



Sunland Tujunga Neighborhood Council

8250 Foothill Blvd., Suite A Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

General Board Meeting Agenda*

STNC Board Installation

Wednesday, May 11, 2016 - 6:30 PM

Elks Lodge

10137 Commerce Avenue, Tujunga, CA 91042

1. Call to Order and Pledge of Allegiance (2) Mark Seigel, President
 - Announce Amgen Tour of California--cycling tour scheduled to go through the area on May 16
 - Special Presentations
 - Election Results
2. Housekeeping, Speaker Cards, and Timekeeper (1)
3. Approval of Minutes of the April 13, 2016 General Board Meetings (1)
4. Approval of any outstanding minutes (2)
5. Review and Adoption of the April Monthly Expenditure Report (MER) (2)
6. Discussion/Possible Action to approve a CIS for CF #15-1252-S1 to request that the City Administrative Office work with the Mayor to consider including in the 2016-17 Budget funds to reopen and/or restore Fire Station 74 (Tujunga) and 75 (Mission Hills), staff and plan with budget for the construction and renovation of Fire Station 91 in Sylmar and additional staff and budget to create an additional fire station in Sylmar.
7. **Public Official and Community Representative Announcements & Presentations (5)**
 - Questions / Comments from the Public (3)
8. Committee Reports (1 minute each) for Budget, Beautification, Animal Issues, Arts, Culture & Recreation, Land Use, Safety, Neighborhood Watch (8)
9. **RECOGNITION OF OUTGOING STNC BOARD (10)**
10. **INSTALLATION OF NEW BOARD AND NEIGHBORHOOD COUNCIL OATH (5)**
11. Public Comment on Non-Agenda Items within the Board's subject matter jurisdiction (10)
12. Board designation of First Signatory, Second Signatory and Bank Card Holder for DONE Funding purposes (5)
13. Reaffirm Committee Chairs, Co-Chairs, Vice-Chairs for standing committees required by the STNC's Bylaws (8)
 - a. Budget & Finance
 - b. Executive
 - c. Land Use
 - d. Outreach
14. Reaffirm or dissolve any ad-hoc Committees and Committee Chairs (5)
15. Update the committee meeting calendar
16. Designate authorized Community Impact Statement (CIS) writers / submitters (5 max)
17. **Neighborhood Council Board Orientation, facilitated by Department of Neighborhood Empowerment (90)**
 - a. The role of your NC in your community and for your community
 - b. Laws that govern NCs - City Charter, NC Plan, Brown Act, PRA, ADA, Conflict of Interest
 - c. Getting to know your bylaws
 - d. Funding for your NC
 - e. Having a great NC meeting
 - f. Questions and answers
18. Discussion / Motion to have Mark Seigel go to the City Clerk's office to pick up STNC Election Materials.
19. Announcements (2)
20. Closing Comments by President, Acknowledgements, and Adjournment. (1)

Adjourn 9:00 p.m.

Posted 5/8/16; Remove after 5/11/16

STNC MEETINGS RELY ON INPUT FROM THE STAKEHOLDERS OF SUNLAND-TUJUNGA.

This is YOUR Neighborhood Council. All agenda items are subject to discussion and possible action, including Community Impact Statement (CIS) submittal by the board. Please note the President may take items out of order to



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accommodate presenter scheduling and the community. PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment portion of the meeting.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting via email at secretary@stnc.org or by phone 818-951-7411.

The Sunland-Tujunga Neighborhood Council Agenda is posted for public review at the following Sunland-Tujunga locations and posted on the STNC website www.STNC.org
You may also subscribe to receive them via email through the City’s Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>
Sunland Tujunga Neighborhood Council • 8250 Foothill Blvd. Unit B, Sunland – 24 hour;
Posted On Our Website – www.STNC.org
E-mail: secretary@stnc.org
Visit www.stnc.org for updates and sign up for STNC News

The STNC adheres to the NC Code of Conduct: <http://empowerla.org/code-of-conduct/>

Agenda, Minutes and Agenda Packet Posted on the stnc.org website under Committees then choose General Board

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed by visiting our website at www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact office@stnc.org

Sunland-Tujunga Neighborhood Council
Minutes for April 13, 2016
General Board Meeting
held at Elks, 10137 Commerce Avenue, Tujunga, CA 91042

Meeting called to order at 7:10 p.m. with the following board members in attendance: David Barron, Julie Cuddihy, Dana Stangel, Jorge Martinez, Nina Royal, Brenda Fortune, Cindy Cleghorn, Mark Seigel, Charlie Bradley, Pat Kramer, Jon vonGunten, Marlene Hitt, Gail Carlson, Maureen O'Byrne, Susan Mona, John Laue. Absent: Sergio Soto, Jim Moore, Janet Paz, Arsen Karamians, Krystee Clark.

LAPD Senior Lead Officers Contreras and Caloca talked about the huge property crime uptick at 20% higher than last year. Next Neighborhood Watch will be on April 19 at 6 p.m. at North Valley City Hall.

Presentation: Community Garden & Mural by Kristi Sandoval with Recology and Local Artists. Ruben Zaragoza spoke on behalf of Resource Recovery Trash Hauling Company which is a company originally from San Francisco. Only 15% of their trash goes into the landfill. They came to Los Angeles after acquiring the assets of the former Crown Disposal in March 2015. They met with CD7 regarding a community project, day of service and adopted the community garden at Howard Finn Park in April 2016. They will be fixing the existing garden, removing trash, installing 65 yards of mulch, preparing flower beds, fixing the fence, painting the retaining wall on both sides with recycled paint. They will incorporate a mural. The mural will promote gardening. The mural will be completed by also partnering with local artists and the STNC. Recology's goal is to recycle and social sustainability. They will be expanding the mural as well. Artists are invited to arrive early for the opening event this Saturday, April 16. Recology is a community benefit and they look forward to giving back to the community through this project. It is a significant financial investment for Recology as well as they will be responsible for the garden for the next two years. The opening event will include a taco truck. They are limited to 110-115 volunteers who have all signed up already. Future maintenance of the garden will be done also with the L.A. Conservation Corps. They will be planting trees as well. The distribution of what grows at the garden is unknown as of this meeting.

