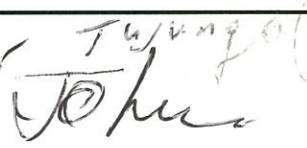
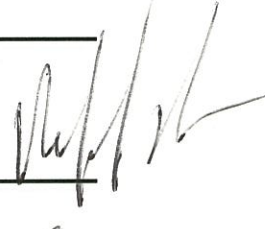






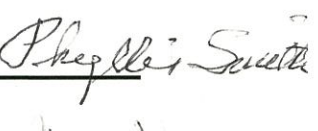
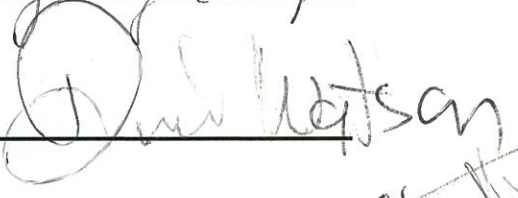





By signing this petition we are officially refuse to agree to the new development of express carwash at the northeast corner of Tujunga Canyon Place.

Neighbor Name|

Address:

Signature:

- 1- Kanarik Shivanian 9852 Tujunga Canyon place 91042 Kanarik Sh
- 2- Josap Chobian 9870 Tujunga canyon place 91042 Josap
- 3- Robert Boghazian 9876 Tujunga canyon Pl 91042 Boghaz
- 4- Maria P. Herrera 9895 Tujunga Cyn Pl 91042 Maria P.
- 5- Heronid De Sackisian 6406 Hayward St Tujunga Ca 91042
- 6- ARTEMIS AGANALIAN-BUELL 6407 Hayward St Tujunga CA 91042
- 7- Sergio Issaian 9912 Witte Ca Tujunga CA 91042

Neighbor Name	Address	Signature
8- Rafi Sepanian	9847 Tujunga Canyon Place	
9- Patrick Hardyman	9842 Creemore Drive	
10- JOHN A BAMBANIAN	9815 Creemore ^{Tujunga}	
11- RAFA Anderson	9772 CREEMORE TUNJUNGA	
12- Sevak VARTANIAN	9848 CREEMORE DR	
13- Rooben Khalafian	9883 Tujung Cyn Pl. Tujunga, CA	
14- Rubina Derstepanian	9871 Tujunga Canyon Pl. Tujunga, Ca. 91042	
15- Linda Partida	9859 Tujunga Cyn Place Tujunga 91042	
16- Yurik Minasyan	9864 Tujunga Cyn. Pl. Tujunga.	
17- LAWRENCE VOGELSONG	9844 Tujunga Cyn Pl. 91042	
18- Garmik. Khoshnudyar	9836 Tulsunga. CA. Tulsunga. 91042.	
19- Phyllis Smith	9841 Tujunga Canyon Pl. Tujunga	
20- DANIEL watsan	9831 Tujunga cyn PL	
21- Neda flatamian	9819 Tujunga Cyn Pl.	
22- Vanik Krekorian	9865 Tujunga cyn PL TUNJUNGA CA 91042	
23- ADELINA VORPERIAN	6501 Foothill Bld Tujunga CA 91042	
24- GARBI HAGOPIAN	9832 Tujunga Canyon place. Tujunga Ca. 91042.	
25- Lori Lall	9820 Tujunga Cyn Pl Tujunga, Ca 91042	

Neighbor Name|

Address:

Signature:

26-

Richard PEPPER 9814 Tujunga Canyon Pl Tujunga 91042



27-

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Cindy Cleghorn <cindycleghorn@gmail.com>

6477 Foothill / proposed car wash6 messages

Linda Pfeffer <pfeffers@ca.rr.com>

Tue, Jun 12, 2018 at 8:08 AM

To: patipstnc@ca.rr.com, cindycleghorn@gmail.com

Cc: Richard Pfeffer <richard.pfeffer@bestinteriors.net>

To: Sunland-Tujunga Neighborhood Council

We are writing to express our concerns regarding the proposed car wash on Foothill Boulevard at the corner of Tujunga Canyon Place. We are the neighbors that live directly next to this property.

