



SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

General Board Meeting MINUTES
Wednesday, May 09, 2018
6:30PM
Approved

Meeting Location:
 North Valley City Hall
 7747 Foothill Blvd, Tujunga, CA 91042

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Adran, Linda	Present (7:00PM)	YES	Representative	R2
Anderson, Amelia	Present (6:40PM)	YES	Representative	SG
Cleghorn, Cindy Treasurer	Present	YES	Treasurer	T
Barron, David	Present	YES	Representative	R3
Bradley, Charlie 1 st Vice President	Present	YES	Vice President	1st
Grant, Lydia	Present	YES	Representative	R4
Hemelians, Sevada	Present	YES	Secretary	S
Hitt, Marlene	Present	YES	Representative	SG
Hussion, Janelle 2 nd Vice President	Present	YES	Vice President	2nd
Kramer, Pat	Present	YES	Representative	R1
McArdle-Potter, Pati	Present	YES	Representative	R4
Miranian, Edwin	Absent	YES	Representative	SG
Orudyan, Ana	Present	YES	Representative	R1
Petersen, Aaron	Absent	YES	Representative	SG
Ramirez, Ricardo	Present	YES	Representative	R3
Seigel, Mark	Present	YES	Representative	SG
Stangel, Dana President	Present	YES	President	P
Vartzbedian, Hrant	Present (7:15PM)	YES	Representative	SG
Von Gunten, Jon	Present	YES	Representative	SG
Vacant			Representative	R2
Vacant			Parliament	P
Vacant			Representative	SG
TOTAL: 19	14 PRESENT, 5 ABSENT			

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

1. Call to Order and Pledge of Allegiance; Meeting was called to order at 6:35PM by STNC President Stangel. The Pledge of Allegiance was led by Mr. Bradley. Ms. Stangel went over the Code of Conduct for the Board and stakeholders.
2. Announcements, Roll Call, and Quorum
 - a. Roll Call: Roll Call was not taken, but 14 Boardmembers present created a quorum.
 - b. Roger Klemm, Rotary Club: Thanked the STNC for 15 years of dedicated service to the community. Mr. Klemm brought a cake to mark the occasion. Ms. Stangel thanked the Rotary Club.

- c. Ms. Stangel announced that the Neighborhood Council's Treasurer, Shooshig Avakian, has resigned her position from the Board. The STNC is accepting applications for treasurer.
3. Event Announcements- 1 min per speaker (10)
 - a. Dawn Jenkins, McGroarty Art Center: On June 9, 2018 the center will be hosting a ceramics show and this is a free event. On June 16-17, 2018 from 10:00AM-4:00PM there will be an art event on the upper parking lot at the Mc Groarty Arts Center full of art booths.
 - b. Regina Clark, Little Landers Historical Society: June 26, 2018 at 1:00PM will be the Bolton Hall Historic Speaker Series and the event is free.
 - c. Karen Von Gunten, Little Landers Historical Society: will be hosting the funnest fundraiser! Chasing History is a combination scavenger hunt, car rally and treasure hunt. It will be held on July14, 2018 and will start at Bolton Hall at 2:30PM. It will end after the attendees complete the circuit and arrive at Mc Groarty Art Center. There will treasure hunt prizes and awards for the most creative photos. There are fliers available at the back of the room.
 - d. Roger Klemm, Rotary Club: 4th of July Parade sponsorship forms are available at the back of the room. The Parade is free to attend or participate in. The 5th annual Chili Cook Off will be this Saturday, May 26, 2018 at 5:00PM. It will be held at the Elk's Lodge, on Commerce Avenue. It is \$5.00 for all you can eat except if you are a mother, you eat free as this is Mother's Day weekend. To enter your chili into the Chili Cook Off the cost is \$10.00.
 - e. Nina Royal, STNC Safety Committee; There will be a Community Police Academy starting May 12, 2018 and will be held at West Valley Police Station. The STNC Safety Committee will be hosting an LAPD Town Hall on June 18, 2018. More information to follow.
 - f. Dana Stangel, Terranga Ranch: Condor Field Trip is planned for May 20, 2018. You need to sign up by this Friday. Ms. Stangel will be speaking on June 6, 2018 at the LA Breakfast Club.
 - g. Kelley Hurst, S-T-Chamber of Commerce: on May16, 2018 the ST Chamber Mixer will be at the Tujunga YMCA. 4th of July Fireworks will be at Verdugo Hills High School and admission is free.
 - h. Nayri Vartanian, YMCA: The YMCA will be hosting a Safe Swim Event to prevent drowning on June 23, 2018 from 12:00PM to 2:00PM at the La Crescenta location.
 - i. Susan Stewart, Toastmasters: Toastmasters holds their meetings on Monday nights from 7:00PM-9:00PM. It is held at the home of Richard and Susan Stewart. Free for first-time guests and a small fee for members to learn how to public speak. On Monday, June 4th at 6:30PM there will be a potluck dinner and the Toast of the Town Awards. There is a new Toastmasters Club hosted by Hrant Vartzedian at Code Blue and it is titled Armenia Speaks. There are sign up forms at the back of the room.