David Barron and Jorge Martinez arrived at 7:15 p.m.

Public Comments – Assembly 39 candidates: Kevin Suscavage, Joanne Fernandez introduced themselves. Patty Lopez representative thanked the current board and announced her sound wall project between Sunland-Tujunga and Osborne cost \$10 million and talked about Mission College, Cal Trans, Horse Trail due to horses killed in this area and All Nations Church. 23 bills are moving through the State Assembly, 10 are out of committee. Invitation to the May 21-22 Equine Fair. Monica Rodriguez, Public Works Commissioner, talked about DOT boxes finalized two weeks ago, Sunland Park dog waste dispensers installed, Palm stumps removal. She also announced the overhaul of the contracting opportunities with the City. Registration takes about 10 minutes. There is a Small Business Academy so businesses can secure contracting opportunities. 50% are women business owners. Register at lababn.org. Email her at monica.rodriguez@lacity.org. Monica Ratliff, LAUSD School Board member commented on the importance of recognizing the history of the Armenian Genocide. She introduced the new principal at Verdugo Hills High School, Dr. Linda Calvo. Dr. Calvo was very impressed with the turnout at tonight's meeting. Dr. Calvo said she's been with LAUSD 38 years, 23 years at High School level. Graduation is June 9 and VHHS has a student who attends VHHS via a Robot. She has not met the student yet but she has met the Robot. Regina Clark talked about the May 14, 1 p.m. program at Little Landers Historical Society -- History of the Mt. Wilson Observatory. Sheri Smith announced the Bazaar and Plant Sale on April 16 at Bolton Hall Museum. More info at littlelandershistoricalsociety.org Ted Sneider talked about the Valley Disaster Preparedness Fair and requesting financial support of the fair by the STNC. Last year there were 27 Neighborhood Councils who gave support. The fair will be at Fire Station 87 on Balboa, south of Devonshire Oct. 1, 2016 between 10-2. Each family will receive a bag of emergency preparedness items and includes lunch, free event. This is the largest event of this type in the

Valley. Caruso's Grand Opening Ribbon Cutting will be April 20 with the Sunland-Tujunga Chamber of Commerce. Also re-Code public forum is the same evening in Northridge. More info at stchamber.org. Bill Larson, Deputy City Attorney and Prosecutor (213-393-5561) gave an update that a drug house at Plainview and Owens has been closed. Request for more expanded time with City Attorney Larson at a future meeting recommended.

STNC Board Election Results – Cindy Cleghorn presented the Final Results by the City Clerk 4-6-16:

President – Krystee Clark
First Vice-President – Charlie Bradley
Second Vice-President – Dana Stangel
Secretary – Aris Hovasapian
Treasurer – Shooshig Susan Avakian
Region 1 Representatives – Pat Kramer and Ana Orudyan
Region 2 Representatives – Gail Carlson and Kathrine Juarez
Region 3 Representatives – David Barron and Rick Ramirez
Region 4 Representatives – Pati Potter and Eve Sinclair
Stakeholder Group Representatives: Jon vonGunten – Neighborhood Watch; Edwin Miranian – Armenian Cultural Sasoon Association; Marlene Hitt – Historical Preservation; Julie Ann Cuddihy – Verdugo Hills High School; John Candler – Sunland Foursquare Church; Mark Seigel – Ham Radio Operator Organization; Richard Stewart – Service Clubs; Amelia Anderson – Sunland-Tujunga Homeless Working Group.

Total Registrations:	Total Ballots	Curbside = 75
Ballots = 1,050	Polling Place = 1,222	Provisional = 93
Community Interest = 164	Provisional = 1	

The board members elect that were present stepped up for introduction and a group photo . Cindy also acknowledged the candidates not elected and encouraged them to stay involved and join committees. 1,223 came out to vote and the Sunland-Tujunga Neighborhood Council is #1 in the Valley in voter turnout. The City wants to see their stakeholders participate in their government and Sunland-Tujunga has come through to accomplish this goal. Cindy thanked the current board for their leadership to plan and encourage participation in this election. Normally we would install the new board at this meeting but a challenge was filed and we await final outcome of that challenge.

Glenn Bailey, Poll Manager, acknowledged the leap of faith that STNC took with a polling location at the VONS parking lot and in accommodating the voters. We needed more volunteers from the community to help with documentation requirements. We needed more polling booths and we had a shortage of ballots. Disappointed that the City Clerk did not print enough ballots. We worked to move up voters who were physically challenged or elderly and we accommodated over 70 curbside voters, the highest in the City. Nobody was turned away from voting. Even without documentation people were given the choice of provisional voting. It was a voter's choice to walk away. No one from the polling site turned anyone away. Everyone who was in line as of 6 p.m. were allowed to vote. Some people showed up an hour later and unfortunately could not vote. Because of the shortage of ballots, people waited patiently for more ballots to arrive and then voted. Huge thank you to the stakeholders for sticking it out for the arrival of more ballots. There are always some people who don't get the information regarding documentation. STNC is a Neighborhood Council that requires documentation. Candidates and outreach need to stress that people need to come prepared with something with a Sunland-Tujunga street address. Organizations that provided membership rosters helped to speed up the process. Other Neighborhood Councils identified the organizations in advance and approved them by the board prior to election day. This is something STNC could consider in future elections to save time and challenges. If not, we are leaving it up to a volunteer poll worker on the day of the election who may not know the organizations and regions in Sunland-Tujunga. Glenn said that even though he was officially in charge he received a call two hours