The proposed carwash will bring noise by machinery, a sound system and the loud music that will be played in the cars as they vacuum and clean their cars.

There will be increased traffic on our street especially since the entrance and exit will be on our street and not on Foothill Boulevard. We already have difficulty getting across Foothill Boulevard.

We, the adjoining neighbors, will have our privacy directly affected by losing the height of the wall/building that is there now. It was there when we purchased our property and will be torn down for this project. This current wall/building blocks much of the noise from Foothill Boulevard and gives us privacy. We have not been given a height for the new wall they are proposing. This troubles us because we have children that play in this yard.

It also concerns us that the proposed trash receptacles will be at the rear of the property just over our back fence. We already have a vermin problem in the neighborhood and worry that this will invite more.

Most of our neighbors on our street have signed a petition saying that we do not welcome this car wash. There are too many undisclosed variables and what we do know is not appealing to us. We worry about the value of our properties. We know eventually something will go in at this vacant property. We all know it is an eye sore and would love to have something that would be kept tidy and would be reasonably quiet.

Please express these concerns on our behalf.

Thank you for all you do to keep our city moving in the right direction.

Sincerely,

Richard and Linda Pfeffer

Sent from my iPhone



Cindy Cleghorn <cindycleghorn@gmail.com>

FW: DISCUSSION/ACTION: 6477 FOOTHILL - New drive-thru car wash conditional use

2 messages

PATI STNC <patipstnc@ca.rr.com>
To: Cindy Cleghorn <cindycleghorn@gmail.com>

Mon, May 28, 2018 at 6:05 PM

Below is from the lady at the meeting quoting from the Foothill Blvd plan.

From: DAVID AND ARTEMIS BUELL [mailto:db4552@ca.rr.com]
Sent: Friday, May 25, 2018 7:59 AM
To: patipstnc@ca.rr.com
Cc: 'Artemis (Arta) Agamalian-Buell'
Subject: FW: DISCUSSION/ACTION: 6477 FOOTHILL - New drive-thru car wash conditional use

Dear Pati,

I deeply appreciate that you provided your email address so I could proceed to communicate to you and via you with Sunland/Tujunga Neighborhood Council and Los Angeles City Council Members' Office regarding my personal and my neighbors' concerns and rejection of land use at 6477 FOOTHILL as projected use as a new drive-thru carwash. We submitted our neighborhood concerns' petition signature to the STNC on the May 21st 2018 to the Committee. We protest the building of such carwash for the following reasons:

- It will affect the property values of our neighborhood with negative impact.

- Our neighborhood is a quiet residential area where noise nuisance does not exist.
- Our neighborhood and this building do not have a sufficient division/distance in order to buffer sound and traffic congestion between a residential quiet and business/industrial type of neighborhood for land use for a carwash.
- Our neighborhood, by character, is a gentle/quiet area and not built to include a harsh, ugly and undesirable business such as a carwash. It is a neighborhood that can only accept soft businesses such as dry cleaning, hair/nail salon, pharmacy, physician's office and the like.
- We do not desire for our neighborhood to fall out of its existing character by having an undesirable and out of character business like a carwash.
- The owners who want to open this carwash do not live in our neighborhood, their mentality is only profit-minded, only for their own monetary gain, and having no respect or vested interest for quality of life in our quiet residential neighborhood.
- Of the people who might agree to a carwash business to open, they might have hidden vested interest in this business.
- The carwash developers'/owners' representative further insulted the neighborhood residents' intelligence with indicating that there would be landscaping around the self serve carwash for beautification on the surrounding of the area. We do not need the landscaping; and as the saying goes, the residents' response is "you can paint a pig, but it is still a pig"! We do not need a comical sugar coating. Very insulting!

Please keep in touch with me regarding the upcoming meeting(s) regarding this specific topic. I am also interested to present this

case in front of the City Council with my neighbors.

With Best Regards,

Artemis Agamalian-Buell

Related to topic neighborhood resident

818-353-4552 home

PATI STNC <patipstnc@ca.rr.com>
To: Cindy Cleghorn <cindycleghorn@gmail.com>

Sat, Jun 9, 2018 at 8:49 PM

You said you received a letter from Artemis, please add this below email to file, or this maybe is what you were talking about.