Amelia Anderson joined the Meeting at 6:40PM

4. Public Comment on Non-Agenda items within the Board's subject matter jurisdiction. 2 min per speaker (10)
 - a. Amelia Anderson, Mayor's Homeless Committee: It is quite an experience being on the committee and Ms. Anderson shared there is a gap between getting the homeless off of the streets and into housing. The Mayor and City Council have designated \$20 million to fix this problem. It will be divided by the 15 Council Districts (approx. 1.3 Million dollars each) Each Council District must designate a city or county property. All of the Zoning and "Red Tape" will be lifted to get the Homeless into temporary housing. Ms. Anderson asked to create a

STNC Homeless Committee which will include Patty Colvin and Charlie Bradley. Ms. Anderson also suggested taking field trips to see the Day Street and Fiesta homeless housing facilities.

- b. Marina Hatfield, Mt Gleason Middle School: Ms. Hatfield provided updates as to what is happening at the campus. There is a new ADA Compliant website and the School was featured in an article which is available on the website. The Mount Gleason Middle School Library has been reopened. It has been closed for a few years. It is open full-time including during lunch when math tutoring is available. Mount Gleason is also going through the WASC Accreditation. The school would like to purchase a Marquee for the front of the school for better outreach to parents and the community and the school would like the Neighborhood Council to help financially.
- c. David Barron- Stated that the city should be housing the homeless in its vacant buildings.
- d. Madeline Hernandez, Mission College: The Sunland-Tujunga Mission College is located at the corner of Commerce Ave. and Foothill Blvd. Summer and Fall Classes are coming soon, Sign up! They are looking at a track for Child Development and a Track for Social Justice. There will also be non-credit classes for computers and ESL. Ms. Hernandez has been partnering with the STNC Education Committee and Verdugo Hills High School to increase outreach.

Linda Adran joined the meeting at 7:00PM

5. Public Official and Community Representative Announcements (20)

- a. Senior Lead Officer (SLO) Contreras, LAPD: Crime overall looks better. There has been a 17% reduction in crime in Tujunga and a 155 crime decrease in Sunland compared to last year. There is a continuing problem with vehicle break-ins and stolen cars. Remember to lock things up. Summer vacation starts soon and the kids will be out of school. There have been Task forces working in the area. There is a motion that will be going before the City Council extending Safe Parking Districts in every council district. SLO Contreras thanked Roger Swart for helping with outreach for the meeting at Starbucks. Over 50 people attended. There will be a Gun Buy Back Program at Mission Police Station on March 12, 2018.
- b. FD Jason Maruca, County Supervisor Kathryn Barger: MS. Barger's office would like the Neighborhood Council to participate in the new Clean Streets program where homeless people are hired to clean the streets. Clean Starts is the Non-Profit that pays the homeless for the work they do. It is a program that gives back to the community. On Saturday, May 26, 2018 there will be a tribute to Veterans at Arcadia County Park. County Supervisor Kathryn Barger will be attending the event. Mr. Maruca will bring updates next month for the Homeless Committee on the spending of funds from Measure H are going and will bring some ideas for the committee to consider.