into the election and had to change things for the remainder of the election as to the documentation for community interest stakeholder. This was a disappointment as it “changed the rules” in the middle of the election day and that should not have happened. The sample letter provided by the City Clerk to document community interest stakeholders was not followed. The community interest stakeholder seems vague but its not vague. Defining Community Interest is going to a church for example. Shopping does not count. A voter must know the address of their community interest as this determines the ballot they receive. People came to the polling location to vote but did not know the address for their community interest. Criteria for a national association should include local meeting schedule and have activities /notices. The Board of Neighborhood Commissioners (BONC) has asked the City Council to give them permission to define the “community interest” stakeholder and the ordinance has been drafted by the City Attorney. Expect this to be changed prior to the 2018 election cycle. Uncertain what the BONC’s recommendation will be. They are at least trying to address the issue. It was learned after the election that who ever was guiding people using the STNC boundaries map to find their region were not all correct and some people voted in the wrong region. Overall, the board and stakeholders expressed great appreciation to Glenn for his work. Regarding a question about the 16 provisional ballots: 15 submitted documentation within the time deadline and their ballots were counted. Glenn pointed out that the Final report distributed tonight has errors and he will bring this to the City Clerk’s attention. Specifically community interest number should not include voters who also live, work and/or own property in Sunland-Tujunga.

Even though the line was long, it moved quickly and it was much thanks to Cindy and Glenn. Cindy asked all the candidates and board members to stand who volunteered to help to set up the election. She then asked for everyone else to stand who volunteered. Thank you to all, we have lots to talk about in the future. Sunland-Tujunga is on the rise and we made it better from prior elections.

Committee Updates:

Beautification: Gail talked about the new non profit that has taken responsibility for the DOT Boxes project, North Valley Grafitti Busters, and that the artists are starting to paint the boxes. The Dog Waste stations are installed now at Sunland Park and Howard Finn Park. Over 60 calls for illegal dumping and bulky item pick ups were made in our community. Use the app or call 311 to submit. The Free Tree program for Foothill Blvd. still exists and you can go to hbt.org and download a tree request form as long as you commit to watering it. Also able to get trees that were cut down on Foothill Blvd. replaced.

Animal Issues: Dana said she is happy to see so many present tonight, looking forward to keeping the meetings more interesting and more inviting. One person does make a difference. Lucy Pet Foundation is still coming out and they are still looking for people low income to help with health care for animals, free spay and neuter. The need is here but we need to let people know. Low cost vaccinations 10 a.m. – 2 p.m. April 27 at 5 p.m. will be ribbon cutting at Berkshire Hathaway and animals will be there. Also butterflies. Same night at 7 p.m. the Animal Issues Committee meeting will be held with speaker Operations Blankets of Love at Sunland Foursquare Church. Summerfest 3rd annual July 22-23-24 at Sunland Park. Looking for vendors and music bands. Youth Council – Food drive had an awesome turnout and the donations were taken to Chapel of the Hills. Next meeting April 25 at the STNC office.

Safety / Mission College – Nina said Mission College is coming to ST and Mission is looking for feedback as to classes. STNC has a survey online to collect comments. There have also been requests for Spanish and English as a second language classes. STNC’s Mission College Survey link is: <http://survey.constantcontact.com/survey/a07ecfdppirilzhy41k/start> - Suggestions for classes can be made through the survey or outside the survey.

Motion (Royal/Cleghorn): STNC supports planning for a Community-wide Emergency Response Drill event and formation of ad-hoc committee with event to be held in 2016. Motion passed unanimous.

Motion (Barron/vonGuten) that STNC supports adding 1,000 additional LAPD officers. Motion passed unanimous.

Nina thanked all for the great turnout at the LAPD Town Hall. Everyone was respectful and the topics were current. LAPD very impressed. Look forward to holding another one.

Neighborhood Watch: Jon vonGuten said April 19 is the next meeting. There are three Neighborhood Watch meetings held each month with up to 80 people turning out.

Land Use: Cindy Cleghorn said that the Jain Temple presentation to add a second story to 10105 Commerce was well received by the committee and stakeholders present. The owners will return with a few updates and the committee will be submitting a letter for the board to approve. Liliana Sanchez will now be a committee member instead of an alternate. There are two vacancies on the committee. Application to become a committee member is available on the stnc.org website under documents. The committee will be reviewing upcoming citywide ordinances. Meetings are held first and third Mondays at 7 p.m. at the Elks.

Three sites are finalists for a \$20,000 grant for exercise equipment including Oro Vista Park but only if we participate in an online survey. You can vote once per day, the most votes between now and April 30 deadline could receive the grant for the equipment. Location and equipment details will be worked out after the vote. If you support the equipment at the park, vote, if not, do not vote.

Discussion/Action (Cleghorn/Carlson): STNC Board approves up to \$1,000 for the Congress (\$500); Budget Advocates (\$300) and NC Awards (\$200) 2016 events. An amendment to reduce the Congress amount to \$300 failed for lack of a second. Motion passed 15-1 (Kramer) – 0.

The following items are postponed to future board meeting:

Discussion: Dept. of Neighborhood Empowerment Funding Reform – topics to discuss include:

- i. Transfer accounting and funding to the City Clerk
- ii. Define rules and transparency for NC funding operations
- iii. Define community benefit for NCs

Discussion/Action: DWP Reform: should STNC take a position that more time is needed for community outreach, review of issues and comment before placing on the ballot.

Discussion/Action: California High Speed Rail released the Supplemental Analysis and comment deadline on the report is April 18 and approve comments from the STNC.

Meeting adjourned at 9:20 p.m.