Pati

From: DAVID AND ARTEMIS BUELL [mailto:db4552@ca.rr.com]
Sent: Friday, May 25, 2018 7:59 AM
To: patipstnc@ca.rr.com
Cc: 'Artemis (Arta) Agamalian-Buell'
Subject: FW: DISCUSSION/ACTION: 6477 FOOTHILL - New drive-thru car wash conditional use

Dear Pati,

I deeply appreciate that you provided your email address so I could proceed to communicate to you and via you with Sunland/Tujunga Neighborhood Council and Los Angeles City Council Members' Office regarding my personal and my neighbors' concerns and rejection of land use at 6477 FOOTHILL as projected use as a new drive-thru carwash. We submitted our neighborhood concerns' petition signature to the STNC on the May 21st 2018 to the Committee. We protest the building of such carwash for the following reasons:

- It will affect the property values of our neighborhood with negative impact.
- Our neighborhood is a quiet residential area where noise nuisance does not exist.
- Our neighborhood and this building do not have a sufficient division/distance in order to buffer sound and traffic congestion between a residential quiet and business/industrial type of neighborhood for land use for a carwash.
- Our neighborhood, by character, is a gentle/quiet area and not built to include a harsh, ugly and undesirable business such as a carwash. It is a neighborhood that can only accept soft businesses such as dry cleaning, hair/nail salon, pharmacy, physician's office and the like.
- We do not desire for our neighborhood to fall out of its existing character by having an undesirable and out of character business like a carwash.
- The owners who want to open this carwash do not live in our

neighborhood, their mentality is only profit-minded, only for their own monetary gain, and having no respect or vested interest for quality of life in our quiet residential neighborhood.

- Of the people who might agree to a carwash business to open, they might have hidden vested interest in this business.

- The carwash developers'/owners' representative further insulted the neighborhood residents' intelligence with indicating that there would be landscaping around the self serve carwash for beautification on the surrounding of the area. We do not need the landscaping; and as the saying goes, the residents' response is "you can paint a pig, but it is still a pig"! We do not need a comical sugar coding. Very insulting!

Please keep in touch with me regarding the upcoming meeting(s) regarding this specific topic. I am also interested to present this case in front of the City Council with my neighbors.

With Best Regards,

Artemis Agamalian-Buell

Related to topic neighborhood resident

818-353-4552 home

Christofer Boyadjian
10141 Samoa Ave # 11
Tujunga, CA. 91042

My name is Christofer Boyadjian, I live in Region 2. I moved from Pasadena to Tujunga about 3 years ago. I am interested in becoming more involved in the community. I found out about the open board seat via the STNC FaceBook page. I am an active member of several non profit and community groups throughout the San Fernando Valley. I work locally specializing in financial planning, retirement planning, college planning, and life insurance.

May 6, 2018



My name is Rita Andonian, and I live at 9772 Creemore Drive in Tujunga, CA 91042. I am seeking the position of Group Representative on the S.T.N.C. as a liaison to the Sunland-Tujunga Chapter of the Armenian National Committee of America. The ANCA regional office, which is on Honolulu, encompasses the Greater Foothill Area which includes La Crescenta, Tujunga, Sunland, Shadow Hills, and Sylmar. My husband, daughters and I have been active members of the Armenian Prelacy Church on Honolulu for over 13 years. I have been active in our local community, and I would like to continue my service to Sunland-Tujunga. My interests lie in community beautification, infrastructure improvements, public safety, youth programs, and social services.

I look forward to working with the dedicated people of the S.T.N.C. in serving all of our residents. And I want to help further implement social services in Sunland-Tujunga, and I feel like my role in this position would be to be helpful to my fellow citizens.



Armenian National Committee of America – Western Region

June 6, 2018

To whom it may concern,

On behalf of the Armenian National Committee of America – Western Region, I would like to officially recognize Rita Andonian as the official representative of ANCA Tujunga Chapter to partake in the Sunland Tujunga Neighborhood Council elections.

We are confident that Ms. Andonian will represent her community in the best way possible.

In common cause,

Serob Abrahamian
Government Relations Coordinator
ANCA - Western Region