Hrant Vartzbedian joined the meeting at 7:15PM

- c. FD Eve Sinclair, Office of Monica Rodriguez: The City has been working with our local schools to have the Street Lighting changed to brighter bulbs to help create a safer night time environment and to decrease crime. The Department of Sanitation will be cleaning up an illegal dumping site on Tujunga Canyon Blvd. There are two scheduled Movie Nights at Sunland Park on July 13, 2018 which will be a showing of Beetle Juice and on August 24, 2018 will be a showing of Book of Life. Ms. Sinclair mentioned the new Native Garden at the front of North Valley City Hall and it was planted through a partnership with the Theodore Payne Foundation. The Council Office is looking for locations for permanent housing for the homeless. Ms. Sinclair gave an update on the Community Garden that is located behind Howard Finn Park. The cost is \$30.00 for 6 months and there are seven beds open. There is also a new compost area where you can bring your appropriate kitchen scraps.

6. **DISCUSSION/ACTION: Appoint Group Representative Position.** Item postponed
7. **DISCUSSION/ACTION: Appoint Region 2 Representative.** Item postponed.
8. **DISCUSSION/ACTION: Announcement of Treasurer Position opening.** 7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412 E-mail: secretary@stnc.org Item postponed.
9. **DISCUSSION/ACTION: Approve Boundary Adjustments to STNC Bylaws – 2/3 vote required**
Public comment: no public comment

STNC ITEM Approve Boundary Map adjustments to STNC Bylaws Moved: Cleghorn Second: Bradley				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

10. **BEAUTIFICATION COMMITTEE:** Committee recommendation that STNC Board approves letter to Councilmember Monica Rodriguez seeking her support and collaboration for a new Welcome Monument and Landscaping Community Improvement Project located at the east end of Foothill Blvd. between Pali and Saluda in Tujunga.
Public comment: no public comment

STNC ITEM 10 Letter of support for collaboration on a Community Improvement Plan. Moved: Dana Stangel Second: Rick Ramirez				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

11. **Budget & Finance Committee Recommendations:** Ms. Cleghorn stated that the Sunland Tujunga funding has been unfrozen.
 - a. **The STNC board approves the following:** Members of the Budget & Finance Committee: Sandy Capps, Nina Royal, Bill Skiles, Pati Potter (Boardmember) and recommends alternates Janelle Hussion and Rick Ramirez.
Public comment: no public comment

STNC ITEM 11a Approve New Members To The Finance Committee. Moved: Cleghorn Second: no second on tape				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 2
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- b. Approve draft STNC Strategic Plan and Outreach Plan. Item postponed
- c. Motion to process payment and/or set aside of 16 previously approved items in the amount of \$19,067.00. Ms. Grant asked if all the payments could be voted on as a whole. Dana Stangel replied yes because they had been voted on individually. All items will be voted on together to keep them within the 45 day window of the new funding policy even though some of these

things have been voted on 3 or 4 times. The purpose is to have these items paid in the this fiscal year.

Refreshments for May & June meeting	270.00
Insight (copier rental)	375.00
Konica (copy meter count)	965.00
Ring Central (telephone)	200.00
The Web Corner (website)	612.00
CTC Constant Contact (email blast)	140.00
Bridgeway (minute taking)	450.00
NPG: Little Landers Historical Society	3,500.00
NPG: Making it Happen (Patty Colvin)	2,500.00
NPG: Giving Music	1,005.00
Citizens for LA Wildlife Owl Boxes	800.00
Sunland Printing: Magnets and Shopping Totes (Grocery bags) w/ STNC logo	1,000.00
NC Congress	750.00
NC Budget Advocates	250.00
NC Election April 2019	6,000.00
FABA License Plate Screws for LAPD	250.00

Ms. Stangel had left the room.