Special thanks to the Elks for the extension of time.

Sunland –Tujunga Neighborhood Council
Board Meeting Minutes – November 18, 2015 - Draft
Held at North Valley Neighborhood City Hall

Board members in attendance: Mark Seigel, David Barron, Julie Cuddihy, Susan Mona, Gail Carlson, Cindy Cleghorn, Charlie Bradley, Jorge Martinez, Pat Kramer, Nina Royal, Jon vonGunten, Arsen Karamians, Dana Stangel, Marlene Hitt, Jim Moore. Absent: Brenda Fortune, Sergio Soto, Janet Paz, Maureen O'Byrne.

Meeting called to order: 6:50 by Mark Seigel. **Pledge of Allegiance** led by :*Julie Cuddihy*. A moment of silence was held for all the people in Paris and military personnel. Board Introductions.

Motion (Cleghorn/Bradley) to approve the October 14, 2015 minutes approved unanimous.
Motion (Hitt/Carlson) to approve STNC Monthly Expenditure Report approved unanimous.

President's report: STNC Liaison. No one was appointed to the board of public works liaison continued to the December meeting. Mark talked about the 5 Steps to Neighborhood Preparedness meetings and the importance of emergency preparedness. Only \$40 of the \$200 approved by the STNC for candy for Sunland Park Halloween event was spent.

Motion (Carlson/Barron) To approve letter to Councilman Felipe Fuentes asking that a reward for any information leading to the identification, apprehension and conviction of the person(s) responsible for the death of Julia Moniz. Her body was found on October 17th 2015 in the Tujunga Canyon Wash. Julia Moniz's sister and mother spoke in support of the motion. The motion was amended (Barron/Moore) to include additional wording regarding a monetary amount failed. The original motion then passed 18-0-1.

A comment that Lucinda Williams name should also be included in the letter to Felipe Fuentes could not be included because it was not noticed per the Brown Act.. Lucinda Williams body was found in a culvert in Sunland. The circumstances surrounding her death are also unknown.

John Laue arrived 7:15 p.m.

Emergency Preparedness Speakers: **Brian Schneider** spoke about the wash clean up. The clean up took place in the wash in the area near the Riverwood community that has had large homeless/transient encampments and dangerous encounters by recently released criminals (Prop 47). Eviction notices were given to move out the encampments. A partial cleanout was conducted but stopped due to threats of violence. LAPD helped tremendously. Most of the people were not dangerous and it was sad to see the living conditions. Filled ten 40 ft. roll offs and there is still more debris to cleanup including hazardous debris. Lots of drugs found. The property owner spent about \$15,000 to clean out. Because of public policy these people ended up on her property and wouldn't leave. The City would not help her. The only government official to help was Assemblywoman (AD39) Patty Lopez. CM Fuentes refused to help. Every public agency had permission from the property owner. Overall 220 volunteers throughout the three days. Up to 150 people were living in the wash. Nine of them are in homes now and others have gone to the shelters, others moved into the DWP area of the wash and others are coming back. Brian deals with this everyday. The neighbors were not safe with these conditions. 55-80 camps were in that acreage. Brian said he could not let his kids play outside. This has been going on and getting worse in the last three years. You could walk the wash before but not now. There's a lot of outreach to the surrounding owners. When the conservancy bought the golf course property the homeless moved further up. LA Times article has served to take things more seriously. Calls to the police are down 50% since the cleanout. There are people working behind the scenes on the problem. Brian talked about the possible hazards and safety to the environment and the need to be prepared. The SMMC is helping, the rangers are awesome and other meetings are being coordinated. Brian said they are not done. This is a first step. Removal of bio hazards is complex. Brian thanked all in the community for their amazing support.

Motion (Carlson/Royal) to support the CD7 Open Letter regarding neighbor concerns; repeal of Prop 47, need for more LAPD officers and patrols, moving of not-for-profit recycling centers away

from neighborhoods, enforcement of existing laws. Over 2,000 people have committed to signing the **CD7 Open Letter**. Motion passed unanimous.

LA County El Nino Preparedness: Jarrod DeGonia (SFV Field Deputy for Supervisor Antonovich), **Mr. Reeb, Mr. Lilly (Public Works)** gave a presentation on El Nino preparedness and the Big Tujunga Canyon Mitigation. Jarrod suggested that everyone should enroll in Alert L.A. County. For LA City enroll in ReadyLA. Jeff Reeb, LA City Emergency Management spoke about being prepared. Speaker complimented the community on their sense of community. Recommends we pay attention to the weather. Be prepared with sand bags. Sometimes a storm drain can be blocked. The County is very focused year round on preparedness and concerned about earthquakes, flood control, police and fire, homeless. Sheriff's Dept. is also very involved. If you need resources, LA County.gov/elnino website is regularly updated. Mr. Lilly talked about the Flood Control District which was formed in 1915. Complex infrastructure system. A strong El Nino results in flooding. \$160 million has gone into updating the dams. The Big T dam is in good shape. Valve is expected to be replaced in 2017.

The full presentation is at <http://www.lacounty.gov/elnino>
Sign up for alerts at <http://portal.lacounty.gov/wps/portal/alertla>

Jarrod spoke about the shift of homeless from LA City to LA County to Private Property areas back and forth. LA County has an allocation toward homelessness of \$3 million for shelter because of El Nino. CM Fuentes office reached out to Antonovich for some of that money to cover costs for shelter during El Nino in the northeast valley. Question regarding reopening Camp Roth for the homeless responded that it would be cost prohibitive at this time.

Board & Committee Reports: Pat Kramer - Oro Vista Park did have homeless after the clean out and will report to LAPD if any issues. Marlene Hitt announced the holiday party with the Randy Van Horne singers at Bolton Hall on Dec. 12 at 1 p.m. Dana Stangel did not have meeting space for the Animal Issues committee meeting but will meet in January. Fixnation is will present next week at the ST Library regarding feral cats. Committee is still looking for a location to hold meetings. NHOER will have an awards event including food and coat drive. Spirit of Johnny Carpenter Award will be presented. Beautification Gail Carlson said All Green will be out on 12/5 for an E-Waste event at Sunland Park. New SLO is Gloria Caloca. DOT Art Boxes update. Laena said that a letter of agreement is being drafted by the city attorney. Gail asked Laena Shakarian from CM Fuentes about the delays and she has relayed the concerns. Charlie Bradley said that the Great Streets committee will be back on track first and third Mondays, next meeting Dec. 7, location to be announced. Mark Seigel gave a report on various locations for STNC and committee meetings. Will take some time to work through the locations and dates.

Nina Royal left at 8:30 p.m.

Neighborhood Watch: Jon vonGunten said that meetings will still be held at NVCH at 6 p.m. on third Tuesdays.

Arts, Culture, Recreation / NC Budget Advocates - Krystee Clark talked about upcoming events at McGroarty and Artisyn Studio. Also the Budget Advocates service report card to rate city services and show our Councilman exactly what we need.

Land Use: Cindy Cleghorn presented LUC committee recommends approval of comment letter and support for Conditional Use for beer and wine regarding 8349 Foothill The Back Door Bakery. Hearing is Dec. 9 at 11:30 a.m. Beer and wine will be served with meals, not as a bar. Recommendation passed unanimous. Re: 7018 Valmont - they have tentatively agreed to return to the LUC. The Zoning Administrator is aware of the STNC's desire to weigh in. City says 7 units OK, applicant wants 8 units. LUC recommendation to CM Fuentes regarding extension of comment time for the Verdugo Hills Golf Course Draft Environmental Impact Report up to 30 days passed unanimous. Next LUC meeting will be Dec. 7.

Public Comments & Announcements - Suggestion to use Oro Vista park as a dog park. OLL Craft Fair Dec. 6. CIPA bill passed in the State called Blackstart. David Rodriguez (Sylmar resident) said that CM Fuentes downplayed our eviction as just an office. We are a CD7 family and that we should attend each other's meetings and work together. Candace Laughlin said she's

left Rotary and she's never been happier. Brian Cotten is looking for any kind of storage that anyone may have. Email 353brian@gmail.com. Gerardo Barrientos looking for who painted the murals at the 210 and Sunland Blvd under the bridges to be able to clean up. Krystee Clark spoke about CM Fuentes attending Sylmar telling them about our situation and that our district is so lucky to get this homeless assistance for CD7 and its just about displacing one old man. She spoke during public comments at Sylmar. Gail Carlson said that CM Fuentes treatment feels its personal and that she's been abandoned and slighted. Another speaker talked about seeing CM Fuentes at other CD7 neighborhood councils and that our NCs should meet quarterly and work together. A stakeholder talked about recent break-ins in his area near Woodward & Foothill with people "just walking in" to people's homes.

Motion (Cleghorn/vonGunten) to support Community Impact Statement (CIS) for Council File 15-1138 and submit comment letter regarding the homeless crisis.

The Sunland-Tujunga Neighborhood Council recognizes the homeless crisis in Los Angeles. We have reviewed the motion that would declare a State of Emergency and cannot support it without significant additional information. STNC therefore requests that additional information be made to Neighborhood Councils and that sufficient time be allowed for Neighborhood Councils to review and comment. Items we are requesting clarification include:

- Definition of Micro Units
- Impact of Amending the LAMC to allow Micro Units in residential areas
- Proposed Geographic Distribution of the 82,000 new units being discussed
- Duration of the State of Emergency
- Duration of the proposed changes to the LAMC
- Specific proposed amendments to the LAMC

Motion passed unanimous.

Discussion/Action regarding the future of STNC Board and Committee meetings and office at North Valley City Hall including vote to cover costs of moving, meetings, storage, office space and supplies. Discussion included concern regarding Mr. Fuentes' promise to cover the costs, storage and having to haul around items. We have to move and we have to locate storage. Question to Laena asking if there's any way for STNC to be able to stay at NVCH responded that the councilman has already answered that question. Details regarding funding STNC expenses not responded by anyone. A stakeholder offered to donate a storage container with shelving if we can find a location for it. Motion (Cleghorn/vonGunten) that STNC board approves the recommendation of the STNC Executive as follows:

1. Move Monthly Meeting to Elks located at 10137 Commerce Avenue – 2nd Wednesday of each month between the hours of 5:30 p.m. and 9:30 p.m.
 2. Move Land Use Committee Meetings to Elks on the 1st and 3rd Monday of each month between the hours of 5:30 p.m. and 9:00 p.m.
 3. STNC Committees will meet with prior arrangement at:
 - a. Beautification @ Library
 - b. Arts Culture & Recreation @ Elks or Bolton Hall
 - c. Animal Issues @ Library
 - d. Budget, Bylaws, Executive, Outreach @ C&M Printing or Chamber office
 - e. Safety Committee – Chamber office
 - f. Elections Committee – Chamber office
 - G. Youth - Chamber office
 4. Other committee and special meetings @ Elks with prior arrangement. Estimated cost per meeting \$50 - \$160.
 5. Move STNC for meetings and some office desk and supplies to ST Chamber 8250 Foothill Blvd., Sunland at a cost of \$600 per month x 7 months = \$4,200.00 *
 6. Storage Cost for STNC supplies and files: \$300-600 estimated*
 7. Change official address to 8250 Foothill Blvd., Sunland, CA 91040
 8. Move copier to pay moving cost \$275*
 9. Move Verizon Phone and pay for moving cost \$250*
 10. Replace Banners cost unknown at this time *
 11. Stationery, Envelopes, Business Cards printing cost unknown at this time *
 12. Moving Cost to pack for transport, truck and move office and supplies to storage \$2,920.00 *
- *items bill to Mr. Fuentes for reimbursement.