Public comment: no public comment

STNC ITEM 11-c Motion to process payments for 16 previously approved items Moved: Cleghorn Second: Not Required				
Yes - 16	No - 00	Abstain - 00	Not Eligible-00	Absent - 03
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Vartzbedian, Von Guten				Miranian, Petersen, Stangel

Ms. Stangel returned to the meeting.

- i. Motion to approve a Neighborhood Purposed Grant (NPG) submitted through STNC Education Committee Recommendation by Lydia Grant and Sandy Capps to PESA (Parents, Teachers/Educators and Students) to help fund the Teen Court program to be held in Sunland-Tujunga in the amount up to \$5,000. Budget & Finance Committee recommends \$5,000. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-iMotion to approve NPG up to \$1500 to PESA Moved: Hussion Second: Vartzbedian				
Yes - 15	No - 01	Abstain - 01	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	McArdle-Potter	Seigel		Miranian, Petersen

- ii. Motion to approve a Neighborhood Purposes Grant (NPG) submitted by Nayri Vartanian a request by the YMCA to provide arts programming for youth in our community at the Verdugo Hills Family YMCA in Tujunga for supplies and staff support in the amount up to \$10,000 requested. Budget & Finance Committee recommends \$5,000 - *Category: outreach*
Public comment: no public comment

STNC ITEM 11ii Motion to approve up to \$5000. To the YMCA Moved: Seigel Second: No second				
Yes - 13	No - 01	Abstain - 03	Not Eligible-00	Absent - 02
Adran, Bradley, Cleghorn, Hemelians, Hitt, Hussion, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten	Anderson	Kramer, Barron, Grant,		Miranian, Petersen

- iii. Recommendation regarding Chamber of Commerce requested funds up to \$10,000 for July 4, 2018 Fireworks show to follow the Budget & Finance Committee recommendation from their May 7, 2018 meeting.
Public comment: no public comment

STNC ITEM 11-iii Motion to approve up to \$7000. For the 4th of July Fireworks. Moved: Bradley Second: Hemelians				
Yes - 8	No - 04	Abstain - 00	Recused 05	Absent - 02
Barron, Bradley, Hemelians, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel	Anderson, Grant, Hitt, Von Guten		Adran, Cleghorn, Hussion, Seigel, Vartzbedian	Miranian, Petersen

- iv. Motion to approve increase in the Elections set aside from \$6,000 up to \$15,000 to follow the Budget & Finance Committee recommendation from their May 7, 2018 meeting in FY17-18. *Category: elections* Item postponed.
- v. Motion to approve a funding request from the Outreach Committee up to \$775 for STNC Polo Shirts for STNC Board to include STNC and City logos. Item postponed.
- vi. Motion to approve request from the STEP Committee up to \$500 for disaster/first aid supplies. Item postponed.
- vii. Motion to approve request from the ST Beautification Committee up to \$340.29 for custom T-shirts for the committee to include STNC, City and Beautification committee logos. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-vii Approve \$340.29 for T-shirts. Moved: Cleghorn Second: Hussion				
Yes - 16	No - 00	Abstain - 01	Not Eligible-00	Absent - 02
Adran, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten		Anderson		Miranian, Petersen

- viii. Motion to approve request to reimburse Linda Adran \$62.00 to cover refreshments supplied at the WEST April 26, 2018 event. *Category: outreach*
Public comment: no public comment

STNC ITEM 11-viii Reimburse Linda Adran \$62.00 for refreshments Moved: Cleghorn Second: Bradley				
Yes - 16	No - 00	Abstain - 00	Recused- 01	Absent - 02
Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten			Adran	Miranian, Petersen

- ix. Recommendation regarding outstanding NPGs from the Budget & Finance Committee recommendation from their May 7, 2018 meeting. Item postponed.

- x. Motion to approve updated STNC Budget FY17-18 presented by the Budget & Finance Committee. Item postponed.