All of these commitments are month-to-month so the STNC can make changes at anytime by coming to the board with new proposals. Motion passed unanimous.

Discussion/Action: STNC 2016 Election Outreach Plan and Schedule of events; approve budget of \$15,000.00 which includes two mailings, local ads, bus bench, banners, cards, food. Approval includes modifying the STNC budget to establish a line item for 2016 STNC Elections budget.

Following are the line item changes to the budget:

Accountant \$1,000
Paper / Toner \$500
Refreshments \$200
Recording Secretary \$500
Fireworks \$7,000
Events \$1,500
General Community Projects \$1,000
General Community Improvement \$2,000
Great Streets \$1,000
General \$300
Total: \$15,000.00

Cindy is expecting a number of candidates to run. This proposal is to show the community and the City that the board is putting an emphasis on STNC elections outreach to the community. Motion passed unanimous.

John Laue left at 9:10 p.m.
David Barron left at 9:40 p.m.
Julie Cuddihy left at 9:45 p.m.

Item regarding funding for Winterfest was pulled for lack of details on the event.

Government representative updates: David Gonzales for LAUSD School Board member Monica Ratliff - office gave a general report asking what we would like to see in the next superintendent. The Assistance League of Flintridge donated \$3,000 worth of books to the library at Sunland Elementary School.

Final Announcements: Upcoming meetings: Animal Issues Nov. 24; Beautification Nov. 30; Land Use Dec. 7. Next STNC Board meeting, Wednesday, Dec. 9 at 6:30 p.m.

Meeting adjourned at 9:47 p.m.

Department of Neighborhood Empowerment

Reporting Month: APRIL MONTHLY EXPENDITURE REPORT
 NC Name: SUNLAND-TUJUNGA Submitted: 5/11/2016 17:04:49

Budget Fiscal Year: 2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
1	Checking Transfer	UNALLOCATED					\$100.00	
2	Service Charge	UNALLOCATED					\$5.00	
3	Service Charge	UNALLOCATED					\$5.00	
4	Service Charge	UNALLOCATED					\$5.00	
5	Youth Committee Banners	OUTREACH	Goodway				\$218.00	
6	Refreshments	OUTREACH	VONS				\$87.65	
7	Refreshments	OUTREACH	VONS				\$42.48	
8	Supplies	OUTREACH					\$20.23	
9	Refreshments	ELECTION	VONS				13.49	
10	Supplies - Tie wraps	ELECTION	DIY				\$42.38	
11	Supplies	ELECTION	DIY				\$37.11	
12	USPS	OUTREACH	GOODWAY				\$2,637.45	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)							\$13,370.17	
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS							\$25,903.21
C	OUTSTANDING COMMITMENTS							
	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)							
	C 2. Rent/Lease							
	C 3. Contractual Services							
	C 4. Large Purchases							
	C 5. Neighborhood Purpose Grants (pending or in process)							
	C 6. Temporary Staffing Services							
	C 7. Storage							
	C 8. Other Outstanding Commitments ==> Description: Remaining Election Expenses, FY14-15 FUNDS: \$3,500.00 for DOT box protec							\$12,124.58
SUBTOTAL: Outstanding Commitments							\$12,124.58	
D	Total Expenditures & Commitments							\$51,397.96
E	Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc)							\$0.00
F	Approved Budget 2014-2015							\$42,000.00
G	Balance of Budget							-\$9,397.96



Reporting Month:	APRIL
NC Name:	SUNLAND-TUJUNGA

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$16,623.65	\$403.45	\$17,027.10	\$3,656.93
		Cash Spent this Month (D)	\$13,370.17

MONTHLY BUDGETARY ANALYSIS					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
100	Operations	\$10,900.00	\$549.00	\$12,381.39	-\$2,030.39
200	Outreach	\$12,000.00	\$5,687.78	\$9,955.17	-\$3,642.95
300	Community Improvement	\$2,900.00	\$1,419.45	\$1,690.49	-\$209.94
400	NPG	\$1,200.00	\$0.00	\$0.00	\$1,200.00
500	Elections	\$15,000.00	\$4,798.94	\$1,876.16	\$8,324.90
900	Unallocated		\$915.00	\$0.00	-\$915.00
	TOTAL	\$42,000.00	\$13,370.17	\$25,903.21	\$2,726.62

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	NINA ROYAL	Print Name	MARK SEIGEL
Date	12/9/15	Date	12/9/15
NC Additional Comments	Commitments Pending - Verizon, Copier Lease, Website Maintenance, Relocation of office and storage from NVCH and related expenses.		

Revision Date: 11-26-15

NC Name:

SUNLAND-TUJUNGA

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13							
14	Election postcard	ELECTION	Goodway				\$3,429.14
15	Office staff	OUTREACH	Apple One				\$80.85
16	Office staff	OUTREACH	Apple One				\$438.90
17	Checking Transfer (DONE)	UNALLOCATED	DONE				\$400.00
18	Office staff	OUTREACH	Apple One				\$1,562.22
19	u-haul	ELECTION	u-haul				\$81.32
20	u-haul	ELECTION	u-haul				\$18.97
21	Checking Transfer (DONE)	UNALLOCATED	DONE				\$400.00
22	election day refreshments	ELECTION	Joselito's				\$1,000.00
23	u-haul	ELECTION	u-haul				\$159.30
24	u-haul	ELECTION	u-haul				\$17.23
25	utility box coating	CIP	Annex Auto				\$1,419.45
26	meeting space	OUTREACH	ST Chamber				\$600.00
27	storage	OPERATIONS	US Storage				\$549.00
28							
29							
30							
31							
32							
33							
34							
35							
36							
SUBTOTAL: Expenditures by Line Item							\$10,156.38

STNC FINANCIAL REPORT

for April, 2016

		Budgeted as of Nov 18, 2015	Percentage budgeted	anticipated and committed	disbursed	Balance Remaining
100	Operations					
FAC	Facilities Related and Space Rental	\$ 2,100.00	5.0%	\$671.44	\$1,063.94	\$364.62
MIS	General Operations/Miscellaneous	\$ -	0.0%	\$0.00	\$0.00	\$0.00
OFF	Office Equipment and Supplies	\$ 200.00	0.5%	\$0.00	\$49.95	\$150.05
POS	Postage	\$ -	0.0%	\$0.00	\$0.00	\$0.00
TAC	Staffing and Temporary Help	\$ 8,600.00	20.5%	\$0.00	\$13,349.47	-\$4,749.47
	Sub Total	\$ 10,900.00	26.0%	\$671.44	\$14,463.36	-\$4,234.80
200	Outreach					
ADV	Advertising	\$ 1,100.00	2.6%	\$0.00	\$220.94	\$879.06
EVE	Event Expense / Food & Refreshments	\$ 7,600.00	18.1%	\$0.00	\$1,309.94	\$6,290.06
MEE	Meeting Expense	\$ 3,300.00	7.9%	\$0.00	\$8,878.87	-\$5,578.87
NEW	printing (copier)	-	0%	888.00	83.92	-\$971.92
	Sub Total	\$ 12,000.00	28.6%	\$888.00	\$10,493.67	\$618.33
300	Community Improvement					
CIP	Community Improvement Projects	\$ 2,900.00	6.9%	\$0.00	\$3,109.94	-\$209.94
	Sub Total	\$ 2,900.00	6.9%	\$0.00	\$3,109.94	-\$209.94
400	Neighborhood Purpose Grants					
GRT	Neighborhood Purpose Grants	\$ 1,200.00	3%	\$0.00	\$0.00	\$1,200.00
	Sub Total	\$ 1,200.00	2.9%	\$0.00	\$0.00	\$1,200.00
500	Elections					
ELE	Election Outreach Expense	\$ 15,000.00	35.7%	\$0.00	\$9,462.91	\$5,537.09
	Sub Total	\$ 15,000.00	35.7%	\$0.00	\$9,462.91	\$5,537.09
GRAND TOTAL		\$42,000.00	100.0%	\$1,559.44	\$37,529.88	\$2,910.68

Budget Narrative:

account:	action
3020	\$3,500 set aside by DONE from 2014-2015 funds for clear coat for community art project
3020	\$450 set aside for purchase of a weed wacker
2044	\$250 set aside for sponsorship of S-T Village Poets "passing of the Laurels" 2016 Poet Laureate event
Unknown	\$100.00 charge on 10/02/2015 checking transfer by DONE
2072	per month costs estimated to be \$ 700 for storage
2073	per month costs estimated to be \$500 for Elks and \$600 for S-T Chamber of Commerce
2041	\$7,000 transferred from 1031 to 2041 for fireworks

STNC FINANCIAL REPORT

for April, 2016

	ACCT No	Acct Name	2014-2015 funds set aside and available	Amount Budgeted 2015-2016	anticipated	committed	disbursed	Remaining Balance
	1000	100 - Operations						
FAC	1021	Phone System	-	\$2,100.00		\$671.44	\$1,063.94	\$364.62
	1030	Staffing/Apple One						\$0.00
TAC	1031	Office Manager	-	\$8,600.00			\$13,349.47	-\$4,749.47
TAC	1033	Accountant						\$0.00
	1040	General Operations						\$0.00
MIS	1043	Posting Pickup/Delivery						\$0.00
OFF	1045	Computer Service	-	\$200.00			\$49.95	\$150.05
MIS	1046	Awards/Certificates						\$0.00
MIS	1048	Other						\$0.00
POS	1100	Office Postage						\$0.00
		TOTAL OPERATIONS	-	\$10,900.00	\$0.00	\$671.44	\$14,463.36	-\$4,234.80

	2000	200 - Outreach						
ADV	2010	Postcards and announcements						-
ADV	2011	Printing						-
ADV	2012	Postage						-
ADV	2015	Flyers						-
ADV	2016	Paper/Toner	-	\$800.00			\$118.37	\$681.63
ADV	2017	Misc. Supplies	-	\$300.00			\$102.57	\$197.43
MEE	2020	Refreshments - monthly & LUC meetings	-	\$1,800.00			\$1,071.37	\$728.63
MEE	2032	meeting recording secretary	-	\$1,500.00				\$1,500.00
EVE	2040	General Outreach						\$0.00
EVE	2041	Fireworks		\$7,000.00				\$7,000.00
EVE	2042	Pens/Pads						\$0.00
EVE	2043	Little Landers Historical Society Event						\$0.00
EVE	2044	Events	-	\$500.00			\$1,309.94	-\$809.94
EVE	2047	postage	-	\$100.00				\$100.00
NEW	2050	Newsletter						\$0.00
NEW	2051	Postage						\$0.00
NEW	2052	Printing (copier and printing costs)				\$888.00	\$83.92	-\$971.92
MEE	2060	Sound equipment						\$0.00
MEE	2070	Relocation						
MEE	2071	moving					\$1,919.00	-\$1,919.00
MEE	2072	storage					\$2,328.50	-\$2,328.50
MEE	2073	rent					\$3,560.00	-\$3,560.00
		TOTAL OUTREACH	-	\$12,000.00	\$0.00	\$888.00	\$10,493.67	\$618.33