Ms. Stangel moved to Item 13.

- 13. **DISCUSSION/ACTION:** To appoint Community Impact Statement (CIS) submitters: Dana Stangel, Jon von Gunten, Mark Seigel and Sevada Hemelians and obtain log in for each.
Public comment: no public comment

STNC ITEM 13 Motion to approve STNC Community Impact Statement (CIS) submitters: Dana Stangel, Jon von Gunten, Mark Seigel and Sevada Hemelians Moved: Stangel Second: Bradley				
Yes -17	No - 00	Abstain - 00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Petersen, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

Ms. Stangel return meeting to Item 12

12. STNC Board and Committee Reports including Discussion/Possible Action:

- a. Education Committee recommendation: *Lydia Grant*
 - i. That STNC sign up for the Presidential Service Awards program. Info: [View website.](#)
Public comment: no public comment

STNC ITEM 12ai. Approve the Education Committee /Awards Program. Moved: Grant Second: Hussion				
Yes - 17	No - 00	Abstain - 00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- ii. That STNC approves draft letter regarding support for the Verdugo Hills Pool letter.
Item postponed.

- b. Safe Streets Ad-Hoc Committee – Update on completion of street banners and other items –
Pat Kramer
- c. Land Use Committee: Recommendation to approve Vartan Kashish as a member of the LUC
Public comment: no public comment

STNC ITEM 12c, to approve Vartan Kashish as a member of the LUC Moved: Cleghorn Second: Not Required				
Yes -17	No - 00	Abstain -00	Not Eligible-00	Absent - 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen

- d. Region & Group Representatives
- e. Sunland-Tujunga Emergency Preparedness (STEP) Committee
- f. Neighborhood Council Budget Advocates - Rick Ramirez; Budget Advocate: North East Valley Budget Day will be on June 23, 2018. Two Budget Representatives need to be chosen at the next Neighborhood Council Meeting.

- g. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances-No Report
- h. Youth Advisory Council-No Report
- i. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)-No Report
- j. Women Empowering Sunland-Tujunga (WEST) Committee – No Report
- k. Animal Issues Committee – Dana Stangel

14. DISCUSSION/ACTION: Approve December 2017 Monthly Expenditure Report (MER)
Public comment: no public comment

STNC ITEM 14 Approve December 2017 MER Moved: Hussion Second: Not Required				
Yes – 13	No – 03	Abstain – 01	Not Eligible-00	Absent – 02
Adran, Bradley, Cleghorn, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	Anderson, Barron, Grant	Seigel		Miranian, Petersen

15. DISCUSSION/ACTION: Approve April 2018 Monthly Expense Report (MER)
Public comment: no public comment

STNC ITEM 15 Approve 04-18 MER Moved: Stangel Second: Hussion				
Yes – 13	No – 00	Abstain – 04	Not Eligible-00	Absent – 02
Adran, Barron, Bradley, Hitt, Hemelians, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Stangel, Vartzbedian, Von Guten	Grant	Anderson, Cleghorn, Seigel		Miranian, Petersen

16. DISCUSSION/ACTION: Approve April 2018 General and Special Meeting Minutes
Public comment: no public comment

STNC ITEM 16 Approve 04-18 Special Meeting Minutes Moved: Stangel Second: Hitt				
Yes –17	No – 00	Abstain – 01	Not Eligible-00	Absent – 02
Adran, Anderson, Barron, Bradley, Cleghorn, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten		Grant		Miranian, Petersen

17. Closing b. Comments, c. Acknowledgements, and d. Adjournment.

STNC ITEM 17d Adjournment Moved: Stangel Second: none 9:25PM				
Yes – 17	No – 00	Abstain – 00	Not Eligible-00	Absent – 02
Adran, Anderson, Barron, Bradley, Cleghorn, Grant, Hemelians, Hitt, Hussion, Kramer, McArdle-Potter, Orudyan, Ramirez, Seigel, Stangel, Vartzbedian, Von Guten				Miranian, Petersen