	3000	300 - Community Improvement						
CIP	3010	Land Use Committee						\$0.00
CIP	3015	Refreshments	\$0.00	\$100.00				\$100.00
CIP	3017	Copies and supplies	\$0.00	\$300.00				\$300.00
CIP	3020	General Community Projects	\$3,500.00	\$600.00			\$1,497.88	-\$897.88
CIP	3021	Website maintenance		\$1,500.00			\$1,050.00	\$450.00
CIP	3030	General Community Improvement						\$0.00
CIP	3040	Great Streets						\$0.00
CIP	3050	Safety / Emergency Preparedness	\$0.00	\$100.00				\$100.00
CIP	3051	Safety Fair & Permits	\$0.00	\$100.00				\$100.00
CIP	3052	Emergency Supplies	\$0.00	\$100.00			\$473.06	-\$373.06
CIP	3053	General	\$0.00	\$100.00			\$89.00	\$11.00
		TOTAL COMMUNITY IMPROV	\$0.00	\$2,900.00	\$0.00	\$0.00	\$3,109.94	-\$209.94

GRT	4000	400 - Neighborhood Purpose Grants	\$0.00	\$1,200.00				\$1,200.00
		TOTAL NEIGHBORHOOD PURPOSE GRANTS	\$0.00	\$1,200.00	\$0.00			\$1,200.00

ELE	5000	500 - Election Outreach Expense	\$0.00	\$15,000.00			\$9,462.91	\$5,537.09
		TOTAL ELECTION OUTREACH EXPENSE	\$0.00	\$15,000.00	\$0.00	\$0.00	\$9,462.91	\$5,537.09

TOTALS			\$0.00	\$42,000.00	\$0.00	\$1,559.44	\$37,529.88	\$2,910.68
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as of 5 May 2016



Community Impact Statement

Council File #15-1252-S1

At the General Board meeting of the Sunland-Tujunga Neighborhood Council held on May 11, 2016, the board members voted ___ yes ___ no ___ abstain to **support** CF #15-1252-S1 to request that the City Administrative Office work with the Mayor to consider including in the 2016-17 Budget funds to staff and restore the closed engine at Fire Station 74 in Tujunga, the closed engine at Fire Station 75 in Mission Hills, staff and plan with budget for the construction and renovation of Fire Station 91 in Sylmar and additional staff and budget to create an additional fire station in Sylmar with a truck and ladder company, engine company and ambulance.

Lack of timely emergency service in these localities affect Sunland-Tujunga communities also resulting in longer response times compared to nearby communities.

Mark Seigel, President

cc Mayor Garcetti
Councilman Felipe Fuentes
Sylmar Neighborhood Council
Foothill Trails District Neighborhood Council
Mission Hills Neighborhood Council

STNC Committees

Executive

Budget

Outreach

Land Use

Beautification

Arts, Culture & Recreation

Animal Issues

Youth Advisory Council

Bylaws

Ad-Hoc Verdugo Hills Golf Course

Safety

Education

City Budget Representatives

Citywide Committees & Events

Foothill Blvd. Corridor Specific Plan Workshops

Neighborhood Watch

Winterfest

What is a CIS: A way for NCs to let City Council and/or City departments know what your community opinion is on the issues before them, before they vote.

What is it good for: You don't have to go downtown to be heard !

How does it help anyone: It's part of the file, your councilmember will know your community is interested in this issue. If you say nothing, your councilmember will vote their opinion.

Who can start the process: Anyone, get your stakeholders involved in the "heavy lifting"

Community Impact Statements (CIS)

Only Neighborhood Councils can forward CIS – no other entity has this privilege

How to Authorize

- Agendize up to 5 Board Members who will be authorized to submit CIS
 - Resolution: Be it further resolved in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board members are authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.
- President to notify NCSUPPORT@lacity.org (with a copy of minutes & vote count) who has been authorized to submit CIS – sign-in, user password and instructions will be forwarded to those authorized.

SUBMISSION of CIS - <http://cityclerk.lacity.org/cis/>

- To which entity is this CIS being forwarded - City Council, Committee, Board etc.
- "100 word" statement attached to Council File, (CF) - can attach more
- Is your NC "for" or "against" or "For/against if amended", "no position", "neutral"
- NC minutes or Resolution with vote count (draft of minutes ok) must be attached
- CIS becomes part of the public record

PIT FALLS

- If City Council forwards files for more information, a NEW CIS must be submitted – your NC may now be "in favor" or "against" etc. because of the new information
- City Council meets 3 times a week – NCs meet once a month (see resolution above)
- Limited advance notice of when an issue is added to agenda to be discussed and/or voted on (closely watch your CFs by signing-up for email notification)
- City Council SHOULD be taking CIS into account when voting – no guarantee – no reasons given for their vote (always check how your Councilmember voted)

HOW TO BE PREPARED

- Get Referral Hot Sheets www.lacity.org
 - Subscribe to meeting Agendas and More
 - Council Districts (CD) are identified with each CF
 - Watch what is happening in your CD and adjacent NCs
 - Have your committees watch departments that will affect their interests (Planning & Land Use, Public Safety, Parks, etc.)
 - Bring your CFs to your local Alliance

Sunland-Tujunga Neighborhood Council



IMPROVING THE QUALITY OF LIFE IN SUNLAND TUJUNGA
8250 Foothill Blvd., Suite A, Sunland, CA 91040 • 818-951-7411 • stnc.org • email: office@stnc.org

May 11, 2016

City Clerk
Election Division

RE: Sunland-Tujunga Neighborhood Council Election held April 2, 2016

To Whom It May Concern:

This letter is to request that the City Clerk make available the Sunland-Tujunga Neighborhood Council Election Materials for pick up by Mark Seigel, STNC Board Member, when they are ready.

This request was voted on by the STNC Board on May 11, 2016.

Thank you,

Krystee Clark
President